

AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, January 22, 2025

7:00 P.M.

Wisner Center
2870 Jacksmith Drive SE,
Grand Rapids, MI 49546

Public may access the meeting via video conference software Zoom

<https://us02web.zoom.us/j/87282892141>

Meeting ID: 872 8289 2141

By Phone: 1 312 626 6799

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

- Article 1. Call to Order, Roll Call**
- Article 2. Pledge of Allegiance to the Flag**
- Article 3. Approval of Agenda**
- Article 4. Presentations**
- Article 5. Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
- a. Receive and File Minutes
 1. Township Board Meeting–1/08/25
 2. Planning Commission-12/16/24
 - b. Receive and File Reports
 1. Treasurer Report-Nov. 2024
 - c. Receive and File Communication
- Article 7. Financial Actions**
- a. Request for Invoices to be paid on 1/23/2025

Article 8. Unfinished Business

Article 9. New Business

004-2025 Consider Approval of Purchase of Replacement Fire Department Vehicle

005-2025 Consider Approval of 2025 Local Roads Program with Kent County Road Commission

006-2025 Consider Approval of Thornapple River SAD Treatment Contract

007-2025 Consider Approval of Award of the Construction Services Contracts for Interior Renovation at The Cascade Library Building and Amend the FY25 Budget

008-2025 Consider Approval of First Reading of Ordinance Amendment to Chapter 282 – Parks and Recreation Areas

009-2025 Consider Approval of Planning, Parks and ZBA Committee Appointments

0010-2025 Consider Approval of and Appointments to Zoning Ordinance Update Ad Hoc Committee

Article 10. Discussion

Article 11. Public Comments – Any comments...whether it is on the agenda or not. (Limit comments to 3 minutes)

Article 12. Manager Comments

Article 13. Board Member Comments

Article 14. Adjournment

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, January 8, 2025

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

And Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Korstange, Trustees Shipley, Rissi, Noordyke and Noordhoek
Absent: None
Also Present: Finance & Budget Director Nenciarini, Parks & Facilities Director Dan Zwick, Manager Smith, Community Planning & Dev. Director Hendrick, Deputy Clerk Jager and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3. Approval of Agenda**
Motion by Supervisor Lesperance to amend the agenda with the following changes:
Consent Agenda Article 6 a. 2. Planning Commission minutes date 11/18/24
Consent Agenda Article 6 b. 2. Financial Statement-Nov 2024
New Business Article 9 003-2025 removed.
Seconded by Trustee Noordhoek to approve the agenda with changes. Motion carried unanimously.
- Article 4. Presentations**
None
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
None
- Article 6. Approval of Consent Agenda**
a. Receive and File Minutes
1. Township Board Meeting-12/11/24
2. Planning Commission-~~10/21/24~~ 11/18/24
b. Receive and File Reports
1. Building Dep-Nov & Dec 2024
2. ~~Treasurer Report~~ Financial Statements-Nov 2024
c. Receive and File Communication
1. Report of Year End Budget Amendments
Motion by Treasurer Korstange, seconded by Trustee Shipley to approve Consent Agenda. Motion carried unanimously.
- Article 7. Financial Actions**
a. Request for Invoices to be paid on 1/9/25
Motion by Treasurer Korstange, seconded by Trustee Shipley to approve. Motion carried unanimously.

Article 8. Unfinished Business

None

Article 9. New Business

001-2025 Consider Approval of Equipment Purchase for Parks & Facilities Motion by Trustee Shipley, seconded by Treasurer Korstange to approve. Motion carried 5-2.

002-2025 Consider Approval of Special Use Permit Outdoor Storage 3700 Kraft Ave

Motion by Trustee Shipley, seconded by Trustee Rissi to approve. Motion carried unanimously.

~~**003-2025 Consider Approval of Zoning Ord Ad Hoc Committee & Appoint Members.**~~

Article 10. Discussion

None

Article 11. Public Comments

1. Elizabeth Krumb-3410 Winterberry Ct-thanked the Board for their work reviewing park expenses and valuing Township parks.
2. Nick Katsarelas-2985 Burrwick SE-questioned Trustee Noordyke & Trustee Rissi for dissenting votes on Item 001-2025.

Article 12. Manager Comments

1. Invoices that were paid in the last 30 days are notated with a check number.
2. Tax bills are mailed out and due Feb 14.
3. Tuffy property demolition started internally and will be finished soon.

Article 13. Board Member Comments

1. Trustee Shipley thanked those in attendance.
2. Trustee Noordyke explained he voted no on item 001-2025 due to cost.
3. Trustee Rissi explained he also voted no on item 001-2025 due to cost.

Article 14. Adjournment

Motion by Clerk Slater, seconded by Trustee Shipley to adjourn. Motion carried unanimously. Meeting adjourned at 7:56 pm.

Jennifer Jager
Deputy Clerk

Approved by:

Grace Lesperance, Supervisor

Susan B. Slater, Clerk

MINUTES
CASCADE CHARTER TOWNSHIP PLANNING
COMMISSION MONDAY, December 16, 2024
7:00 pm
2870 Jacksmith Ave SE

- ARTICLE 1.** Chair Moxley called the meeting to order at 7:00 pm.
Members Present: Bruneau, Moxley, Richardson, Korstange
Members Absent: Rowland (excused)
Others Present: Community Planning and Development Director (CP&D Director) Andrea Hendrick, Planning Consultant Danielle Bouchard of McKenna, Legal Counsel (LC) Laura Genovich of Foster Swift, Planning Administrative Assistant Nick Govan and others listed on the sign-in sheet.
- ARTICLE 2. Pledge of Allegiance to the Flag**
- ARTICLE 3. Approve the current Agenda**
Motion was made by Treasurer Korstange to approve the current agenda. Supported by Member Bruneau. Motion carried 4 to 0.
- ARTICLE 4. Disclose any Conflict of Interest**
There were no concerns voiced.
- ARTICLE 5. Approve the Minutes of the November 17, 2024 Meeting.**
Commissioners provided a list of clarifications and changes that needed addressing:
1. Article 1. changing "Vice Chair Rissi" to "Chair Moxley".
 2. Article 7. Changing "Bowls" to "Boles".
 3. Article 7. Changing "flows into" to "stays in"
 4. Article 8. Removal of "a Site Plan of"
 5. Article 9, Correcting the Requested Action to reflect the request "Request for a new truck well, loading dock and storage area for display of tiles." changed to "Request for a Type II Special Use Permit for outdoor storage of materials."
 6. Article 9. The addition of text to provide more context "Member Bruneau initiated questioning regarding fire access requirements, noting apparent discrepancies between the site plan presentation and current operations. Joel Bodbyl, representing the Lakeland Pallets, addressed these concerns by confirming their eighteen-year operational history at their previous location with annual fire department compliance inspections.
Chair Moxley reported observations from his site visit regarding pallet stack configurations and congestion at the site. Mr. Bodbyl confirmed current stack heights of sixteen feet, he also confirmed working to accommodate the fire departments requests.
The Commission discussed screening requirements, with Mr. Bodbyl requesting consideration of existing natural vegetation while acknowledging potential additional slat screening needs at the westside. CP&D Director

Hendrick clarified the screening recommendation specifically addressed the fences northwest corner visible from Kraft Avenue.”.

7. Article 10. Addition of text to provide more context “Member Bruneau raised concerns about the applications multiple components, suggesting the need to separate the request.”.

Motion was made by Member Bruneau to approve the Minutes of the November 17, 2024 meeting with the edits provided. Supported by Member Richardson. Motion carried 4 to 0.

ARTICLE 6. Acknowledge visitors and those wishing to speak.

Former Planning Commissioner Scott Rissi (7238 Cascade Road) commended Chair Moxley's dedication to both the Planning Commission and Zoning Board of Appeals, specifically highlighting his meticulous documentation of subcommittee proceedings.

Former Planning Commissioner Chris Noordyke (3720 Oak Bluff Drive) acknowledged Chair Moxley's consistent attendance and contributions throughout his tenure, extending congratulations on his retirement and future endeavors.

ARTICLE 7. Case 24-3868

Applicant: Joel Bodbyl (Lakeland Pallets Inc)

Property Address: 3700 Kraft Ave

Parcel Number: 41-19-20-100-015

Requested Action: Request for a Type II Special Use Permit for outdoor storage of materials.

Community Planning Development Director Hendrick presented the tabled application for the industrial property located at the southeast corner of Kraft Avenue and 36th Street. The Director provided comprehensive background regarding the property's recent variance approval from the Zoning Board of Appeals permitting outdoor storage within setback requirements. Director Hendrick noted the completion of recent site modifications, specifically highlighting the addition of fence slating at the northwest corner of the property. The presentation included review of the complete site plan submission incorporating all administrative review elements.

Following staff presentation, the Commission engaged in detailed discussion with Joel Bodbyl, representing Lakeland Pallets. Member Korstange initiated questioning regarding future plans for the applicant's current location at 3801 Kraft Avenue. Mr. Bodbyl confirmed the property is being actively marketed for lease opportunities.

Member Bruneau raised two specific concerns regarding the application. The first addressed the proposed fire barrier and paved area planned between the parking lot and wooded section. Specifically, the inquiry sought to determine whether the applicant would agree to implement these features if they were established as conditions of approval. The applicant expressed willingness to implement immediate brush clearing activities, noting ongoing discussions with the Fire Department regarding future site expansion plans to the east. Mr. Bodbyl elaborated that Fire Marshal had indicated satisfaction with periodic four-foot gaps throughout the stacks, and the clearing of brush allowing necessary emergency access to the back of the stacks.

Member Bruneau's second inquiry was that of the periodic spacing between rows noting that eight-foot gaps had been discussed in the memo from the Fire Marshal. Mr. Bodbyl provided clarification regarding implemented fire safety measures, specifically confirming the establishment of four-foot spacing between pallet stacks at intervals ranging from 50 to 75 feet, as coordinated with and approved by the Fire Marshal. Mr. Bodbyl clarified that while the site plan does not explicitly depict access spacing due to its dynamic nature based on pallet sizes and inventory fluctuations, the operation maintains consistent four-foot minimum clearances as required by the Fire Marshal.

Member Bruneau emphasized the importance of formally recording the four-foot minimum spacing requirement, as opposed to the originally discussed eight-foot specification, to ensure clear compliance standards moving forward.

Motion was made by Member Bruneau to APPROVE Case Number 24- 3868, for a Type II Special Use Permit for outdoor storage of materials for 3700 Kraft Avenue with the following conditions:

- 1. The brush be cleared to provide a four-foot buffer to the east edge of the paved lot, between the pallets and the woods.**
- 2. The applicant maintain access between pallet stacks between 50 and 75 feet long, the width of that access shall be four feet.**

Supported by Member Richardson. Motion carried 4 to 0.

ARTICLE 8.

Case 24-3866

Applicant: Bruce Wright (Shaggy Pines Dog Park)

Property Address: 3895 Cherry Lane

Parcel Number: 41-19-23-100-008

Requested Action 1: Request for Type II Special Use Permit for a "private outdoor recreational use" (Section 7.04.1) to operate a private outdoor recreation dog park.

Requested Action 2: The applicant is also requesting a Type I Special Use Permit for an accessory building over 832 sf.

Planning Consultant Danielle Bouchard presented comprehensive analysis of the application, noting two distinct components requiring Commission consideration: a Type II Special Use Permit for private outdoor recreational use in the ARC district, and a Type I approval for an accessory building exceeding 832 square feet. The subject property, comprising approximately 19.8 acres, currently operates under a 2003 special land use approval originally granted for kennel operations.

The Planning Consultant provided historical context regarding the property's 2003 approval conditions, specifically addressing preservation of existing trees and downcast lighting requirements. Ms. Bouchard noted the current zoning ordinance's absence of specific provisions for dog park facilities, elaborating on staff's analysis of appropriate use classification.

Considerable Commission discussion focused on the regulatory framework for the application. Member Korstange initiated detailed examination of the kennel classification, expressing reservations about potential implications for future operational modifications. Legal Counsel provided clarification

regarding the 2003 approval process, noting the original approval's broad characterization as a "dog park" without specific use category designation.

The applicant Bruce Wright specifically requested removal of the Type II Special Use Permit consideration from the application. Mr. Wright emphasized his desire to maintain the existing operational framework established under the 2003 approval as a kennel and that they would like to seek approval for the proposed Type I Special Use Permit.

Following Mr. Wright's clarification, the Commission redirected focus to the Type I Special Use Permit request for the accessory building.

Extensive discussion ensued regarding the regulatory relationship between the proposed primary structure and existing building. The Commission, with input from Legal Counsel, established that the new barn would serve as the primary structure, with the existing building transitioning to accessory status.

The Commission conducted thorough examination of infrastructure considerations. Member Bruneau initiated discussion regarding septic system capacity. Mr. Wright confirmed the existing system location between the parking area and proposed construction site, noting builder assessment of potential tie-in capability.

The Commission had questioned the location of the parking lot and if a pathway would be created to connect to the new building. The Commission deliberated on the requirements for handicap parking spaces and the distance required. Planning Consultant Bouchard provided clarification regarding ADA compliance requirements, specifically addressing parking accessibility standards requiring "shortest accessible route" without mandating specific distances.

Motion was made by Member Bruneau to APPROVE Case Number 24-3866, for a Type I Special Use Permit for an accessory building over 832 sf located at 3895 Cherry Lane with the following conditions:

- 1. All outdoor lighting shall comply with requirements of the Township ordinance.**
- 2. All stormwater runoff shall be retained on site.**
- 3. The accessory building shall only be utilized for accessory activities, incidental to the principal use, and shall not be used as a residential dwelling.**
- 4. The applicant receives permits and approvals for all required construction activities from the Township Planning Department and Building Department.**
- 5. The general rules and regulations as documented in the application regarding keying of gates, refuse pickup, and vaccinations shall be the baseline. If any of those changes including hour of operations, they must come back before the Planning Commission for approval.**
- 6. There shall be no boarding on parcel 41-19-23-100-008.**

Supported by Treasurer Korstange. Motion carried 3 to

1. Yeas: Bruneau, Moxley, Korstange

Nays: Richardson

ARTICLE 9. 2025 Proposed Meeting Schedule

Planning Director Hendrick presented the proposed 2025 meeting schedule for Commission consideration. Member Bruneau initiated discussion regarding schedule optimization, noting the current year's extended meeting durations and expressing concern about meeting efficiency and the need for more time with the zoning re-writes.

Member Korstange informed that the zoning re-write will be going to a subcommittee appointed by the board and then it will come to the Planning Commission at least 30 days prior to being on our agenda and that the Planning Commission will have a full 30 days to review the zoning changes along with the current zoning.

Member Bruneau proposed maintaining two monthly meetings while adjusting dates to accommodate national holidays, citing historical precedent from 2022. Specific attention focused on February and September scheduling, with Member Bruneau suggesting the following modifications:

For February 2025: Adding February 24, 2025

For September 2025: Adding September 22, 2025.

Member Korstange expressed preference for maintaining consistency with traditional first and third Monday scheduling, noting potential impacts on commissioner availability for long-term planning purposes.

Extensive discussion ensued regarding meeting start times, with CP&D Director Hendrick confirming prior polling of commissioners indicated majority support for a 5:30pm start time.

Following thorough deliberation, Member Korstange proposed proceeding with the date schedule as presented, deferring the meeting time to be discussed at the first meeting of January 2025 at 7:00pm. The Commission reached consensus on this approach.

ARTICLE 10. Acknowledge visitors and those wishing to speak.

There was no one wishing to speak.

ARTICLE 11. Other Business

There was no other business.

ARTICLE 12. Adourn

Motion was made by Member Bruneau to adourn. Supported by Treasurer Korstange, Motion carried 4 to 0. The meeting adourned at 8:36 pm.

Respectfully submitted,
Andrea Hendrick, Community Planning and Development Director, Recording Secretary

CASCADE CHARTER TOWNSHIP
TREASURER'S OFFICE REPORT

NOVEMBER 2024

FUND	INSTITUTION	DEMAND DEPOSIT		CDs			SECURITIES			TOTALS	
		\$	%	\$	%	DATE	\$	%	DATE	\$	%
101 GENERAL FUND	FLAGSTAR	651,076.37	1.05								
	KENT CTY POOL	230,746.01	4.10								
	MI CLASS	1,876,627.47	5.40								
	ADVENTURE CU			561,348.57	1.05	9/24/2025					
	CONSUMERS CU			274,185.31	4.10	1/17/2025					
	LMCU			1,073,124.84	5.05	12/5/2024					
	MSUFUCU			508,051.52	2.50	8/24/2025					
	COMERICA SECUR							500,015.63	1.59	1/26/2026	
TOTAL GENERAL FUND		2,758,449.85	4.26	2,416,710.24	3.48			500,015.63	1.59		5,675,175.72 3.69
151 CEMETERY	LMCU	151,049.34	3.00	-							151,049.34 3.00
206 FIRE FUND	FLAGSTAR	56,275.89	3.50								
	MI CLASS	13,182.13	4.83								
	NCA CU			285,814.14	4.45	10/29/2025					
TOTAL FIRE FUND		69,458.02	3.75	285,814.14	4.45			-			355,272.16 4.31
207 POLICE FUND	FLAGSTAR	425,342.76	3.50								
	NORTHPOINTE BANK					5.55	11/1/2024				
	WMCU			250,000.00	4.10	11/6/2025					
	WMCU CDARS			265,777.58	3.80	11/13/2025					
	CIBC/ fma PRIVATE			1,000,000.00	3.60	3/25/2026					
	LMCU			424,506.90	5.15	3/18/2025					
TOTAL POLICE FUND		425,342.76	3.50	1,940,284.48	2.98			-			2,365,627.24 3.08
209 OPEN SPACE	CONSUMERS CU	629,179.50	2.40								
	MI CLASS	427,778.27	4.83								
TOTAL OPEN SPACE		1,056,957.77	3.38	-				-			1,056,957.77 3.38
211 DAM REPAIR	MI CLASS	370,799.22	4.83								
	LMCU			358,758.29	5.15	3/10/2025					
TOTAL DAM REPAIR		370,799.22	4.83	358,758.29	5.15			-	-		729,557.51 4.99
216 PATHWAY FUND	MACATAWA	33,711.95	0.85								
	MI CLASS	1,548,447.81	4.83								
	GRAND RIVER			250,000.00	4.90	4/1/2025					
TOTAL PATHWAY FUND		1,582,159.76	4.75	250,000.00	4.90			-			1,832,159.76 4.77
218 HAZMAT FUND	LMCU	41,743.97	2.25								41,743.97 2.25
220 LARAWAY LAKE IMP	FLAGSTAR	16,432.10	3.50								16,432.10 3.50
230 THORAPPLE RIVER	FLAGSTAR	279,842.85	3.50								279,842.85 3.50
243 BROWNFIELD R. A.	CONSUMERS CU	150,832.17	2.40								150,832.17 2.40
246 PUBLIC UTILITY IRF	FLAGSTAR	737,946.33	3.50								
	MI CLASS	957,973.74	4.83								
	CIBC			700,000.00	5.10	12/5/2025					
	COMERICA SECUR							1,009,010.42	4.88	9/12/2025	
TOTAL PUBLIC UTILITY		1,695,920.07	4.25	700,000.00				1,009,010.42	4.88		3,404,930.49 3.56
248 DDA FUND	FLAGSTAR	1,700,555.99	3.50								
	MI CLASS	1,480,513.89	4.83								
	ADVENTURE CU			220,919.55	1.05	10/27/2025					
TOTAL DDA FUND		3,181,069.88	4.12	220,919.55	1.05			-			3,401,989.43 3.92
249 BLDG. INSPECTION	FLAGSTAR BANK	2,153,454.56	3.50								
	FLAGSTARL BANK R.	266,561.91	3.50								
	MI CLASS	455,554.03	4.83								
	FNB OF AMERICA			226,536.98	1.05	9/18/2026					
	FNB OF MI			582,852.82	4.59	9/11/2025					
	COMERICA CD							250,000.00	4.25	4/4/2028	
	COMERICA CD								5.10	4/3/2026	
	COMERICA TR NOTE							928,595.79	4.02	8/15/2027	
	COMERICA FFCB							962,028.89	3.55	11/30/2026	
TOTAL BLDG. INSPECT.		2,875,570.50	3.71	809,389.80	3.60			2,140,624.68	3.83		5,825,584.98 3.74
271 LIBRARY FUND	UNITED BANK	52,818.01	0.25								
	MI CLASS	465,806.01	4.83								
	WMCB					5.15	10/28/2024				
	MSUFUCU			582,446.18	4.21	4/12/2026					
TOTAL LIBRARY FUND		518,624.02	4.36	582,446.18	4.21			-			1,101,070.20 4.28
282 CARES ACT FUND	LMCU	3,894,324.57	3.25								3,894,324.57 3.25
403 FIRE ST. #1	MI CLASS										-
701 T & A	HUNTINGTON BANK	287,911.45	0.26								287,911.45 0.26
701 JAMES TIMMONS	LMCU			12,400.00	1.10	3/22/2027					12,400.00 1.10
701 JACK SMITH INV.	HUNTINGTON BANK	23,277.56	0.30								23,277.56 0.30
TOTAL		19,379,765.86	3.83	7,576,722.68	3.18			3,649,650.73	3.81		30,606,139.27 3.67148

Submitted by Oxana Sourine Date 1/13/25
Oxana Sourine Deputy Treasurer

Reviewed by Windy Korstange Date 1-14-2025
Windy Korstange Treasurer

TREASURER'S DEPARTMENT

CASCADE CHARTER TOWNSHIP

TAX ACCOUNTS

NOVEMBER 2024

BANK BALANCES

TOWNSHIP BALANCES

BANK AMOUNT

REGISTER AMOUNT

FLAGSTAR BANK

FLAGSTAR BANK

TAX CHECKING \$71,480.86

TAX CHECKING \$71,480.86

FLAGSTAR BANK

FLAGSTAR BANK

DELINQUENT TAX \$5,840.07

DELINQUENT TAX \$5,840.07

FLAGSTAR BANK

FLAGSTAR BANK

TAX WIRE ACCT \$46,181.52

TAX WIRE ACCT \$46,181.52

GRAND TOTAL \$123,502.45

GRAND TOTAL \$123,502.45

Sourine *1/13/25*

W R *1-14-2025*

Submitted by
OXANA SOURINE
DEPUTY TREASURER

Date

Reviewed by

Date

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

EXP CHECK RUN DATES 12/01/2024 - 01/24/2025

POSTED AND UNPOSTED

OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 101 GENERAL FUND					
Department: 000					
101-000-231-220	DEPENDENT LIFE W/H (C) GF	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	7.80
101-000-231-220	DEPENDENT LIFE W/H (C) FIRE	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	11.70
101-000-231-221	ADDITIONAL LIFE W/H (D) GF	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	28.00
101-000-231-221	ADDITIONAL LIFE W/H (D) FIRE	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	53.00
101-000-231-221	ADDITIONAL LIFE W/H (E) FIR	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	114.80
Total Department 000					215.30
Department: 101 TOWNSHIP BOARD					
101-101-723-000	TOWNSHIP DUES	MISS DIG SYSTEM INC	01/01/2025	20250910	940.07
101-101-924-100	TRUSTEE CELL PHONES/IPADS/DATA	VERIZON WIRELESS	01/01/2025	6102572655	97.85
101-101-924-100	TRUSTEE CELL PHONES/IPADS/DATA	VERIZON WIRELESS	01/01/2025	6102564372	48.70
101-101-924-100	TOWNSHIP BOARD CELL PHONES/DATA	KORSTANGE, WINDY J	12/31/2024	PHONE	150.00
101-101-924-100	TOWNSHIP BOARD CELL PHONES/DATA	KORSTANGE, WINDY J	01/15/2025	JANUARY 2025	50.00
Total Department 101 TOWNSHIP BOARD					1,286.62
Department: 215 CLERK					
101-215-723-000	CLERK MEMBERSHIPS AND DUES	KENT COUNTY CLERK'S ASSOC	01/03/2025	2025 DUES	30.00
101-215-723-000	CLERK MEMBERSHIPS AND DUES	MI ASSOC OF MUNICIPAL CLER	01/07/2025	2025 DUES	100.00
101-215-723-000	CLERK MEMBERSHIPS AND DUES	MI ASSOC OF MUNICIPAL CLER	01/07/2025	MAMC DUES 2025	100.00
Total Department 215 CLERK					230.00
Department: 225 ADMINISTRATIVE					
101-225-727-000	OFFICE SUPPLIES	STAPLES	01/04/2025	6021030205	36.99
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	01/07/2025	113-9384676-8361034	16.63
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	12/17/2024	113-6658310-6845062	10.39
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	12/12/2024	113-3810067-9615407	14.36
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	01/08/2025	113-9675077-7675429	7.89
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	01/06/2025	113-5515606-3115432	16.63
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	12/19/2024	113-3834766-0885836	18.99
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	12/26/2024	112-1672297-4225841	19.74
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	01/06/2025	113-2451058-2385849	26.49
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	12/11/2024	113-5012366-3077047	16.39
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	12/11/2024	113-5012366-3077047	14.99
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	01/07/2025	113-1116446-9977812	109.58
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	12/11/2024	113-2507257-9118627	25.93
101-225-727-000	OFFICE SUPPLIES	RUBBER STAMP WAREHOUSE	12/31/2024	RSW-309769	150.33
101-225-727-000	OFFICE SUPPLIES	STAPLES	01/10/2025	6021350313	52.44
101-225-730-000	POSTAGE	PITNEY BOWES INC	12/17/2024	1026622601	215.78
101-225-752-101	KITCHEN SUPPLIES	AMAZON.COM	01/08/2025	113-9675077-7675429	18.99
101-225-752-101	KITCHEN SUPPLIES	AMAZON.COM	12/19/2024	113-3834766-0885836	39.99
101-225-794-700	PLANTS/PLANT MAINTENANCE	EASTERN FLORAL & GIFTS	12/31/2024	6607	120.00
101-225-794-700	PLANTS/PLANT MAINTENANCE	EASTERN FLORAL & GIFTS	01/01/2025	6564	110.00
101-225-803-000	PRE-EMPLOYMENT HIRING	COREWELL HEALTH	12/09/2024	838431	111.00
101-225-814-000	TAX/ASSESSING ADMIN COSTS	KENT COMMUNICATIONS, INC.	12/31/2024	343022	516.49
101-225-815-000	COMPUTER COSTS-ISP	ADOBE INC	01/05/2025	ADOBE	19.99
101-225-815-000	COMPUTER COSTS-ISP	ADOBE INC	12/19/2024	ADOBE	19.99
101-225-815-000	COMPUTER COSTS-ISP	ADOBE INC	12/19/2024	ADOBE	19.99
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	MAILCHIMP	01/09/2025	MC19281733	72.50
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	G.O.A.T. TECH, LLC	01/16/2025	320721	16.58
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	ZOOM VIDEO COMMUNICATIONS	12/23/2024	INV286092473	323.97

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Fund: 101 GENERAL FUND					
Department: 225 ADMINISTRATIVE					
101-225-815-100	COMPUTER COSTS-WEB SITE	MUNIWEB	01/07/2025	55771	200.00
101-225-900-000	PRINTING/PUBLISHING	MLIVE MEDIA GROUP	10/31/2024	INV2498355	230.50
101-225-924-100	ADMIN CELL PHONES/ IPADS/DATA	VERIZON WIRELESS	01/01/2025	6102572655	40.08
101-225-924-100	ARLOC GO CAMERAS 1-4 SERVICE	VERIZON WIRELESS	01/01/2025	6102572655	160.04
101-225-924-100	CELL PHONES/DATA	VERIZON WIRELESS	01/01/2025	6102572655	10.02
101-225-924-100	ADMIN CELL PHONES/ IPADS/DATA	VERIZON WIRELESS	01/01/2025	6102564372	147.49
101-225-924-100	CELL PHONES/DATA	VERIZON WIRELESS	01/01/2025	6102564372	48.70
101-225-939-000	SERVICE CONTRACTS	KONICA MINOLTA BUSINESS SO	12/31/2024	297739641	60.19
101-225-939-000	SERVICE CONTRACTS	KONICA MINOLTA BUSINESS SO	12/31/2024	297739934	498.85
101-225-939-000	SERVICE CONTRACTS	KONICA MINOLTA BUSINESS SO	12/31/2024	297740314	33.31
Total Department 225 ADMINISTRATIVE					3,572.22
Department: 250 BENEFITS/INSURANCE					
101-250-718-000	VISION INSURANCE BENEFITS	NATIONAL VISION ADMINISTRA	12/17/2024	4449791	236.47
101-250-718-000	VISION INSURANCE BENEFITS	FIDELITY SECURITY LIFE INS	11/22/2024	166570217	143.68
101-250-719-000	HEALTH INSURANCE BENEFITS	WEST MICHIGAN HEALTH INSUR	12/23/2024	HEALTH & DENTAL INS	27,586.45
101-250-720-000	LIFE INSURANCE BENEFITS (A)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	257.25
101-250-720-000	LIFE AD&D BENEFITS (B)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	39.11
101-250-720-000	LIFE LTD BENEFITS (F)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	663.80
101-250-720-000	LIFE STD BENEFITS (G)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	262.49
101-250-721-000	DENTAL INSURANCE BENEFITS	WEST MICHIGAN HEALTH INSUR	12/23/2024	HEALTH & DENTAL INS	1,665.36
Total Department 250 BENEFITS/INSURANCE					30,854.61
Department: 257 ASSESSING					
101-257-724-000	EDUCATION	GOVPROS	01/02/2025	578606	80.00
101-257-724-000	EDUCATION	GOVPROS	01/02/2025	578606	5.00
101-257-924-100	ASSESSING CELL PHONES/ IPDADS /DA	VERIZON WIRELESS	01/01/2025	6102572655	20.04
101-257-924-100	ASSESSING CELL PHONES/ IPDADS /DA	VERIZON WIRELESS	01/01/2025	6102564372	149.91
Total Department 257 ASSESSING					254.95
Department: 265 BUILDING AND GROUNDS					
101-265-724-000	EDUCATION	MICHIGAN NURSERY & LANDSCA	12/23/2024	6UH10881RX539505T	565.20
101-265-724-000	EDUCATION	MICHIGAN TURFGRASS FOUNDAT	12/23/2024	06712	370.00
101-265-802-200	JANITORIAL & MAINTENANCE	STAPLES	12/13/2024	6019386342	1,041.22
101-265-863-000	VEHICLE MAINT	NAPA AUTO PARTS	01/06/2025	144743	271.15
101-265-864-000	FUEL	KINGSLAND'S ACE HARDWARE	12/27/2024	222404	113.37
101-265-923-000	9200 176 5188 2- 5920 TAHOE DR SE	DTE ENERGY	12/23/2024	DECEMBER 2024	246.82
101-265-924-000	COMPLEX PHONES- B&G	COMCAST	01/01/2025	230238957	1,045.05
101-265-924-100	BLDG AND GROUNDS CELL PHONES/ IPA	VERIZON WIRELESS	01/01/2025	6102572655	107.80
101-265-924-100	BLDG AND GROUNDS CELL PHONES/ IPA	VERIZON WIRELESS	01/01/2025	6102564372	48.70
101-265-931-000	COMPLEX MAINTENANCE	TOTAL FIRE PROTECTION	12/18/2024	12521967	56.25
101-265-931-000	COMPLEX MAINTENANCE	TOTAL FIRE PROTECTION	12/18/2024	12521943	318.00
101-265-931-000	COMPLEX MAINTENANCE- TRASH/ RECYC	ARROWASTE	01/01/2025	JANUARY 2025	283.67
101-265-931-000	COMPLEX MAINTENANCE	B&V MECHANICAL INC.	12/13/2024	104381	275.00
101-265-931-000	COMPLEX MAINTENANCE	BUIST ELECTRIC INC	01/08/2025	206138	1,625.75
101-265-939-000	MAINTENANCE OF HVAC AND OTHER MEC	B&V MECHANICAL INC.	12/30/2024	104591	985.41
101-265-939-000	SERVICE CONTRACTS	CORPORATE CLEANING & FACIL	01/04/2025	5009	350.00
101-265-939-000	SERVICE CONTRACTS	VC3, INC	01/02/2025	VC3-183219	1,280.00
101-265-981-000	OFFICE EQUIPMENT	KINGSLAND'S ACE HARDWARE	12/23/2024	222392	519.99
101-265-981-000	OFFICE EQUIPMENT	GRAINGER	12/16/2024	1533494772	619.44

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Fund: 101 GENERAL FUND					
Department: 265 BUILDING AND GROUNDS					
Total Department 265 BUILDING AND GROUNDS					10,122.82
Department: 270 HUMAN RESOURCES					
101-270-727-000	SUPPLIES	AMAZON.COM	12/11/2024	113-2507257-9118627	7.98
Total Department 270 HUMAN RESOURCES					7.98
Department: 443 YARD WASTE REMOVAL					
101-443-820-000	SPRING/ FALL CLEANUP	PHOENIX RESOURCES LLC	12/15/2024	20604	4,080.00
101-443-820-000	SPRING/ FALL CLEANUP	THORNAPPLE RIVER NURSERY,	12/03/2024	1635567	24,955.00
Total Department 443 YARD WASTE REMOVAL					29,035.00
Department: 447 ENGINEERS/ ENGINEERING					
101-447-801-000	CONTRACT SERVICES	SPALDING DEDECKER	01/14/2025	00101902	8,010.00
101-447-818-000	CONTRACTED SERVICES	KENT COUNTY ROAD COMMISSIO	11/30/2024	415117	8.07
101-447-818-000	CONTRACTED SERVICES	KENT COUNTY ROAD COMMISSIO	12/31/2024	415184	8.00
101-447-939-000	SERVICE CONTRACTS	AUTODESK INC	11/19/2024	9250832604	(2,151.80)
101-447-981-000	OFFICE EQUIPMENT	AUTODESK INC	12/26/2024	73522313764910	2,030.00
Total Department 447 ENGINEERS/ ENGINEERING					7,904.27
Department: 448 STREET LIGHTS					
101-448-926-000	STREETLIGHTING	CONSUMERS ENERGY	12/31/2024	STREETLIGHTS	10,348.99
101-448-926-000	STREETLIGHTING	CONSUMERS ENERGY	12/31/2024	49506 LED LIGHT RD	3,459.82
Total Department 448 STREET LIGHTS					13,808.81
Department: 701 PLANNING					
101-701-724-000	EDUCATION	JET'S PIZZA	12/19/2024	142	36.41
101-701-727-000	PLANNING OFFICE SUPPLIES	AMAZON.COM	12/17/2024	113-6658310-6845062	28.89
101-701-727-000	PLANNING OFFICE SUPPLIES	AMAZON.COM	12/11/2024	113-3134897-4257808	15.99
101-701-727-000	PLANNING OFFICE SUPPLIES	AMAZON.COM	12/18/2024	113-8109687-8697859	16.93
101-701-900-000	PRINTING & PUBLISHING	MLIVE MEDIA GROUP	12/29/2024	2811868	238.80
101-701-900-000	PRINTING & PUBLISHING	MLIVE MEDIA GROUP	10/31/2024	INV2498355	408.50
101-701-900-000	PRINTING & PUBLISHING	MLIVE MEDIA GROUP	01/05/2025	AD# 0010951143	243.80
101-701-925-000	COMM DEV CELL/IPADS/DATA	VERIZON WIRELESS	01/01/2025	6102572655	0.00
101-701-925-000	COMM DEV CELL/IPADS/DATA	VERIZON WIRELESS	01/01/2025	6102564372	147.37
101-701-925-000	CELL PHONE/ DATA	VERIZON WIRELESS	01/01/2025	6102564372	134.94
Total Department 701 PLANNING					1,271.63
Department: 756 PARKS					
101-756-752-000	SUPPLIES	DBA FAST SIGNS OF GRAND RA	12/19/2024	467-144294	36.26
101-756-756-000	PARK OPERATING SUPPLIES	CHULSKI'S SALT SERVICE LLC	01/07/2025	CT010625	999.18
101-756-756-000	PARK OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	12/23/2024	1635605	75.00
101-756-756-000	AED'S	STRYKER SALES CORPORATION	12/19/2024	9208058391	5,950.47
101-756-787-101	CLEANING & PAPER SUPPLIES	STAPLES	12/13/2024	6019386342	2,938.80
101-756-880-000	COMMUNITY PROMOTION	D&W FRESH MARKET	12/13/2024	6969	79.91
101-756-880-000	COMMUNITY PROMOTION	THE KOSTUME ROOM	12/19/2024	84984G	350.00
101-756-880-000	COMMUNITY PROMOTION	AMAZON.COM	12/16/2024	113-7577887-3215439	38.29
101-756-935-000	PARK MAINTENANCE	KINGSLAND'S ACE HARDWARE	12/19/2024	222371	387.40
101-756-935-000	PARK MAINTENANCE	KINGSLAND'S ACE HARDWARE	12/19/2024	222378	49.50
101-756-935-000	PARK MAINTENANCE	KINGSLAND'S ACE HARDWARE	12/19/2024	222379	(130.00)
101-756-935-000	PARK MAINTENANCE	KINGSLAND'S ACE HARDWARE	12/30/2024	222421	799.98
101-756-935-000	PARK MAINTENANCE-TRASH/ RECYCLE	ARROWASTE	01/01/2025	JANUARY 2025	296.68
101-756-939-000	SERVICE CONTRACTS	VOLGISTICS	01/07/2025	JANUARY	18.00

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Fund: 101 GENERAL FUND					
Department: 756 PARKS					
101-756-967-000	BLADE CRATE	HOEKSTRA COMPANIES, LLC	12/30/2024	27976	9,011.00
101-756-967-000	DEFLECTOR KIT	HOEKSTRA COMPANIES, LLC	12/30/2024	27976	200.00
101-756-967-000	LABOR	HOEKSTRA COMPANIES, LLC	12/30/2024	27976	390.21
Total Department 756 PARKS					21,490.68
Department: 803 HISTORICAL					
101-803-923-000	9100 206 5254 1MUSEUM HEATING DTE DTE ENERGY		12/23/2024	DECEMBER 2024	147.01
Total Department 803 HISTORICAL					147.01
Department: 901 CAPITAL OUTLAY					
101-901-970-000	2024 FORD F550 CHASSIS	LUNGHAMER FORD OF OWOSSO,	11/26/2024	BE284	66,000.00
101-901-970-000	DUMP BODY	LUNGHAMER FORD OF OWOSSO,	11/26/2024	BE284	17,224.25
101-901-970-000	TAHOE IMPROVEMENTS	KENTWOOD OFFICE FURNITURE	12/31/2024	554029-0	58,435.70
101-901-970-000	SALES TAX - NOT PAID	KENTWOOD OFFICE FURNITURE	12/31/2024	554029-0	(3,152.01)
101-901-970-000	BLADE CRATE, RT3 9'2" V, DXT, SER	HOEKSTRA COMPANIES, LLC	12/09/2024	26871	9,440.00
Total Department 901 CAPITAL OUTLAY					147,947.94
Total Fund 101 GENERAL FUND					268,149.84
Fund: 206 FIRE FUND					
Department: 250 BENEFITS/INSURANCE					
206-250-718-000	VISION INSURANCE BENEFITS	NATIONAL VISION ADMINISTRA	12/17/2024	4449791	369.01
206-250-718-000	VISION INSURANCE BENEFITS	FIDELITY SECURITY LIFE INS	11/22/2024	166570217	238.38
206-250-719-000	HEALTH INSURANCE BENEFITS	WEST MICHIGAN HEALTH INSUR	12/23/2024	HEALTH & DENTAL INS	25,676.85
206-250-720-000	LIFE INSURANCE BENEFITS (A)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	339.75
206-250-720-000	LIFE AD&D BENEFITS (B)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	51.68
206-250-720-000	LIFE LTD BENEFITS (F)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	808.96
206-250-720-000	LIFE STD BENEFITS (G)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	326.81
206-250-721-000	DENTAL INSURANCE BENEFITS	WEST MICHIGAN HEALTH INSUR	12/23/2024	HEALTH & DENTAL INS	2,185.08
Total Department 250 BENEFITS/INSURANCE					29,996.52
Department: 336 FIRE DEPARTMENT					
206-336-723-000	FIRE MEMBERSHIP AND DUES	KNOWLES, JEFF	01/06/2025	REIMBURSEMENT	26.12
206-336-723-000	FIRE MEMBERSHIP AND DUES	INTERNATIONAL ASSOC OF ARS	12/23/2024	92395	288.00
206-336-726-000	FIRE TRAINING	MICHIGAN STATE FIREMAN'S A	01/06/2025	6111	127.61
206-336-726-500	FIRE TRAINING / FIRE INSPECTIONS	MICHIGAN STATE FIREMAN'S A	11/22/2024	6028	156.37
206-336-727-000	FIRE OFFICE SUPPLIES	STAPLES	12/10/2024	60191800190	465.02
206-336-727-000	FIRE OFFICE SUPPLIES	STAPLES	01/09/2025	6021279225	112.86
206-336-745-000	FIRE FUELS	FLYERS ENERGY LLC	12/31/2024	CFS-4114694	77.68
206-336-752-000	SUPPLIES	D&W FRESH MARKET	01/07/2025	84058G	67.92
206-336-752-100	MEDICAL SUPPLIES	J&B MEDICAL SUPPLY	01/03/2025	2868449	274.50
206-336-752-100	MEDICAL SUPPLIES	MICHIGAN DEPT.OF HEALTH &	12/13/2024	00077805	250.00
206-336-768-000	FIRE UNIFORMS	SHELDON CLEANERS	12/31/2024	DECEMBER 2024	41.50
206-336-787-206	CLEANING & PAPER SUPPLIES	STAPLES	12/06/2024	6018962033	353.41
206-336-787-206	CLEANING & PAPER SUPPLIES	STAPLES	12/06/2024	6018962034	86.08
206-336-803-000	HIRING EXPENDITURES	COREWELL HEALTH	12/23/2024	839846	111.00
206-336-850-000	COMMUNICATIONS- PHONES	COMCAST	12/19/2024	JANUARY 2025	90.47
206-336-850-000	COMMUNICATIONS- PHONES	COMCAST	12/19/2024	XFINITY - JANUARY 2	49.06
206-336-850-000	COMMUNICATIONS	VERIZON WIRELESS	01/01/2025	6102572655	438.26
206-336-850-000	COMMUNICATIONS	VERIZON WIRELESS	01/01/2025	6102564372	317.64
206-336-850-000	COMMUNICATIONS	AMAZON.COM	12/18/2024	114-3516382-9121814	62.30

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Fund: 206 FIRE FUND					
Department: 336 FIRE DEPARTMENT					
206-336-850-000	COMMUNICATIONS- PHONES	COMCAST	01/01/2025	230238957	490.44
206-336-863-000	VEHICLE MAINT	KLEYN MOBILE REPAIR, LLC.	12/19/2024	50830	286.42
206-336-863-000	VEHICLE MAINT	KLEYN MOBILE REPAIR, LLC.	12/20/2024	50868	1,347.64
206-336-863-000	VEHICLE MAINT	CASCADE AUTOMOTIVE SERVICE	12/23/2024	72879	112.76
206-336-863-000	VEHICLE MAINT	CASCADE HILLS AUTO BRAKE	12/19/2024	#36723	379.71
206-336-863-000	VEHICLE MAINT	KINGSLAND'S ACE HARDWARE	12/29/2024	222411	10.42
206-336-863-000	VEHICLE MAINT	KINGSLAND'S ACE HARDWARE	12/29/2024	222412	26.06
206-336-863-000	VEHICLE MAINT	KINGSLAND'S ACE HARDWARE	12/29/2024	222414	1.89
206-336-863-000	VEHICLE MAINT	AUTOZONE	01/04/2025	05023159093	10.55
206-336-863-000	VEHICLE MAINT	CASCADE HILLS AUTO BRAKE	12/31/2024	#36771	501.99
206-336-863-000	VEHICLE MAINT	CASCADE HILLS AUTO BRAKE	01/02/2025	#36795	25.00
206-336-863-000	VEHICLE MAINT	TOMMY'S EXPRESS CAR WASH	01/07/2025	JANUARY 2025	159.96
206-336-863-000	VEHICLE MAINT	SAFELITE AUTO GLASS	01/03/2025	01864-303203	567.52
206-336-863-000	VEHICLE MAINT- SALES TAX	SAFELITE AUTO GLASS	01/03/2025	01864-303203	(26.47)
206-336-887-000	FIRE PUBLIC RELATIONS	POSITIVE PROMOTIONS, INC	01/01/2025	07501523	542.90
206-336-887-000	FIRE PUBLIC RELATIONS	POSITIVE PROMOTIONS, INC	01/01/2025	07501696	545.40
206-336-928-000	9100 206 5243 4 - FIRE ST. #1	DTE ENERGY	12/23/2024	DECEMBER 2024	1,370.97
206-336-928-000	9100 206 5269 9 - FIRE ST. #2	DTE ENERGY	12/23/2024	DECEMBER 2024	990.69
206-336-936-000	FIRE STATION MAINT	ADVANTAGE MECHANICAL REFRI	12/27/2024	35419791	1,200.00
206-336-936-000	FIRE STATION MAINT	KINGSLAND'S ACE HARDWARE	12/29/2024	222413	50.90
206-336-936-000	FIRE STATION MAINT	ARROWASTE	01/01/2025	JANUARY 2025	220.91
206-336-936-002	FIRE STATION MAINT/BUTTRICK	TOTAL FIRE PROTECTION	12/18/2024	12521884	311.00
206-336-936-002	FIRE STATION MAINT/BUTTRICK	TOTAL FIRE PROTECTION	12/18/2024	12521874	307.50
206-336-936-002	FIRE STATION MAINT/BUTTRICK- TRAS	ARROWASTE	01/01/2025	JANUARY 2025	124.00
206-336-936-002	FIRE STATION MAINT/BUTTRICK	ALLIED UNIVERSAL TECHNOLOG	12/30/2024	IN1-910396209	1,004.84
206-336-939-000	FIRE COPIER/LEASE/SERVICE	KONICA MINOLTA BUSINESS SO	12/26/2024	297562473	99.00
206-336-981-000	OFFICE EQUIPMENT	MAGNATAG, INC.	01/09/2025	680382	71.75
Total Department 336 FIRE DEPARTMENT					14,129.55
Total Fund 206 FIRE FUND					44,126.07
Fund: 208 OPEN SPACE FUND					
Department: 751 OPEN SPACE PRESERVATION					
208-751-923-000	9200 088 8845 4- 6803 BURTON ST S	DTE ENERGY	12/23/2024	DECEMBER 2024	152.92
208-751-923-000	9200 570 8929 3 - 2781 ORANGE ST.	DTE ENERGY	12/23/2024	DECEMBER 2024	148.75
208-751-923-000	9200 244 5760 7 - 2894 THORNAPPLE	DTE ENERGY	12/23/2024	DECEMBER 2024	50.00
Total Department 751 OPEN SPACE PRESERVATION					351.67
Total Fund 208 OPEN SPACE FUND					351.67
Fund: 216 PATHWAYS FUND					
Department: 901 CAPITAL OUTLAY					
216-901-974-000	CAPITAL OUTLAY - LANDIMP	SPALDING DEDECKER	01/09/2025	00101781	10,000.50
Total Department 901 CAPITAL OUTLAY					10,000.50
Total Fund 216 PATHWAYS FUND					10,000.50
Fund: 246 IRF					
Department: 000					
246-000-211-000	CONTRACT PAYABLE-RETAINAGE	DAVIS CONTRUCTION, INC	01/06/2025	PAY EST. #2	(6,285.35)
Total Department 000					(6,285.35)

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Fund: 246 IRF					
Department: 225 ADMINISTRATIVE					
246-225-821-000	ADMIN ENGINEERING COSTS	TWIN LAKES NURSERY INC	12/19/2024	0001255124	53,445.00
246-225-821-000	ADMIN ENGINEERING COSTS	SPALDING DEDECKER	12/29/2024	00101782	5,247.50
246-225-967-100	WHOLE HOUSE FILTER PROJECT	CULLIGAN	01/08/2025	#1405293	2,407.50
246-225-967-100	WHOLE HOUSE FILTER PROJECT	CULLIGAN	01/08/2025	#1405303	116.00
246-225-967-100	WHOLE HOUSE FILTER PROJECT	CULLIGAN	01/08/2025	#1405313	232.00
Total Department 225 ADMINISTRATIVE					61,448.00
Department: 901 CAPITAL OUTLAY					
246-901-974-000	CAPITAL OUTLAY - LANDIMP	DAVIS CONSTRUCTION, INC	01/06/2025	PAY EST. #2	125,707.00
246-901-974-000	CAPITAL OUTLAY - LANDIMP	SPALDING DEDECKER	01/14/2025	00101903	28,330.56
Total Department 901 CAPITAL OUTLAY					154,037.56
Total Fund 246 IRF					209,200.21
Fund: 248 DDA					
Department: 190 DDA OPERATIONS/CONSTRUCTION					
248-190-801-000	CONTRACT SERVICES	OHM ADVISORS	12/16/2024	83309	12,426.31
248-190-801-000	CONTRACT SERVICES	KERKSTRA PORTABLE RESTROOM	01/09/2025	262933	225.00
248-190-861-100	TRANSPORTATION SERVICES	HOPE NETWORK	12/31/2024	100024245	3,088.50
248-190-931-000	COMMERCIAL HOLIDAY LIGHTING RENTA	OUTDOOR LIGHTING PERSPECTI	12/16/2024	I1981855	17,424.00
248-190-931-000	120V SERVICE W/OUTSIDE ELECTRICIA	OUTDOOR LIGHTING PERSPECTI	12/16/2024	I1981854	7,129.00
248-190-967-004	SPECIAL PROJECTS-SPECIAL EVENTS	BLUE SKY BREWING LLC	08/22/2024	1259	600.00
Total Department 190 DDA OPERATIONS/CONSTRUCTION					40,892.81
Total Fund 248 DDA					40,892.81
Fund: 249 BUILDING FUND					
Department: 250 BENEFITS/INSURANCE					
249-250-718-000	VISION INSURANCE BENEFITS	NATIONAL VISION ADMINISTRA	12/17/2024	4449791	186.63
249-250-718-000	VISION INSURANCE BENEFITS	FIDELITY SECURITY LIFE INS	11/22/2024	166570217	141.60
249-250-719-000	HEALTH INSURANCE BENEFITS	WEST MICHIGAN HEALTH INSUR	12/23/2024	HEALTH & DENTAL INS	16,330.08
249-250-720-000	LIFE INSURANCE BENEFITS (A)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	167.26
249-250-720-000	LIFE AD&D BENEFITS (B)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	25.42
249-250-720-000	LIFE LTD BENEFITS (F)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	468.00
249-250-720-000	LIFE STD BENEFITS (G)	MUTUAL OF OMAHA INSURANCE	12/17/2024	001808859285	186.49
249-250-721-000	DENTAL INSURANCE BENEFITS	WEST MICHIGAN HEALTH INSUR	12/23/2024	HEALTH & DENTAL INS	1,095.96
Total Department 250 BENEFITS/INSURANCE					18,601.44
Department: 371 BUILDING DEPARTMENT					
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	01/08/2025	113-9675077-7675429	29.88
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	01/06/2025	113-5515606-3115432	7.89
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	12/30/2024	113-2581447-5076217	26.89
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	12/18/2024	113-0351120-8736260	39.49
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	12/11/2024	113-2507257-9118627	14.98
249-371-787-101	CLEANING & PAPER SUPPLIES	AMAZON.COM	12/18/2024	113-9808378-2602630	41.94
249-371-860-000	MILEAGE - D. ROWLADER	ROWLADER, DENNIS	12/30/2024	DEC. 30TH 2024	24.79
249-371-860-000	MILEAGE WILSON	BRIAN WILSON	12/30/2024	DEC 30TH 2024	20.77
249-371-860-000	MILEAGE MILITO-	VINCENT MILITO	12/30/2024	DEC. 30TH 2024	41.54
249-371-860-000	MILEAGE- HUYSER	HUYSER, DANIEL A.	12/30/2024	DEC 30TH 2024	20.77
249-371-860-000	MILEAGE - TOM HANSON	THOMAS HANSON	12/30/2024	DEC. 30TH 2024	24.12
249-371-860-000	MILEAGE - M. BONNEY	MICHAEL BONNEY	12/30/2024	DEC. 30TH 2024	31.49

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

EXP CHECK RUN DATES 12/01/2024 - 01/24/2025

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 249 BUILDING FUND					
Department: 371 BUILDING DEPARTMENT					
249-371-860-000	MILEAGE - M. BONNEY	MICHAEL BONNEY	01/10/2025	JANUARY 2025	236.60
249-371-860-000	MILEAGE - CRAIG SMITH	CRAIG SMITH	01/10/2025	JANUARY 2025	212.80
249-371-860-000	MILEAGE - TOM HANSON	THOMAS HANSON	01/10/2025	JANUARY 2025	239.40
249-371-860-000	MILEAGE- HUYSER	HUYSER, DANIEL A.	01/10/2025	JANUARY 2025	223.30
249-371-860-000	MILEAGE MILITO-	VINCENT MILITO	01/10/2025	JANUARY 2025	198.80
249-371-860-000	MILEAGE - D. ROWLADER	ROWLADER, DENNIS	01/10/2025	JANUARY 2025	219.10
249-371-860-000	MILEAGE - HEATH SWINSON	SWINSON, HEATH	01/10/2025	JANUARY 2025	64.40
249-371-860-000	MILEAGE - J. VANTIL	JEFFREY C. VANTIL	01/10/2025	JANUARY 2025	229.60
249-371-860-000	MILEAGE - PAUL WESTHOUSE	PAUL WESTHOUSE	01/10/2025	JANUARY 2025	231.70
249-371-860-000	MILEAGE WILSON	BRIAN WILSON	01/10/2025	JANUARY 2025	44.80
249-371-923-000	9200 176 5188 2- 5920 TAHOE DR SE	DTE ENERGY	12/23/2024	DECEMBER 2024	121.57
249-371-924-000	BUILDING PHONES	COMCAST	01/01/2025	230238957	514.73
249-371-924-100	BLDG CELL PHONES/IPADS/DATA	VERIZON WIRELESS	01/01/2025	6102572655	197.98
249-371-924-100	BLDG CELL PHONES/IPADS/DATA	VERIZON WIRELESS	01/01/2025	6102564372	597.04
249-371-939-000	SERVICE CONTRACTS	FIRST CHOICE COFFEE SERVIC	09/26/2024	018582	180.73
249-371-939-000	SERVICE CONTRACTS	RICOH USA INC	01/09/2025	5070784207	238.62
249-371-981-000	OFFICE EQUIPMENT	STAPLES	01/10/2025	6021350314	211.17
Total Department 371 BUILDING DEPARTMENT					4,286.89
Total Fund 249 BUILDING FUND					22,888.33
Fund: 271 LIBRARY FUND					
Department: 790 LIBRARY					
271-790-923-000	9100 206 6816 LIBRARY HEATING DTE	DTE ENERGY	12/23/2024	DECEMBER 2024	1,672.40
271-790-924-000	LIBRARY PHONES	VERIZON WIRELESS	01/01/2025	6102572655	10.02
271-790-931-000	LIBRARY MAINTENANCE- TRASH/ RECYC	ARROWASTE	01/01/2025	JANUARY 2025	201.96
Total Department 790 LIBRARY					1,884.38
Total Fund 271 LIBRARY FUND					1,884.38
Fund: 701 TRUST AND AGENCY					
Department: 000					
701-000-254-000	PZE ESCROW OR BOND	BRIAN HULL	12/27/2024	CASE #25-3878	500.00
701-000-254-000	PZE ESCROW OR BOND	STEVE CORSON	12/27/2024	CASE# 24-3867	500.00
Total Department 000					1,000.00
Total Fund 701 TRUST AND AGENCY					1,000.00
Fund: 703 CURRENT TAX COLLECTION FUND					
Department: 000					
703-000-214-100	CCT-PATHWAYS	PATHWAYS FUND	01/13/2025	01/13/2025	27,944.47
703-000-214-100	CCT-PATHWAYS	PATHWAYS FUND	01/16/2025	01/16/2025	19,872.92
703-000-214-105	CCT-POLICE	POLICE FUND	01/13/2025	01/13/2025	36,488.29
703-000-214-105	CCT-POLICE	POLICE FUND	01/16/2025	01/16/2025	25,949.18
703-000-214-110	CCT - OPERATING TAXES	CASCADE CHARTER TWP	01/13/2025	01/13/2025	77,257.68
703-000-214-110	CCT - OPERATING TAXES	CASCADE CHARTER TWP	01/16/2025	01/16/2025	54,943.23
703-000-214-112	CCT - OVER/SHORT	CASCADE CHARTER TWP	01/13/2025	01/13/2025	0.01
703-000-214-115	CCT - FIRE	CASCADE CHARTER TOWNSHIP	01/13/2025	01/13/2025	151,231.48
703-000-214-115	CCT - FIRE	CASCADE CHARTER TOWNSHIP	01/16/2025	01/16/2025	107,551.45
703-000-214-116	CCT OPEN SPACE	CASCADE CHARTER TOWNSHIP	01/13/2025	01/13/2025	18,275.91
703-000-214-116	CCT OPEN SPACE	CASCADE CHARTER TOWNSHIP	01/16/2025	01/16/2025	12,997.11

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 703 CURRENT TAX COLLECTION FUND					
Department: 000					
703-000-214-120	CCT - LIBRARY	LIBRARY FUND	01/13/2025	01/13/2025	12,135.19
703-000-214-120	CCT - LIBRARY	LIBRARY FUND	01/16/2025	01/16/2025	8,629.88
703-000-214-135	CCT- TRIF	CASCADE CHARTER TOWNSHIP	01/13/2025	01/13/2025	1,800.00
703-000-214-135	CCT- SPECIAL ASSESSMENTS	CASCADE CHARTER TWP	01/13/2025	01/13/2025	17.28
703-000-214-135	CCT- SPECIAL ASSESSMENTS	CASCADE CHARTER TOWNSHIP	01/16/2025	01/16/2025	2,700.00
703-000-214-140	CCT - STREET LIGHTS	CASCADE CHARTER TWP	01/13/2025	01/13/2025	2,116.11
703-000-214-140	CCT - STREET LIGHTS	CASCADE CHARTER TWP	01/16/2025	01/16/2025	2,348.60
703-000-214-155	CCT - ADMIN	CASCADE CHARTER TWP	01/13/2025	01/13/2025	13,431.98
703-000-214-155	CCT - ADMIN	CASCADE CHARTER TWP	01/16/2025	01/16/2025	8,146.51
703-000-222-110	KENT COUNTY - OPERATING	KENT COUNTY TREASURER	01/13/2025	01/13/2025	5,253.80
703-000-222-110	KENT COUNTY - OPERATING	KENT COUNTY TREASURER	01/16/2025	01/16/2025	3,237.35
703-000-222-111	KENT COUNTY - INTEREST	KENT COUNTY TREASURER-SET	01/13/2025	01/13/2025	378.71
703-000-222-111	KENT COUNTY - INTEREST	KENT COUNTY TREASURER	01/13/2025	01/13/2025	258.71
703-000-222-111	KENT COUNTY - INTEREST	KENT COUNTY TREASURER-SET	01/16/2025	01/16/2025	105.59
703-000-222-111	KENT COUNTY - INTEREST	KENT COUNTY TREASURER	01/16/2025	01/16/2025	72.14
703-000-222-160	KENT COUNTY - JAIL	KENT COUNTY TREASURER	01/13/2025	01/13/2025	60,574.48
703-000-222-160	KENT COUNTY - JAIL	KENT COUNTY TREASURER	01/16/2025	01/16/2025	43,078.67
703-000-222-165	KENT COUNTY - ZOO/MUSEUM	KENT COUNTY TREASURER	01/13/2025	01/13/2025	33,761.71
703-000-222-165	KENT COUNTY - ZOO/MUSEUM	KENT COUNTY TREASURER	01/16/2025	01/16/2025	24,010.13
703-000-222-170	KENT COUNTY - SENIOR	KENT COUNTY TREASURER	01/13/2025	01/13/2025	40,137.24
703-000-222-170	KENT COUNTY - SENIOR	KENT COUNTY TREASURER	01/16/2025	01/16/2025	28,544.18
703-000-222-172	KENT COUNTY - VETERAN'S MILLAGE	KENT COUNTY TREASURER	01/13/2025	01/13/2025	4,011.95
703-000-222-172	KENT COUNTY - VETERAN'S MILLAGE	KENT COUNTY TREASURER	01/16/2025	01/16/2025	2,852.94
703-000-222-180	KENT COUNTY DRAIN	KENT COUNTY DRAIN COMMISSI	01/13/2025	01/13/2025	565.21
703-000-222-180	KENT COUNTY DRAIN	KENT COUNTY DRAIN COMMISSI	01/16/2025	01/16/2025	286.33
703-000-222-185	KENT COUNTY - EARLY CHILDHOOD	KENT COUNTY TREASURER	01/13/2025	01/13/2025	19,335.85
703-000-222-185	KENT COUNTY - EARLY CHILDHOOD	KENT COUNTY TREASURER	01/16/2025	01/16/2025	13,750.83
703-000-223-110	KDL - TAXES	KENT DISTRICT LIBRARY	01/13/2025	01/13/2025	88,997.41
703-000-223-110	KDL - TAXES	KENT DISTRICT LIBRARY	01/16/2025	01/16/2025	63,292.44
703-000-225-110	FHPS - OPERATING	FOREST HILLS PUBLIC SCHOOL	01/13/2025	01/13/2025	379,496.04
703-000-225-110	FHPS - OPERATING	FOREST HILLS PUBLIC SCHOOL	01/16/2025	01/16/2025	158,663.52
703-000-225-111	FHPS - INTEREST	FOREST HILLS PUBLIC SCHOOL	01/13/2025	01/13/2025	206.19
703-000-225-111	FHPS - INTEREST	FOREST HILLS PUBLIC SCHOOL	01/16/2025	01/16/2025	61.98
703-000-225-120	FHPS - DEBT	FOREST HILLS PUBLIC SCHOOL	01/13/2025	01/13/2025	213,731.20
703-000-225-120	FHPS - DEBT	FOREST HILLS PUBLIC SCHOOL	01/16/2025	01/16/2025	157,061.04
703-000-225-130	FHPS - RECREATION	FOREST HILLS PUBLIC SCHOOL	01/13/2025	01/13/2025	35,135.86
703-000-225-130	FHPS - RECREATION	FOREST HILLS PUBLIC SCHOOL	01/16/2025	01/16/2025	25,819.54
703-000-225-410	CALEDONIA - OPERATING	CALEDONIA COMMUNITY SCHOOL	01/13/2025	01/13/2025	77,314.22
703-000-225-410	CALEDONIA - OPERATING	CALEDONIA COMMUNITY SCHOOL	01/16/2025	01/16/2025	21,515.73
703-000-225-420	CALEDONIA - DEBT	CALEDONIA COMMUNITY SCHOOL	01/13/2025	01/13/2025	37,470.23
703-000-225-420	CALEDONIA - DEBT	CALEDONIA COMMUNITY SCHOOL	01/16/2025	01/16/2025	15,166.72
703-000-226-110	LOWELL - OPERATING	LOWELL AREA SCHOOLS	01/13/2025	01/13/2025	160.44
703-000-226-110	LOWELL - OPERATING	LOWELL AREA SCHOOLS	01/16/2025	01/16/2025	6,367.29
703-000-226-111	LOWELL - INTEREST	LOWELL AREA SCHOOLS	01/13/2025	01/13/2025	18.24
703-000-226-120	LOWELL - DEBT	LOWELL AREA SCHOOLS	01/13/2025	01/13/2025	2,899.39
703-000-226-120	LOWELL - DEBT	LOWELL AREA SCHOOLS	01/16/2025	01/16/2025	7,260.55
703-000-226-130	LOWELL BLDG/SITE	LOWELL AREA SCHOOLS	01/13/2025	01/13/2025	401.01
703-000-226-130	LOWELL BLDG/SITE	LOWELL AREA SCHOOLS	01/16/2025	01/16/2025	1,004.17
703-000-228-001	SET & OPERATING TAX (COUNTY)	KENT COUNTY TREASURER-SET	01/13/2025	01/13/2025	7,690.93

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

EXP CHECK RUN DATES 12/01/2024 - 01/24/2025

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Fund: 703 CURRENT TAX COLLECTION FUND					
Department: 000					
703-000-228-001	SET & OPERATING TAX (COUNTY)	KENT COUNTY TREASURER-SET	01/16/2025	01/16/2025	2,253.30
703-000-234-110	KENT ISD - TAXES	KENT INTERMEDIATE SCHOOLS	01/13/2025	01/13/2025	6,924.40
703-000-234-110	KENT ISD - TAXES	KENT INTERMEDIATE SCHOOLS	01/16/2025	01/16/2025	4,266.76
703-000-234-111	KENT ISD - TAXES INTEREST	KENT INTERMEDIATE SCHOOLS	01/13/2025	01/13/2025	340.97
703-000-234-111	KENT ISD - TAXES INTEREST	KENT INTERMEDIATE SCHOOLS	01/16/2025	01/16/2025	95.08
703-000-235-110	GRCC - TAXES	GRAND RAPIDS COMMUNITY COL	01/13/2025	01/13/2025	2,172.80
703-000-235-110	GRCC - TAXES	GRAND RAPIDS COMMUNITY COL	01/16/2025	01/16/2025	1,338.85
703-000-235-111	GRCC - TAXES INTEREST	GRAND RAPIDS COMMUNITY COL	01/13/2025	01/13/2025	107.00
703-000-235-111	GRCC - TAXES INTEREST	GRAND RAPIDS COMMUNITY COL	01/16/2025	01/16/2025	29.84
703-000-275-000	DUE TO 411915401015	CORELOGIC	01/08/2025	01/08/2025	2,063.16
703-000-275-000	DUE TO 411902351019	CORELOGIC	01/08/2025	01/08/2025	32.77
703-000-275-000	DUE TO 411915124004	CORELOGIC	01/08/2025	01/08/2025	1,404.23
703-000-275-000	DUE TO 411927231019	CORELOGIC	01/08/2025	01/08/2025	3,313.32
703-000-275-000	DUE TO 411906378017	CORELOGIC	01/08/2025	01/08/2025	2,987.02
703-000-275-000	DUE TO 411905100058	CORELOGIC	01/08/2025	01/08/2025	1,475.63
703-000-275-000	DUE TO 411903401016	CORELOGIC	01/13/2025	01/13/2025	1,839.45
Total Department 000					2,194,431.82
Total Fund 703 CURRENT TAX COLLECTION FUND					2,194,431.82

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
--- TOTALS BY FUND ---					
		101		GENERAL FUND	268,149.84
		206		FIRE FUND	44,126.07
		208		OPEN SPACE FUND	351.67
		216		PATHWAYS FUND	10,000.50
		246		IRF	209,200.21
		248		DDA	40,892.81
		249		BUILDING FUND	22,888.33
		271		LIBRARY FUND	1,884.38
		701		TRUST AND AGENCY	1,000.00
		703		CURRENT TAX COLLECTION FUND	2,194,431.82
		Total For All Funds:			<u>2,792,925.63</u>

I certify that the items listed are valid claims against the resources of Cascade Charter Township, and that said items are in compliance with statutory, budgetary, and accounting requirements.

Lorna Nenciarini

Lorna Nenciarini
Finance & Budget Director



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION
MEETING DATE: January 22, 2025

ITEM: Purchase of Replacement Fire Department Vehicle

PRESENTER: Adam Magers (Fire Chief), Todd Pell (Fire Marshal).

INDIVIDUALS PRESENT: Adam Magers, Todd Pell

EXECUTIVE SUMMARY: As a component of the Capital Improvement Plan (CIP) process, the Fire Department reviews its fleet annually. Age, mileage, and repair records help inform replacement plans for the upcoming years. The 2025-2030 CIP includes “Replace Vehicle C5” as a planned item in FY 2025, with a \$70,000 budget. The new vehicle will be used by the Fire Marshall, and will replace a 2016 Chevy Tahoe that is nearing 100,000 miles. The 2016 Tahoe will be retained in the Fire fleet as a utility vehicle, which will replace a 2012 Chevy Suburban. The 2012 Suburban will be removed from the fleet, stripped of parts that can be transferred to the new vehicle, and then sold, with revenue from its sale being retained in the Fire Fund.

Departmental needs (climate-controlled cargo storage and capacity) and budget considerations point to the Chevy Tahoe 4WD being the preferred vehicle to purchase. Using the State of Michigan MiDEAL program that allows municipalities to obtain State-negotiated pricing, a suitable vehicle is available from Berger Chevrolet, at a cost of \$52,483. Quotes for upfitting the vehicle with lights, sirens, brackets and consoles were recently obtained, as follows:

Vendor	Bid
3 rd Cost Upfitters	\$12,434.00
Macqueen	\$14,421.38
Utilitac	\$14,086.01

The vehicle will also be outfitted with a computer that will be sourced using the Township’s normal computer purchase process. The total cost of the vehicle will be within budget.

STRATEGIC PLANS/GOALS: N/A

ACTION REQUESTED: Approve the purchase of a 2025 Chevy Tahoe 4WD from Berger Chevrolet, in the amount of \$52,483, and associated upfitting costs of \$12,434 from 3rd Coast Upfitters.

BUDGET IMPLICATIONS: This purchase is included in the original FY 2025 Fire Fund expenditure budget. The sale of the 2012 Chevy Suburban will increase revenue, which will remain in the Fire Fund

IMPLEMENTATION PLAN: Upon Board approval, a Purchase Order will be sent to Berger Chevrolet. Once delivered, the vehicle will be sent to the upfitter to have lights, siren, 2-way radio, and dispatch computer installed.

DIRECTOR'S RECOMMENDATION: N/A

MANAGER'S RECOMMENDATION: Approval

ATTACHMENTS: None.



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION
MEETING DATE: January 22, 2025

ITEM: 2025 Local Roads Program with Kent County Road Commission

PRESENTER:

INDIVIDUAL PRESENT:

Aric Thorne, Township Engineer

EXECUTIVE SUMMARY:

Each year the Township partners with the Kent County Road Commission (KCRC) to target local roads in need of surface treatment measures. This program allows KCRC and the Township to remain on schedule with maintenance and rehabilitation of local roads. Providing the proper treatment at the proper time in the roads’ life cycles is an efficient and responsible use of dollars, thus ensuring the longevity of those roads. KCRC continues to offer 50/50 split cost-sharing.

Projects are selected jointly with KCRC by reviewing road condition ratings throughout the Township, user volumes, and with consideration to ongoing and future capital improvement projects. The 2025 proposal for local road improvements is attached as provided by KCRC. It includes items for the annual Road Overlays budget, and restoration efforts connected to the watermain extension project in the Burger-Goodwood neighborhood. A summary follows:

Road Overlays (General Fund):

- 2024 Overlay: 28th Street, Cherry Lane, & 48th Street..... \$145,000
- 2025 Chip Seal: 28th Street, Cherry Lane, & 48th Street..... \$115,000
- Crush & Shape: Buttrick Avenue..... \$420,000
- Total..... \$680,000**

PFAS Project (Grant Funds):

- Full Depth Mill & Fill: Burger Plat..... \$550,000
- Total..... \$550,000**

- *2024 Overlay* includes placing a 3/4- to 1-inch thick hot mix asphalt overlay on the existing road. This work had been approved by Cascade Township and scheduled for completion in Fall of 2024, but the contractor was unable to perform the work during that timeframe.

- *2025 Chip Seal* includes the spray application of liquid asphalt emulsion followed by the embedment of fine aggregate by compaction equipment. This will be performed over the 3/4- to 1-inch thick hot mix asphalt overlay, which is standard procedure throughout Kent County.
- *Crush and Shape* includes grinding of the full existing asphalt section and up to 2-inches of underlying gravel base, then regrading, compacting, and overlaying that material with an entirely new hot mix asphalt surface.
- *Full Depth Mill & Fill* includes full depth removal of existing pavement, temporary removal of manhole structure covers, placement of base course hot mix asphalt up to 2-inches thick, reinstallation of manhole structure covers to finish grade, and placement of wearing course asphalt up to 1.5-inches, or to finish grade.

The proposed cost is estimated by KCRC, and is not final. KCRC typically advertises contractor bidding by early spring and returns results to Cascade Township for further consideration as necessary; e.g., if bids exceed the estimates.

The FY2025 Road Overlays budget is \$500,000. An additional \$180,000 is required to meet the estimated cost share for proposed construction. The majority of the overage (\$145,000) is to account for treatment that had been budgeted in FY2024. Completing construction on the target roads as proposed is important for the long-term success of the treatment measures.

On June 12, 2024 the Cascade Township Board of Trustees approved a \$2,000,000 budget for road resurfacing in the Burger-Goodwood neighborhood, per a 2023 provider agreement with Kent County. The scope of roads proposed for reconstruction in 2025 is 2.22- of the approx. 7.58-centerline miles impacted as part of the watermain extension project. Road segments were selected to avoid ongoing installation of the watermain in 2025 and associated construction vehicle traffic. The remainder of impacted roads (5.36 centerline miles) are expected to be reconstructed in 2026.

The current Cascade Township Pavement Surface Evaluation and Rating (PASER) map is attached for reference. This is a tool used to assess road surface conditions and to steer organizational decisions. It reiterates the success enjoyed in Cascade Township with a Board of Trustees that continues to prioritize road maintenance and it highlights the need to address the roads targeted in this request.

STRATEGIC PLANS/GOALS:

N/A

BUDGET IMPLICATIONS: As the FY 2024 appropriation has lapsed, an amendment to the FY 2025 budget is necessary for the General Fund Roads Overlay project. The PFAS project was included in the original FY 2025, so no adjustment is needed.

ACTION REQUESTED:

Approval work orders to enter into a cost-sharing agreement with KCRC to complete proposed

road improvement projects. Also, approve a budget amendment as follows to provide full funding for the Township's portion of costs:

<u>Fund</u>	<u>Line Item</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase</u>	<u>Amended Budget</u>
General	101-446-821-000	Road Overlays	\$500,000	\$180,000	\$680,000

IMPLEMENTATION PLAN:

Cascade Township must sign and return work orders to KCRC. Contractor award, scheduling, and all construction services congruent to the completion of the construction are the responsibility of KCRC.

DIRECTOR'S RECOMMENDATION:

N/A

MANAGER'S RECOMMENDATION:

MODEL RESOLUTION:

N/A

ATTACHMENTS:

1. 2025 Proposed/Estimate
2. 2025 Local Roads Program Map
3. 2025 Burger Plat Map
4. PASER Rating Map

2025 PROPOSED/ESTIMATE

Primary Chip Seal -Cascade Township

ROAD/STREET	Miles	TWP Share	KCRC Share	TOTAL
		0%	100%	
TBD			X	

Local Chip Seal -Cascade Township

ROAD/STREET	Miles	TWP Share	KCRC Share	TOTAL
		50%	50%	
2024 28th Street,Cherry Lane, & 45th	3.72	\$145,000	\$145,000	\$290,000
2025 28th Street,Cherry Lane, & 45th		\$115,000	\$115,000	\$230,000

* Includes placing 3/4- to 1-inch thick hot mix asphalt overlay on existing road surface.
Originally scheduled for fall 2024 completion and delayed.

Local Road Program Cascade Township Crush & Shape

ROAD/STREET	Miles	TWP Share	KCRC Share	TOTAL
		50%	50%	
Buttrick: 28th to 36th	1.03	\$220,000	\$220,000	\$440,000
Buttrick: 36th to Cascade	0.89	\$162,000	\$162,000	\$324,000
Buttrick: Cascade to Whitneyville	0.16	\$38,000	\$38,000	\$76,000
Total	2.08	\$420,000	\$420,000	\$840,000

Local Road Program Cascade Township Full Depth M/F

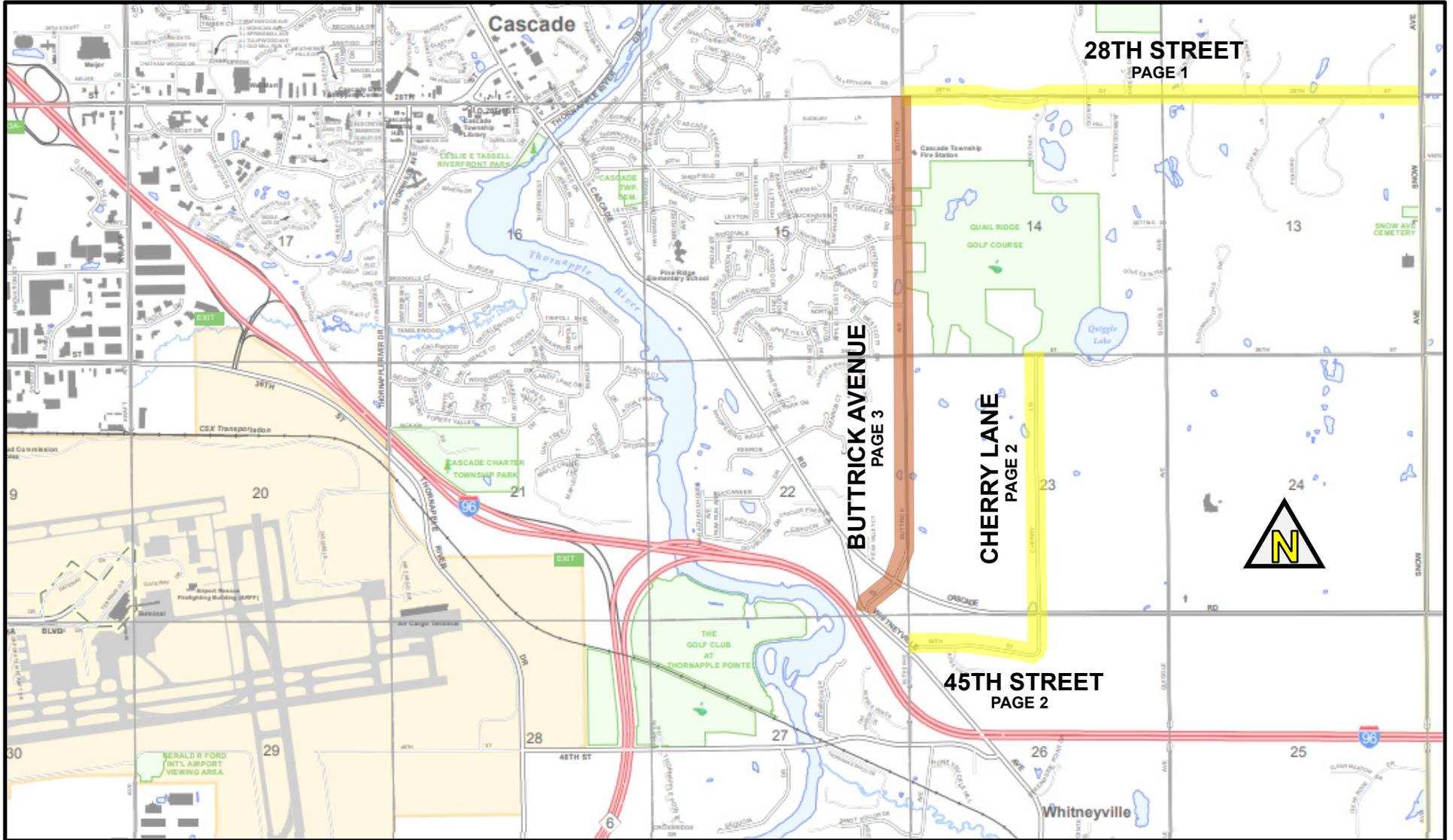
Burger Plat	2.22	\$550,000	\$550,000	\$1,100,000
Total	2.22	\$550,000	\$550,000	\$1,100,000

2025 LOCAL ROADS PROGRAM MAP



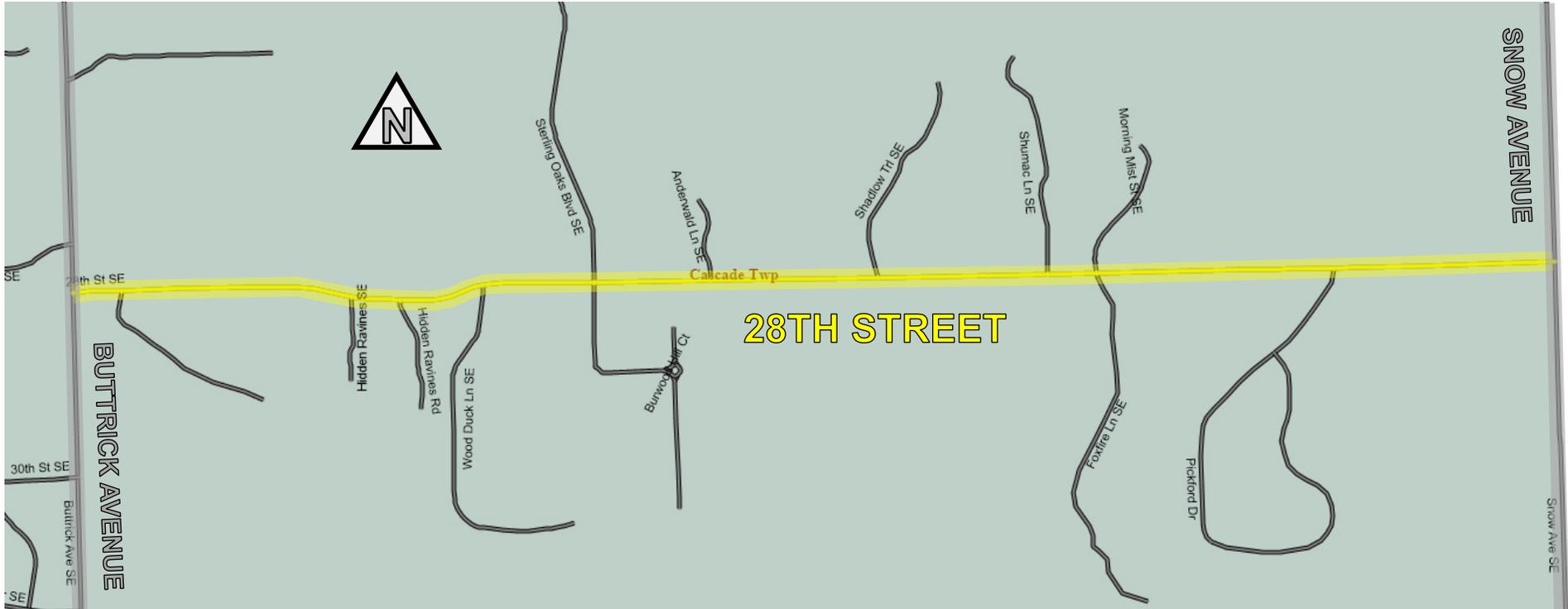
 CRUSH AND SHAPE

 CHIP SEAL



Local Chip Seal

28th Street, Cherry Lane, & 45th Street



28th Street

Buttrick Avenue to Snow Avenue

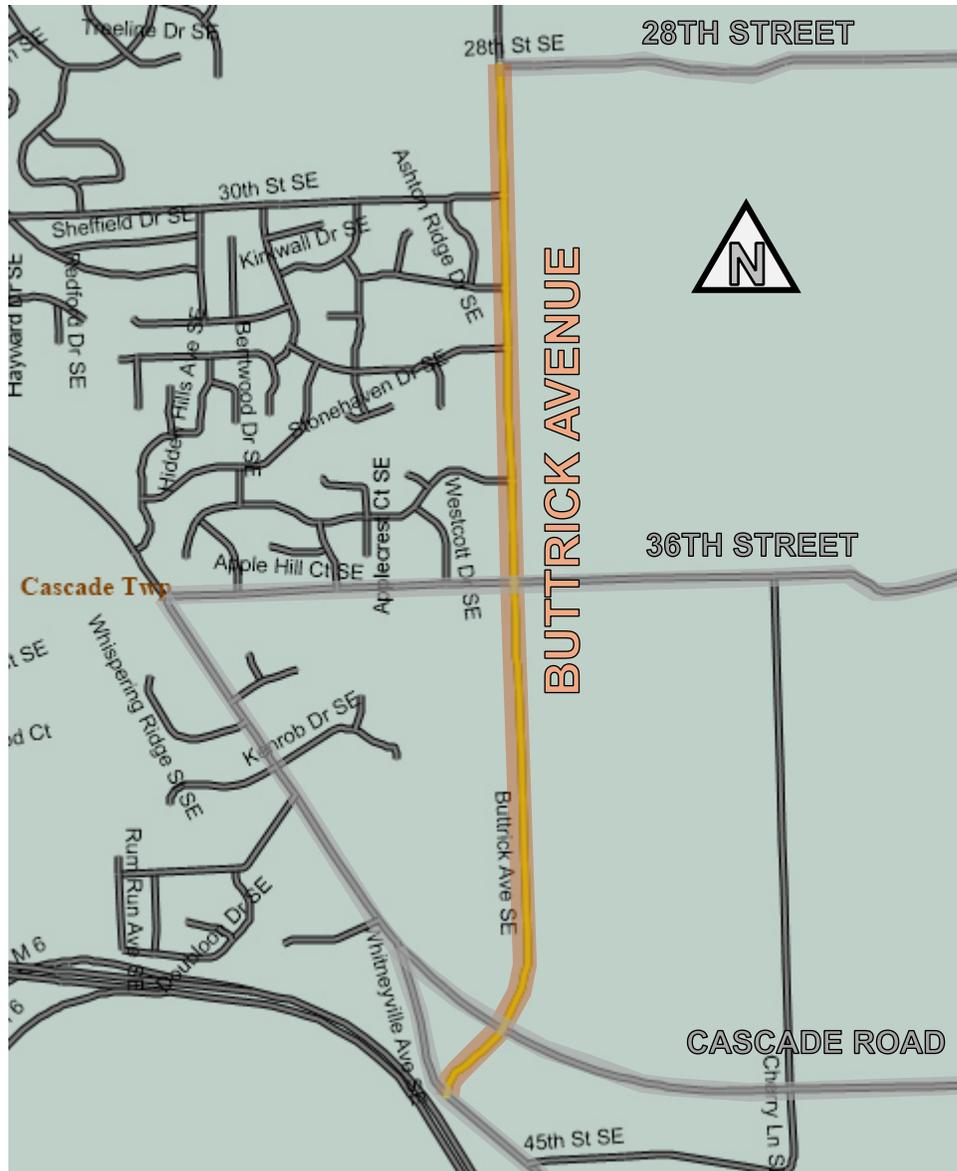
2.02 centerline miles



Cherry Lane	36th Street to 45th Street	1.18 centerline miles
45th Street	Cherry Lane to Whitneyville Avenue	0.52 centerline miles
		Σ 3.72 centerline miles

Local Crush & Shape

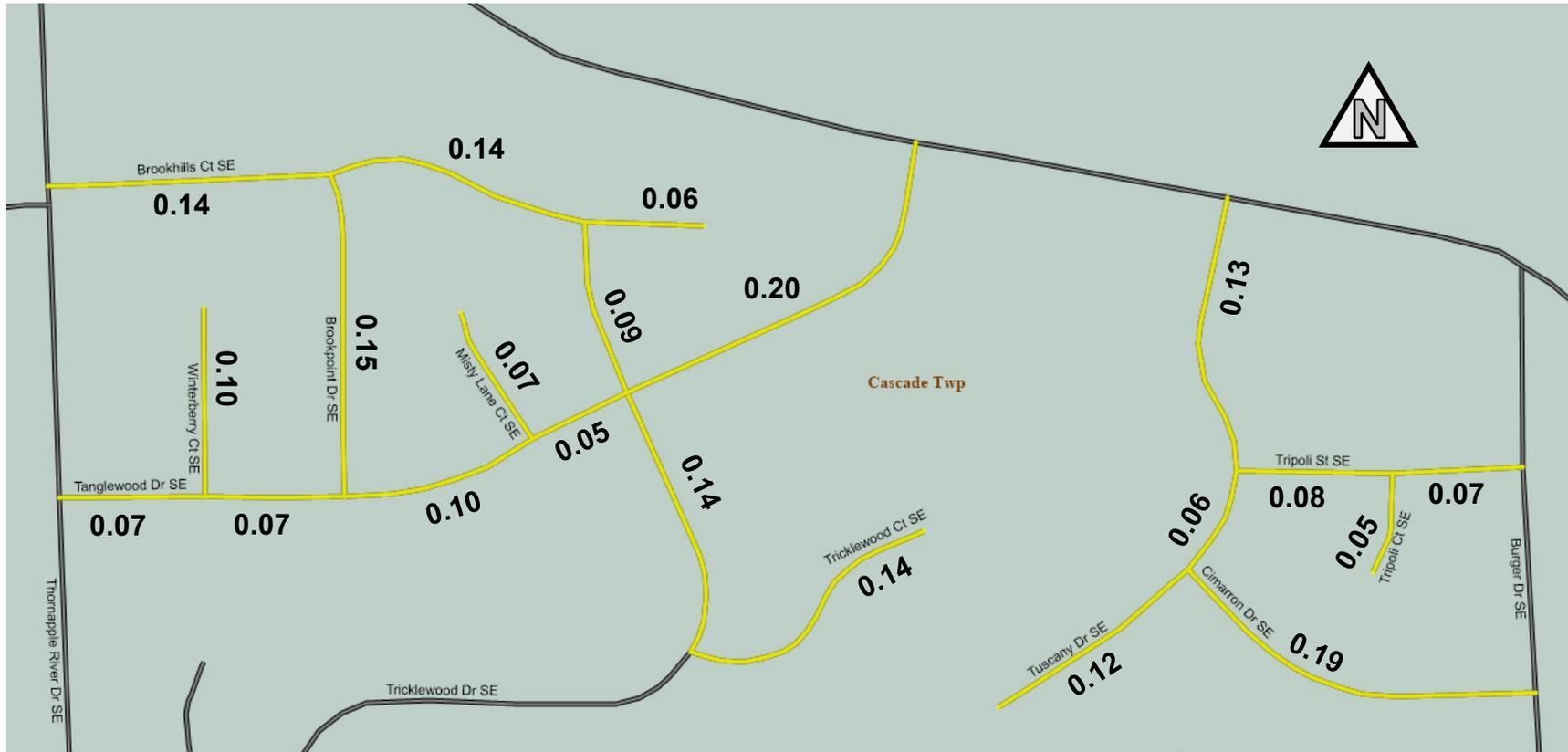
Buttrick Avenue



Buttrick Avenue	28th Street to 36th Street	1.03 centerline miles
Buttrick Avenue	36th Street to Cascade Road	0.89 centerline miles
Buttrick Avenue	Cascade Road to Whitneyville Avenue	0.16 centerline miles
		Σ 2.08 centerline miles

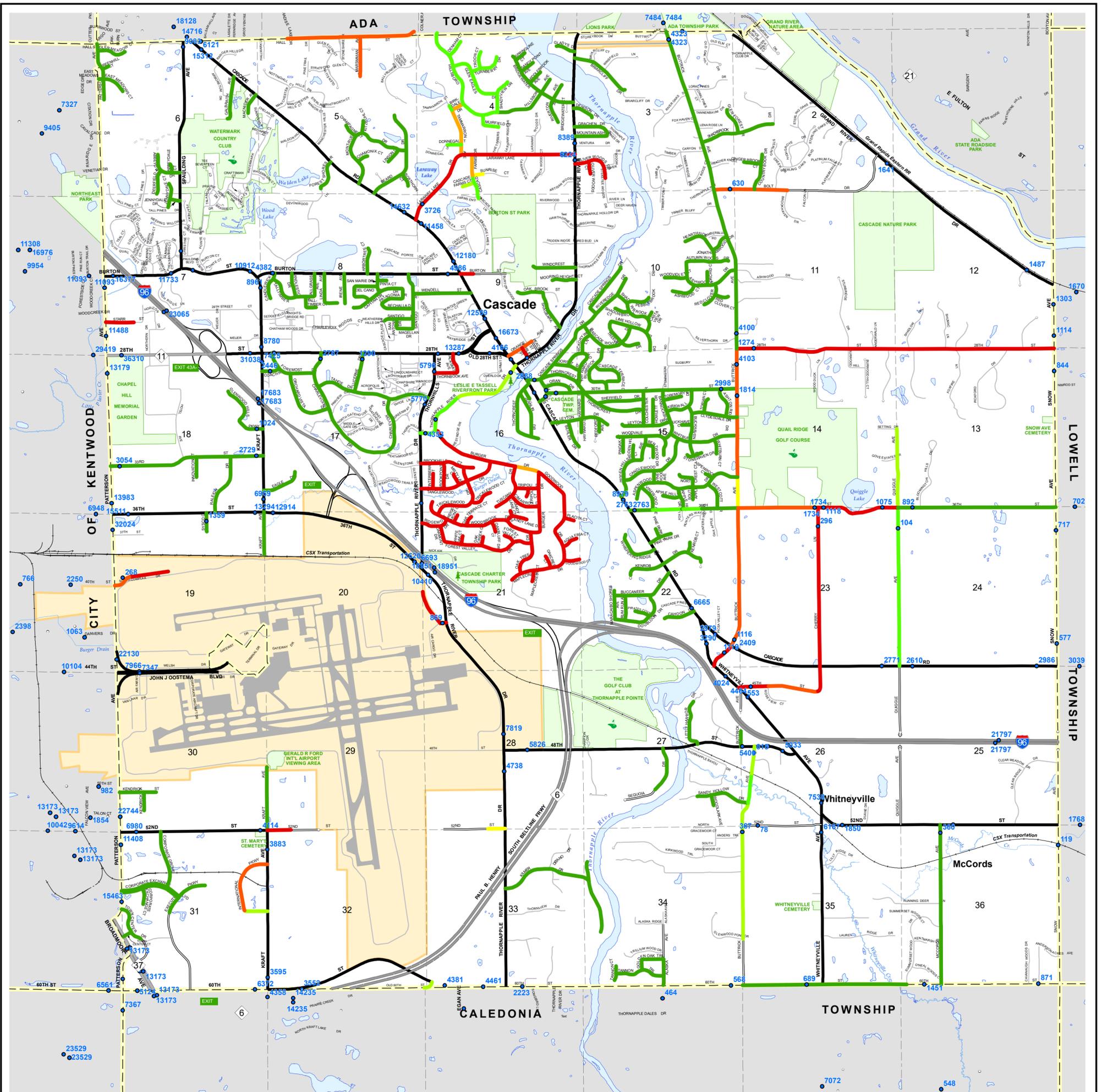
2025 BURGER PLAT MAP

Full Depth Mill & Fill



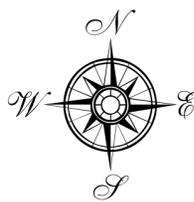
Lengths in centerline miles

Brookhills Ct	0.34 mi	Tuscany Dr	0.31 mi
Tanglewood Dr	0.49 mi	Tripoli St	0.15 mi
Winterberry Ct	0.10 mi	Tripoli Ct	0.05 mi
Brookpoint Dr	0.15 mi	Cimarron Dr	0.19 mi
Misty Lane Ct	0.07 mi		
Tricklewood Dr	0.23 mi		
Tricklewood Ct	0.14 mi	Total	2.22 mi



ROAD CONDITION

- POOR (1 OR 2)
- POOR (3)
- POOR (4)
- FAIR (5)
- FAIR (6)
- FAIR (7)
- GOOD (8-10)



Updated: 10/17/2024



CASCADE CHARTER TOWNSHIP KENT COUNTY, MICHIGAN 2024 LOCAL PASER MAP





CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION

MEETING DATE: January 22, 2025

ITEM: Thornapple River SAD River Treatment Contract

PRESENTER: Jade Smith, Township Manager

INDIVIDUAL PRESENT: N/A

EXECUTIVE SUMMARY: The Township solicited bids for a multi-year aquatic weed management program for the Special Assessment District portion of the Thornapple River, in 2022 and awarded the bid to PLM Lake and Land Management Corp. The primary goals of the SAD are to facilitate aquatic weed control, silt and sediment management, and implement any safety improvements deemed necessary. That contract has now come to an end and the Thornapple River SAD Ad-hoc Committee recommends to the Township that they enter another contract with the same company. PLM has provided service and met the needs of the Township by performing water testing, weed harvesting, and invasive species removal since the inception of the SAD.

The Township has maintained a positive relationship with the company and their initial bid was the most favorable for the Township. This type of work is very specialized and has a small pool of companies to contract. Ada also contracts with PLM Lake and Land Management Corp regarding their portion of the river.

It should also be noted that they have been performing these tasks for three years and they are familiar with the river and will be able to draw on their experiences to best recommend and treat the waters moving forward where a new company would have a couple years of a learning curve.

PLM Lake and Land Management Corp has proposed a new contract set to cover 2025-2027 with a budget that is adaptable based on the river's condition each year.

STRATEGIC PLANS/GOALS: Topic-Preservation of the Thornapple River

IMPLEMENTATION PLAN: Staff will work with PLM Lake and Land Management to meet the outcomes spelled out in the Thornapple River Special Assessment District.

BUDGET IMPLICATIONS: \$20,000 to \$40,000 depending in the needs of the river. This expense has been approved in the 2025 Township budget Thornapple River SAD Dept – 230.444.816.000.

DIRECTOR'S RECOMMENDATION: Approval

MANAGER'S RECOMMENDATION: Approval

ACTION REQUESTED: Motion to accept the 2025-2027 contract with PLM Lake and Land Management Corp for surveying, treatment, and general river maintenance, not to exceed \$40,000 per year.

ATTACHMENTS: PLM Lake and Land Management Corp 2025-2027 Contract



PLM
LAKE & LAND
MANAGEMENT CORP

October 9, 2023

Cascade Charter Township
Attn: Jade Smith, Township Manager
5920 Tahoe Dr. SE
Grand Rapids, MI 49546

Thank you for the opportunity to submit a proposal to continue to work with your group on the Thornapple River. The following proposal is for your review for the 2025-2027 seasons. To highlight a few of the advantages to working with PLM: All billings are post service/treatment with itemized details. Reports and follow up information are readily available following service. In addition to any scheduled service, PLM is always available for treatment/lake evaluation if something changes unexpectedly. Please review the following proposal and if any changes, additions, or modifications are required to suite your specific program needs, please contact me without hesitation.

PLM Lake & Land Management Corp. is a Michigan based company with a specific focus of lake management in and around Kent County. We have numerous offices throughout Michigan to serve our customers with the fastest response time and a highly educated and experienced staff with the latest technologies available in aquatics.

Management Program for 2025-2027: The primary goal of aquatic plant management in the Thornapple River is the control of exotic aquatic plants. The exotic plant species, Eurasian watermilfoil, should be controlled throughout the river. The abundance of this species should be reduced to the maximum extent possible, and efforts should be made to reduce their recovery after treatment.

Aquatic plant management should preserve species diversity and cover of native plants sufficient to provide habitat for fish and other aquatic organisms. Native plants should be managed to encourage the growth of plants that support the Thornapple River fishery (by creating structure and habitat) provided that they do not excessively interfere with recreational uses of the lake (e.g., swimming and fishing) in high-use areas. Where they reach recreational nuisance levels, management techniques that reduce the stature of native plants without killing them (e.g., harvesting, contact herbicides) should be used whenever possible. Specific areas should be set aside where native plants will not be managed, to provide habitat for fish and other aquatic organisms. Management will also include performing surveys (AVAS surveys when required), pre/post treatment surveys, water quality analysis and algae treatments if required.

Below are the associated costs (on a per acre basis) of products that may be used as part of the aquatic weed management program.

Unit Cost per acre:

Contact Herbicides:

Diquat	\$160.00 (exotics)
Diquat	\$220.00 (hybrid/natives)
Aquathol K	\$180.00 (exotics)
AquaStrike	\$445.00
Flumioxazin 100ppb w/Contacts	\$445.00
Flumioxazin 200ppb	\$575.00

Systemic Herbicides:

Renovate 3 (liquid)	\$400.00
Renovate OTF	\$615.00
ProcellaCOR	\$105.00/PDU

Algaecides:

Copper sulfate/Chelated copper	\$45.00
Chelated copper	\$128.00
SeClear, filamentous algae	\$200.00
SeClear G, SSW Control	\$385.00
Green Clean	\$310.00
Phycomycin	\$130.00

PLM Consulting Services:

Vegetation AVAS Survey	\$575.00
Mid-summer brief checks	No Charge
Water Quality Program	\$925.00
Lake Management Plan	\$770.00
EGLE Permit Fee	~\$1600.00

Estimated Budget for 2025-2027: \$20,000.00 to \$40,000.00

This budget is an estimate and can be adjusted to meet the needs of the residents of the Thornapple River. Any management tool listed is an option and is the suggestion of PLM to meet those expectations. You will only be charged for the actual amount of control required, at the unit per acre prices listed above. All treatments are pending the approval of the Department of Environment, Great Lakes & Energy (EGLE). Treatments must be timed accordingly and conducted during low flow conditions. If native plant control is requested or recommended through the use of herbicides or mechanical harvesting, the high-end budget may be needed.

Mechanical Harvesting Program:

Mechanical harvesting is best suited for nuisance native plant species. Mechanical harvesting can be used to provide relief from native plant species if they are causing a recreational nuisance. Harvesting does not kill the plants, but simply reduces its stature, leaving lower growth for fish habitat and sediment stabilization. PLM will not harvest Eurasian watermilfoil, as this plant spreads by fragmentation.

PLM owns and operates 3 mechanical harvesting machines that operate throughout the state. We will cut down to a maximum depth of five (5) feet and require a minimum of 18 inches of water depth for harvester flotation. Harvested vegetation will be dumped at a predetermined location designated by the client within a ten (10) mile radius of the river. Any cost associated with the disposing of vegetation is the responsibility of the client, i.e., landfill disposing costs. There will be no set-up or breakdown fees of our equipment if a suitable access site is available. Expenses of an unsuitable launch site will be the responsibility of the river. A representative of the client will be required to periodically evaluate workmanship.

Cost of Harvesting: \$300.00/hour with a minimum per cutting of \$2,500.00

Description of Technical Management Services:

On-site Lake Evaluations: Each time a PLM representative is on Thornapple River, to perform a survey, WQ testing, treatment, etc, the following will typically occur: Pre-notice to Lake Representative of schedule (i.e email the week before of estimated date). Following the service, a follow up evaluation to Lake Representative of services provided, condition of lake, future recommendations are made. Arrangement can be made to send information via email or voicemail. This is standard as part of our program to keep Lake Board/Association aware and involved in all decision making and serves as a checks and balances of lake management.

Water Quality Program: The water quality program consists of sampling two sites on the river twice a season, spring and late summer. Parameter such as secchi disc, pH, D.O., conductivity, alkalinity and nutrient sampling of nitrates and total phosphorus give us the ability to monitor lake trends more efficiently. This information will enable us to include the trophic status of your lake. The program also tests your water for Fecal bacteria (E. Coli), in mid-summer at three separate locations, which can determine the condition of your river and if the water is safe for swimming. Reports will be issued annually in the fall.

Surveys: Performing surveys is a vital part of any lake management program. PLM surveys a lake in the spring and fall as well as surveying for pre/post treatments. Lake representatives are welcome to arrange joining PLM for a survey. Depending on the type of survey performed, a cost may apply. An AVAS survey is a more specific survey performed for specific reasons. Performing a fall AVAS survey of the lake will allow for all vegetation within the lake, native and exotic, to be recorded along with density. This data is important in determining management plans and treatment areas. A full understanding of the vegetation growing within the lake can indicate problems within an aquatic environment. Surveys will be supplied to the association upon completion with a breakdown of what the survey indicates.

Meeting Attendance/Presentation: A representative of PLM is available to attend association/board meetings upon request. This request has to be made prior to meeting to allow for conflict in representative's schedule. If conflict in meeting time does arise, alternative dates and times need to be determined between representative and board. Residential concerns can always be brought to the lake association/board and then to PLM or directly to PLM by calling our office.

Contract Period:

Multiple Year Treatment Program 2025-2027: As an incentive to establish a multiple year agreement, the unit cost per acre will increase by 5% or less per year. If total chemical cost increases 10% from the previous year, PLM will only pass on the percentage over 10%. If during the life of the contract, EGLE or other regulatory agencies significantly change the approved treatment procedures, either party may terminate this agreement upon giving ninety (90) days advance written notice thereof.

One Year Treatment Program: Pricing is based on the type and the amount of vegetation or algae present at the time of treatment, as well as, the products applied. Unlike the multiple year program, an agreeable price structure is not contracted into a one-year program. Therefore, an increase in the cost of products, labor, or changes made by EGLE or other regulatory agencies may have a drastic effect on the pricing for following years.

Permit Fee: PLM Lake & Land Management Corp. is responsible for completing and submitting aquatic nuisance permit applications. PLM Lake & Land Management Corp. will send an invoice for the yearly EGLE permit application fee. It is your responsibility to send a check made out to the "State of Michigan" to our office prior to the due date. We must include this check with the EGLE permit application. Waterbodies less than 10 acres, with no outlet and single ownership, may be subject to "permit by rule" conditions, therefore not incurring an actual permit fee.

Posting of Treatment Areas: Posting of shoreline treatment areas is the responsibility of PLM Lake & Land Management Corp. and will be conducted according to EGLE regulations. Due to EGLE guideline changes and specific residential concerns, posting fees may apply. Signs will be attached to thick barked trees, posts or other suitable fixtures already on site. If homeowners wish to have signs posted in designated areas or on specific fixtures they must notify PLM Lake & Land Management Corp., providing lake address, location of property, and where the signs are to be posted. Pictures are the most informative way to relay this information. Notification of alternate posting must be made at least 14 days prior to treatment and additional fees may apply. The removal of posting signs after the restrictions have expired is the responsibility of the homeowner.

Notification of Treatments: It is your responsibility to notify each resident within **100 feet** of the treatment area **at least seven days** in advance, **but no more than forty-five days** prior to the first treatment date, that products will be applied to the lake (with a provided list of addresses from the lake board). This notification requirement **must** be administered to each and every property owner within 100 feet of any treatment area. PLM Lake & Land Management Corp. will provide a tentative treatment schedule and the **Notice** of proposed products to be used during the spring of each year.

Non-Target Species: Please be aware that we only control specific weeds and algae **present** at time of treatment. Emergent vegetation (cattails, bulrush, purple loosestrife, lily pads) and beneficial native plants will not be addressed unless specifically mentioned in the management program. We have no control over future weed or algae growth based on the current chemicals registered for aquatic use in Michigan.

Electronic Treatment Notification: In addition to the above-required notification procedures, the Department of Agriculture allows for electronic notification i.e. email with the contracting entity. Therefore, if the contracting entity is a township, lake board, or municipality, you will also receive the same information that is being distributed to each resident (Posting Sign) prior to the treatment. By signing this agreement with PLM Lake & Land Management Corp and providing us the contracting entity email address, we can legally implement the electronic notification procedure.

Invoicing and Payments: PLM Lake & Land Management Corp. will submit an invoice following treatment that will include the following information; lake and/or pond(s) treated, date of treatment and type of treatment or acres treated. Monies will be due net thirty (30) days after each treatment. The invoice may be subject to a fuel surcharge of up to 3% of the total treatment cost. Interest of 1.25% may be added to your bill for each additional sixty (60) days that payment is not received.

Liability Issues: We are responsible for workman's compensation and liability insurance for the duration of the contracted period. PLM Lake & Land Management Corp. is not responsible for fish loss due to low oxygen levels caused by winter turnover or during warm water conditions.

Please sign, check multiple or one-year program and return one copy of this proposal as our contract by December 15, 2024.

For further clarification or modifications please contact.



Jaimee Desjardins, Environmental Scientist
West MI Regional Manager
PLM Lake & Land Management Corp.
616-891-1294 ext 2005
jaimeed@plmcorp.net

For: Thornapple River, Cascade Township

Multiple Year Program, 2025-2027 _____

One-Year Program _____

Print Name

Date

Signature



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION
MEETING DATE: January 22, 2025

ITEM: Award of the construction services contracts for interior renovation at the Cascade Library Building and amend the FY25 budget

PRESENTER:

Aric Thorne, Township Engineer

INDIVIDUAL PRESENT:

EXECUTIVE SUMMARY:

The “Library Refresh” project has had quite a long trajectory. In 2019, the Township engaged with a design firm, Progressive AE, to explore options for an interior renovation of the Library building that the Township owns and maintains, and the Kent District Library operates. Those early activities targeted improvements based on surveys of public and staff and resulted in a cost estimate of \$1.2-\$1.4 million. This estimate increased to approximately \$1.9 million in 2022. At its August 23, 2023 meeting, the Board approved the hiring of C2AE as architect/engineer for the project, in the amount of \$159,500. The project was included in the FY 2024 budget process, with a \$1.5 million appropriation.

At its June 26, 2024 meeting, the Board approved the engagement of CarbonSix for construction management services, in the amount of \$133,950. CarbonSix participated in the final stages of C2AE’s preliminary design work to ensure constructability of the design, and to ensure that the schedule and the cost parameters provided by the Township and the Kent District Library would be met.

A design package intended to fit within budget parameters was finalized last month, and bid documents were advertised, with a due date of January 10, 2025. Strong interest in the project occurred, with most trades (electrical, plumbing, drywall, etc) receiving multiple bids. The total project as bid is estimated to be \$1,453,300. A summary of CarbonSix’s vendor recommendations is attached.

The original scope did not include the replacement of the Library’s 20 year old furniture, nor did it include updates to the Wisner Center. To provide a more complete project, and to take advantage of the construction manager and contractors that will already be on-site, staff recommends that an additional \$500,000 be added to the project’s budget in order to incorporate these items. To avoid additional markups, Township and Library staff plan to manage the design, bidding, and purchasing of furniture on their own.

STRATEGIC PLANS/GOALS:

N/A

BUDGET IMPLICATIONS:

The Library Fund’s original FY2025 budget includes \$250,000 for the “final touches” of this project. The \$1.5 million budget for this project lapsed at the conclusion of 2024; as a result, a budget amendment will be needed to reappropriate these dollars in 2025. An additional \$500,000 will be needed to incorporate the furniture and Wisner Center improvements. This action will result in a \$191,761 fund balance at the conclusion of the current fiscal year, which is a reasonable 32% of expenditures.

IMPLEMENTATION PLAN:

Construction is expected to start in February for completion by end of May, per the request of the Kent District Library. CarbonSix is obligated through construction to provide oversight on budget, schedule, qualification of sub-contractors, project delivery, and value engineering.

DIRECTOR'S RECOMMENDATION:

N/A

MANAGER’S RECOMMENDATION:

ACTION REQUESTED:

Approve the selection of subcontractors as proposed by CarbonSix, to perform construction services for the interior renovation at the Cascade Branch of the Kent District Library. In addition, amend the FY2025 budget, as follows:

<u>Fund</u>	<u>Line Item</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase</u>	<u>Amended Budget</u>
Library	271-901-970-000	Capital Outlay	\$250,000	\$2,000,000	\$2,250,000

ATTACHMENTS:

1. CarbonSix recommendation letter
2. Bid tabulation

CARBON SIX

January 16, 2025

Cascade Township Library Sub Recommendations

To whom it may concern,

Below are listed the recommended subcontractors by scope. We have been in contact with each recommended sub to review scope completion, schedule, ability and cost and have determined these to be the best fit for this project:

- 02400 Demolition Specialized Demo
- 06000 Genal Trades Nugent Builders
- 07700 Joint Sealants Bradley Caulking
- 08000 Openings Grand Rapids Glass and Door
- 08300 Coiling Door Zylstra
- 08400 Aluminum Grand Valley Glass
- 09000 Drywall/Ceilings Schepers Brothers
- 09600 Flooring Custer
- 09900 Painting DeMaat Brothers
- 10000 Signage Midwest Sign
- 21000 Fire Suppression Total Fire
- 22000 Plumbing Byron Plumbing
- 23000 HVAC Correct Mechanical
- 26000 Electrical LEI Electric

Thank you,



Amy Shakarjian

Project Manager

BID SUMMARY

PROJECT: Cascade Township Library Renovations DATE: 1/15/25
 LOCATION: 2870 Jacksmith Ave SE Grand Rapids, MI 49546 SQUARE FEET: 20,320
 CONTACT: Lulu Brown DURATION: 3.5

Schedule of Alternates
Study Rooms
M1 Mural - included in base
Floor Protection

Work Category	Description	Subcontractor	Base Bid	Alters				Notes
				1	2	3	4	
02400	Demolition	Pro Tech	\$47,500.00					
02400	Demolition	Specialized Demo	\$38,800.00	\$ 1,200.00				
02400	Demolition	Walsh Demo	\$46,925.00					
02400	Demolition	Xtreme Demo	\$88,255.00					
06000	General Trades	Carbon Builders	\$61,232.00					Incomplete
06000	General Trades	Nugent Builders	\$167,000.00					
07700	Joint Sealants / Caulking	Bradley Caulking	\$5,200.00					
07700	Joint Sealants / Caulking	Custom Caulking	\$5,590.00					
08000	Openings	GR Glass and Door	\$22,462.00					Hardware allowance of \$600
08000	Openings	Lakeshore Glass	\$43,165.00					
08000	Openings	SA Morman	\$29,730.00					Used \$1,000 HDW allowance
08300	Overhead Doors	Bareman	\$8,750.00					
08300	Overhead Doors	Partition Systems	\$9,425.00					
08300	Overhead Doors	Zylstra	\$6,600.00					
08400	Aluminum / Glass and Glazing	Grand Valley Glass LLC	\$52,495.00					\$10,000 for delageted design, Stanley
08400	Aluminum / Glass and Glazing	Lakeshore Glass	\$52,205.00					No caulking
08400	Aluminum / Glass and Glazing	Prism Glass	\$61,875.00					\$10,000 for delageted design, Stanley
08400	Aluminum / Glass and Glazing	Vos Glass	\$55,000.00					
09000	Finishes	JKB Construction	\$270,413.00					
09000	Finishes	Ritsema Associates	\$287,790.00					
09000	Finishes	Schepers Brothers	\$249,436.00					Has \$5,000 drywall repair allowance
09000	Finishes	Sobie Company	\$249,055.00					No drywall repairs/minor
09000	Finishes	Square Interior LLC	\$231,900.00	\$ 4,600.00				
09600	Flooring	Comercial Flooring	\$218,285.00	\$ 5,250.00				
09600	Flooring	Custer	\$213,219.00	\$ 5,600.00		\$ 1,017.00		
09600	Flooring	Johnson Commercial Interiors	\$218,926.00	\$ 5,956.00				
09600	Flooring	Phoenix Interiors	\$214,896.00	\$ 6,248.00				
09600	Flooring	Sobie Company	\$210,635.00	\$ 6,220.00				Waiting on breakdown to qualify
09900	Painting	Dave Cole Decorators	\$63,100.00					
09900	Painting	DeMatt Bros	\$54,480.00		\$ 3,000.00			Has Guardz included after WC demo
09900	Painting	Eckhoff and De Vries	\$57,920.00		\$ 3,000.00			
09900	Painting	H.L Bolkema	\$60,935.00					
09900	Painting	Meulenber Painting	\$59,575.00					
09900	Painting	Vork Brothers Painting	\$60,971.80					
09900	Painting	Galveston LLC	\$49,492.00					Unqualified
10000	Specialties	Divis10n - toilet partitions	\$6,650.00					
10000	Specialties	Fast Signs	\$10,628.46					

10000	Specialties	LG2 LLC - toilet partitions	\$8,038.00				
10000	Specialties	Midwest Sign	\$9,590.88				
10000	Specialties	Rayhaven Group - toilet partitions	\$12,096.00				
10000	Specialties	Universal Sign	\$13,968.26				
21000	Fire Suppression	Blaze Fire Protection	\$34,800.00				
21000	Fire Suppression	Brigade Fire Protection	\$39,823.00				
21000	Fire Suppression	Total Fire Protection Inc.	\$24,400.00				
21000	Fire Suppression	Vanguard Fire and Security Systems	\$75,520.00				
21000	Fire Suppression	Grand Rapids Fire Protection	\$29,554.00				
22000	Plumbing	Byron Plumbing	\$63,192.00				PVC, \$7,500 Roof patch allowance
22000	Plumbing	Gale Plumbing and Hydraulics Inc.	\$89,240.00				Roof patch not included
22000	Plumbing	Godwin Commercial Plumbing	\$83,500.00				Roof patch not included
22000	Plumbing	K&S Plumbing	\$59,930.00				Roof patching not included PVC
22000	Plumbing	Pioneer Plumbing	\$62,698.00				Roof patching not included PVC
22000	Plumbing	Vans Plumbing and Heating	\$65,000.00				Roof patching not included
23000	HVAC	Correct Mechanical Services	\$55,000.00				
23000	HVAC	Quality Air	\$61,970.00				
23000	HVAC	Vans Plumbing and Heating	\$59,000.00				
26000	Electrical	360 Electric	\$298,500.00				
26000	Electrical	AAB Electric LLC	\$168,606.33				
26000	Electrical	Fine Line Electric	\$309,700.00				
26000	Electrical	ICC Electric	\$208,140.00				No fireplace
26000	Electrical	LEI Electric	\$220,411.00				
26000	Electrical	Parkway Electric & Communications LLC	\$229,450.00				
26000	Electrical	Star Electric	\$586,120.00				
26000	Electrical	Thornview Electric	\$213,580.00				no comm / fa



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION
MEETING DATE: January 22, 2025

ITEM: First Reading of Ordinance Amendment to Chapter 282 – Parks and Recreation Areas

PRESENTER: Jade Smith, Township Manager & Dan Zwick, Parks & Facilities Director

INDIVIDUAL PRESENT: None Anticipated

EXECUTIVE SUMMARY: Currently the Township has 4 different ordinances that govern Cascade Parks: Rec Park (2002), Tassell Park (2002), Peace Park (2010), and Burton Park (2010). The ordinances as they stand today address various park rules and use allowances that are specific to each park. In addition, the Township has acquired Wycliffe Park and Friendship Park that do not currently have ordinances governing them. There is a desire to create a more general ordinance that can assist in generating cohesive rules and regulations throughout Cascade's park system. The current ordinances have inconsistent language that has generated questions from the public and created operational inefficiencies that can be addressed by an updated ordinance. The best way to accomplish the changes desired is to repeal and replace Chapter 282 in the Cascade Code of Ordinances that applies to all current and future parks.

Staff has worked with the Townships legal counsel to prepare the attached ordinance that will address the concerns above.

STRATEGIC PLANS/GOALS: N/A

BUDGET IMPLICATIONS: None

IMPLEMENTATION PLAN: Upon approval of the first reading, the second reading and adoption will be scheduled at an upcoming Board of Trustees meeting. The ordinance will take effect upon publication.

DIRECTOR'S RECOMMENDATION: N/A

MANAGER'S RECOMMENDATION: Approval

ACTION: I move to approve the first reading of An Ordinance to Repeal and Replace Chapter 282- Parks and Recreation Areas.

ATTACHMENTS:

1. An Ordinance to Repeal and Replace Chapter 282 – Parks and Recreation Areas.
2. Current Ordinance 282 – Parks and Recreation Areas

CASCADE CHARTER TOWNSHIP ORDINANCE NO.

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 282 “PARKS AND RECREATION AREAS” IN THE CASCADE CHARTER TOWNSHIP CODE OF ORDINANCES

Cascade Township ordains:

Section 1. Repeal and Replace Chapter 282. Chapter 282 “Parks and Recreation Areas” of the Cascade Charter Township Code of Ordinances is repealed and replaced in its entirety as follows:

ARTICLE I: GENERAL PROVISIONS

§ 282-1. Purpose and Intent.

This chapter governs uses, activities, and structures within all parks located within Cascade Charter Township. The Township Board finds that this article and the rules and regulations contained herein are essential for the health, safety, and welfare of persons using the park, as well as the owners and occupants of adjoining residential properties. This chapter is also intended to protect the natural beauty and environmental features of the park.

§ 282-2. Definitions.

As used in this chapter, the following terms shall have the following meanings indicated:

CASCADE BURTON PARK

Located at 6805 Burton Street, being approximately 80± acres in size (also known as Permanent Parcel No. 41-19-09-201-008).

CASCADE CHARTER TOWNSHIP PARK

Located at 3810 Thornapple River Dr. SE, being approximately 55± acres in size (also known as Permanent Parcel No. 41-19-21-175-007).

CASCADE CHARTER TOWNSHIP PARK AND RECREATION COMMITTEE (“COMMITTEE”)

The committee appointed by the Cascade Charter Township Board from time to time and which is given the duties, powers, and responsibilities specified in this article. The Township Board may also delegate to the Committee the authority to issue permits and approvals as mentioned in this chapter.

CASCADE PEACE PARK

Located at 8900 Grand River Drive, being approximately 198± acres in size (also known as Permanent Parcel No. 41-19-11-200-021).

FRIENDSHIP PARK

Located at 2870 Jacksmith Ave, being approximately 3.5± acres in size (also known as

Permanent Parcel No. 41-19-16-102-027, 41-19-16-126-039, and 41-19-16-126-038).

LESLIE E. TASSELL PARK

Located at 2900 Thornapple River Dr, being approximately 3.2± acres in size (also known as Permanent Parcel No. 41-19-16-203-028, 41-19-16-203-023, and 41-19-16-203-025).

MICHAEL MCGRAW PARK

Located at 8400 Grand River Dr. SE, being approximately 68± acres in size (also known as Permanent Parcel No. 41-19-02-126-004).

THE “PARKS”

Cascade Burton Park, Cascade Charter Township Park, Cascade Peace Park, Leslie E. Tassell Park, Virgil Nishimura Westdale Memorial Park, and Wycliffe Trailhead Park are collectively referred to as the “parks” in this Chapter.

VIRGIL NISHIMURA WESTDALE MEMORIAL PARK

Located at 6895 Cascade Rd. SE, being approximately 0.40± acres in size (also known as Permanent Parcel No. 41-19-16-202-003).

WYCLIFFE TRAILHEAD PARK

Located at 2977 Wycliffe Dr. SE, being approximately 1.86± acres in size (also known as Permanent Parcel No. 41-19-16-230-007).

ARTICLE II: PARK REGULATIONS

§ 282-3. Park Activities.

- A. Only passive recreational (e.g., hiking, walking, cross-country skiing) activities are permitted in the parks unless otherwise identified in this section. Other uses and events as approved or specifically permitted by the Committee or the Township Board may be allowed within the parks. No other uses or activities shall occur in the parks.
- B. Cascade Charter Township Park. Both active and passive recreational activities are permitted within designated areas. This shall include tennis and pickleball in the tennis courts only, field sports in the ball fields area; playground activities in the playground area; picnics and gatherings in the pavilion areas, hiking and other events as approved or specifically permitted by the Township Park and Recreation Committee.
- C. Leslie E. Tassell Park. Both active and passive recreational activities are permitted in the park within designated areas. This shall include picnics and gatherings in the pavilion areas, hiking, fishing and other events as approved or specifically permitted by the Park and Recreation Committee.
 1. Only the Wisner Pavilion, together with the Lower Terrace area, may be reserved

for use by individuals or organizations by permit from the Township.

a. The reservation of the pavilion and terrace area shall be limited to the following:

1. Groups of no more than 50 people.

2. No more than four hours.

b. The Township will only allow the pavilion to be rented twice a month.

c. The reservation shall be subject to fee and other specific rules and regulations adopted by the Township. Only the pavilion and terrace area, when reserved, are closed to the general public.

D. The Committee may designate from time-to-time portions of any park for specific uses. Specific uses may be prohibited by the Committee. Notices of prohibited uses shall be posted.

§ 282-4. Preservation of property and natural features.

A. No person shall injure, deface, disturb or befoul any part of the parks nor any building, sign, sculpture, equipment or other property within the parks. No tree, shrub, rock or other mineral within the parks shall be removed, injured or destroyed.

B. No person shall deposit, permit or suffer to be deposited any garbage, ashes, sewage, refuse, waste, or other noxious material within the parks, except in receptacles provided by the Township for such purposes. Where trash receptacles are not provided by the Township, all such materials shall be carried out of the parks by the person responsible for its presence.

C. No person shall dump any earth, tree limbs, leaves, grass clippings, or compost materials within the parks without first obtaining a specific written permit from the Township Board.

§ 282-5. Molesting Wildlife; firearms and explosives.

A. Except for lawful hunting and fishing as identified in this article, no person within the confines of the parks shall molest, harm, or kill any wild bird or animal found within the confines of the parks, or rob or molest any bird nest or take the eggs of any bird within the parks.

B. Except as provided by law, no person shall possess or discharge any firearms, fireworks, explosive substances or air rifles within the park without a specific permit from the Township.

§ 282-6. Hunting and Fishing.

A. Hunting shall only be permitted in Cascade Peace Park in accordance with the following regulations:

1. Only archery hunting shall be permitted. Firearm hunting is prohibited.

2. All state hunting laws and regulations must be followed.

3. The park will be open to nonhunters during hunting season.
4. Every hunter must comply with all Administrative Rules for Hunting in Cascade Peace Park, attached as "Exhibit A," as may be amended from time to time by resolution of the Township Board.¹

B. Fishing is only permitted in Leslie E. Tassell Park waters.

§ 282-7. General Conduct.

Within the parks:

- A. No person shall, either by work or act, indulge in any noisy, boisterous, disorderly or indecent conduct, or in any manner disturb the peace, quiet, or good order within the park or of the residents of any property adjoining the park. No person shall play at games of chance, or engage in any indecent, lascivious, lewd, sexual, or improper act or behavior.
- B. No person intoxicated by alcohol or under the influence of alcohol, narcotic drugs or opiates shall enter or remain within the park. No person shall bring into the park any alcohol, liquor, narcotic drugs, or opiates.
- C. No person shall remain within the parks who does not abide by the rules and regulations adopted by the Township for the parks. No person shall remain within the parks who does not abide by the instructions and directions of a duly authorized police officer or agent of the Township in the lawful performance of their duties. Any person directed by a police officer or agent of the Township to leave the parks shall do so promptly and peaceably. No person shall resist, obstruct, interfere with, be abusive of, or address in a profane or obscene manner, any police officer or agent of the Township.
- D. The use of a loud speaker, public address system, or sound-amplifying equipment is prohibited within the park unless permitted by the Township or the Township is hosting an event. Excessively loud radios or similar devices are also prohibited unless permitted by the Township or the Township is hosting an event.
- E. No person shall start, fly, or use any fuel- or battery-powered model aircraft, vehicle, or similar device within the parks.
- F. No person shall urinate or defecate in the parks, except in restroom facilities as are provided by the Township.
- G. Smoking is prohibited in the parks.
- H. All bicycles must remain on paved surfaces at all times. No person shall operate a bicycle within Cascade Peace Park.
- I. Use of paintball equipment and supplies within the parks is prohibited.
- J. No application of graffiti or similar activity shall occur within the parks.

¹ Exhibit A is on file in the Township offices.

§ 282-8. Animal Control.

- A. Within the parks, all dogs shall be controlled and on a chain or leash not exceeding more than six feet in length. Cats shall also be under direct control and leashed. No controlled animal shall be allowed to be destructive to other animals and birds.
- B. The riding of horses or other animals is prohibited.

§ 282-9. Traffic Control.

Within the parks:

- A. No person shall drive any motor vehicle or propel or cause to be driven any motor vehicle along or over any road within the park in such a manner as to endanger the life, limb, or property of pedestrians, the drivers or occupants of other vehicles, or any other person, nor shall any motor vehicle be driven in a careless or reckless manner.
- B. No vehicle shall be driven or parked in the park except on designated drives and parking lot areas (except for authorized Township vehicles and any vehicle needed for handicapped persons).
- C. No person shall park or store any car, motorcycle, bicycle, wagon, trailer, or other vehicle within the parks, except for short-term parking in places expressly designated by the Township for parking, nor shall any person park a car, motorcycle, bicycle, wagon, trailer, or other vehicle in the parks overnight or for periods of longer than 15 hours.
- D. No trailer or other loading vehicle shall be brought into the parks unless permitted as part of an activity or event that has received permission from the Township.

§ 282-10. General Regulations.

- A. Camping. No person shall establish or maintain any camp or other temporary lodging place in the parks. No camping shall occur within the park.
- B. Fire. Fires are not permitted in the parks, except as identified in this subsection.
 - 1. Fires are only permitted in the designated Community Fire Ring area as shown on the Leslie E. Tassell Park Plan. All fires shall be put out by the person or persons starting or using the same before leaving the immediate vicinity of the fire.
 - 2. Fires for cooking purposes are permitted in Cascade Charter Township Park in designated places, unless otherwise provided by the Township Board. All fires shall be put out by the person or persons starting or using the same before leaving the immediate vicinity of the fire.
- C. Commercial activities. No person shall sell or offer for sale any article, thing, privilege or service within the park without a permit from the Township, and no person shall do any begging, peddling or soliciting in the park. Further, no person shall expose, distribute,

display, post, or place any sign, advertisement, circular, notice, or statement, or display any banner, emblem, or design, within the park, without a specific permit from the Township.

- D. Golf. The use of the park for playing golf or the hitting of golf balls is prohibited.
- E. Events. No organized event, festival, party, or similar activity shall occur within the park unless a permit has first been issued by the Township for such event or activity.
- F. Park Equipment. The movement of park equipment, such as picnic tables and other pieces of equipment, is prohibited unless specifically approved by park personnel.
- G. Tennis and Pickleball Courts. The use of the tennis and pickleball courts in Cascade Charter Township Park are on a first-come-first served basis. The Party using the court shall only be permitted one hour's use if other park patrons are waiting for the courts. No paid private lessons unless permitted by the Township. In-line skates (e.g., rollerblades), roller skates, skateboards, and other similar devices are prohibited from use on the tennis and pickleball courts.
- H. Swimming. Swimming in the Thornapple River at Leslie E. Tassell Park is permitted at one's own risk. Swimming in the Cascade Charter Township Park pond is prohibited.
- I. Ice Skating. Ice skating on the Cascade Charter Township Park pond is permitted at one's own risk.

§ 282-11. Park Hours.

- A. The parks shall open at 6:00 a.m. and close at 10:00 p.m. All park users must leave at the closing time unless a permit for later hours has been issued by the Township. Upon the park's so closing, it shall be unlawful for anyone to enter upon or occupy the park without a Township permit.
- B. Permitted hunters, in Cascade Peace Park, shall be allowed to enter the park one hour early during the allowed hunting season.
- C. The park, or any portion thereof, may be closed entirely or closed to certain uses during any specified period of time by the Township where it is determined that the physical condition of the park, or any portion thereof, is such that the intended use of the park, or portion thereof, would cause damage or deterioration to the park, or portion thereof, to a degree greater than ordinary park wear and tear, or that the intended use of the park, or portion thereof, would create a health or safety hazard to the proposed user or other citizens. During such period of time as the park, or portion thereof, is closed, any such closing shall be prominently posted, and it shall be unlawful for anyone to enter upon or occupy the park, or portion thereof, contrary to the posted regulations.

§ 282-12. Exemptions.

This section and any prohibitions contained herein shall not apply to any Township official or officer, or any Township Fire Department employee or official, or to any police officer, engaged in the performance of his or her official duties as a Township official, employee, or agent, or as a police officer. Furthermore, this article shall not apply to any use, activity, vehicle, or other item

specifically approved by the Township or used by the Township, or any of its employees, officers, officials, or agents, or any police agency in the maintenance or upkeep of the park or for emergency rescue, firefighting, or emergency purposes.

§ 282-13. Rules and regulations.

The Township Board may, by resolution, adopt rules and regulations to regulate uses and activities within the parks. Violation of any such rule or regulation adopted by the Township Board for the park shall be deemed to be a violation of this article.

§ 282-32. Violations and penalties.

Any person who violates any provision of this article shall be responsible for a criminal misdemeanor, subject to the penalties in Chapter 40, Article IV, Penalties for Misdemeanors and Municipal Civil Infractions.

Section 2. Validity and Severability.

If any portion of this Ordinance is found invalid for any reason, such holding will not affect the validity of the remaining portions of this Ordinance.

Section 3. Repealer.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

Section 4. Effective Date. This Ordinance takes effect immediately upon publication as provided by law.

ARTICLE I
Township Park
[Adopted 7-24-2002 by Ord. No. 13-2002]

§ 282-1. Park activities.

- A. Both active and passive recreational activities are permitted in the parks within designated areas. This shall include tennis in the tennis courts only, field sports in the ball fields area; playground activities in the playground area; picnics and gatherings in the pavilion areas, hiking and other events as approved or specifically permitted by the Township Park and Recreation Committee.
- B. The Committee may designate from time to time portions of the park for specific uses. Specific uses may be prohibited by the Committee. Notices of prohibited uses shall be posted.
- C. Certain facilities within the park, such as the ball fields, pavilions, tennis courts and picnic tables may be reserved for use by individuals or organizations by permit from Cascade Charter Township ("Township"). Such actions shall be subject to fee and other specific rules and regulations adopted by the Township. These facilities, when reserved, are closed to the general public.

§ 282-2. Preservation of property and natural features.

- A. No person shall injure, deface, disturb or defoul any part of the park nor any building, sign, equipment or other property found therein; nor shall any tree, shrub, rock or other mineral be removed, injured or destroyed.
- B. No person shall deposit, permit or suffer to be deposited, in any part of any park, any garbage, ashes, sewage, refuse, waste or other noxious material, otherwise than in receptacles or pits provided for such purposes, nor dump any earth within the park without a specific written permit from the Township Board.

§ 282-3. Molesting wildlife; firearms and other explosives.

- A. No person within the confines of any park, unless authorized by written permit of the Township Board, shall hunt, pursue with dogs, trap or in any other way molest any wild bird or animal found within the confines of the park, or therein rob or molest any bird nest or take the eggs of any bird. No person shall fish in any waters in the park in any manner.
- B. Except as provided by law, no person shall possess or discharge any firearms, fireworks, explosive substances or air rifles within the park without a specific permit from the Township. **[Amended 6-9-2010 by Ord. No. 9-2010]**

§ 282-4. General conduct.

- A. No person shall, either by work or act, engage in any noisy, boisterous, disorderly or indecent conduct, or in any manner disturb the peace or good order of the community within the park; nor shall any person play at games of chance, or do any indecent, lascivious, lewd or

improper act therein.

- B. No person intoxicated by alcohol or under the influence of alcohol, narcotic drugs or opiates shall enter or remain within the park, nor shall any person bring into the park any alcohol, narcotic drugs or opiates.
- C. No person shall remain within the a park who does not abide by conditions adopted and posted by the Township for the preservation of good order and the protection of property within the park, and no person shall remain within the a park who does not abide by the instructions and directions of duly authorized police officers or agents of the Township in the lawful performance of their duties. Any person directed by a police officer or agent of the Township to leave the park shall do so promptly and peaceably. No person shall resist or obstruct, or be abusive of or address in a profane or obscene manner, any police officer or agent of the Township.
- D. The use of loud speakers, public address systems, or sound-amplifying equipment is prohibited without a permit. Excessively loud radios, televisions or similar deices are also prohibited.
- E. No person shall enter a rest room set apart for the opposite sex.

§ 282-5. Animal control.

- A. All dogs shall be controlled and on a chain or retractable leash not exceeding 20 feet in length. Cats shall also be under direct control and leash. No controlled animal shall be destructive to other birds and animals.
- B. The riding of horses or other animals is prohibited.

§ 282-6. Traffic control.

- A. No persons shall drive, propel or cause to be driven, along or over any road within the park, any vehicle at a rate of speed greater than 15 miles per hour; nor shall any motor vehicle be driven in a reckless manner or in a manner to endanger the life, limb or property of pedestrians, or the drivers or occupants of other vehicles, or any other person.
- B. No vehicle, including off-road-type vehicles, shall be driven in the park except upon roads or trails for that purpose.
- C. No person shall park or store any car, motorcycle, bicycle, wagon or other vehicle within the park, except in places designated by the Township for such purposes.
- D. The state laws relating to lights on vehicles shall apply to vehicles within the park, including off-road vehicles.

§ 282-7. General regulations.

- A. Camping. No person shall establish or maintain any camp or other temporary lodging place in the park, without a specific written permit from the Township.
- B. Fire. No person shall start a fire in the park, except small fires for cooking purposes in

designated places unless otherwise provided by the Township Board. All fires shall be put out by the person or persons starting or using the same before leaving the immediate vicinity of the fire.

- C. Commercial activities. No person shall sell or offer for sale any article, thing, privilege or service within the park without a permit from the Township, and no person shall do any begging, peddling or soliciting therein. Further, no person shall expose, distribute or place any sign, advertisement, circular, notice or statement, or display any banner, emblem or design, within the park, without specific permit from the Township.
- D. Swimming and ice skating. Swimming in the park pond is prohibited. Ice skating is permitted at one's own risk.
- E. Picnic tables. The moving of picnic tables, grills and other pieces of park equipment is prohibited unless specifically approved by park personnel.
- F. Tennis courts.
 - (1) Use of the tennis courts are on a first-come-first-served basis. The party using the court shall only be permitted one hour's use if others are waiting for the courts.
 - (2) In-line skates (e.g., Rollerblades), roller skates, roller blades, skateboards and other similar devices are prohibited from use on the tennis court surfaces.
- G. Golf. The use of the park for the hitting of golf balls is prohibited.

§ 282-8. Park hours.

- A. The parks shall close at dark, but no later than 10:00 p.m. All park users must leave at closing time unless a written permit for later hours has been issued by the Township. Upon the park's so closing, it shall be unlawful for anyone to enter upon or occupy the parks without said permit.
- B. The park or portion thereof may be closed entirely or closed to certain uses during any specified period of time by officers of the Township where it is determined that the physical condition of the park or portion thereof is such that intended use of the park or portion thereof would cause damage and deterioration to the park or portion thereof in a degree greater than ordinary park wear and tear, or that the intended use of the park or portion thereof would create a health hazard or safety hazard to the proposed user or other citizens. During such period of time as the park or portions thereof are closed, these closings shall be prominently posted, and it shall be unlawful for anyone to enter upon or occupy such park or portions thereof contrary to the posted regulations.

§ 282-9. Violations and penalties.¹

Any person who violates any provision of this article shall be responsible for a criminal misdemeanor, subject to the penalties in Chapter 40, Article IV, Penalties for Misdemeanors and Municipal Civil Infractions.

1. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

ARTICLE II
Leslie E. Tassell Park
[Adopted 7-24-2002 by Ord. No. 14-2002]

§ 282-10. Park activities.

- A. Both active and passive recreational activities are permitted in the park within designated areas. This shall include picnics and gatherings in the pavilion areas, hiking, fishing and other events as approved or specifically permitted by the Township Park and Recreation Committee.
- B. The Committee may designate from time to time portions of the park for specific uses. Specific uses may be prohibited by the Committee. Notices of prohibited uses shall be posted.
- C. Only the Wisner Pavilion, together with the Lower Terrace area, may be reserved for use by individuals or organizations by permit from Cascade Charter Township ("Township").
 - (1) The reservation of the pavilion and terrace area shall be limited to the following:
 - (a) Groups of no more than 50 people.
 - (b) No more than four hours.
 - (2) The Township will only allow the pavilion to be rented twice a month.
- D. The reservation shall be subject to fee and other specific rules and regulations adopted by the Township. Only the pavilion and terrace area, when reserved, are closed to the general public.

§ 282-11. Preservation of property and natural features.

- A. No person shall injure, deface, disturb or befoul any part of the park nor any building, sign, sculpture, equipment or other property found therein; nor shall any tree, shrub, rock or other mineral be removed, injured or destroyed.
- B. No person shall deposit, permit or suffer to be deposited, in any part of any park, any garbage, ashes, sewage, refuse, waste or other noxious material, otherwise than in receptacles or pits provided for such purposes, nor dump any earth within the park without a specific written permit from the Township Board.

§ 282-12. Molesting wildlife; firearms and other explosives.

- A. No person within the confines of the park, unless authorized by written permit of the Township Board, shall hunt, pursue with dogs, trap or in any other way molest any wild bird or animal found within the confines of the park, or therein rob or molest any bird nest or take the eggs of any bird. Fishing is permitted in the park.
- B. Except as provided by law, no person shall possess or discharge any firearms, fireworks, explosive substances or air rifles within the park without a specific permit from the

Township. [Amended 6-9-2010 by Ord. No. 9-2010]

§ 282-13. General conduct.

- A. No person shall, either by work or act, indulge in any noisy, boisterous, disorderly or indecent conduct, or in any manner disturb the peace or good order of the community within the park; nor shall any person play at games of chance, or do any indecent, lascivious, lewd or improper act therein.
- B. No person intoxicated by alcohol or under the influence of alcohol, narcotic drugs or opiates shall enter or remain within the park, nor shall any person bring into the park any alcohol, narcotic drugs or opiates.
- C. No person shall remain within the park who does not abide by conditions adopted and posted by the Township for the preservation of good order and the protection of property within the park, and no person shall remain within the park who does not abide by the instructions and directions of duly authorized police officers or agents of the Township in the lawful performance of their duties. Any person directed by a police officer or agent of the Township to leave the park shall do so promptly and peaceably. No person shall resist or obstruct, or be abusive of or address in a profane or obscene manner, any police officer or agent of the Township.
- D. The use of loud speakers, public address systems, or sound-amplifying equipment is prohibited without a permit. Excessively loud radios, televisions or similar devices are also prohibited.
- E. No person shall enter a rest room set apart for the opposite sex.

§ 282-14. Animal control.

All dogs shall be controlled and on a chain or retractable leash not exceeding 20 feet in length. Cats shall also be under direct control and leash. No controlled animal shall be destructive to other birds and animals.

§ 282-15. Traffic control.

- A. No persons shall drive any motor vehicle, propel or cause to be driven any motor vehicle, along or over any road within the park, nor shall any motor vehicle be driven in a reckless manner or in a manner to endanger the life, limb or property of pedestrians, or the drivers or occupants of other vehicles, or any other person.
- B. No vehicle, including off-road-type vehicles (except authorized Township vehicles and any vehicle needed for handicapped persons) shall be driven in the park except the parking lot areas.
- C. No person shall park or store any car, motorcycle, bicycle, wagon or other vehicle within the park, except in places designated by the Township for such purposes, nor shall any person park a car, motorcycle, bicycle, wagon or other vehicle in the park overnight or for periods of longer than 15 hours.

- D. The state laws relating to lights on vehicles shall apply to vehicles within the park, including off-road vehicles.
- E. No trailer or other loading vehicle shall be brought into the park unless permitted as part of an activity or event that has received permission from the Township.
- F. Nothing in this section shall apply to any Township maintenance vehicle or equipment or any emergency vehicle or equipment.

§ 282-16. General regulations.

- A. **Camping.** No person shall establish or maintain any camp or other temporary lodging place in the park.
- B. **Fire.** Fires are only permitted in the designated Community Fire Ring area as shown on Leslie E. Tassell Park Plan. All fires shall be put out by the person or persons starting or using the same before leaving the immediate vicinity of the fire.
- C. **Commercial activities.** No person shall sell or offer for sale any article, thing, privilege or service within the park without a permit from the Township, and no person shall do any begging, peddling or soliciting therein. Further, no person shall expose, distribute or place any sign, advertisement, circular, notice or statement, or display any banner, emblem or design, within the park, without specific permit from the Township.
- D. **Swimming.** Swimming in the Thornapple River is permitted at one's own risk.
- E. **Picnic tables.** The moving of picnic tables and other pieces of park equipment is prohibited unless specifically approved by park personnel.
- F. **Rollerblades .In-line skates (e.g., Rollerblades), roller skates, roller blades, skateboards and other similar devices are prohibited from use in the park.**
- G. **Golf.** The use of the park for the hitting of golf balls is prohibited.

§ 282-17. Park hours.

- A. The parks shall open at 8:00 a.m. and close at dark, but no later than 11:00 p.m. All park users must leave at closing time unless a written permit for later hours has been issued by the Township. Upon the park's so closing, it shall be unlawful for anyone to enter upon or occupy the parks without said permit.
- B. The park or portion thereof may be closed entirely or closed to certain uses during any specified period of time by officers of the Township where it is determined that the physical condition of the park or portion thereof is such that intended use of the park or portion thereof would cause damage and deterioration to the park or portion thereof in a degree greater than ordinary park wear and tear, or that the intended use of the park or portion thereof would create a health hazard or safety hazard to the proposed user or other citizens. During such period of time as the park or portions thereof are closed, these closings shall be prominently posted, and it shall be unlawful for anyone to enter upon or occupy such park or portions thereof contrary to the posted regulations.

§ 282-18. Violations and penalties.²

Any person who violates any provision of this article shall be responsible for a criminal misdemeanor, subject to the penalties in Chapter 40, Article IV, Penalties for Misdemeanors and Municipal Civil Infractions.

2. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

ARTICLE III
Cascade Peace Park
[Adopted 3-10-2010 by Ord. No. 2-2010]

§ 282-19. Purpose and intent.

This article governs uses, activities, and structures within the Cascade Peace Park located within Cascade Charter Township. The Township Board finds that this article and the rules and regulations contained herein are essential for the health, safety, and welfare of persons using the park, as well as the owners and occupants of adjoining residential properties. This article is also intended to protect the natural beauty and environmental features of the park.

§ 282-20. Definitions and applicability.

A. As used in this article, the following terms shall have the meanings indicated:

CASCADE CHARTER TOWNSHIP PARK AND RECREATION COMMITTEE (also referred to in this article as the "COMMITTEE") — The committee appointed by the Cascade Charter Township Board from time to time and which is given the duties, powers, and responsibilities specified in this article. The Township Board may also delegate to the Committee the authority to issue permits and approvals as mentioned in this article.

CASCADE PEACE PARK — Located at 8900 Grand River Drive, being approximately 198± acres in size (also known as Permanent Parcel No. 41-19-11-200-021); also referred to in this article as the "park."

B. This article applies to activities, vehicles, items, and uses within the Cascade Peace Park.

§ 282-21. Park activities.

A. Only passive recreational (e.g., hiking, walking, cross-country skiing) activities are permitted in the park. Other uses and events as approved or specifically permitted by the Cascade Charter Township Park and Recreation Committee or the Township Board may be allowed within the park. No other uses or activities shall occur in the park.

B. The Committee or the Township Board may designate from time to time portions of the park for specific uses. Specific uses may also be prohibited by the Committee or the Township Board.

§ 282-22. Preservation of property and natural features.

A. No person shall injure, deface, disturb or befoul any part of the park nor any building, sign, sculpture, equipment or other property within the park. No tree, shrub, rock or other mineral within the park shall be removed, injured or destroyed.

B. No person shall deposit, permit or suffer to be deposited any garbage, ashes, sewage, refuse, waste, or other noxious material within the park, except in receptacles provided by the Township for such purposes. Where trash receptacles are not provided by the Township, all such materials shall be carried out of the park by the person responsible for its presence.

- C. No person shall dump any earth, tree limbs, leaves, grass clippings, or compost materials within the park without first obtaining a specific written permit from the Township Board.

§ 282-23. Molesting wildlife; firearms and other explosives.

- A. Except for lawful hunting, no person within the confines of the park shall molest, harm, or kill any wild bird or animal found within the confines of the park, or rob or molest any bird nest or take the eggs of any bird within the park.
- B. Except as provided by law, no person shall possess or discharge any firearms, fireworks, explosive substances or air rifles within the park without a specific permit from the Township. **[Amended 6-9-2010 by Ord. No. 9-2010]**

§ 282-24. Hunting. [Amended 9-14-2022 by Ord. No. 3-2022]

- A. Only archery hunting shall be permitted. Firearm hunting is prohibited.
- B. All state hunting laws and regulations must be followed.
- C. The park will be open to nonhunters during hunting season.
- D. Every hunter must comply with all Administrative Rules for Hunting in Cascade Peace Park, attached as "Exhibit A," as may be amended from time to time by resolution of the Township Board.³

§ 282-25. General conduct.

The following shall apply within the park:

- A. No person shall, either by work or act, indulge in any noisy, boisterous, disorderly or indecent conduct, or in any manner disturb the peace, quiet, or good order within the park or of the residents of any property adjoining the park. No person shall play at games of chance, or engage in any indecent, lascivious, lewd, sexual, or improper act or behavior.
- B. No person intoxicated by alcohol or under the influence of alcohol, narcotic drugs or opiates shall enter or remain within the park. No person shall bring into the park any alcohol, liquor, narcotic drugs, or opiates.
- C. No person shall remain within the park who does not abide by the rules and regulations adopted by the Township for the park. No person shall remain within the park who does not abide by the instructions and directions of a duly authorized police officer or agent of the Township in the lawful performance of their duties. Any person directed by a police officer or agent of the Township to leave the park shall do so promptly and peaceably. No person shall resist, obstruct, interfere with, be abusive of, or address in a profane or obscene manner, any police officer or agent of the Township.
- D. The use of a loud speaker, public address system, or sound-amplifying equipment is prohibited within the park without a permit from the Township. Excessively loud radios or

3. Editor's Note: Exhibit A is on file in the Township offices.

similar devices are also prohibited.

- E. No person shall start, fly, or use any fuel- or battery-powered model aircraft, vehicle, or similar device within the park.
- F. No person shall urinate or defecate in the park, except in such facilities as are provided by the Township and intended for such activities.
- G. Smoking is prohibited in the park.
- H. No person shall operate a bicycle within the park.
- I. Use of paintball equipment and supplies within the park is prohibited.
- J. No application of graffiti or similar activity shall occur within the park.

§ 282-26. Animal control.

- A. Within the park, all dogs shall be controlled and on a chain or leash not exceeding more than six feet in length. Cats shall also be under direct control and leashed. No controlled animal shall be allowed to be destructive to other animals and birds.
- B. The riding of horses or other animals is prohibited.

§ 282-27. Traffic control.

Within the park:

- A. No person shall drive any motor vehicle or propel or cause to be driven any motor vehicle along or over any road within the park in such a manner as to endanger the life, limb, or property of pedestrians, the drivers or occupants of other vehicles, or any other person, nor shall any motor vehicle be driven in a careless or reckless manner.
- B. No vehicle shall be driven or parked in the park except on designated drives and parking lot areas (except for an authorized Township vehicle and any vehicle needed for handicapped persons).
- C. No person shall park or store any car, motorcycle, bicycle, wagon, trailer, or other vehicle within the park, except for short-term parking in places expressly designated by the Township for parking, nor shall any person park a car, motorcycle, bicycle, wagon, trailer, or other vehicle in the park overnight or for periods of longer than 15 hours.
- D. No trailer or other loading vehicle shall be brought into the park unless permitted as part of an activity or event that has received permission from the Township.

§ 282-28. General regulations.

The following apply in the park:

- A. **Camping.** No person shall establish or maintain any camp or other temporary lodging place in the park. No camping shall occur within the park.

- B. Fire. Fires are not permitted in the park.
- C. Commercial activities. No person shall sell or offer for sale any article, thing, privilege or service within the park without a permit from the Township, and no person shall do any begging, peddling or soliciting in the park. Further, no person shall expose, distribute, display, post, or place any sign, advertisement, circular, notice, or statement, or display any banner, emblem, or design, within the park, without a specific permit from the Township.
- D. Golf. The use of the park for playing golf or the hitting of golf balls is prohibited.
- E. Events. No organized event, festival, party, or similar activity shall occur within the park unless a permit has first been issued by the Township for such event or activity.

§ 282-29. Park hours.

The following applies within the park:

- A. The park shall open at 7:00 a.m. and close at dark, but no later than 10:00 p.m. (Permitted hunters shall be allowed to enter the park one hour early during the allowed hunting season at Cascade Peace Park.) All park users must leave at the closing time unless a permit for later hours has been issued by the Township. Upon the park's so closing, it shall be unlawful for anyone to enter upon or occupy the park without a Township permit.
- B. The park (or any portion thereof) may be closed entirely or closed to certain uses during any specified period of time by the Township where it is determined that the physical condition of the park (or any portion thereof) is such that the intended use of the park (or portion thereof) would cause damage or deterioration to the park (or portion thereof) to a degree greater than ordinary park wear and tear, or that the intended use of the park (or portion thereof) would create a health or safety hazard to the proposed user or other citizens. During such period of time as the park (or portion thereof) is closed, any such closing shall be prominently posted, and it shall be unlawful for anyone to enter upon or occupy the park (or portion thereof) contrary to the posted regulations.

§ 282-30. Exemptions.

This article and any prohibitions contained herein shall not apply to any Township official or officer, or any Township Fire Department employee or official, or to any police officer, engaged in the performance of his or her official duties as a Township official, employee, or agent, or as a police officer. Furthermore, this article shall not apply to any use, activity, vehicle, or other item specifically approved by the Township or used by the Township (or any of its employees, officers, officials, or agents) or any police agency in the maintenance or upkeep of the park or for emergency rescue, fire-fighting, or emergency purposes.

§ 282-31. Rules and regulations.

The Township Board may, from time to time by resolution, adopt rules and regulations to implement this article including to regulate uses and activities within the park. Violation of any such rule or regulation adopted by the Township Board for the park shall be deemed to be a violation of this article.

§ 282-32. Violations and penalties.⁴

Any person who violates any provision of this article shall be responsible for a criminal misdemeanor, subject to the penalties in Chapter 40, Article IV, Penalties for Misdemeanors and Municipal Civil Infractions.

4. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

ARTICLE IV
Cascade Burton Park
[Adopted 6-9-2010 by Ord. No. 8-2010]

§ 282-33. Purpose and intent.

This article governs uses, activities, and structures within the Cascade Burton Park located within Cascade Charter Township. The Township Board finds that this article and the rules and regulations contained herein are essential for the health, safety, and welfare of persons using the park, as well as the owners and occupants of adjoining residential properties. This article is also intended to protect the natural beauty and environmental features of the park.

§ 282-34. Definitions and applicability.

A. As used in this article, the following terms shall have the meanings indicated:

CASCADE BURTON PARK — Located at 6805 Burton Street, being approximately 80± acres in size (also known as Permanent Parcel No. 41-19-09-201-008); also referred to in this article as the "park."

CASCADE CHARTER TOWNSHIP PARK AND RECREATION COMMITTEE (also referred to in this article as the "COMMITTEE") — The committee appointed by the Cascade Charter Township Board from time to time and which is given the duties, powers, and responsibilities specified in this article. The Township Board may also delegate to the Committee the authority to issue permits and approvals as mentioned in this article.

B. This article applies to activities, vehicles, items, and uses within the Cascade Burton Park.

§ 282-35. Park activities.

A. Only passive recreational (e.g., hiking, walking, cross-country skiing) activities are permitted in the park. Other uses and events as approved or specifically permitted by the Cascade Charter Township Park and Recreation Committee or the Township Board may be allowed within the park. No other uses or activities shall occur in the park.

B. The Committee or the Township Board may designate from time to time portions of the park for specific uses. Specific uses may also be prohibited by the Committee or the Township Board.

§ 282-36. Preservation of property and natural features.

A. No person shall injure, deface, disturb or befoul any part of the park nor any building, sign, sculpture, equipment or other property within the park. No tree, shrub, rock or other mineral within the park shall be removed, injured or destroyed.

B. No person shall deposit, permit or suffer to be deposited any garbage, ashes, sewage, refuse, waste, or other noxious material within the park, except in receptacles provided by the Township for such purposes. Where trash receptacles are not provided by the Township, all such materials shall be carried out of the park by the person responsible for its presence.

- C. No person shall dump any earth, tree limbs, leaves, grass clippings, or compost materials within the park without first obtaining a specific written permit from the Township Board.

§ 282-37. Molesting wildlife; firearms and other explosives.

- A. No person within the confines of the park shall molest, harm, or kill any wild bird or animal found within the confines of the park, or rob or molest any bird nest or take the eggs of any bird within the park.
- B. Except as provided by law, no person shall possess or discharge any firearms, fireworks, explosive substances or air rifles within the park without a specific permit from the Township.

§ 282-38. General conduct.

The following shall apply within the park:

- A. No person shall, either by work or act, indulge in any noisy, boisterous, disorderly or indecent conduct, or in any manner disturb the peace, quiet, or good order within the park or of the residents of any property adjoining the park. No person shall play at games of chance, or engage in any indecent, lascivious, lewd, sexual, or improper act or behavior.
- B. No person intoxicated by alcohol or under the influence of alcohol, narcotic drugs or opiates shall enter or remain within the park. No person shall bring into the park any alcohol, liquor, narcotic drugs, or opiates.
- C. No person shall remain within the park who does not abide by the rules and regulations adopted by the Township for the park. No person shall remain within the park who does not abide by the instructions and directions of a duly authorized police officer or agent of the Township in the lawful performance of their duties. Any person directed by a police officer or agent of the Township to leave the park shall do so promptly and peaceably. No person shall resist, obstruct, interfere with, be abusive of, or address in a profane or obscene manner, any police officer or agent of the Township.
- D. The use of a loud speaker, public address system, or sound-amplifying equipment is prohibited within the park. Excessively loud radios or similar devices are also prohibited.
- E. No person shall start, fly, or use any fuel- or battery-powered model aircraft, vehicle, or similar device within the park.
- F. No person shall urinate or defecate in the park, except in such facilities as are provided by the Township and intended for such activities.
- G. Smoking is prohibited in the park.
- H. All bicycles must remain on paved surfaces at all times. **[Amended 10-23-2013 by Ord. No. 5-2013]**
- I. ⁵Use of paintball equipment and supplies within the park is prohibited.

5. Editor's Note: Former Subsection I, regarding in-line skates and similar devices, was repealed 10-23-2013 by Ord. No. 5-2013, which

J. No application of graffiti or similar activity shall occur within the park.

§ 282-39. Animal control.

- A. Within the park, all dogs shall be controlled and on a chain or leash not exceeding more than six feet in length. Cats shall also be under direct control and leashed. No controlled animal shall be allowed to be destructive to other animals and birds.
- B. The riding of horses or other animals is prohibited.

§ 282-40. Traffic control.

Within the park:

- A. No person shall drive any motor vehicle or propel or cause to be driven any motor vehicle along or over any road within the park in such a manner as to endanger the life, limb, or property of pedestrians, the drivers or occupants of other vehicles, or any other person, nor shall any motor vehicle be driven in a careless or reckless manner.
- B. No vehicle shall be driven or parked in the park except on designated drives and parking lot areas (except for an authorized Township vehicles and any vehicle needed for handicapped persons).
- C. No person shall park or store any car, motorcycle, bicycle, wagon, trailer, or other vehicle within the park, except for short-term parking in places expressly designated by the Township for parking, nor shall any person park a car, motorcycle, bicycle, wagon, trailer, or other vehicle in the park overnight or for periods of longer than 15 hours.
- D. No trailer or other loading vehicle shall be brought into the park unless permitted as part of an activity or event that has received permission from the Township.

§ 282-41. General regulations.

The following applies in the park:

- A. Camping. No person shall establish or maintain any camp or other temporary lodging place in the park. No camping shall occur within the park.
- B. Fire. Fires are not permitted in the park.
- C. Commercial activities. No person shall sell or offer for sale any article, thing, privilege or service within the park without a permit from the Township, and no person shall do any begging, peddling or soliciting in the park. Further, no person shall expose, distribute, display, post, or place any sign, advertisement, circular, notice, or statement, or display any banner, emblem, or design, within the park, without a specific permit from the Township.
- D. Golf. The use of the park for playing golf or the hitting of golf balls is prohibited.
- E. Events. No organized event, festival, party, or similar activity shall occur within the park

ordinance also redesignated former Subsections J and K as Subsections I and J, respectively.

unless a permit has first been issued by the Township for such event or activity.

§ 282-42. Park hours.

The following applies within the park:

- A. The park shall open at 7:00 a.m. and close at dark, but no later than 10:00 p.m. All park users must leave at the closing time unless a permit for later hours has been issued by the Township. Upon the park's so closing, it shall be unlawful for anyone to enter upon or occupy the park without a Township permit.
- B. The park (or any portion thereof) may be closed entirely or closed to certain uses during any specified period of time by the Township where it is determined that the physical condition of the park (or any portion thereof) is such that the intended use of the park (or portion thereof) would cause damage or deterioration to the park (or portion thereof) to a degree greater than ordinary park wear and tear, or that the intended use of the park (or portion thereof) would create a health or safety hazard to the proposed user or other citizens. During such period of time as the park (or portion thereof) is closed, any such closing shall be prominently posted, and it shall be unlawful for anyone to enter upon or occupy the park (or portion thereof) contrary to the posted regulations.

§ 282-43. Exemptions.

This article and any prohibitions contained herein shall not apply to any Township official or officer, or any Township Fire Department employee or official, or to any police officer, engaged in the performance of his or her official duties as a Township official, employee, or agent, or as a police officer. Furthermore, this article shall not apply to any use, activity, vehicle, or other item specifically approved by the Township or used by the Township (or any of its employees, officers, officials, or agents) or any police agency in the maintenance or upkeep of the park or for emergency rescue, fire-fighting, or emergency purposes.

§ 282-44. Rules and regulations.

The Township Board may, from time to time by resolution, adopt rules and regulations to implement this article including to regulate uses and activities within the park. Violation of any such rule or regulation adopted by the Township Board for the park shall be deemed to be a violation of this article.

§ 282-45. Violations and penalties.⁶

Any person who violates any provision of this article shall be responsible for a criminal misdemeanor, subject to the penalties in Chapter 40, Article IV, Penalties for Misdemeanors and Municipal Civil Infractions.

6. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

Date: January 22, 2025
To: Cascade Township Board of Trustees
From: Supervisor Grace Lesperance
Subject: Committee Appointments

Planning Commission

These proposed appointments will fill the remainder of the term vacated by Scott Rissi and Chris Noordyke upon their election to the Board of Trustees. I ask that the Board of Trustees confirm the following appointments to the Cascade Charter Township Planning Commission:

<u>Name</u>	<u>Term</u>
David Madiol	Appointment to a partial first three-year term- expiring 12/31/26, to fulfill a current vacancy.
Robert Cribbs	Appointment to a partial first three-year term- expiring 12/31/26, to fulfill a current vacancy.

Parks Committee

I also ask that the Board of Trustees confirm the following re-appointment to the Cascade Charter Township Parks Committee:

<u>Name</u>	<u>Term</u>
Bill Otten	Re-appointment to a second three-year term, expiring 12/31/27.

Zoning Board of Appeals

Finally, I ask that the Board of Trustees confirm the following re-appointments to the Cascade Charter Township Zoning Board of Appeals:

<u>Name</u>	<u>Term</u>
Valerie Milliken	Re-appointment to a fifth three-year term, expiring 12/31/27.
Lou Berra	Re-appointment to a fifth three-year term, expiring 12/31/27.



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION
MEETING DATE: January 22, 2025

ITEM: Request for Creation of and Appointments to Zoning Ordinance Ad Hoc Committee

PRESENTER: Supervisor Grace Lesperance

EXECUTIVE SUMMARY: Over the past three years, the Township has proactively completed two initiatives vital to ensuring that the inevitable growth and future development in Cascade compliments, rather than erodes, Cascade’s unique character and quality of life. The final part of this three-step process is updating our current zoning to ensure that it is consistent with and furthers these community goals.

BACKGROUND: Cascade’s 2022 Strategic Plan, which was based on robust public engagement and input, established broad community goals and objectives. These comprehensive goals and objectives guide Township leadership and staff as they prioritize community initiatives and address current issues and concerns.

Many of the 2022 Strategic Plan’s goals relate to land use—both public and private--throughout the Township. Township land usage is governed by two statutorily-required documents: (1) a Master Plan (which is a policy document that expresses a community’s intent for long-term development goals); and (2) a Zoning Ordinance (which is enforceable law and includes penalties for violations). To be effective, both documents must be consistent and work together to support a common vision. Because the Master Plan serves as the basis for zoning, it should be written first.

In our case, upon the adoption of the 2022 Strategic Plan, Cascade’s previous Master Plan, adopted in 2019, became outdated and, in parts, completely contrary to the community’s development goals. To fix this, and after an internal comprehensive update, the Board adopted a new Master Plan last year. This 2024 Master Plan reflects the 2022 Strategic Plan’s goals with respect to development and land use throughout Cascade, including: rural and open space preservation; protecting legacy residential land uses; targeted redevelopment; enhanced nonresidential building and site design; and, perhaps most notably, elevating the village area and riverfront.

We now must ensure that our Zoning Ordinance, which regulates current development, aligns with the goals and priorities set forth in the 2024 Master Plan. Many parts of our current

Zoning Ordinance do not. Instead, some of its regulations are inconsistent with development goals and lack the creative and complex planning tools necessary to accomplish community priorities—such as improving the village area, ensuring quality new development, and preserving natural areas for future generations.

While large parts of the current zoning ordinance will likely be carried forward, certain sections of the Ordinance need to be clarified and enhanced. Necessary updates include:

- Developing heightened minimum standards for nonresidential building and site design, as applicable (e.g., outdoor lighting, landscaping, parking lots, access management, trash disposal, etc.);
- Developing zoning standards that require specific architectural design standards to implement the vision of a village area;
- Clarifying processes for administrative procedures (e.g., administrative site plan review);
- Clarifying and expanding procedures for planned unit developments (e.g., amendments to PUDs, approval process, denial process, etc.);
- Providing clear provisions for accessory structures for residents (e.g., sheds, pole barns, pools, sports courts, etc.); and
- Clarifying processes for site plan and special use review and approval.

The purpose for the Zoning Ordinance update is simply to clarify outdated or contradictory land use policies, establish consistent decision-making criteria, and hold developers accountable for high-quality and long-lasting development and redevelopment projects.

To assist and guide staff as they draft these updates to the Ordinance, I recommend the creation of a temporary Zoning Ordinance Ad Hoc Committee, consisting of representation from both the Township Board and Planning Commission.

The Committee will coordinate the Zoning Ordinance update by (1) establishing a regular meeting schedule with staff, and (2) providing frequent feedback directly to staff. This will ensure that the final document is clear, concise, and supports the overarching land use vision articulated in the Township's 2024 Master Plan.

APPOINTMENTS: I recommend the following appointments to the Committee:

- **Grace Lesperance**, Supervisor
- **Windy Korstange**, Treasurer/Planning Commission Representative
- **Scott Rissi**, Trustee
- **Alan Rowland**, Planning Commission Chair

DURATION OF COMMITTEE:

January - March 2025: Committee meets weekly with staff to research and review zoning issues.

April - May 2025: Committee and staff present findings to the Planning Commission and Board of Trustees for comprehensive review, comment, and action.

Committee terminates upon adoption of updated Zoning Ordinance.

ACTION REQUESTED: Based on the above, I respectfully recommend that this Board approve the creation of and appointments to the Zoning Ordinance Ad Hoc Committee.