

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, December 13, 2017

7:00 P.M.

Article 1. Supervisor Beahan called the meeting to order.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustee Koessel,
Lewis, McDonald.
Absent: Trustee Shipley
Also Present: Manager Swayze, Fire Chief Magers, Interim Fire Chief Rowland
and those listed in Supplement #1.

Article 2. Supervisor Beahan led the Pledge of Allegiance to the Flag.

Article 3. Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the Agenda as presented. Motion carried.

Article 4. Presentations

Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)

Article 6. Approval of Consent Agenda

- a. Receive and File Various Meeting Minutes
 - 1. Regular Township Board Minutes for 11/15/17.
 - 2. Budget Workshop Minutes for 11/09/17.
 - 3. DDA Minutes for 10/17/17.
 - 4. Planning Commission Minutes for 11/06/17 & 11/20/17.
 - 5. Zoning Board of Appeals Minutes for 10/10/17.
- b. Receive and File Reports
 - 1. Building Department Monthly Report for November, 2017.
 - 2. Treasurer's Report for July, 2017.
 - 3. 2017 Budget Adjustment Correction – Fire Fund.
- c. Receive and File Communications
 - 1. Letter from Kent County Sheriff's Department – re: Thank you.
 - 2. Letters from Comcast – re: Price Changes/Channel Line-ups
- d. Education Requests
 - 1. Doug Poolman, Michigan Fire Inspectors-Winter Educational Seminar – January 17-19, 2018 – Lansing, MI.

Motion was made by Clerk Slater and supported by Trustee Koessel to approve the Consent Agenda as presented. Motion carried.

Article 7. Financial Actions

- a. **Consider Approval of Pay Draw #5 and Change Order #2 for the Thornapple River Dr. Utility Extension Project.**
Motion was made by Trustee McDonald and supported by Trustee Lewis to approve the Pay Draw #5 and Change Order #2 for the Thornapple River Dr. Utility Extension Project in the amount of \$67,847.33. Motion carried.
- b. **Consider Approval of General/Special Funds for October/November, 2017.**
Motion was made by Treasurer Peirce and supported by Trustee McDonald to approve the General/Special Funds for October/November, 2017. Motion carried.

- c. **Consider Approval of Payables, Payroll and Transfers for October/November, 2017.**
Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the Payables, Payroll and Transfers for October/November, 2017. Motion carried.
- d. **Consider Approval of Pay Application No. 3 for the Cascade/Hall Renovations.**
Motion was made by Trustee McDonald and supported by Clerk Slater to approve the Pay Application No. 3 for the Cascade/Hall Renovations in the amount of \$23,758.84. Motion carried.
- e. **Consider Approval of FY 2017 Budget Amendments.**
Motion was made by Trustee McDonald and supported by Trustee Koessel to approve the FY 2017 Budget Amendments. Motion carried by roll call vote.

Article 8. Unfinished Business

Article 9. New Business

- 078-2017 Consider Approval of Resolution to Amend the Boundaries of the Election Precincts and Polling Locations of the Charter Township of Cascade.**
Motion was made by Trustee Lewis and supported by Trustee McDonald to approve the Resolution to Amend the Boundaries of the Election Precincts and Polling Locations of the Charter Township of Cascade. Motion carried by roll call vote.
- 079-2017 Consider Approval of Resolution to Adopt the Cascade Charter Township 2018-2023 Capital Improvement Plan.**
Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the Resolution to Adopt the Cascade Charter Township 2018-2023 Capital Improvement Plan. Motion carried by roll call vote.
- 080-2017 Consider Approval of Resolution of the General Fund Support to the Fire Fund.**
Motion was made by Trustee Koessel and supported by Treasurer Peirce to approve the Resolution of the General Fund Support to the Fire Fund in the amount of \$400,000. Motion carried by roll call vote.
- 081-2017 a. Public Hearing – Proposed 2018 General/Special Budgets.**
Motion was made by Trustee Koessel and supported by Trustee McDonald to move into public hearing. Motion carried.
Supervisor Beahan asked Manager Swayze if any Public Comment had been received prior to the meeting, Manager Swayze indicated none had been received. No comment from the public.
Motion was made by Trustee Lewis and supported by Trustee Koessel to reconvene into regular session. Motion carried.
- b. Consider Approval of Resolution to Adopt the FY 2018 Cascade Charter Township General/Special Budgets.**
Motion was made by Trustee McDonald and supported by Trustee Koessel to approve the Resolution to Adopt the FY 2018

Cascade Charter Township General/Special Budgets. Motion carried by roll call vote.

082-2017 Consider Approval of Resolution to Approve the Intent to Levy the 2018 Millage Rates.
Motion was made by Clerk Slater and supported by Trustee Koessel to approve the Resolution to approve the Intent to Levy the 2018 Millage Rates. Motion carried by roll call vote.

083-2017 Consider Approval of Resolution to Adopt 2018 Poverty Exemption Policy and Guidelines.
Motion was made by Trustee McDonald and supported by Trustee Lewis to approve the Resolution to Adopt 2018 Poverty Exemption Policy and Guidelines. Motion carried by roll call vote.

084-2017 Consider Approval of Resolution to Renew AT&T Franchise Agreement.
Motion was made by Trustee McDonald and supported by Trustee Lewis to approve the Resolution to Renew AT&T Franchise Agreement. Motion carried by roll call vote.

085-2017 Consider Approval of the Issuance of the Cascade Charter Township Request for Proposals for a Township Space Needs and Facilities Study.
Motion was made by Trustee Lewis and supported by Trustee McDonald to approve the Issuance of the Cascade Charter Township request for Proposals for a Township Space Needs and Facilities Study. Discussion followed. Motion carried.

086-2017 Consider Approval of the 2018 Meeting Schedule.
Motion was made by Trustee Koessel and supported by Treasurer Peirce to approve the 2018 Meeting Schedule. Motion carried.

087-2017 Consider Approval of the Supervisor Appointments to Various Boards and Commissions.
Supervisor Beahan presented the Board with recommendations for appointments to various Boards and Commissions. Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the recommended appointments to the Planning Commission, Zoning Board of Appeals and the DDA. Motion carried.

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Kerry Gorsuch, 3044 Thornapple River Dr., requested information on the progress for the Thornapple Bayou study. Manager Swayze indicated the information had been reviewed by the Infrastructure Committee and a meeting with homeowners would be set up after the first of the year.

Ron McCullum, 3010 Thornapple River Dr., expressed concerns with the recently completed Thornapple Hills Drain project including continued sedimentation of the Thornapple Bayou.

Article 11. Manager Comments

Manager Swayze offered the following comments:

- Updated the Board on the Spaulding/Burton traffic light and the ongoing need to install a left-turn signal.
- Updated the Board on the X-Golf and Fowling Warehouse businesses and a video detailing the Township participation in Redevelopment Liquor Licenses for the projects.

Article 12. Board Member Comments

Supervisor Beahan offered the following comments:

- Introduced new Fire Chief Adam Magers and thanked Lt. Ron Rowland for his dedicated service as Interim Chief.

Article 13. Adjournment

Motion was made by Treasurer Peirce and supported by Clerk Slater to adjourn. Motion carried.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor