

**MINUTES OF THE CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, January, 11, 2012

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.
Present: Supervisor Beahan, Trustee Goldberg, Fox, Lewis, Koessel, Clerk Goodyke and Treasurer Peirce.
Absent: None
Also Present: Manager Cousins, Planning Director Peterson, Assistant to the Manager Korhorn and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Fox and supported by Clerk Goodyke to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations/Public Comments**
a. Public Comments (Please limit comments to 3 minutes)
- Article 5. Approval of Consent Agenda**
a. Receive and File Various Meeting Minutes
1. Regular Zoning Board of Appeals Meeting Minutes for 11/15/11.
2. Regular Planning Commission Meeting Minutes for 11/14/11.
3. Special DDA Meeting Minutes for 10/11/11.
4. Regular Board Meeting Minutes for KCRC for 11/22/11.
b. Receive and File Communications
1. Letters from Comcast – re: Channel Change.
2. Letter from Kent County Board of Public Works – re: Solid Waste Management Plan Amendment.
3. Public Hearing Notice from the State of Michigan – re: Consumers Energy Company – Case No. U-16860
c. Receive and File Various Reports
1. Treasurer’s Report for November, 2011.
d. Education Request
1. Heather Jahr – Grand Valley State University – Intro to Computer Mapping/Geographic Info System – 01/09/12 – 04/28/12.
2. Bill Cousins – Michigan Local Government Managers Association Winter Institute – East Lansing – January 31 – February 3, 2012.
Motion was made by Trustee Lewis and supported by Trustee Goldberg to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 6. Financial Actions**
a. Consider Approval of December, 2011 Accounts Payable, Payroll, and Transfers.
Motion was made by Trustee Koessel and supported by Trustee Fox to approve the December, 2011 Accounts Payable, Payroll and Transfers. Motion carried unanimously.
b. Consider Change Order #1 and Pay Draw #3 for the Centennial Park Streetscape Project.
Motion was made by Trustee Koessel and supported by Treasurer Peirce to approve the Change Order #1 and Pay Draw #3 for the Centennial Park Streetscape Project. Motion carried unanimously.

Article 7. Unfinished Business (None)

Article 8. New Business

001-2012 a. Public Hearing – Consider P.U.D. Ordinance Amendment For the Meijer/Romano P.U.D. (Ordinance #11 of 2002)
Planning Director Peterson reviewed the request with the Board. Trustee Koessel inquired on how many buildings were going to be on the site. Planning Director Peterson stated that there would be (4) buildings; the same number as approved initially. Motion was made by Trustee Lewis and supported by Trustee Goldberg to move into public hearing. Motion carried unanimously.
No public comment received.
Motion was made by Trustee Goldberg and supported by Trustee Lewis to reconvene into regular session. Motion carried unanimously.

b. Consider Approval of an Ordinance to Amend Ordinance #11 of 2002, The Meijer/Romano P.U.D. Project. (roll call)
Motion was made by Trustee Goldberg and supported by Clerk Goodyke to approve the Ordinance to Amend Ordinance #11 of 2002, The Meijer/Romano P.U.D. Project. Motion carried unanimously by roll call vote.

002-2012 a. Public Hearing – Consider the Allocation of Community Development Block Grant (CDBG) money.
Assistant to the Manager Korhorn stated the balance of Cascade Township’s unallocated funds is \$29,749.82. Approximately \$9,875.00 of this money is in jeopardy of being recaptured in July, 2012 if not spent. Staff is recommending that Cascade Township distribute the following dollars: \$7,158.48 to Hope Network and \$10,000 to the Housing Rehabilitation Program. Allocating this money would leave a balance of approximately \$12,591.34 in our account and eliminate the risk of the funds being recaptured.
Motion was made by Trustee Koessel and supported by Trustee Fox to move into public hearing. Motion carried unanimously.
No public comment received.
Motion was made by Trustee Goldberg and supported by Clerk Goodyke to reconvene into regular session. Motion carried unanimously.

b. Consider Approval of the Resolution of Allocation of Community Development Block Grant (CDBG) money. (roll call)
Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the Resolution of Allocation of Community Development Block Grant (CDBG) money. Motion carried unanimously by roll call vote.

003-2012 Consider Approval of Policy for Background Checks for Solicitation Requests.
Assistant to the Manager Korhorn reviewed the proposed policy for background checks for solicitation requests. The policy says that anybody other than those persons who are exempt from getting a permit

will receive a background check and we will do an inquiry in the OTIS system as well as the sex offender registry. Lt. DeVries, from the Kent County Sheriff Department has reviewed the policy and did not have any concerns with it. Discussion followed. Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the Policy for Background Checks for Solicitation Requests with the addition of also doing a background check on the companies that employ the solicitors as on the solicitors themselves. Motion carried unanimously.

004-2012 Consider Approval of Request for Application for New Class C Liquor License.

Clerk Goodyke informed the Board that the Township has been awarded one more Class C liquor license. We did not get notified until mid-December. Dick Jasinski is interested in the license for one of his clients. Discussion followed regarding the “notice” of the availability of the new Class C liquor license. Motion was made by Trustee Koessel and supported by Trustee Goldberg to table the request pending a 60 day publication/review period after which the Board would either grant it to Mr. Jasinski’s client or take other action based on any other requests for the license. Motion carried unanimously.

005-2012 Consider Appointments to the Election Commission.

Motion was made by Treasurer Peirce and supported by Trustee Goldberg to appoint Trustees Koessel and Lewis to the Election Commission. Motion carried unanimously.

006-2012 Consider Approval of the Resolution to Adopt 2012 Poverty Exemption Policy and Guidelines. (roll call)

Motion was made by Clerk Goodyke and supported by Trustee Fox to approve the Resolution to Adopt 2012 Poverty Exemption Policy and Guidelines. Motion carried unanimously by roll call vote.

Article 9. Public Comments on any other matters. (limit comments to 3 minutes)

June Machala, 7915 Lena Rose Lane, wanted to know what is going to happen now that the Family Fare is closing. Has any zoning changed at that location to allow “drive-thru’s”.

Supervisor Beahan stated that nothing had changed on the zoning and it probably would be discussed at the next DDA meeting.

The new Community Policing Officer was introduced....Deputy Ryan Roe.

Article 10. Manager’s Comments

Manager Cousins reported on the following:

- On Monday, the Grand Valley Metro Council selected John Weiss as the new Executive Director.
- I attended a North Kent Transit Steering Committee meeting today; this is a group that spear-headed the transit study that was done a year ago. They are working to move the study forward, to see what the next steps are.
- Forest Hills Business Association meets in the Wisner Center tomorrow morning at 7:30 a.m. to talk about social media.

Article 11. Board Member Comments

Trustee Koessel offered the following comments:

- Update on the Finance Committee –

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-MERS funding...the motion at this time was not to do any funding.

-Reviewed the Fire Fund as it was presented. We asked Hungerford to do an audit to determine where we were. After reviewing it, it has been determined the Township needs to continue to fund through the General Fund.

-We deferred anything on the Homeyer issue because there is a committee that is going to meet.

-The fund balance policy that we were to review was approved. It will be recommending to the Board for approval at a later meeting.

-We deferred the re-financing of our Capital Improvement Bond until we have a chance to look at some competitive bids.

Trustee Lewis offered the following comments:

- Congratulations to Cindy Fox for her marriage.
- Likes Agenda changes regarding Public Hearings...taking action immediately after hearing; similar to the Planning Commission.
- Walmart went on their own and paved their parking lot. Maybe in our newsletter if we could put a "spotlight" on it and maybe other business's would "jump on board" and put some money into their building/surroundings and upgrade.

Treasurer Peirce offered the following comments:

- If we tabled the MERS proposal a couple weeks ago, do we need to put on the agenda for another meeting.
- The collections of winter taxes by year as of 12/31/08 we collected 31%, 2009, 32.5%, 2010, 35.5%, 2011, 39.5%...so it seems like the economy based on that is picking up a little bit.

Trustee Fox offered the following comments:

- Thank you for the best wishes, my legal name now is Janes.

Article 12. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Goldberg to adjourn. Motion carried unanimously.

Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Ron Goodyke, Clerk

Robert S. Beahan, Supervisor