

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, February 28, 2018

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustee Shipley and McDonald.
Absent: Trustee Lewis and Koessel
Also Present: Manager Swayze DDA/ED Director Korhorn and those listed in Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee McDonald and supported by Treasurer Peirce to approve the Agenda as presented. Motion carried.
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 - 1. Regular Township Board Minutes for 02/14/18
 - 2. Planning Commission Minutes for 01/08/18 & 02/15/18
 - 3. Zoning Board of Appeals Minutes for 12/12/17
 - 4. Downtown Development Authority Minutes for 1/16/18
 - b. Receive and File Reports
 - 1.
 - c. Receive and File Communication
 - 1. Comcast Letter Re: Programming Updates
 - 2. Right Place Letter Re: Annual Contribution
 - d. Education Requests
 - 1. Jim Walker – EMS Instructors Conference – March 22 – 25; Traverse City MI
- Motion was made by Trustee Shipley and supported by Trustee McDonald to approve the Consent Agenda as presented. Motion carried.
- Article 7. Financial Actions**
- a. Consider Approval of January 2018 Payables, Payroll and Transfers
Motion was made by Trustee McDonald and supported by Clerk Slater to approve the January 2018 Payables, Payroll and Transfers. Motion carried.
- Article 8. Unfinished Business**
- Article 9. New Business**
- 009-2018 Consider Approval of a Bid to Install Pickleball Courts at the Cascade Recreation Park.**
Motion was made by Trustee McDonald and supported by Clerk Slater to approve the Bid to Racquet Sports in the amount of \$32,800 to install Pickleball Courts at the Cascade Recreation Park. Motion carried.

- 010-2018** **Consider Approval of a bid for Interior Renovation Work at the Burton Park storage facility.**
Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the bid from Blackstar in the amount of \$103,460.00 for the interior Renovation Work at the Burton Park storage facility. Motion carried.
- 011-2018** **Consider Approval of Resolution for Road Closures for the Grand Rapids Saladin Shriners Parade on 9/22/18.**
Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the Road Closures for the Grand Rapids Saladin Shriners Parade on 9/22/18. Motion carried by roll call vote.
- 012-2018** **Consider Approval of Resolution Declaring Intent to Work Toward Implementation of Recommendations Necessary to Receive Redevelopment Ready Communities (RRC) Certification.**
DDA/ED Director Korhorn reviewed the certification program with the Board. Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the Resolution Declaring Intent to Work toward Implementation of Recommendations Necessary to receive Redevelopment Ready Communities Certification. Discussion followed. Motion carried by roll call vote.
- 013-2018** **Consider Approval of the Letting of the Request for Proposals for Banking Services.**
Manager Swayze reviewed the process with the Board. Motion was made by Trustee McDonald and supported by Treasurer Peirce to approve the Letting of the Request for Proposals for Banking Services. Motion carried.
- 014-2018** **Consider Approval of the Construction Board of Appeals Agreement with all Building Department Customer Communities.**
Manager Swayze reviewed the function of the Construction Board of Appeals. Motion was made by Trustee Shipley and supported by Trustee McDonald to approve the Construction Board of Appeals Agreement with all Building Department Customer Communities. Motion carried.
- 015-2018** **Consider Approval of Copier Purchases for Township Hall.**
Manager Swayze reviewed the copier needs with the Board. Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the Copier Purchases to Konica Minolta in the amount of \$24,745. Motion carried.
- 016-2018** **Consider Approval of the Resolution Adopting MERS Defined Contribution Plan Agreement.**
Manager Swayze reviewed the proposed retirement program with the Board. Motion was made by Trustee Shipley and supported by Trustee McDonald to approve the Resolution

Adopting MERS Defined Contribution Plan Agreement.
Discussion followed. Motion carried by roll call vote.

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)
Deputy Ryan Rowe, Community Policing, reviewed items happening within the Township.

Article 11. Manager Comments

Article 12. Board Member Comments
Trustee Shipley offered the following comments:

- Thanking everyone in attendance for coming.

Treasurer Peirce offered the following comments:

- Tax collection activity as of today, we have collected 98.78% of the taxes as opposed to 98.77% last year.

Trustee McDonald offered the following comments:

- Thanks to Ben Swayze and the Finance Committee for the job on the MERS recommendation.

Article 13. Adjournment
Motion was made by Treasurer Peirce and supported by Trustee Shipley to adjourn. Motion carried.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor