# AGENDA
# CASCADE CHARTER TOWNSHIP
# REGULAR BOARD MEETING

Wednesday, October 14, 2026, 7:00 P.M.
Wisner Center, 2870 Jacksmith Ave SE, Grand Rapids, MI 49546

***Public may access the meeting via video conference software Zoom***
https://us02web.zoom.us/j/88137644237
**Meeting ID**: 881 3764 4237
**By Phone:** 1 309-205-3325

**Expected Meeting Procedures**

- During public comments you may speak on any item not noted on the agenda for a public hearing.
- Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
- Please limit your comments to a specific issue.
- Please turn OFF cellular phones.
- In accordance with the ADA, any accommodation request should be directed to the Township at 616-949-1500.

## Article 1. Call to Order (Roll Call)

## Article 2. Pledge of Allegiance

## Article 3. Approval of Agenda

## Article 4. Approval of the Minutes

a) Township Regular and Special Board Meeting-9/23/2026

## Article 5. Presentations

Special Presentation by Dale Robertson on John Ball Zoo & Grand Rapids Public Museum Millage Renewal.

## Article 6. Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)

## Article 7. Approval of Consent Agenda

a) Department Reports
   1) Building Report September 2026
   2) Zoning Report September 2026
   3) Planning Commission Minutes 8/17/26 & 9/21/26
b) Receive and File Communication

## Article 8. Financial Actions

a. Request for Invoices to be paid 10/15/2026

## Article 9. Unfinished Business

None

## Article 10. New Business

a.) **RBA Watermark PUD**-Consider a Request to amend Ordinance #10 of 1997, the Forest Hills Golf Course/Watermark Condominiums Planned Unit Development (PUD-15), to delete Section IX, paragraph 8, prohibition of speed bumps on the private road (Case #26-3924).

b.) **RBA SLU Dayenu Dr Se-**Consider Special Land Use Permit for a Shared Dock and Access Drive serving 5200, 5234, 5260, and 5292 Dayenu Drive SE, pursuant to Section 4.10 Keyhole Development and Section 14.8 Special Land Uses of the Zoning Ordinance (Case #26-3926).

**c.) RBA Budget 2027 Introduction-**Consider moving the proposed FY Budget to Public Hearing at the November 4, 2026, regular Board Meeting for adoption.

**d.) RBA Award Construction Contract for the Extension of Municipal Water to Cascade Recreation Park-**Consider approval of the construction contract award to McDonald Plumbing for the extension of municipal water service to Cascade Recreation Park.

e.) **RBA Award Consulting Services Proposal to Oversee the Extension of Municipal Water to Cascade Recreation Park**-Consider approval of the consulting contract award to Prein & Newhof for the extension of municipal water service to Cascade Recreation Park for the not-to-exceed amount of $40,800, plus 10% contingency.

f.) **RBA Road Resurfacing in Burton Park**- Consider approval of the issuance of the work order to enter into an agreement with the Kent County Road Commission for completing the proposed road resurfacing within Burton Park.

## Article 11. Discussion

## Article 12. Public Comments – Any comments, agenda item or not. (Limit comments to 3 minutes)

## Article 13. Manager Comments

## Article 14. Board Member Comments

## Article 15. Adjournment

# MINUTES
# CASCADE CHARTER TOWNSHIP
# SPECIAL BOARD MEETING

Wednesday, September 23, 2026, 5:30 P.M.
Wisner Center, 2870 Jacksmith Ave SE, Grand Rapids, MI 49546

**Article 1.** Clerk Slater called the meeting to order at 5:30 pm.
Present: Clerk Slater, Treasurer Korstange, Trustees Shipley, Rissi, Noordhoek, Noordyke. Absent: Supervisor Lesperance. Also Present: Township Manager Smith, Parks and Facilities Director Zwick, Finance and Budget Director Nenciarini, HR Director Murawski, Engineer Thorne, Fire Chief Magers and Deputy Clerk Alberts.

**Article 2.** **Pledge of Allegiance**

**Article 3.** **Approval of Agenda**
Motion by Treasurer Korstange, seconded by Trustee Shipley, to approve the agenda as presented. Motion carried unanimously.

**Article 4.** **Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
None

**Article 5.** **New Business**
The Board reviewed the Draft Fiscal Year 2027 Fiscal Budget.
Supervisor Lesperance arrived at 5:46pm.

**Article 6.** **Public Comments**
Nicole Ronda- Cascade Resident.

**Article 7.** **Adjournment**
Motion by Clerk Slater, seconded by Trustee Shipley, to adjourn at 6:31 p.m. Motion carried unanimously.

Recording Secretary
Michelle Alberts, Deputy Clerk

Approved by:

_____
Grace Lesperance, Supervisor

_____
Susan B. Slater, Clerk

Draft: 9/29/2026
Approved:

# MINUTES
# CASCADE CHARTER TOWNSHIP
# REGULAR BOARD MEETING

Wednesday, September 23, 2026, 7:00 P.M.
Wisner Center, 2870 Jacksmith Ave SE, Grand Rapids, MI 49546

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**Article 1.** Supervisor Lesperance called the meeting to order at 7:00 pm.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Korstange, Trustees Noordyke, Shipley, Rissi, Noordhoek. Absent: None.
Also Present: Township Manager Smith, Fire Chief Magers, Engineer Thorne, Parks and Facilities Director Zwick, Attorney Homier- Foster Swift and Deputy Clerk Alberts.

**Article 2.** **Pledge of Allegiance**

**Article 3.** **Approval of Agenda**
Motion by Trustee Shipley, seconded by Trustee Rissi, to approve the agenda as presented. Motion carried unanimously.

**Article 4.** **Approval of the Minutes**
Motion by Trustee Rissi, seconded by Trustee Shipley, to approve the minutes from September 9, 2026, as presented. Motion carried unanimously.

**Article 5.** **Presentations**
Chelsey Schaap of the Kent County Sheriff's Department presented on E-Bikes.
Motion by Trustee Noordyke, seconded by Trustee Shipley, to approve the Kent County Sheriff's office E-bike trail patrol initiative, including the purchase of two E-bikes, plus necessary equipment, in the amount of $2,018.63. Motion carried unanimously.

**Article 6.** **Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
Nicole Ronda-Cascade Resident
Nancy Eardley-1441 Sandy Point Ave

**Article 7.** **Approval of Consent Agenda**
Motion by Trustee Shipley, seconded by Trustee Rissi, to approve the Consent Agenda. Motion carried unanimously.

**Article 8. Financial Actions**

a) Motion by Treasurer Korstange, seconded by Trustee Shipley, to approve Invoices to be paid on 9/24/2026. Motion carried unanimously.

**Article 9. Unfinished Business**

None

**Article 10. New Business**

a)**RBA Award the Contract for Hillsboro Area Municipal Water Engineering Services**-Motion by Trustee Shipley, seconded by Treasurer Korstange, to approve the award of an engineering services contract to Fleis & VandenBrink for services required under the Alternative Water Supply Grant Agreement, in accordance with Fleis & VandenBrink's proposal and its September 14, 2026, correspondence updating that proposal, in an amount not to exceed $996,000, plus 10% contingency held by Cascade Township. Motion carried unanimously.

**Article 11. Discussion**

None

**Article 12. Public Comments – Any comments, agenda item or not. (Limit comments to 3 minutes)**

Nancy Eardley- 1441 Sandy Point Ave
Bob Nolan-6892 Bridgewater Dr

**Article 13. Manager Comments**

Manager Smith commented that flyers regarding e-bikes are on the website, as well as information on the PFAS site. He stressed the Township's advocacy for the residents and noted the requirement by EGLE for wells in the project to be abandoned. He thanked the Board for supporting the Kent County Sheriff's Department pilot program on E-bikes.

**Article 14. Board Member Comments**

Trustee Shipley thanked everyone for coming.
Trustee Rissi thanked those for attending the groundbreaking ceremony at Tassell Park.
Supervisor Lesperance thanked staff for their work on the budget.

**Article 15. Adjournment**

Motion to adjourn by Clerk Slater, seconded by Trustee Shipley at 7:45 pm. Motion carried unanimously.

Recording Secretary
Michelle Alberts, Deputy Clerk

Approved by:

_____
Grace Lesperance, Supervisor

_____
Susan B. Slater, Clerk

# Building Department

## September Report Summary

- 908 Permits Issued
- 1757 Inspections Performed

We still have one open building inspector position to fill in a very tight labor market.

Permit revenue is running slightly behind 2025. Large projects are currently under review that are expected to be issued yet this year.

Please note the update to financials below:

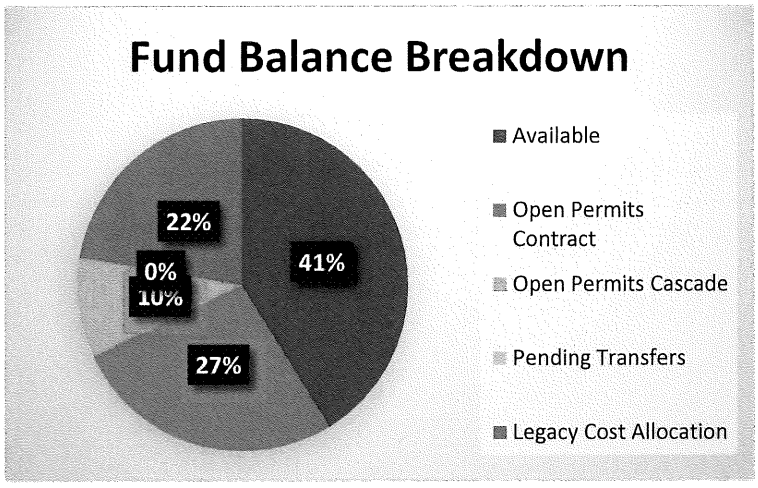
- Open permits climbing slightly due to large projects recently issued
- Fund balance decline of approx. $268,000. Larger projects in the pipeline, along with the planned fee adjustments, will stabilize revenues in 2027.

Prelim Financial Information October 1, 2026:

| | |
|---|---|
| Fund Balance | $4,489,603 |
| Annual Expenses (est.) | $3,370,061 |

Data from September 15, 2026:

| | |
|---|---|
| Open Permits – Total @ 80% remaining | $1,640,107 |
| Open Permits – Contract | $1,201,093 |
| Open Permits – Cascade | $439,014 |

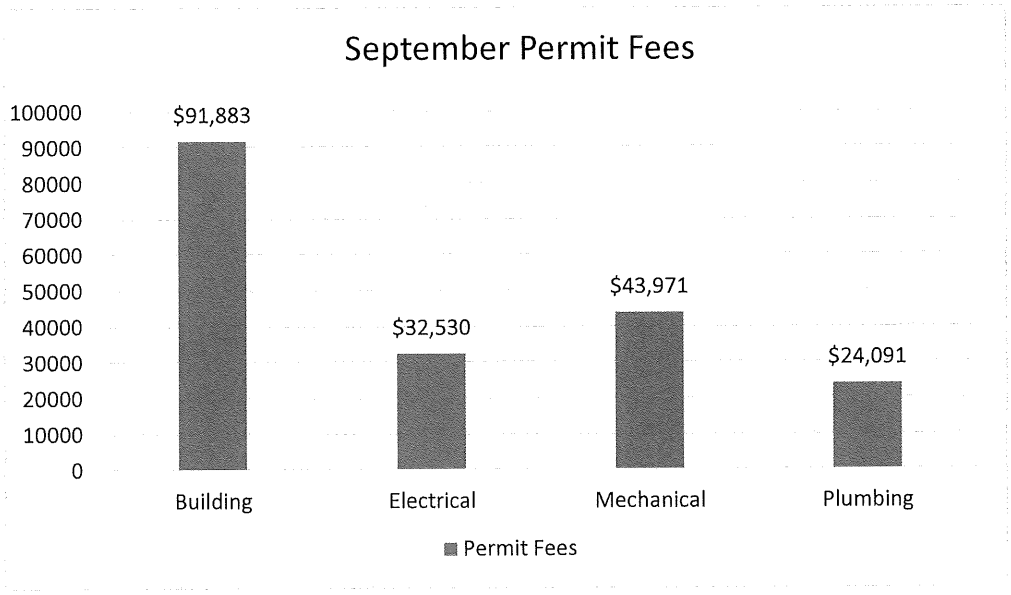


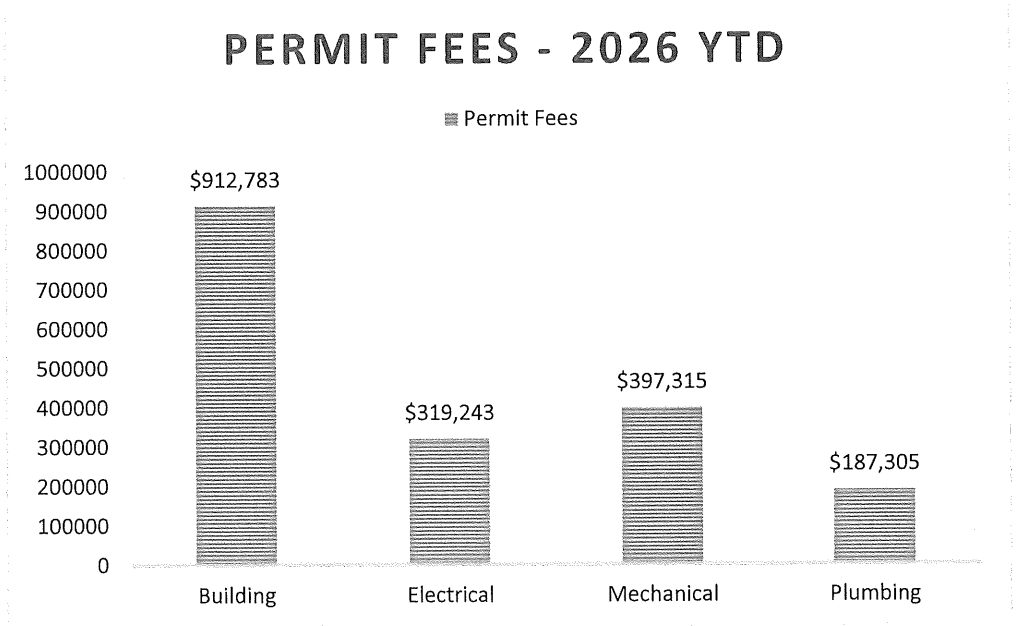

Brian Wilson
Director of Operations

# Cascade Inspection Services

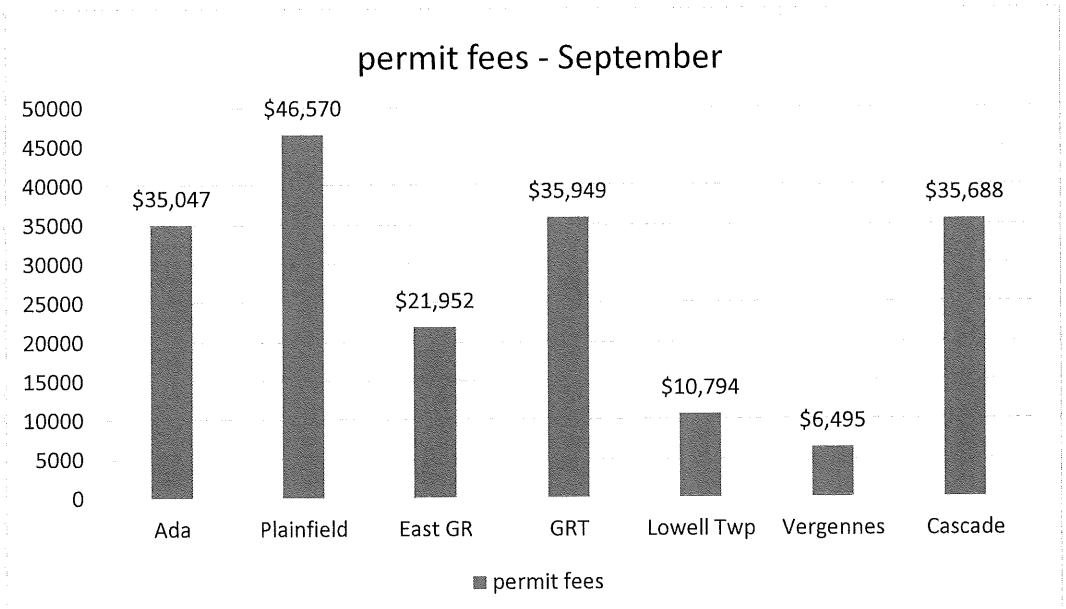
## September 2026

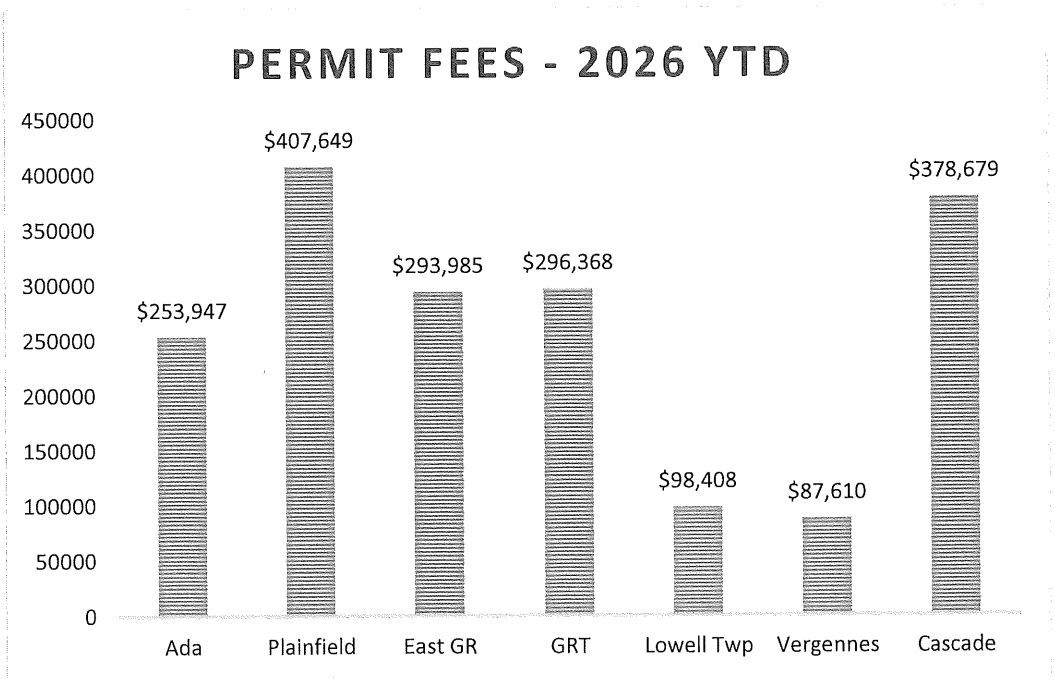
## Permit Fees by Type



# Permit Fees by Municipality



# REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As Of 09/30/2026

| GL Number | Description | 2026 Amended Budget | YTD Balance 09/30/2026 Normal (Abnormal) | Activity For 09/30/2026 Increase (Decrease) | Available Balance 09/30/2026 Normal (Abnormal) | % Bdgt Used |
|---|---|---|---|---|---|---|
| **Fund: 249 BUILDING FUND** | | | | | | |
| **Account Category: Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 249-000-607-100 | BUILDING PERMITS | 0.00 | 192,464.00 | 90,631.00 | (192,464.00) | 100.00 |
| 249-000-607-200 | ELECTRICAL PERMITS | 0.00 | 62,170.00 | 31,932.00 | (62,170.00) | 100.00 |
| 249-000-607-300 | PLUMBING PERMITS | 0.00 | 41,595.00 | 22,908.00 | (41,595.00) | 100.00 |
| 249-000-607-400 | MECHANICAL PERMITS | 0.00 | 81,627.50 | 42,221.00 | (81,627.50) | 100.00 |
| 249-000-607-484 | CASCADE TWP BLDG RES PERMITS | 320,000.00 | 151,936.00 | 0.00 | 168,064.00 | 47.48 |
| 249-000-607-485 | CASCADE TWP ELECTRICAL PERMITS | 90,000.00 | 62,723.00 | 0.00 | 27,277.00 | 69.69 |
| 249-000-607-486 | CASCADE TWP MECHANICAL PERMITS | 110,000.00 | 62,544.50 | 0.00 | 47,455.50 | 56.86 |
| 249-000-607-487 | CASCADE TWP PLUMBING PERMITS | 50,000.00 | 28,286.00 | 0.00 | 21,714.00 | 56.57 |
| 249-000-607-490 | CASCADE TWP CONTRACTOR REG | 9,000.00 | 8,355.00 | 1,065.00 | 645.00 | 92.83 |
| 249-000-607-500 | LOWELL TWP BUILDING PERMITS | 80,000.00 | 33,284.00 | 0.00 | 46,716.00 | 41.61 |
| 249-000-607-501 | LOWELL TWP ELECTRICAL PERMITS | 28,000.00 | 9,380.00 | 0.00 | 18,620.00 | 33.50 |
| 249-000-607-502 | LOWELL TWP MECHANICAL PERMITS | 23,000.00 | 12,110.00 | 0.00 | 10,890.00 | 52.65 |
| 249-000-607-503 | LOWELL TWP PLUMBING PERMITS | 20,000.00 | 6,621.00 | 0.00 | 13,379.00 | 33.11 |
| 249-000-607-510 | VERGENNES TWP BUILDING PERMITS | 80,000.00 | 38,467.00 | 0.00 | 41,533.00 | 48.08 |
| 249-000-607-511 | VERGENNES TWP ELECTRICAL PERMITS | 20,000.00 | 10,898.00 | 0.00 | 9,102.00 | 54.49 |
| 249-000-607-512 | VERGENNES TWP MECHANICAL PERMITS | 24,000.00 | 14,830.00 | 0.00 | 9,170.00 | 61.79 |
| 249-000-607-516 | VERGENNES TWP PLUMBING PERMITS | 16,000.00 | 7,927.00 | 0.00 | 8,073.00 | 49.54 |
| 249-000-607-520 | ADA TWP BUILDING PERMITS | 320,000.00 | 85,835.00 | 0.00 | 234,165.00 | 26.82 |
| 249-000-607-521 | ADA TWP PLUMBING PERMITS | 50,000.00 | 17,441.00 | 0.00 | 32,559.00 | 34.88 |
| 249-000-607-523 | ADA TWP ELECTRICAL PERMITS | 75,000.00 | 33,565.00 | 0.00 | 41,435.00 | 44.75 |
| 249-000-607-524 | ADA TWP MECHANICAL PERMITS | 75,000.00 | 46,042.75 | 0.00 | 28,957.25 | 61.39 |
| 249-000-607-531 | GR TWP BUILDING PERMITS | 200,000.00 | 87,376.00 | 0.00 | 112,624.00 | 43.69 |
| 249-000-607-532 | GR TWP ELECTRICAL PERMITS | 65,000.00 | 49,686.00 | 0.00 | 15,314.00 | 76.44 |
| 249-000-607-533 | GR TWP MECHANICAL PERMITS | 85,000.00 | 65,738.00 | 0.00 | 19,262.00 | 77.34 |
| 249-000-607-534 | GR TWP PLUMBING PERMITS | 50,000.00 | 24,416.00 | 0.00 | 25,584.00 | 48.83 |
| 249-000-607-536 | EAST GR BUILDING PERMITS | 250,000.00 | 152,886.00 | 0.00 | 97,114.00 | 61.15 |
| 249-000-607-537 | EAST GR ELECTRICAL PERMITS | 80,000.00 | 36,929.00 | 0.00 | 43,071.00 | 46.16 |
| 249-000-607-538 | EAST GR MECHANICAL PERMITS | 80,000.00 | 36,038.50 | 0.00 | 43,961.50 | 45.05 |
| 249-000-607-539 | EAST GR PLUMBING PERMITS | 55,000.00 | 24,095.00 | 0.00 | 30,905.00 | 43.81 |
| 249-000-607-541 | EAST GR-RENTAL INSP | 4,500.00 | 3,780.00 | 0.00 | 720.00 | 84.00 |
| 249-000-607-550 | PLAINFIELD BUILDING PERMITS | 310,000.00 | 165,907.00 | 0.00 | 144,093.00 | 53.52 |
| 249-000-607-551 | PLAINFIELD - ELECTRICAL PERMITS | 100,000.00 | 52,926.00 | 0.00 | 47,074.00 | 52.93 |
| 249-000-607-552 | PLAINFIELD MECHANICAL PERMITS | 130,000.00 | 75,993.25 | 0.00 | 54,006.75 | 58.46 |
| 249-000-607-553 | PLAINFIELD - PLUMBING PERMITS | 80,000.00 | 35,696.00 | 0.00 | 44,304.00 | 44.62 |
| 249-000-665-000 | INTEREST REVENUE | 150,000.00 | 51,871.34 | 0.00 | 98,128.66 | 34.58 |
| 249-000-675-675 | MISCELLANEOUS INCOME | 1,500.00 | 450.00 | 50.00 | 1,050.00 | 30.00 |
| Total Dept 000 | | 3,031,000.00 | 1,871,889.84 | 188,807.00 | 1,159,110.16 | 61.76 |
| Revenues | | 3,031,000.00 | 1,871,889.84 | 188,807.00 | 1,159,110.16 | 61.76 |
| **Account Category: Expenditures** | | | | | | |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | |
| 249-250-715-000 | FICA-EMPLOYER | 103,657.00 | 69,568.63 | 7,637.32 | 34,088.37 | 67.11 |
| 249-250-716-000 | DEFINED CONTRIBUTION PLAN | 132,720.00 | 91,603.86 | 9,347.97 | 41,116.14 | 69.02 |
| 249-250-717-000 | WORKERS COMP INSURANCE | 25,000.00 | 3,413.99 | 0.00 | 21,586.01 | 13.66 |
| 249-250-718-000 | VISION INSURANCE BENEFITS | 2,080.00 | 1,544.32 | 0.00 | 535.68 | 74.25 |
| 249-250-718-200 | OTHER BENEFITS | 25,000.00 | 23,600.00 | 0.00 | 1,400.00 | 94.40 |
| 249-250-719-000 | HEALTH INSURANCE BENEFITS | 281,584.00 | 167,669.42 | 0.00 | 113,914.58 | 59.55 |
| 249-250-719-100 | OPT-OUT INSURANCE | 0.00 | 1,000.00 | 0.00 | (1,000.00) | 100.00 |
| 249-250-720-000 | LIFE & DISABILITY INSURANCE | 13,556.00 | 6,649.92 | 476.88 | 6,906.08 | 49.06 |

| GL Number | Description | 2026 Amended Budget | YTD Balance 09/30/2026 Normal (Abnormal) | Activity For 09/30/2026 Increase (Decrease) | Available Balance 09/30/2026 Normal (Abnormal) | % Bdgt Used |
|---|---|---|---|---|---|---|
| **Fund: 249 BUILDING FUND** | | | | | | |
| **Account Category: Expenditures** | | | | | | |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | |
| 249-250-721-000 | DENTAL INSURANCE BENEFITS | 19,500.00 | 14,068.24 | 0.00 | 5,431.76 | 72.14 |
| 249-250-722-000 | PENSION PLAN BENEFITS | 113,765.00 | 57,068.16 | 0.00 | 56,696.84 | 50.16 |
| Total Dept 250 - BENEFITS/INSURANCE | | 716,862.00 | 436,186.54 | 17,462.17 | 280,675.46 | 60.85 |
| **Department: 371 BUILDING DEPARTMENT** | | | | | | |
| 249-371-702-000 | WAGES- FULL TIME | 1,301,238.00 | 869,457.11 | 91,729.72 | 431,780.89 | 66.82 |
| 249-371-704-000 | WAGES- PART TIME | 53,761.00 | 56,396.92 | 6,557.20 | (2,635.92) | 104.90 |
| 249-371-707-000 | WAGES - PER DIEM | 0.00 | 16,900.00 | 5,050.00 | (16,900.00) | 100.00 |
| 249-371-723-000 | MEMBERSHIPS AND DUES | 6,000.00 | 2,085.00 | 450.00 | 3,915.00 | 34.75 |
| 249-371-724-000 | EDUCATION | 10,000.00 | 2,733.78 | 0.00 | 7,266.22 | 27.34 |
| 249-371-727-000 | OFFICE SUPPLIES | 10,000.00 | 2,472.57 | 114.87 | 7,527.43 | 24.73 |
| 249-371-752-101 | KITCHEN SUPPLIES | 700.00 | 431.36 | 12.94 | 268.64 | 61.62 |
| 249-371-757-000 | BOOKS | 7,500.00 | 16.19 | 0.00 | 7,483.81 | 0.22 |
| 249-371-787-101 | CLEANING & PAPER SUPPLIES | 800.00 | 66.07 | 0.00 | 733.93 | 8.26 |
| 249-371-787-200 | CREDIT CARD FEES | 42,000.00 | 11,111.47 | 0.00 | 30,888.53 | 26.46 |
| 249-371-807-000 | AUDIT FEES & SERVICES | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 249-371-810-000 | LIABILITY INSURANCE | 35,000.00 | 0.00 | 0.00 | 35,000.00 | 0.00 |
| 249-371-860-000 | MILEAGE | 80,000.00 | 53,363.08 | 6,187.92 | 26,636.92 | 66.70 |
| 249-371-923-000 | HEATING/UTILITY | 11,000.00 | 9,620.10 | 961.31 | 1,379.90 | 87.46 |
| 249-371-924-000 | PHONES | 8,000.00 | (620.94) | 0.00 | 8,620.94 | (7.76) |
| 249-371-924-100 | CELL PHONES/DATA | 10,000.00 | 6,724.81 | 1,365.05 | 3,275.19 | 67.25 |
| 249-371-939-000 | SERVICE CONTRACTS | 64,000.00 | 45,020.71 | 4,185.19 | 18,979.29 | 70.34 |
| 249-371-941-000 | POSTAGE & MACHINE LEASE | 1,000.00 | 300.00 | 0.00 | 700.00 | 30.00 |
| 249-371-960-000 | COST ALLOCATION PLAN | 370,000.00 | 0.00 | 0.00 | 370,000.00 | 0.00 |
| 249-371-967-000 | BLDG - SPECIAL PROJECTS-FURNITURE UP | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 249-371-981-000 | OFFICE EQUIPMENT | 12,000.00 | 5,068.14 | 0.00 | 6,931.86 | 42.23 |
| Total Dept 371 - BUILDING DEPARTMENT | | 2,038,999.00 | 1,081,146.37 | 116,614.20 | 957,852.63 | 53.02 |
| **Department: 964 PAYMENTS TO OTHER TOWNSHIPS** | | | | | | |
| 249-964-964-100 | PERMITS DUE TO LOWELL TWP | 30,200.00 | 17,522.80 | 5,243.80 | 12,677.20 | 58.02 |
| 249-964-964-200 | PERMITS DUE TO VERGENNES TWP | 28,000.00 | 16,223.00 | 1,798.60 | 11,777.00 | 57.94 |
| 249-964-964-300 | PERMITS DUE TO GR TWP | 80,000.00 | 50,716.60 | 6,640.60 | 29,283.40 | 63.40 |
| 249-964-964-400 | PERMITS DUE TO ADA TWP | 104,000.00 | 43,461.55 | 7,203.20 | 60,538.45 | 41.79 |
| 249-964-964-500 | PERMITS DUE TO EAST GR | 93,000.00 | 54,406.50 | 4,416.80 | 38,593.50 | 58.50 |
| 249-964-964-600 | PERMITS DUE PLAINFIELD | 124,000.00 | 72,215.85 | 6,111.40 | 51,784.15 | 58.24 |
| 249-964-964-800 | PERMITS DUE CASCADE TWP | 125,000.00 | 68,602.20 | 7,504.30 | 56,397.80 | 54.88 |
| Total Dept 964 - PAYMENTS TO OTHER TOWNSHIPS | | 584,200.00 | 323,148.50 | 38,918.70 | 261,051.50 | 55.31 |
| **Department: 966 TRANSFERS OUT** | | | | | | |
| 249-966-955-206 | TRANSFER TO FIRE FUND FROM BLDG | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 |
| Total Dept 966 - TRANSFERS OUT | | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 |
| Expenditures | | 3,370,061.00 | 1,840,481.41 | 172,995.07 | 1,529,579.59 | 54.61 |
| Fund 249 - BUILDING FUND: | | | | | | |
| TOTAL REVENUES | | 3,031,000.00 | 1,871,889.84 | 188,807.00 | 1,159,110.16 | 61.76 |
| TOTAL EXPENDITURES | | 3,370,061.00 | 1,840,481.41 | 172,995.07 | 1,529,579.59 | 54.61 |
| NET OF REVENUES & EXPENDITURES: | | (339,061.00) | 31,408.43 | 15,811.93 | (370,469.43) | |

# BALANCE SHEET REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As Of 09/30/2026

| GL Number | Description | YTD Balance 09/30/2026 Normal (Abnormal) |
|---|---|---|
| **Fund: 249 BUILDING FUND** | | |
| ***** Assets ***** | | |
| 249-000-001-510 | MI CLASS CASH - POOL ACCOUNTS | 1,496,489.21 |
| 249-000-002-001 | CASH/SAVINGS- FLAGSTAR BANK | 767,929.05 |
| 249-000-003-021 | FNB OF MI M 3/11/24 | 252,635.50 |
| 249-000-017-401 | US TREASURY NOTES | 1,046,650.80 |
| 249-000-017-405 | COMERICA SECURITIES # 148983 | 1,115,567.27 |
| 249-000-040-000 | ACCOUNTS RECEIVABLE | 250.00 |
| 249-000-084-000 | DUE FROM OTHER FUNDS | 2,892.50 |
| 249-000-123-000 | PREPAID EXPENSE | 13,552.44 |
| **Total Assets** | | 4,695,966.77 |
| ***** Liabilities ***** | | |
| 249-000-214-000 | DUE TO OTHER FUNDS | 141,191.86 |
| 249-000-231-205 | COBRA | 7,427.22 |
| 249-000-237-000 | DUE TO IRF SW CONNECTIONS | 42,928.00 |
| 249-000-257-000 | ACCRUED PAYROLL | 14,741.49 |
| 249-000-273-000 | UNDISTRIBUTED RECEIPTS | 75.00 |
| **Total Liabilities** | | 206,363.57 |
| ***** Fund Equity ***** | | |
| 249-000-390-000 | FUND BALANCE | 4,458,194.77 |
| **Total Fund Equity** | | 4,458,194.77 |
| **Total Fund 249:** | | |
| **TOTAL ASSETS** | | 4,695,966.77 |
| **BEG. FUND BALANCE** | | 4,458,194.77 |
| **+ NET OF REVENUES & EXPENDITURES** | | 31,408.43 |
| **= ENDING FUND BALANCE** | | 4,489,603.20 |
| **+ LIABILITIES** | | 206,363.57 |
| **= TOTAL LIABILITIES AND FUND BALANCE** | | 4,695,966.77 |

10/01/2026

# CONTRACT - CAT SUMM MONTH

| Category | Construction Value | Permit Fee | Number of Permits |
|---|---|---|---|
| **Ada Township** | | | |
| Commercial, Add/Alter/Repair | *$23,976* | *$328.00* | 1 |
| Commercial, New Building | *$27,372,773* | *$3,115.00* | 1 |
| DECK | *$141,800* | *$525.00* | 3 |
| DEMOLITION | *$50,000* | *$85.00* | 1 |
| Detached Accessory Building | *$378,831* | *$1,082.00* | 3 |
| Electrical | *$0* | *$5,402.00* | 30 |
| Mechanical | *$0* | *$7,215.00* | 50 |
| Plumbing | *$0* | *$3,493.00* | 21 |
| Res. Add/Alter/Repair | *$852,250* | *$3,062.00* | 11 |
| Res. Single Family | *$7,898,000* | *$8,284.00* | 4 |
| Residential - Other | *$269,721* | *$1,181.00* | 8 |
| Roofing | *$269,416* | *$935.00* | 11 |
| Roofing/Siding | *$150,000* | *$85.00* | 1 |
| Sign | *$9,537* | *$255.00* | 3 |
| **Subtotal** | **$37,416,304** | **$35,047** | **148** |

10/01/2026

# CONTRACT - CAT SUMM MONTH

| Category | Construction Value | Permit Fee | Number of Permits |
|---|---|---|---|
| **CASCADE** | | | |
| Commercial, Add/Alter/Repair | *$1,842,000* | *$4,840.00* | 3 |
| DECK | *$46,606* | *$700.00* | 4 |
| Detached Accessory Building | *$215,000* | *$281.00* | 1 |
| Electrical | *$0* | *$6,866.00* | 45 |
| Mechanical | *$0* | *$9,063.00* | 66 |
| Plumbing | *$0* | *$3,420.00* | 21 |
| Res. Add/Alter/Repair | *$2,568,560* | *$4,057.00* | 11 |
| Res. Single Family | *$490,000* | *$3,346.00* | 2 |
| Residential - Other | *$2,599,675* | *$1,560.00* | 12 |
| Roofing | *$347,890* | *$1,360.00* | 16 |
| Swimming Pool | *$41,500* | *$175.00* | 1 |
| **Subtotal** | **$8,151,230** | **$35,668** | **182** |

10/01/2026

# CONTRACT - CAT SUMM MONTH

| Category | Construction Value | Permit Fee | Number of Permits |
|---|---|---|---|
| **East Grand Rapids** | | | |
| Commercial, Add/Alter/Repair | *$790,000* | *$860.00* | 2 |
| DECK | *$2,500* | *$175.00* | 1 |
| Electrical | *$0* | *$3,313.00* | 23 |
| Mechanical | *$0* | *$8,038.00* | 45 |
| Plumbing | *$0* | *$5,160.00* | 21 |
| Res. Add/Alter/Repair | *$1,801,900* | *$3,126.00* | 15 |
| Residential - Other | *$141,271* | *$600.00* | 6 |
| Roofing | *$223,730* | *$680.00* | 8 |
| **Subtotal** | **$2,959,401** | **$21,952** | **121** |

10/01/2026

# CONTRACT - CAT SUMM MONTH

| Category | Construction Value | Permit Fee | Number of Permits |
|---|---|---|---|
| **Grand Rapids Township** | | | |
| Commercial, Add/Alter/Repair | *$2,471,689* | *$5,882.00* | 6 |
| DECK | *$310,581* | *$1,575.00* | 9 |
| Detached Accessory Building | *$19,950* | *$213.00* | 1 |
| Electrical | *$0* | *$6,103.00* | 36 |
| Mechanical | *$0* | *$5,375.00* | 42 |
| Plumbing | *$0* | *$4,307.00* | 25 |
| Res. Add/Alter/Repair | *$287,000* | *$896.00* | 5 |
| Res. Single Family | *$2,875,000* | *$7,903.00* | 6 |
| Residential - Other | *$534,855* | *$715.00* | 5 |
| Roofing | *$671,207* | *$2,550.00* | 30 |
| Sign | *$34,850* | *$255.00* | 3 |
| Swimming Pool | *$100,000* | *$175.00* | 1 |
| **Subtotal** | **$7,305,132** | **$35,949** | **169** |

10/01/2026

# CONTRACT - CAT SUMM MONTH

| Category | Construction Value | Permit Fee | Number of Permits |
|---|---|---|---|
| **Lowell Township** | | | |
| DECK | *$4,000* | *$175.00* | 1 |
| Detached Accessory Building | *$89,000* | *$333.00* | 1 |
| Electrical | *$1* | *$1,097.00* | 8 |
| Mechanical | *$0* | *$2,955.00* | 16 |
| Plumbing | *$0* | *$2,245.00* | 8 |
| Res. Add/Alter/Repair | *$135,000* | *$556.00* | 2 |
| Res. Single Family | *$868,300* | *$2,843.00* | 3 |
| Residential - Other | *$401,000* | *$505.00* | 5 |
| Roofing | *$12,535* | *$85.00* | 1 |
| **Subtotal** | **$1,509,836** | **$10,794** | **45** |

10/01/2026

# CONTRACT - CAT SUMM MONTH

| Category | Construction Value | Permit Fee | Number of Permits |
|---|---|---|---|
| **Plainfield Township** | | | |
| Commercial, Add/Alter/Repair | *$766,500* | *$4,031.00* | 4 |
| DECK | *$109,539* | *$1,050.00* | 6 |
| Detached Accessory Building | *$489,000* | *$2,098.00* | 8 |
| Electrical | *$0* | *$7,637.00* | 47 |
| Mechanical | *$0* | *$10,245.00* | 71 |
| Plumbing | *$0* | *$4,732.00* | 31 |
| Res. Add/Alter/Repair | *$271,800* | *$1,236.00* | 6 |
| Res. Single Family | *$3,709,500* | *$12,836.00* | 8 |
| Residential - Other | *$14,117* | *$225.00* | 2 |
| Roofing | *$492,936* | *$1,785.00* | 21 |
| Sign | *$21,000* | *$170.00* | 2 |
| Swimming Pool | *$197,850* | *$525.00* | 3 |
| **Subtotal** | **$6,072,241** | **$46,570** | **209** |

# CONTRACT - CAT SUMM MONTH

| Category | Construction Value | Permit Fee | Number of Permits |
|---|---|---|---|
| **Vergennes Township** | | | |
| Commercial, Add/Alter/Repair | *$500* | *$260.00* | 1 |
| Detached Accessory Building | *$93,000* | *$933.00* | 2 |
| Electrical | *$0* | *$2,112.00* | 11 |
| Mechanical | *$0* | *$1,080.00* | 11 |
| Plumbing | *$0* | *$734.00* | 3 |
| Res. Add/Alter/Repair | *$489,400* | *$1,206.00* | 3 |
| Roofing | *$34,811* | *$170.00* | 2 |
| **Subtotal** | **$617,711** | **$6,495** | **33** |
| Monthly Total | ***$64,031,856*** | ***$192,475.00*** | 907 |

# CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE • Grand Rapids, MI 49546

## Cascade Planning Department

Code Enforcement Monthly Report

Month of September 2026

| New Cases | Closed Cases | Total Open Cases |
|---|---|---|
| 8 | 5 | 9 |

## Current Open Enforcement Cases

Enforcements by Status

10/08/2026
1/1

**IN PROGRESS**

| Enforcement # | Address | Category | Filed | Closed |
|---|---|---|---|---|
| EN260033 | 4964 STARR ST SE | ZONING | 04/16/2026 | |
| EN260036 | 1591 LARAWAY LAKE DR SE | CASCADE TWP ORDINANC | 04/28/2026 | |
| EN260088 | 2880 THORNHILLS AVE SE | CASCADE TWP ORDINANC | 09/04/2026 | |
| EN260092 | 2829 THORNAPPLE RIVER DR SE | ZONING | 09/11/2026 | |
| EN260095 | 6872 KILMER DR SE | ZONING | 09/28/2026 | |
| EN260096 | 7135 CASCADE RD SE | CASCADE TWP ORDINANC | 09/28/2026 | |
| EN260097 | 4118 MARACAIBO SHRS AVE SE | CASCADE TWP ORDINANC | 09/30/2026 | |
| EN260098 | 6520 WENDELL ST SE | CASCADE TWP ORDINANC | 10/07/2026 | |
| EN260100 | 6590 MAHESH DR SE | CASCADE TWP ORDINANC | 09/15/2026 | |

Total # for In Progress: 9

Total # of Enforcements: 9

# New Enforcement Cases Filed in September 2026

## Enforcements by Status

10/08/2026
1/1

### IN PROGRESS

| Enforcement # | Address | Category | Filed | Closed |
|---|---|---|---|---|
| EN260088 | 2880 THORNHILLS AVE SE | CASCADE TWP ORDINANC | 09/04/2026 | |
| EN260092 | 2829 THORNAPPLE RIVER DR SE | ZONING | 09/11/2026 | |
| EN260095 | 6872 KILMER DR SE | ZONING | 09/28/2026 | |
| EN260096 | 7135 CASCADE RD SE | CASCADE TWP ORDINANC | 09/28/2026 | |
| EN260097 | 4118 MARACAIBO SHRS AVE SE | CASCADE TWP ORDINANC | 09/30/2026 | |
| EN260100 | 6590 MAHESH DR SE | CASCADE TWP ORDINANC | 09/15/2026 | |

Total # for In Progress: 6

### NO VIOLATION

| Enforcement # | Address | Category | Filed | Closed |
|---|---|---|---|---|
| EN260086 | 7362 30TH ST SE | CASCADE TWP ORDINANC | 09/01/2026 | 09/22/2026 |

Total # for No Violation: 1

### RESOLVED

| Enforcement # | Address | Category | Filed | Closed |
|---|---|---|---|---|
| EN260087 | 7245 BISCAYNE WAY SE | CASCADE TWP ORDINANC | 09/01/2026 | 09/23/2026 |

Total # for Resolved: 1

Total # of Enforcements: 8

# Enforcement Cases Closed in September 2026

## Enforcements by Status

10/08/2026
1/1

### RESOLVED

| Enforcement # | Address | Category | Filed | Closed |
|---|---|---|---|---|
| EN250118 | 5138 THORNAPPLE RIVER DR SE | ZONING | 09/09/2025 | 09/24/2026 |
| EN260087 | 7245 BISCAYNE WAY SE | CASCADE TWP ORDINANC | 09/01/2026 | 09/23/2026 |
| EN260072 | 6905 CASCADE RD SE | CASCADE TWP ORDINANC | 07/24/2026 | 09/10/2026 |
| EN260069 | 7385 30TH ST SE | CASCADE TWP ORDINANC | 07/23/2026 | 09/01/2026 |
| EN260082 | 6195 CAPITAN DR SE | CASCADE TWP ORDINANC | 08/20/2026 | 09/01/2026 |

Total # for Resolved: 5

Total # of Enforcements: 5

# September 2026 Inspection Summary

## Enforcement List - Inspection Summary



| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN250118 | 5138 THORNAPPLE RIVER DR SE | Resolved | 09/09/25 | 09/24/26 |

Complaint: A large 30-40ft monument erected in the front yard of R1, Residential property --- - Approved by the Planning Commission for a Type 1 Special Use Permit on 12/01/25. Statue will need to be moved to a different location on the property. This case will be monitored, and inspected in the spring for full compliance with the approved site plan.

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| Ordinance | Violations | 09/09/25 | 09/09/25 | Ryan Sennett |
| Ordinance | Violations | 10/03/25 | 10/03/25 | Ryan Sennett |
| Follow-Up Contact | Completed | 09/24/25 | 09/24/25 | Ryan Sennett |
| Follow-Up Contact | Completed | 09/12/25 | 09/12/25 | Ryan Sennett |
| Ordinance | Complied | 09/24/26 | 09/24/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260087 | 7245 BISCAYNE WAY SE | Resolved | 09/01/26 | 09/23/26 |

Complaint: Junk and Discarded appliances in rear yard

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 09/01/26 | 09/01/26 | Harry Hill |
| General Code | Complied | 09/22/26 | 09/22/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260086 | 7362 30TH ST SE | No Violation | 09/01/26 | 09/22/26 |

Complaint: Commercial Vehicle parked in driveway

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 09/02/26 | 09/01/26 | Harry Hill |
| General Code | Violations | 09/15/26 | 09/15/26 | Harry Hill |
| General Code | Complied | 09/22/26 | 09/15/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260072 | 6905 CASCADE RD SE | Resolved | 07/24/26 | 09/10/26 |

Complaint: Multiple Inoperable Vehicles

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 07/28/26 | 07/28/26 | Harry Hill |
| General Code | Violations | 08/27/26 | 08/27/26 | Harry Hill |
| General Code | Complied | 09/10/26 | 09/10/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260069 | 7385 30TH ST SE | Resolved | 07/23/26 | 09/01/26 |

Complaint: POD storage container in the driveway

# September 2026 Inspection Summary

## Enforcement List - Inspection Summary



| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 07/28/26 | 07/29/26 | Harry Hill |
| General Code | Completed | 09/01/26 | 09/01/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260082 | 6195 CAPITAN DR SE | Resolved | 08/20/26 | 09/01/26 |

Complaint: Tall Grass

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 08/20/26 | 08/20/26 | Harry Hill |
| General Code | Complied | 08/27/26 | 09/01/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260092 | 2829 THORNAPPLE RIVER DR SE | In Progress | 09/11/26 | |

Complaint: Multiple inground temporary signs in right of way.

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 09/10/26 | 09/11/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260095 | 6872 KILMER DR SE | In Progress | 09/28/26 | |

Complaint: Fence over 6' tall

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 09/29/26 | 09/24/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260096 | 7135 CASCADE RD SE | In Progress | 09/28/26 | |

Complaint: Long Grass

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 09/29/26 | 09/29/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260097 | 4118 MARACAIBO SHRS AVE SE | In Progress | 09/30/26 | |

Complaint: Abandoned Vehicle

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 10/01/26 | 10/01/26 | Harry Hill |

| Enforcement # | Address | Status | Filed | Closed |
|---|---|---|---|---|
| EN260100 | 6590 MAHESH DR SE | In Progress | 09/15/26 | |

Complaint: Unfinished Fence. Sitting building materials

| Inspection Type | Status | Scheduled | Completed | Code Officer |
|---|---|---|---|---|
| General Code | Violations | 09/15/26 | 09/15/26 | Harry Hill |

**MINUTES**
**CASCADE CHARTER TOWNSHIP PLANNING COMMISSION**
**MONDAY, August 17, 2026**
**6:00 pm**
**2870 JACKSMITH AVE SE**

**ARTICLE 1.** **Chairman Rowland called the meeting to order.**

Members Present: Chairman Rowland, Vice Chair Kraemer, Treasurer Korstange, Commissioner Cribbs, Commissioner Madiol, Commissioner Kaiser, Commissioner Lauer.
Members Absent: None.
Others Present: Planning Director Dan Swallow, Planner Kevin Garcia (McKenna), Planning Administrative Assistant Nick Govan and others listed on the sign-in sheet.

**ARTICLE 2.** **Pledge of Allegiance to the Flag**

**ARTICLE 3.** **Approve the current Agenda**

**Motion was made by Treasurer Korstange to approve the current agenda.**
**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

**ARTICLE 4.** **Disclose any Conflict of Interest**

There were no conflicts of interest disclosed.

**ARTICLE 5.** **Approve the Minutes of the May 18, 2026, Meeting.**

**Motion was made by Treasurer Korstange to approve the Minutes of the May 18, 2026 meeting.**
**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

**ARTICLE 6.** **Acknowledge visitors and those wishing to speak.**

There was no one wishing to speak.

**ARTICLE 7.** **Case #26-3924 – Public Hearing**
**Applicant:** Watermark Condominium Association, C/O Acacia Group PM
**Property Address:** Forest Hills Golf Course/Watermark Condominiums PUD-15; a full list of addresses is detailed in Attachment 1 of the Staff Report.
**Parcel Number:** A full list of individual parcel numbers is detailed in Attachment 1 of the Staff Report.
**Requested Action:** A PUD Text amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, to amend text related to the use of speed bumps.

Planner Kevin Garcia, of the Township's consulting firm McKenna, presented the staff report. He explained the 1990 traffic impact study addendum formed the basis for the prohibition, but noted subsequent research generally shows speed bumps to be effective at reducing speeds. He found the site circulation

standard could be met, and stated the emergency-access standard could be satisfied by requiring Fire Marshal review of the size, dimensions, and required signage for any speed bumps prior to installation, noting Watermark appears to be the only PUD in the Township with this type of prohibition. He reported one letter of support and three of concern, and identified a second consideration for the Commission: whether a compelling reason exists to continue prohibiting speed bumps in this PUD when they are allowed elsewhere in the Township. He clarified the amendment itself would not install speed bumps, and recommended approval subject to the Fire Marshal review condition.

Chairman Rowland asked whether anything in the PUD prohibited stop signs on private streets; staff confirmed it did not.

Commissioner Lauer asked which users the site circulation standard was intended to protect; staff noted the ordinance covers vehicular and pedestrian traffic, and confirmed bicycles, skateboards, and scooters would be considered vehicular for this purpose.

Vice Chair Kraemer asked whether the Watermark Condominium Association represented the entire PUD, including the golf course and all private roads; staff was not certain. Vice Chair Kraemer noted the packet included only the 1990 addendum rather than the full traffic impact study referenced in the application; staff confirmed the full underlying study had not been provided. Commissioner Cribbs indicated he had additional questions regarding maintenance of removable speed bumps, but noted those were better suited to deliberation.

Chairman Rowland invited the applicant to present.

Michael Berger (4040 Watermark Road), representing the Watermark Condominium Association, addressed the Commission. He stated no other PUD in the Township contains a similar prohibition, cited ongoing speeding and a prior rollover accident despite gates installed around 2005, and stated the board's motivation was safety, noting a trial of digital speed-display signs had not been effective.

In response to questions, Berger deferred to a fellow resident for speed study data, and stated resident feedback had been mixed. He explained Watermark includes three associations, Condominium, Estate Homes, and Club Homes, under a joint board that had voted to authorize installation of speed bumps; the PUD prohibition was discovered only after the association voted, prompting the amendment application, with the Condominium Association holding roughly 56 to 57 percent of the joint board vote. Vice Chair Kraemer noted the certificate of secretary did not reflect that joint-board process, raising concern about the applicant's authority to seek an amendment affecting the full PUD. Berger stated he was not aware that resident approval would be required, describing the board as elected to make such decisions.

Korey Kiefer (2202 Watermark Drive) presented radar speed data collected over several days in May and June 2026, reporting an average speed of 28.5 mph and a maximum of 52 mph.

**Motion was made by Chairman Rowland to open public comment.**
**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

John Slagter (1763 Watermark Drive) opposed the amendment, citing statutory speed limit and traffic engineering standards and raising an emergency-response concern.

Cynthia Afendoulis (5361 Prairie Home Drive) supported the amendment, noting the joint board structure and stating the amendment would only remove the prohibition, leaving installation decisions to further association discussion.

Lori Baas (1825 Watermark Drive) opposed the amendment, citing the road's existing traffic-calming features and requesting specifics on size, placement, cost, and maintenance.

John Kendall (2201 Watermark Drive) supported the amendment, noting the gates already require vehicles to stop and asking that the community be allowed to decide.

Sharon Stadler (1901 Watermark Drive) questioned the propriety of removing PUD-specific language and asked about compliance with the Township's new zoning ordinance; staff responded that new zoning does not affect existing PUDs, and Chairman Rowland noted the application predated the new ordinance and staff would follow up on its applicability.

Heidi Herbruck (5380 Tee 17 Court) opposed the amendment, citing inadequate notice of the planned installation.

Leo Ditchcreek (1712 Watermark Drive) supported the amendment, citing prior Fire Chief approval of specific speed bump specifications obtained before the prohibition was discovered.

Gerard Hickey (2019 Craftsman Court) raised a procedural objection, stating the prohibition is part of the recorded master deed and should require a membership vote rather than a board-level decision.

Alex Deyonker (1820 Watermark Drive) supported the amendment, citing the association board's fiduciary duty to act in the community's interest.

John Clark (940 Monroe Avenue SE, Grand Rapids), property manager with Acacia Group PM, described successful removable speed bump installations at other associations he manages and addressed the joint board's authority to submit the application.

Ed Young (5390 Brassie Court) opposed on procedural grounds, citing inadequate notice and the absence of a formal traffic study.

Heidi Herbruck returned to note relevant provisions of the Michigan Vehicle Code and Zoning Enabling Act, and confirmed the PUD amendment would not alter the associations' master deed bylaws.

**Motion was made by Chairman Rowland to close public hearing.**
**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

Chairman Rowland opened deliberation, acknowledging the speeding concern personally but stating reservations about approving the amendment without confidence that the broader membership of all three associations had a meaningful opportunity for input, drawing a comparison to the Township's recent zoning ordinance update; he stated he did not support the application as presented but was open to postponing it for further resident outreach.

Vice Chair Kraemer stated he was inclined to oppose the application, citing unconfirmed authority to bind the full PUD and a certificate of secretary that did not reflect the joint-board process described in public comment; he stated the burden should fall on the applicant to show a compelling reason to remove a longstanding provision, and found the record largely anecdotal. Treasurer Korstange, Commissioner Lauer, and Commissioner Cribbs agreed additional documentation and resident input were needed and supported postponement; Cribbs and Kaiser also questioned whether homeowner, rather than board-only, approval is required.

Planning Director Dan Swallow clarified the PUD amendment is separate from the associations' master deed bylaws, which staff had not reviewed, and would not itself alter them. Michael Kooistra, president of the Estate Homes Association board, confirmed the joint board had voted to approve the request and offered supporting documentation. Vice Chair Kraemer reiterated that the threshold concern was documented authority and asked that any submission identify the bylaw provision authorizing board action without a co-owner vote and confirm whether owners were given notice and an opportunity to vote.

**Motion was made by Chairman Rowland to POSTPONE Case Number 26-3924, for a PUD Text Amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, related to the use of speed bumps, for a period not to exceed 60 days, with the following conditions:**

1. **Submission of meeting minutes and legal documentation demonstrating the Watermark Condominium Association's authority to bring the amendment request forward on behalf of the joint board.**
2. **Identification of the specific bylaw provision authorizing the board to alter common road infrastructure without a vote of the co-owners.**
3. **Documentation showing whether owners were given notice and an opportunity to vote on the request.**

**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

**ARTICLE 8. Acknowledge visitors and those wishing to speak.**

There was no one wishing to speak.

**ARTICLE 9. Other Business**

Chairman Rowland reported that the Township's new zoning ordinance had taken effect and thanked everyone for voting, either for or against. He highlighted this as part of the democratic process. Treasurer Korstange asked that staff and the Commission note any adjustments or amendments so they could be brought to the Township Board, noting this continual reviewing and refinement is part of the Commission's ongoing role. Chairman Rowland agreed, noting Township staff involved in the ordinance rewrite remain available for questions, and that staff would compile such notes for periodic review.

**ARTICLE 10. Adjourn**

**The meeting was adjourned at 7:35pm.**

Respectfully submitted,

David Madiol Secretary

**MINUTES**
**CASCADE CHARTER TOWNSHIP PLANNING COMMISSION**
**MONDAY, September 21, 2026**
**6:00 pm**
**2870 JACKSMITH AVE SE**

**ARTICLE 1. Chairman Rowland called the meeting to order at 6:00 pm.**

Members Present: Chairman Rowland, Vice Chair Kraemer, Treasurer Korstange, Commissioner Cribbs, Commissioner Madiol.
Members Absent: Commissioner Lauer, Commissioner Kaiser.

Others Present: Planning Director Dan Swallow, Planner Kevin Garcia (McKenna), Code and Zoning Administrator Harrison Hill and others listed on the sign-in sheet.

**ARTICLE 2. Pledge of Allegiance to the Flag**

**ARTICLE 3. Approve the current Agenda**

**Motion was made by Commissioner Cribbs to approve the current agenda.**
**Supported by Treasurer Korstange.**
**Motion carried unanimously.**

**ARTICLE 4. Disclose any Conflict of Interest**

There were no conflicts of interest disclosed.

**ARTICLE 5. Approve the Minutes of the August 17, 2026, meeting**

**Motion was made by Commissioner Madiol to approve the Minutes of the August 17, 2026 meeting.**
**Supported by Treasurer Korstange.**
**Motion carried unanimously.**

**ARTICLE 6. Acknowledge visitors and those wishing to speak.**

John Slagter (1763 Watermark Dr) discussed the Watermark Condominium Association by-laws. Opined that the by-laws stated that changes to Condominium Documents had a required 2/3rds vote by residents to be able to be brought before the planning commission and that the Condominium Board did not have standing to make changes to the PUD. Stated that the traffic study when the Condominiums were developed showed that the use of winding roads were a deterrent to speeding and that gates were installed at the entrance to the community to further deter this. Opined that there was not a credible speeding problem.

Ed Young (5390 Brassie Ct) stated that in his experience there was not a speeding problem from what he has observed. Stated that meetings were not being properly communicated to the Owners within Watermark.

**ARTICLE 7.** **Case #26-3924 – Old Business**

**Applicant:** Watermark Condominium Association, C/O Acacia Group PM
**Property Address:** Forest Hills Golf Course/Watermark Condominiums PUD-15; a full list of addresses is detailed in Attachment 1 of the Staff Report.
**Parcel Number:** A full list of individual parcel numbers is detailed in Attachment 1 of the Staff Report.
**Requested Action:** A PUD Text amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, to amend text related to the use of speed bumps.

Planning Director Dan Swallow presented the staff report. He explained that the application was previously discussed at the August 17th Planning Commission meeting and was postponed at that time. He stated that the Planning Commission requested additional documents showing the Condominium Association's authority to bring the amendment to Planning Commission, bylaw provisions allowing the Board to alter common road infrastructure without a vote of the co-owners, and proof of the owners being given notice of the request and that those were received by staff and were in the packet. Swallow stated that staff believed the board did have the right to bring the request forward because it was not changing the Master Deed or By-laws but the PUD Ordinance. He also stated that the Township had provided notice to the Co-owners for the original public hearing, but the Condominium Board had not done so. Swallow stated that the facts of the previous meeting still stand.

Chairman Rowland asked if staff had asked the Condominium Board to notify the Co-owners.

Planning Director Swallow stated that staff did reach out to the Condominium Board to make the request, but the Board had felt that they did not need to notify the Co-owners.

Vice Chair Kraemer asked staff to clarify that nothing was provided, showing the Condominium Board or management company had given notice to the Co-owners in the past as directed at the previous Planning Commission Meeting.

Planning Director Swallow stated that nothing was provided.

Commissioner Cribbs asked if a vote was needed by the Co-owners for this type of road work.

Planning Director Swallow stated that it is not required for general maintenance, per the 7th amendment to the Master Deed.

Treasurer Korstange asked if the Township Attorney had been consulted with for a legal opinion or if staff felt it was clear.

Planning Director Swallow stated that staff felt that the documents provided showed the authority of the Condominium Board.

Treasurer Korstange stated that the request was not to amend the Master Deed, Bylaws, or asking if the Planning Commission felt the neighborhood should have speedbumps. The request was to amend the PUD and if the Planning Commission felt the PUD requirement would then be in line with the standard. She then asked if there were any other PUDs that prohibited Speedbumps.

Planner Garcia stated that there was no other PUD with this prohibition.

Commissioner Cribbs asked if voting either way would have any future effect on how PUD amendments would be made by the Township Board.

Director Swallow stated that this was a unique case.

Applicant, Leo Ditchcreek (1712 Watermark Dr), stated that no other PUD had a prohibition on speed bumps and that the Condominium Association board had the right to ask for that section of the PUD to be struck. He also stated that the overall cost was around $1,000 in total.

Chairman Rowland stated that the 1990 Speed Study had stated that speedbumps would not be effective and that it was not proved that speeding was an issue.

Commissioner Madiol asked if they were making the decision if speedbumps were necessary or if that it was truly up to the Condo Association board.

Treasurer Korstange stated that she agreed with Commissioner Madiol and that the job of the Planning Commission was to decide if it was appropriate to remove the clause from the PUD.

Vice Chair Kraemer opined that the inclusion of the clause in the PUD meant that the Planning Commission thought it was appropriate at one point and they were now being asked to find the exact opposite conclusion. He also stated that there was not enough evidence that speeding was a problem in the neighborhood.

Treasurer Korstange opined that in the past when the PUD was first developed, there was most likely not an in-depth discussion regarding the no speed bumps clause.

Commissioner Madiol asked if commissioners would be more comfortable if there was a vote of the co-owners.

Commissioners discussed Condominium board dynamics, whether the Condominium board was representing the will of the majority of the Co-owners and public comments at the previous planning commission meeting.

Commissioner Cribbs discussed a visit to the site, how the road was curvy enough to discourage speeding, and the open-ended plan on where to put the speedbumps and the fact that they were removable.

**Motion was made by Chairman Rowland to NOT RECOMMEND APPROVAL Case Number 26-3924, for a PUD Text Amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, related to the use of speed bumps, for the following reason:**

1. **Failure to prove a speeding issue within the Condominium complex or that speedbumps would provide relief from vehicles speeding.**

**Supported by Commissioner Cribbs.**
**Motion carried with the following rollcall vote:**
**Yay: Cribbs, Kraemer, Rowland Nay: Korstange, Madiol**

**ARTICLE 8. Case #26-3926 – Public Hearing**
**Applicants:** Trent & Shannon Almassian, Johnathan & Mary Borisch, Thomas & Jessica Borisch, Kara Ann Borsch
**Property Address:** 5200, 5234, 5260, 5292, 5320, 5354 Dayenu Drive SE.
**Parcel Number:** 41-19-27-301-029, 41-19-33-200-059, 41-19-33-200-060, 41-19-33-200-061, 41-19-34-101-008, 41-19-34-101-009
**Requested Action**: Approval of a Special Use Permit for a Shared Dock.

Planning Director Dan Swallow gave an overview of the request. Swallow stated the standards for special use permit, keyhole ordinance, and gave an overview of the staff analysis of the special use standards as they related to the application before them.

Planner Kevin Garcia gave an overview of the existing conditions. Garcia stated that there is already an existing dock on site and that the request was to formalize the use agreement with the current households that use the dock.

Director Swallow mentioned the public comment that was printed and given to the Commissioners and discussed the questions posed in the comment.

Chairman Rowland asked if there was a boat ramp on site or just a dock.

Staff clarified that there was just a dock.

Treasurer Korstange stated that the keyhole ordinance was intended to be used for new development and not be used for already existing grandfathered properties.

Director Swallow stated that there was a mechanism in the keyhole ordinance to have existing keyholes apply for a special use permit, though it was mostly to document where these exist.

Chairman Rowland asked if the neighborhood expanded would additional homes have access to the dock.

Staff stated that additional homes would not.

Commissioner Cribbs asked if there was a HOA controlling the dock.

Staff stated that there was a maintenance agreement and easement between

the properties but no official HOA.

Treasurer Korstange asked if there were six lots or four.

Staff stated that there was a total of six lots with one owner that owned three lots, with a total of four owners, and the recommended motion was identifying four addresses that would have recorded access.

Applicant, Trent Almassian (5260 Dayenu Drive SE), stated that there would not be a new dock built and that there was a loose HOA but the agreement document would be the standard for the dock maintenance and use.

**Motion was made by Chairman Rowland to open the Public Hearing.**
**Supported by Commissioner Cribbs**
**Motion carried unanimously.**

Ron Hyde (7400 Kirkwood Trail), stated concerns related to expanding the use of the dock if the neighborhood was developed and the size of the dock expanding and negatively impacting the river.

**Motion was made by Chairman Rowland to Close the Public hearing.**
**Supported by Cribbs.**
**Motion carried unanimously.**

Chairman Rowland asked if the Township could regulate the size of the dock itself and that the Township was just regulating the access to the dock.

Staff stated that the dock would be regulated by EGLE, but the Keyhole Ordinance allowed for the regulation of access to the dock by specific properties.

Applicant, Trent Almassian (5260 Dayen Drive SE), stated that the point of the application was to prevent overcrowding of docks and that the use of the docks was tied to the four specific properties.

Commissioners discussed the intent of the keyhole ordinance and the grandfathered status of existing docks.

Planning Director Dan Swallow discussed the difference between non-conforming docks and new development and why the Special Use was requested.

Chairman Rowland asked if the properties could still build personal docks and if the access was for the properties or the owners.

Staff clarified that they still have the right to build a personal dock.

Vice Chair Kraemer stated that the right was tied to the specific addresses.

**Motion was made by Treasurer Korstange to RECOMMEND APPROVAL of the Special Land Use permit for a SHARED DOCK and access drive, serving 5200, 5234, 5260, and 5292 Dayenu Drive based on the following findings:**

1. **The request aligns with the intent of Section 4.10. Keyhole Development, E. General Provisions 1. Maximum Residential Access, which authorizes shared access for four (4) adjoining waterfront property owners;**
2. **The request meets the general requirements in Section 14.8. Special Land Uses, D. Standard for Approval; and**
3. **The shared dock and access drive are located on and adjacent to the property at 5292 Dayenu Drive, in accordance with the Easement Description dated December 31, 2024.**

**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

**ARTICLE 9. Acknowledge visitors and those wishing to speak.**

Ron Hyde (7400 Kirkwood Trail), asked when was the Keyhole Ordinance passed.

Chairman Rowland stated that it was renewed in the recent Zoning Ordinance update.

Planning Director Dan Swallow followed by stating that the original ordinance was created in 1995, and several amendments have been made since.

**ARTICLE 10. Other Business**

Planning Director Dan Swallow gave an update on future meetings and possible work sessions for amendments to the Zoning Ordinance.

**ARTICLE 11. Adjourn**
**The meeting was adjourned at 7:08pm.**

Respectfully submitted,

Commissioner David Madiol, Planning Commission Secretary

# Check Run 10/15/2026

## INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | |
| **Department: 000** | | | | | | | |
| 101-000-123-000 | PREPAID EXPENSE | GRAND VALLEY METRO COUN | LGROW DUES 10/1/26 - 9/30/2 | Multiple | | 18,267.51 | None |
| 101-000-123-000 | PREPAID EXPENSE | AUTOZONE | AUTO ZONE CREDIT DUE TO DOU | CREDIT MEMO | | (257.63) | None |
| 101-000-202-000 | ACCOUNTS PAYABLE | MICHIGAN DEPARTMENT OF | ESCHEATED CHECKS | ESCHEAT | | 5,342.92 | None |
| 101-000-231-220 | DEPENDENT LIFE W/H (C) GF | MUTUAL OF OMAHA INSURAN | GRP ID# G00AC5D 0001 - OCTO | 002216626063 | | 15.60 | None |
| 101-000-231-221 | ADDITIONAL LIFE W/H (D) GF | MUTUAL OF OMAHA INSURAN | GRP ID# G00AC5D 0001 - OCTO | 002216626063 | | 225.00 | None |
| 101-000-667-003 | RENTAL OF FACILITIES | BARB VICKERS | PARK RENTAL CANCELLATION DU | 466 | | 75.00 | None |
| | | | | Total Department 000 | | 23,668.40 | |
| **Department: 101 TOWNSHIP BOARD** | | | | | | | |
| 101-101-723-000 | TOWNSHIP DUES | GRAND VALLEY METRO COUN | GVMC MEMBER/TRANSPORTATION | 5254 | | 2,428.75 | None |
| 101-101-924-100 | TOWNSHIP BOARD CELL PHONES/DATA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 95.37 | None |
| | | | | Total Department 101 TOWNSHIP BOARD | | 2,524.12 | |
| **Department: 172 TOWNSHIP MANAGER** | | | | | | | |
| 101-172-924-100 | MANAGER CELL PHONES/DATA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 37.60 | None |
| | | | | Total Department 172 TOWNSHIP MANAGER | | 37.60 | |
| **Department: 201 FINANCE** | | | | | | | |
| 101-201-726-000 | TRAINING SUPPLIES | GRCIQ | CC ADMIN - 1099 TRAINING, B | E46670 | | 134.00 | None |
| 101-201-924-100 | FINANCE DIRECTOR -CELL PHONES/DAT | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 37.62 | None |
| | | | | Total Department 201 FINANCE | | 171.62 | |
| **Department: 215 CLERK** | | | | | | | |
| 101-215-723-000 | CLERK MEMBERSHIPS AND DUES | NATIONAL ASSOCIATION OF | CC SLATER - MEMBERSHIP DUES | 7922 | | 199.00 | None |
| | | | | Total Department 215 CLERK | | 199.00 | |
| **Department: 225 ADMINISTRATIVE** | | | | | | | |
| 101-225-724-000 | EDUCATION | BEGANOVIC, SABRINA | REIMBURSE NOTARY APPLICATIO | REIMBURSEMENT | | 10.17 | None |
| 101-225-724-000 | EDUCATION | SNOEYINK, KAREN S | REIMBURSE MILEAGE, PARKING, | REIMBURSEMENT | | 30.17 | None |
| 101-225-727-000 | OFFICE SUPPLIES | GRAINGER | FIRST AID KIT | 9083518994 | | 202.08 | None |
| 101-225-727-000 | OFFICE SUPPLIES | STAPLES | HP 80A BLACK INK | Multiple | | 158.29 | None |
| 101-225-727-000 | OFFICE SUPPLIES | AMAZON.COM | CC ADMIN - KITCHEN & OFFICE | Multiple | | 410.50 | None |
| 101-225-727-000 | OFFICE SUPPLIES | 290 SIGN SYSTEMS | NEW STAFF NAMEPLATE - LANGE | 0415514-IN | | 63.20 | None |
| 101-225-730-000 | POSTAGE | US POSTAL SERVICE | CASCADE CONNECTIONS POSTAGE | 70289 | 10/01/2026 | 5,669.25 | 81196 |
| 101-225-752-000 | SUPPLIES | AMAZON.COM | CC ADMIN - PAPER | 113-4435854-7818648 | | 9.98 | None |
| 101-225-752-000 | SUPPLIES | AUTOZONE | AUTOZONE PURCHASE | 05023293567 | | 55.26 | None |
| 101-225-752-101 | KITCHEN SUPPLIES | AMAZON.COM | CC ADMIN - KITCHEN & OFFICE | Multiple | | 194.39 | None |
| 101-225-752-101 | KITCHEN SUPPLIES | CHICK-FIL-A INC | CC ADMIN - LUNCH FOR MEETIN | 2690726 | | 230.39 | None |
| 101-225-815-000 | COMPUTER COSTS-ISP | CCSI EFAX | CC ADMIN - CCSI EFAX | CCSI | | 18.99 | None |
| 101-225-815-000 | COMPUTER COSTS-ISP | ADOBE INC | CC ADMIN - ADOBE MONTHLY SU | 3566379220 | | 420.64 | None |
| 101-225-815-050 | COMPUTER SOFTARE/CAMERA MONITOR/Z | ZOOM VIDEO COMMUNICATIO | CC ADMIN - MONTHLY SERVICE | INV371211071 | | 307.90 | None |
| 101-225-815-100 | COMPUTER COSTS-WEB SITE | INGSTRON CORPORATION DB | WEBSITE HOSTING & CALENDAR | 1613 | | 425.00 | None |
| 101-225-826-000 | LEGAL FEES | FOSTER, SWIFT, COLLINS | 89561-00001: LEGAL SERVICES | 951222-87192 | | 208.60 | None |
| 101-225-826-000 | LEGAL FEES | DECKER AGENCY | NOTARY BOND: SABRINA B. & K | 6494 | | 110.00 | None |
| 101-225-860-000 | ADMINISTRATIVE MILEAGE | SNOEYINK, KAREN S | REIMBURSE MILEAGE, PARKING, | REIMBURSEMENT | | 29.08 | None |
| 101-225-881-000 | FOURTH OF JULY | ADA TOWNSHIP | 2026 JULY 4TH FIREWORKS SHA | 2026-10 | | 15,349.16 | None |
| 101-225-900-000 | PRINTING/PUBLISHING | MOMENTIVE SOFTWARE | CC ADMIN - ENGINEERING TECH | R79871490 | | 199.00 | None |
| 101-225-924-100 | ENGINEER - CELL PHONES/DATA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 197.64 | None |
| 101-225-955-954 | NPDES PHASE II | GRAND VALLEY METRO COUN | MS4/NPDES DUES 10/1/26 - 9/ | 5213 | | 3,535.42 | None |
| 101-225-957-000 | GENERAL FUND PHYSICAL EXAMS | UNIVERSITY OF MICHIGAN | ACCT# 218 PHYSICALS / TESTI | 990016135085 | | 694.80 | None |
| 101-225-964-100 | PROPERTY TAX REFUNDS | KENT COUNTY TREASURER | REIMBURSEMENT FOR TAXES | K-7026 | | 438.66 | None |
| 101-225-967-000 | SPECIAL PROJECTS - COMMUNCATIONS/ | G.O.A.T. TECH, LLC | CC ADMIN - PHONE SERVICES @ | 470211 | | 16.66 | None |

| GL Number | Invoice Line Desc | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | |
| **Department: 225 ADMINISTRATIVE** | | | | | | | |
| 101-225-967-000 | SPECIAL PROJECTS - COMMUNCATIONS/ | MAILCHIMP | CC ADMIN - STANDARD PLAN | MC25546881 | | 100.00 | None |
| | | | | Total Department 225 ADMINISTRATIVE | | 29,085.23 | |
| **Department: 228 INFORMATION TECHNOLOGY** | | | | | | | |
| 101-228-850-000 | COMMUNICATIONS | SANGOMA US INC | ACCT# CU-0000816591: 9/30-1 | CI225869 | | 379.23 | None |
| 101-228-850-000 | COMMUNICATIONS | PARALLEL TECHNOLOGIES I | REMOTE MAC SERVICE DEPT | INV-05533 | | 1,050.00 | None |
| 101-228-939-000 | COMMUNICATIONS | 11:11 SYSTEMS, INC. | PHONE CLOUD HOSTING | Multiple | | 578.38 | None |
| 101-228-939-000 | ANNUAL IT SERVICES | BUSINESS SOLUTIONS, LLC | IT SERVICES ANNUAL CONTRACT | Multiple | | 5,284.50 | None |
| | | | | Total Department 228 INFORMATION TECHNOLOGY | | 7,292.11 | |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | | |
| 101-250-718-000 | VISION INSURANCE BENEFITS | NATIONAL VISION ADMINIS | CUST# 5143 - VISION INSURAN | 4489106 | 10/09/2026 | 221.17 | 11434 |
| 101-250-719-000 | HEALTH INSURANCE BENEFITS | WEST MICHIGAN HEALTH IN | OCTOBER 2026 | HEALTH INS FOR MONT | 10/01/2026 | 27,570.48 | 11419 |
| 101-250-720-000 | LIFE INSURANCE BENEFITS (A) | MUTUAL OF OMAHA INSURAN | GRP ID# G00AC5D 0001 - OCTO | 002216626063 | | 1,351.75 | None |
| 101-250-721-000 | DENTAL INSURANCE BENEFITS | WEST MICHIGAN HEALTH IN | OCTOBER 2026 | HEALTH INS FOR MONT | 10/01/2026 | 2,054.79 | 11419 |
| | | | | Total Department 250 BENEFITS/INSURANCE | | 31,198.19 | |
| **Department: 253 TREASURER** | | | | | | | |
| 101-253-723-000 | MEMBERSHIPS AND DUES | MICHIGAN MUNICIPAL TREA | MEMBERSHIP RENEWAL; MARK L. | 14/64 | | 297.00 | None |
| 101-253-860-000 | TREASURER MILEAGE | SOURINE, OXANA | REIMBURSE 165 MILES - O SOU | REIMBURSEMENT | | 125.40 | None |
| 101-253-924-100 | CELL PHONES/DATA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 48.89 | None |
| | | | | Total Department 253 TREASURER | | 471.29 | |
| **Department: 257 ASSESSING** | | | | | | | |
| 101-257-801-000 | ASSESSING CONTRACTUAL SERVICES | ASSESSMENT ADMINISTRATI | ASSESSING SERVICES - OCTOBE | INV-000283 | | 22,965.00 | None |
| 101-257-801-000 | ASSESSING CONTRACTUAL SERVICES | ASSESSMENT ADMINISTRATI | ASSESSING SERVICES - SEPT 2 | INV-000229 | 10/02/2026 | 22,965.00 | 11414 |
| 101-257-924-100 | ASSESSING CELL PHONES/ IPDADS /DA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 20.04 | None |
| | | | | Total Department 257 ASSESSING | | 45,950.04 | |
| **Department: 262 ELECTIONS** | | | | | | | |
| 101-262-752-200 | ELECTION MAILINGS & POSTAGE | KENT COMMUNICATIONS, IN | NOV 2026 BALLOT ENVELOPES | Multiple | | 5,302.01 | None |
| 101-262-756-000 | ELECTION SUPPLIES | AMAZON.COM | CC ADMIN - DIVIDERS, BINDER | Multiple | | 288.04 | None |
| 101-262-939-000 | ELECTIONS PHONES/IPADS | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 135.12 | None |
| | | | | Total Department 262 ELECTIONS | | 5,725.17 | |
| **Department: 265 BUILDING AND GROUNDS** | | | | | | | |
| 101-265-724-000 | EDUCATION | MICHIGAN NURSERY & LAND | 2026 MEMBERSHIP DUES | 63725 | | 300.00 | None |
| 101-265-787-101 | CLEANING & PAPER SUPPLIES | KINGSLAND'S ACE HARDWA | DRAIN CLEANER & HAND SOAP | 226542 | | 21.02 | None |
| 101-265-863-000 | VEHICLE MAINT | KINGSLAND'S ACE HARDWA | MOWER PARTS | 226519 | | 19.78 | None |
| 101-265-863-000 | VEHICLE MAINT | CARLETON EQUIPMENT | SWEEPER 32 IN. BRISTLES | 02-795895 | | 742.70 | None |
| 101-265-864-000 | FUEL | WEX BANK | ACCT# 0462-00-394745-4: SEP | 115527383 | | 2,569.47 | None |
| 101-265-921-000 | 1000 1205 2419 6569 THORNBROO | CONSUMERS ENERGY | CONSUMER ENERGRY BILLS FOR | MULTIPLE | 10/02/2026 | 1,644.64 | 11415 |
| 101-265-923-000 | COMPLEX HEATING DTE ENERGY | DTE ENERGY | CC ADMIN - CUT & CAP SERVIC | 920077863388 | | 0.00 | None |
| 101-265-923-000 | COMPLEX HEATING- 5920 TAHOE DR SE | DTE ENERGY | SERVICE PERIOD: 8/27-9/28 | MULTIPLE | 10/08/2026 | 153.54 | 81201 |
| 101-265-924-000 | COMPLEX PHONES- B&G | COMCAST | CC MAGERS - SERVICES @ 2990 | Multiple | | 0.00 | None |
| 101-265-924-100 | BLDG AND GROUNDS CELL PHONES/ IPA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 76.47 | None |
| 101-265-931-000 | COMPLEX MAINTENANCE- TRASH/ RECYC | ARROWASTE | MONTHLY CHARGE | MULTIPLE | | 327.21 | None |
| 101-265-939-000 | SERVICE CONTRACTS | GOOSE CONTROL OF WEST M | GOOSE HAZING 9/1/26 - 9/30/ | 261001 | | 425.00 | None |
| 101-265-939-000 | SERVICE CONTRACTS | VOLGISTICS | CC ADMIN - MONTHLY SERVICE | VOLGISTICS | | 18.00 | None |
| 101-265-939-000 | BLANKET PO/ CLEANING SERVICE | CORPORATE CLEANING & FA | BLANKET PO/ CLEANING SERVIC | 6382 | | 1,706.00 | None |
| 101-265-939-000 | SERVICE CONTRACTS | THORNAPPLE RIVER NURSER | FUEL SURCHARGE - TOWNSHIP O | 1643464 | | 10.00 | None |
| 101-265-939-000 | SERVICE CONTRACTS | B&V MECHANICAL INC. | BACKFLOW PREVENTOR TESTING | 113074 | | 1,437.50 | None |

| GL Number | Invoice Line Desc | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | |
| **Department: 265 BUILDING AND GROUNDS** | | | | | | | |
| 101-265-939-000 | SERVICE CONTRACTS | TOTAL FIRE PROTECTION | REPLACE BATTERIES AND RELOC | 12581913 | | 1,885.00 | None |
| 101-265-939-000 | SERVICE CONTRACTS | DISCOUNT DOOR CO, LLC. | REPLACED CARRIAGE, TROLLEY | 97481 | | 222.08 | None |
| 101-265-939-000 | SERVICE CONTRACTS | GOOSE CONTROL OF WEST M | GOOSE HAZING 7/1 - 7/31 | Multiple | 10/02/2026 | 850.00 | 11416 |
| 101-265-939-000 | SERVICE CONTRACTS | B&V MECHANICAL INC. | 5920 TAHOE - MONTHLY BILLIN | 113893 | 10/08/2026 | 463.50 | 81199 |
| | | | | Total Department 265 BUILDING AND GROUNDS | | 12,871.91 | |
| **Department: 270 HUMAN RESOURCES** | | | | | | | |
| 101-270-924-100 | HR MANAGER CELL PHONES/DATA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 38.87 | None |
| | | | | Total Department 270 HUMAN RESOURCES | | 38.87 | |
| **Department: 276 CEMETERY** | | | | | | | |
| 101-276-921-000 | 1030 5108 4178 5601 WHITNEYVILLE | CONSUMERS ENERGY | CONSUMER ENERGRY BILLS FOR | MULTIPLE | 10/02/2026 | 65.12 | 11415 |
| 101-276-932-000 | CEMETERY MAINT | KINGSLAND'S ACE HARDWA | DECK BOX PEPCRN 50GAL | 226683 | | 179.98 | None |
| 101-276-932-000 | CEMETERY MAINT | THE HOME DEPOT CREDIT S | ACCT 3356: DRAWER MOUNTS, | 0014568 | 10/01/2026 | 72.03 | 81195 |
| | | | | Total Department 276 CEMETERY | | 317.13 | |
| **Department: 445 DRAIN** | | | | | | | |
| 101-445-816-000 | DRAIN MAINTENANCE | KENT COUNTY DRAIN COMMI | CHAPTER 20 DRAIN EXPENDITUR | 2026-024 | | 21,549.64 | None |
| 101-445-823-000 | LGROW MEMBERSHIP DUES | GRAND VALLEY METRO COUN | LGROW DUES 10/1/26 - 9/30/2 | 5156 | | 125.00 | None |
| | | | | Total Department 445 DRAIN | | 21,674.64 | |
| **Department: 447 ENGINEERS/ ENGINEERING** | | | | | | | |
| 101-447-794-701 | TREE INSTALLATION / MAINT | HORROCKS NURSERY FARMS, | WATERING CULTIVATION | 013895 | | 4,500.00 | None |
| 101-447-801-000 | CONTRACT SERVICES | SPALDING DEDECKER | PHASE 2 UTILITY INSPECTION: | 00109590 | | 4,758.75 | None |
| 101-447-860-000 | ENGINEERING MILEAGE | ARIC THORNE | REIMBURSE 202 MILES | REIMBURSEMENT | | 153.52 | None |
| | | | | Total Department 447 ENGINEERS/ ENGINEERING | | 9,412.27 | |
| **Department: 448 STREET LIGHTS** | | | | | | | |
| 101-448-926-000 | STREETLIGHTING | CONSUMERS ENERGY | STREETLIGHT/LED LIGHTS: SEP | MULTIPLE | | 12,486.39 | None |
| | | | | Total Department 448 STREET LIGHTS | | 12,486.39 | |
| **Department: 701 PLANNING** | | | | | | | |
| 101-701-727-000 | PLANNING OFFICE SUPPLIES | AMAZON.COM | CC ADMIN - IPHONE CHARGER A | 113-5787621-8791449 | | 25.28 | None |
| 101-701-801-000 | CONTRACT SERVICES | MCKENNA ASSOCIATES, INC | PROJ: 24-002 / CASCADE TWP | 24-002 - 22 | | 12,442.25 | None |
| 101-701-925-000 | COMM DEV CELL/IPADS/DATA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 112.90 | None |
| | | | | Total Department 701 PLANNING | | 12,580.43 | |
| **Department: 756 PARKS** | | | | | | | |
| 101-756-752-000 | SUPPLIES | AMAZON.COM | CC ADMIN - MIC, TRIPOD, KIT | 113-4251669-6079440 | | 174.53 | None |
| 101-756-756-000 | PARK OPERATING SUPPLIES | AMAZON.COM | CC ADMIN - GORILLA LIFT 2-S | Multiple | | 1,468.46 | None |
| 101-756-756-000 | PARK OPERATING SUPPLIES | KINGSLAND'S ACE HARDWA | FLAT BOX COVER RECT 1G S | Multiple | | 667.75 | None |
| 101-756-794-700 | PLANTS/PLANT MAINTENANCE | THE HOME DEPOT CREDIT S | ACCT 3356: TAHOE FLOWERS | 0012778 | 10/01/2026 | 39.96 | 81195 |
| 101-756-850-000 | PARKS -COMMUNICATIONS | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 68.89 | None |
| 101-756-880-000 | COMMUNITY PROMOTION | CE FAST, LLC DBA FASTSI | HARDHAT DECALS | Multiple | | 130.97 | None |
| 101-756-880-000 | COMMUNITY PROMOTION | MAHJONG | CC ZWICK - 2026 CARD | 5042083 | | 168.00 | None |
| 101-756-880-000 | COMMUNITY PROMOTION | MEIJER INC | CC ZWICK - TABLECLOTH, COOL | 25569G | | 155.67 | None |
| 101-756-880-000 | COMMUNITY PROMOTION | KINGSLAND'S ACE HARDWA | HANGING SUPPLIES-TASSEL BAN | 226668 | | 170.14 | None |
| 101-756-921-000 | 1030 5108 4186 2900 THORNAPPLE RI | CONSUMERS ENERGY | CONSUMER ENERGRY BILLS FOR | MULTIPLE | 10/02/2026 | 535.34 | 11415 |
| 101-756-935-000 | PARK MAINTENANCE-TRASH/ RECYCLE | ARROWASTE | MONTHLY CHARGE | MULTIPLE | | 648.31 | None |
| 101-756-939-000 | SERVICE CONTRACTS | KERKSTRA PORTABLE RESTR | PORTABLE RESTROOM RENTAL | 308948 | | 225.00 | None |
| 101-756-939-000 | SERVICE CONTRACTS | NATIVE EDGE, LLC | MAINTENANCE SERVICE FOR FRI | NE2026.1728 | | 1,260.00 | None |
| 101-756-939-000 | SERVICE CONTRACTS | PREIN & NEWHOF | WATER TESTING | Multiple | | 60.00 | None |

| GL Number | Invoice Line Desc | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | |
| **Department: 756 PARKS** | | | | | | | |
| 101-756-939-000 | BLANKET PO/ CUSTODIAL SERVICES FO | CORPORATE CLEANING & FA | BLANKET PO/ CUSTODIAL SERVI | 6387 | | 3,845.00 | None |
| 101-756-939-000 | SERVICE CONTRACTS | THORNAPPLE RIVER NURSER | FUEL SURCHARGE - TOWNSHIP - | Multiple | | 20.00 | None |
| 101-756-939-000 | SERVICE CONTRACTS | CRYSTAL FLASH ENERGY | PROPANE | 53690 | | 707.95 | None |
| 101-756-939-000 | SERVICE CONTRACTS | B&V MECHANICAL INC. | BURTON PARK GARAGE - MONTHL | Multiple | 10/08/2026 | 158.34 | 81199 |
| 101-756-981-500 | TOOLS/ SMALL EQUIPMENT MAINTENANC | KINGSLAND'S ACE HARDWA | DRUM FAN & TRIMMERS | 226582 | | 1,164.37 | None |
| | | | | Total Department 756 PARKS | | 11,668.68 | |
| **Department: 803 HISTORICAL** | | | | | | | |
| 101-803-921-000 | 1030 5108 4194 2839 THORNAPPLE R | CONSUMERS ENERGY | CONSUMER ENERGRY BILLS FOR | MULTIPLE | 10/02/2026 | 64.94 | 11415 |
| 101-803-923-000 | MUSEUM HEATING DTE ENERGY | DTE ENERGY | CC ADMIN - CUT & CAP SERVIC | 920077863388 | | 0.00 | None |
| 101-803-923-000 | MUSEUM HEATING DTE ENERGY | DTE ENERGY | SERVICE PERIOD: 8/27-9/28 | MULTIPLE | 10/08/2026 | 60.57 | 81201 |
| 101-803-961-000 | MUSEUM MAINTENANCE | B&V MECHANICAL INC. | MUSEUM GARDEN PARK - MONTHL | 113892 | 10/08/2026 | 43.75 | 81199 |
| | | | | Total Department 803 HISTORICAL | | 169.26 | |
| **Department: 990 DEBT SERVICE** | | | | | | | |
| 101-990-994-001 | BOND INTEREST & FEES (#1,2&4) | ARGENT INSTITUTIONAL TR | INTEREST DUE 11/1/2026 | CASCDCTCI22 | | 98,200.00 | None |
| | | | | Total Department 990 DEBT SERVICE | | 98,200.00 | |
| | | | | Total Fund 101 GENERAL FUND | | 325,742.35 | |
| **Fund: 206 FIRE FUND** | | | | | | | |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | | |
| 206-250-718-000 | VISION INSURANCE BENEFITS | NATIONAL VISION ADMINIS | CUST# 5143 - VISION INSURAN | 4489106 | 10/09/2026 | 388.54 | 11434 |
| 206-250-719-000 | HEALTH INSURANCE BENEFITS | WEST MICHIGAN HEALTH IN | OCTOBER 2026 | HEALTH INS FOR MONT | 10/01/2026 | 31,943.18 | 11419 |
| 206-250-720-000 | LIFE INSURANCE BENEFITS (A) | MUTUAL OF OMAHA INSURAN | GRP ID# G00AC5D 0001 - OCTO | 002216626063 | | 1,730.59 | None |
| 206-250-721-000 | DENTAL INSURANCE BENEFITS | WEST MICHIGAN HEALTH IN | OCTOBER 2026 | HEALTH INS FOR MONT | 10/01/2026 | 3,351.59 | 11419 |
| | | | | Total Department 250 BENEFITS/INSURANCE | | 37,413.90 | |
| **Department: 336 FIRE DEPARTMENT** | | | | | | | |
| 206-336-723-000 | FIRE MEMBERSHIP AND DUES | MI PERMIT LIC PLAN REV | CC MAGERS - INSPECTOR LIC R | 26091601847879 | | 150.00 | None |
| 206-336-723-000 | FIRE MEMBERSHIP AND DUES | BUREAU OF EMS, TRAMA & | CC MAGERS - RENEWAL APPLICA | 00100491 | | 25.00 | None |
| 206-336-726-000 | FIRE TRAINING | DINGES FIRE CO. | SMOKE LIQUID CASE | 92099 | | 202.00 | None |
| 206-336-726-000 | FIRE TRAINING | GORDON FOOD SERVICE STO | FOOD AND DRINK | 764506934 | | 65.95 | None |
| 206-336-726-000 | FIRE TRAINING | COMBAT READY FIRE | CC MAGERS - 12 WEEK CLASS | ONLINE | | 947.00 | None |
| 206-336-726-000 | FIRE TRAINING | KERKSTRA PORTABLE RESTR | CC MAGERS - PORTABLE RESTRO | 308118 | | 160.00 | None |
| 206-336-726-000 | FIRE TRAINING | MI ASSOCIATION OF FIRE | CC MAGERS - THE EVIDENCE BA | 10357 | | 30.00 | None |
| 206-336-726-000 | FIRE TRAINING | WAL-MART | CC MAGERS - FOOD/DRINK FOR | 19719G | | 100.69 | None |
| 206-336-726-000 | FIRE TRAINING | BENTON HARBOR DEPT.OF P | THE WATER THIEVES - ADVANCE | 2026-CF01 | | 125.00 | None |
| 206-336-726-000 | FIRE TRAINING | KENT COUNTY FIRE CHIEFS | 2026/27 SOUTH KENT COUNTY F | 1135 | | 3,000.00 | None |
| 206-336-727-000 | FIRE OFFICE SUPPLIES | CASCADE PRINTING & GRAP | MAGNETIC NAME PLATE - ELSIE | 70211 | | 34.75 | None |
| 206-336-727-000 | FIRE OFFICE SUPPLIES | STAPLES | CC MAGERS - PLANNER | 66046G | | 19.99 | None |
| 206-336-727-000 | FIRE OFFICE SUPPLIES | AMAZON.COM | CC ADMIN - MARKERS | 111-3893496-5854622 | | 17.33 | None |
| 206-336-745-000 | FIRE FUELS | AUTOZONE | DIESEL EXHAUST FLUID | Multiple | | 77.56 | None |
| 206-336-745-000 | FIRE FUELS | FLYERS ENERGY LLC | ACCT: FMS7060 / FIRE FUELS | CFS-4726451 | | 62.80 | None |
| 206-336-745-000 | FIRE FUELS | KINGSLAND'S ACE HARDWA | FUEL - GAS | 226560 | | 65.84 | None |
| 206-336-745-000 | FIRE FUELS | WEX BANK | ACCT# 0462-00-394745-4: SEP | 115527383 | | 4,075.79 | None |
| 206-336-752-000 | SUPPLIES | KINGSLAND'S ACE HARDWA | EARPLUGS | Multiple | | 16.18 | None |
| 206-336-752-206 | KITCHEN SUPPLIES | GORDON FOOD SERVICE STO | COFFEE | 764506705 | | 99.96 | None |
| 206-336-768-000 | FIRE UNIFORMS | GRX GROUP, LLC | UNIFORMS | Multiple | | 2,382.91 | None |
| 206-336-768-000 | FIRE UNIFORMS | JONES, KEVIN J | REIMBURSE WORKOUT SHOES PUR | REIMBURSEMENT | | 140.00 | None |
| 206-336-768-000 | FIRE UNIFORMS | SHELDON CLEANERS | DRY CLEANING SERVICE | OCT 2026 | | 29.75 | None |
| 206-336-802-000 | YEAR 2 WITH AT KENT FOLLET/HUMATI | HUMATIX, LLC. | YEAR 2 OF 3 CONTRACT WITH A | HUMAT10060 | | 2,600.00 | None |

| GL Number | Invoice Line Desc | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|
| **Fund: 206 FIRE FUND** | | | | | | | |
| **Department: 336 FIRE DEPARTMENT** | | | | | | | |
| 206-336-850-000 | COMMUNICATIONS | OPENAI | CC MAGERS - MONTHLY SUBSCRI | SUBSCRIPTION | | 20.00 | None |
| 206-336-850-000 | COMMUNICATIONS- PHONES | COMCAST | CC MAGERS - SERVICES @ 2990 | Multiple | | 329.66 | None |
| 206-336-850-000 | COMMUNICATIONS | REMARKABLE | CC MAGERS - MONTHLY SUBSCRI | SUBSCRIPTION | | 3.99 | None |
| 206-336-850-000 | COMMUNICATIONS | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 686.38 | None |
| 206-336-863-000 | VEHICLE MAINT | KLEYN MOBILE REPAIR, LL | TRUCK MAINTENANCE | 62368 | | 869.21 | None |
| 206-336-863-000 | VEHICLE MAINT | KOENES AUTO BODY | 2016 CHEVY SILVERADO MAINTE | 53260 | | 2,397.92 | None |
| 206-336-863-000 | VEHICLE MAINT | TOMMY'S EXPRESS CAR WAS | CC MAGERS - MONTHLY CAR WAS | SEPTEMBER 2026 | | 149.96 | None |
| 206-336-863-000 | VEHICLE MAINT | AUTOZONE | ANTIFREEZE/COOLANT | 05023404960 | | 65.97 | None |
| 206-336-863-000 | VEHICLE MAINT | CASCADE AUTOMOTIVE SERV | OIL CHANGE - VIN NEC15297 | 79084 | | 89.81 | None |
| 206-336-901-000 | FIRE PUBLICATIONS | JONES & BARTLETT LEARNI | CC MAGERS - OPEB: FOUND OF | 1381465 | | 53.96 | None |
| 206-336-901-000 | FIRE PUBLICATIONS | AMAZON.COM | CC ADMIN - INTERNATIONAL FI | 111-2922172-0095406 | | 139.00 | None |
| 206-336-928-000 | UTILITIES | DTE ENERGY | CC ADMIN - CUT & CAP SERVIC | 920077863388 | | 0.00 | None |
| 206-336-928-000 | 1001 0083 1708 2865 THORNHILLS SE | CONSUMERS ENERGY | CONSUMER ENERGRY BILLS FOR | MULTIPLE | 10/02/2026 | 3,559.18 | 11415 |
| 206-336-928-000 | STATION #2 | DTE ENERGY | SERVICE PERIOD: 8/27-9/28 | MULTIPLE | 10/08/2026 | 259.99 | 81201 |
| 206-336-936-000 | FIRE STATION MAINT | CYNTOX LLC | RMW CONTAINER ITEM/SERVICE | 349459 | | 246.40 | None |
| 206-336-936-000 | FIRE STATION MAINT | KENDALL ELECTRIC INC | LED POWER CONVERTER | S117072974.001 | | 118.14 | None |
| 206-336-936-000 | FIRE STATION MAINT | KINGSLAND'S ACE HARDWA | CONCRETE - STA 2 FENCE | Multiple | | 12.58 | None |
| 206-336-936-000 | FIRE STATION MAINT | ARROWASTE | MONTHLY CHARGE | MULTIPLE | | 237.91 | None |
| 206-336-936-000 | FIRE STATION MAINT | B&V MECHANICAL INC. | OCTOBER - CASCADEHALLFIPM | 114238 | | 525.00 | None |
| 206-336-936-000 | FIRE STATION MAINT | B&V MECHANICAL INC. | FIRE DEPARTMENT #1 - MONTHL | 113890 | 10/08/2026 | 525.00 | 81199 |
| 206-336-936-002 | FIRE STATION MAINT/BUTTRICK- TRAS | ARROWASTE | MONTHLY CHARGE | MULTIPLE | | 134.00 | None |
| 206-336-936-002 | FIRE STATION MAINT/BUTTRICK | B&V MECHANICAL INC. | OCTOBER - CASCADEFIRE2PM | 114237 | | 235.41 | None |
| 206-336-936-002 | FIRE STATION MAINT/BUTTRICK | THE HOME DEPOT CREDIT S | ACCT 3356: STATION 2 GENERA | 1014392 | 10/01/2026 | 330.72 | 81195 |
| 206-336-936-002 | FIRE STATION MAINT/BUTTRICK | B&V MECHANICAL INC. | FIRE STATION #2 - MONTHLY B | 113889 | 10/08/2026 | 235.41 | 81199 |
| 206-336-939-000 | FIRE COPIER/LEASE/SERVICE | KONICA MINOLTA BUSINESS | MAINTENANCE AGREEMENT BILLI | 510325948 | | 99.00 | None |
| 206-336-957-000 | FIRE PHYSICAL EXAMS | UNIVERSITY OF MICHIGAN | ACCT# 218 PHYSICALS / TESTI | 990016135085 | | 818.95 | None |
| | | | | Total Department 336 FIRE DEPARTMENT | | 26,572.05 | |
| **Department: 901 CAPITAL OUTLAY** | | | | | | | |
| 206-901-970-000 | FIRE CAPITAL OUTLAY | SAFETY VISION, LLC | CC MAGERS - SALES TAX CREDI | CREDIT | | (35.70) | None |
| | | | | Total Department 901 CAPITAL OUTLAY | | (35.70) | |
| | | | | Total Fund 206 FIRE FUND | | 63,950.25 | |
| **Fund: 207 POLICE FUND** | | | | | | | |
| **Department: 301 POLICE DEPARTMENT** | | | | | | | |
| 207-301-801-000 | SHERIFF PROTECTION | KENT COUNTY TREASURER | TOWNSHIP LAW CHARGES - EAST | 26092301857 | | 67,813.34 | None |
| 207-301-970-000 | STATION 2 GENERATOR GAS LINES | LAMPHEAR | STATION 2 GENERATOR GAS LIN | 135769 | 10/01/2026 | 7,848.00 | 81194 |
| | | | | Total Department 301 POLICE DEPARTMENT | | 75,661.34 | |
| | | | | Total Fund 207 POLICE FUND | | 75,661.34 | |
| **Fund: 208 OPEN SPACE FUND** | | | | | | | |
| **Department: 751 OPEN SPACE PRESERVATION** | | | | | | | |
| 208-751-921-000 | 1000 4177 2151 6803 BURTON ST | CONSUMERS ENERGY | CONSUMER ENERGRY BILLS FOR | MULTIPLE | 10/02/2026 | 302.14 | 11415 |
| 208-751-923-000 | HEATING/UTILITY -6803 BURTON ST S | DTE ENERGY | CC ADMIN - CUT & CAP SERVIC | 920077863388 | | 0.00 | None |
| 208-751-923-000 | HEATING/UTILITY -6803 BURTON ST S | DTE ENERGY | SERVICE PERIOD: 8/27-9/28 | MULTIPLE | 10/08/2026 | 188.93 | 81201 |
| | | | | Total Department 751 OPEN SPACE PRESERVATION | | 491.07 | |
| | | | | Total Fund 208 OPEN SPACE FUND | | 491.07 | |
| **Fund: 216 PATHWAYS FUND** | | | | | | | |

| GL Number | Invoice Line Desc | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|
| **Fund: 216 PATHWAYS FUND** | | | | | | | |
| **Department: 000** | | | | | | | |
| 216-000-211-000 | CONTRACT PAYABLE-RETAINAGE | BRENER EXCAVATING, INC. | 2026 PATHWAYS IMPROVEMENT P | 878930 | | (15,047.69) | None |
| | | | | | Total Department 000 | (15,047.69) | |
| **Department: 901 CAPITAL OUTLAY** | | | | | | | |
| 216-901-974-000 | 2026 PATHWAYS IMPROVEMENT PROJECT | BRENER EXCAVATING, INC. | 2026 PATHWAYS IMPROVEMENT P | 878930 | | 300,953.77 | None |
| | | | | | Total Department 901 CAPITAL OUTLAY | 300,953.77 | |
| | | | | | Total Fund 216 PATHWAYS FUND | 285,906.08 | |
| **Fund: 220 LARAWAY LAKE IMPROVEMENT FUND** | | | | | | | |
| **Department: 444 S/A IMPROVEMENT FUNDS** | | | | | | | |
| 220-444-816-000 | INSECT&WEED CONTROL/DRAIN MAINT | AQUATIC DOCTORS LAKE MG | LARAWAY LAKE TREATMENT | 30443 | | 2,100.00 | None |
| | | | | | Total Department 444 S/A IMPROVEMENT FUNDS | 2,100.00 | |
| | | | | | Total Fund 220 LARAWAY LAKE IMPROVEMENT FUND | 2,100.00 | |
| **Fund: 230 THORNAPPLE RIVER IMPROVEMENT FUND** | | | | | | | |
| **Department: 444 S/A IMPROVEMENT FUNDS** | | | | | | | |
| 230-444-816-000 | INSECT&WEED CONTROL/DRAIN MAINT | PLM LAKE AND LAND MANAG | AVAS SURVEY OF RIVER, WATER | 3023186 | | 1,589.74 | None |
| | | | | | Total Department 444 S/A IMPROVEMENT FUNDS | 1,589.74 | |
| | | | | | Total Fund 230 THORNAPPLE RIVER IMPROVEMENT FUND | 1,589.74 | |
| **Fund: 246 IRF** | | | | | | | |
| **Department: 225 ADMINISTRATIVE** | | | | | | | |
| 246-225-821-000 | ADMIN ENGINEERING COSTS | PREIN & NEWHOF | PROJ 2251005 PARK: WELL ABA | 98501 | | 4,995.00 | None |
| 246-225-970-000 | FACILITY STUDY | INTERSECT STUDIO LLC | FACILITY STUDY | 4667 | | 10,829.06 | None |
| | | | | | Total Department 225 ADMINISTRATIVE | 15,824.06 | |
| | | | | | Total Fund 246 IRF | 15,824.06 | |
| **Fund: 248 DDA** | | | | | | | |
| **Department: 000** | | | | | | | |
| 248-000-211-000 | CONTRACT PAYABLE-RETAINAGE | CARBONSIX CONSTRUCTION, | TASSELL PARK IMPROVEMENTS P | 40260819 | | (3,100.18) | None |
| | | | | | Total Department 000 | (3,100.18) | |
| **Department: 190 DDA OPERATIONS/CONSTRUCTION** | | | | | | | |
| 248-190-752-000 | SUPPLIES | NOTHING BUNDT CAKES | CC ADMIN - DESSERTS FOR GRO | 069294547 | | 84.63 | None |
| 248-190-752-000 | SUPPLIES | THE HOME DEPOT CREDIT S | ACCT 3356: HARD HAT | Multiple | 10/01/2026 | 525.70 | 81195 |
| 248-190-861-100 | 2026 TRANSPORTATION SERVICES | HOPE NETWORK | 2026 TRANSPORTATION SERVICE | 100031241 | | 4,029.00 | None |
| 248-190-921-000 | 1000 1190 1541 6800 CASCADE R | CONSUMERS ENERGY | CONSUMER ENERGRY BILLS FOR | MULTIPLE | 10/02/2026 | 1,649.96 | 11415 |
| 248-190-921-000 | 6915 CASCADE | DTE ENERGY | SERVICE PERIOD: 8/27-9/28 | MULTIPLE | 10/08/2026 | 62.37 | 81201 |
| 248-190-924-100 | CELL PHONES/DATA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 38.87 | None |
| 248-190-931-000 | MAINT & REPAIR/IMPROVEMENTS | SAVATREE, INC. | WMTS FERTILIZATION TREATMEN | 002293271 | | 564.00 | None |
| 248-190-967-000 | SPECIAL PROJECTS-DDA LIGHTING/DEC | CASCADE PRINTING & GRAP | BANNERS | 70098 | | 709.85 | None |
| 248-190-967-002 | SPECIAL PROJECTS-FLOWERS/PLANTING | THORNAPPLE RIVER NURSER | FUEL SURCHARGE - STONE HOUS | Multiple | | 20.00 | None |
| 248-190-967-003 | SPECIAL PROJECTS-PR/MARKETING/PRO | CASCADE PRINTING & GRAP | DDA NEWSLETTER | 70256 | | 1,632.80 | None |
| 248-190-967-003 | SPECIAL PROJECTS-PR/MARKETING/PRO | US POSTAL SERVICE | DDA NEWSLETTER POSTAGE | 70264 | 10/01/2026 | 409.20 | 81196 |
| | | | | | Total Department 190 DDA OPERATIONS/CONSTRUCTION | 9,726.38 | |
| **Department: 901 CAPITAL OUTLAY** | | | | | | | |
| 248-901-970-000 | RETROFIT UPGRADE KIT (MEDIUM) | HILLARD ELECTRIC | REPLACEMENT OF NONFUNCTIONI | 4596 | 10/02/2026 | 60,000.00 | 11417 |
| 248-901-974-000 | CAPITAL OUTLAY - LANDIMP | CASCADE PRINTING & GRAP | LESLIE TASSEL PARK EXPANSIO | 70173 | | 4,518.50 | None |
| 248-901-974-000 | CAPITAL OUTLAY - LANDIMP | DTE ENERGY | CC ADMIN - CUT & CAP SERVIC | 920077863388 | | 729.99 | None |

| GL Number | Invoice Line Desc | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|
| **Fund: 248 DDA** | | | | | | | |
| **Department: 901 CAPITAL OUTLAY** | | | | | | | |
| 248-901-974-000 | TASSELL PARK IMPROVEMENTS PHASE O | CARBONSIX CONSTRUCTION, | TASSELL PARK IMPROVEMENTS P | 40260819 | | 31,001.77 | None |
| | | | | Total Department 901 CAPITAL OUTLAY | | 96,250.26 | |
| **Department: 990 DEBT SERVICE** | | | | | | | |
| 248-990-992-007 | LOAN PRINCIPAL | UNITED BANK | COMMERCIAL LOAN PAYMENT | LOAN 986526 | 09/24/2026 | 85,000.00 | 81190 |
| 248-990-994-001 | INTEREST AND FEES | UNITED BANK | COMMERCIAL LOAN PAYMENT | LOAN 986526 | 09/24/2026 | 5,850.00 | 81190 |
| | | | | Total Department 990 DEBT SERVICE | | 90,850.00 | |
| | | | | Total Fund 248 DDA | | 193,726.46 | |
| **Fund: 249 BUILDING FUND** | | | | | | | |
| **Department: 000** | | | | | | | |
| 249-000-607-100 | BUILDING PERMITS | MARTY KELLOGG | BUILDING PERMIT REIMBURSEME | #PB26001453 | | 180.00 | None |
| 249-000-607-400 | MECHANICAL PERMITS | SERVICE PROFESSOR | REFUND MECHANICAL PERMIT | #PB26002723 | | 70.00 | None |
| | | | | Total Department 000 | | 250.00 | |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | | |
| 249-250-718-000 | VISION INSURANCE BENEFITS | NATIONAL VISION ADMINIS | CUST# 5143 - VISION INSURAN | 4489106 | 10/09/2026 | 165.00 | 11434 |
| 249-250-719-000 | HEALTH INSURANCE BENEFITS | WEST MICHIGAN HEALTH IN | OCTOBER 2026 | HEALTH INS FOR MONT | 10/01/2026 | 23,924.88 | 11419 |
| 249-250-720-000 | LIFE INSURANCE BENEFITS (A) | MUTUAL OF OMAHA INSURAN | GRP ID# G00AC5D 0001 - OCTO | 002216626063 | | 695.19 | None |
| 249-250-721-000 | DENTAL INSURANCE BENEFITS | WEST MICHIGAN HEALTH IN | OCTOBER 2026 | HEALTH INS FOR MONT | 10/01/2026 | 2,249.92 | 11419 |
| | | | | Total Department 250 BENEFITS/INSURANCE | | 27,034.99 | |
| **Department: 371 BUILDING DEPARTMENT** | | | | | | | |
| 249-371-724-000 | EDUCATION | CRYSTAL MOUNTAIN | CC WILSON - MEAL | 3519 | | 25.25 | None |
| 249-371-724-000 | EDUCATION | PSI EXAMS | CC WILSON - MI BUILDING INS | INSPA02596 | | 100.00 | None |
| 249-371-724-000 | EDUCATION | BRIAN WILSON | REIMBURSE 398 MILES, MEAL - | REIMBURSEMENT | | 27.82 | None |
| 249-371-727-000 | OFFICE SUPPLIES | AMAZON.COM | CC ADMIN - BLDG OFFICE SUPP | Multiple | | 140.09 | None |
| 249-371-727-000 | OFFICE SUPPLIES | WOLVERINE PRINT SOLOUTI | BUSINESS CARDS, J. GLITCHEL | Multiple | | 774.62 | None |
| 249-371-860-000 | MILEAGE - HEATH SWINSON | SWINSON, HEATH | REIMBURSE 75 MILES - H SWIN | REIMBURSEMENT | | 57.00 | None |
| 249-371-860-000 | MILEAGE - D. ROWLADER | ROWLADER, DENNIS | REIMBURSE 147 MILES - D ROW | REIMBURSEMENT | | 111.72 | None |
| 249-371-860-000 | MILEAGE | DEMAAGD, TOM | REIMBURSE 527 MILES - T DEM | REIMBURSEMENT | | 400.52 | None |
| 249-371-860-000 | MILEAGE | ZENOBIA, BLAKE | REIMBURSE 548 MILES - B ZEN | REIMBURSEMENT | | 416.48 | None |
| 249-371-860-000 | MILEAGE | PAUL WESTHOUSE | REIMBURSE 448 MILES - P WES | REIMBURSEMENT | | 340.48 | None |
| 249-371-860-000 | MILEAGE- HUYSER | HUYSER, DANIEL A. | REIMBURSE 473 MILES - D HUY | REIMBURSEMENT | | 359.48 | None |
| 249-371-860-000 | MILEAGE | JEFFREY C. VANTIL | REIMBURSE 493 MILES - J VAN | REIMBURSEMENT | | 374.68 | None |
| 249-371-860-000 | MILEAGE - M. BONNEY | MICHAEL BONNEY | REIMBURSE 259 MILES - M BON | REIMBURSEMENT | | 196.84 | None |
| 249-371-860-000 | MILEAGE MILITO- | VINCENT MILITO | REIMBURSE 530 MILES - V MIL | REIMBURSEMENT | | 402.80 | None |
| 249-371-860-000 | MILEAGE - CRAIG SMITH | CRAIG SMITH | REIMBURSE 631 MILES - C SMI | REIMBURSEMENT | | 479.56 | None |
| 249-371-860-000 | MILEAGE WILSON | BRIAN WILSON | REIMBURSE 398 MILES, MEAL - | REIMBURSEMENT | | 302.48 | None |
| 249-371-923-000 | 1030 3693 2491 5920 TAHOE - BLDG | CONSUMERS ENERGY | CONSUMER ENERGRY BILLS FOR | MULTIPLE | 10/02/2026 | 791.37 | 11415 |
| 249-371-923-000 | 5920 TAHOE | DTE ENERGY | SERVICE PERIOD: 8/27-9/28 | MULTIPLE | 10/08/2026 | 75.63 | 81201 |
| 249-371-924-000 | BUILDING PHONES | COMCAST | CC MAGERS - SERVICES @ 2990 | Multiple | | 0.00 | None |
| 249-371-924-100 | BLDG CELL PHONES/IPADS/DATA | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 785.93 | None |
| 249-371-939-000 | SERVICE CONTRACTS | FIRST CHOICE COFFEE SER | COFFEE | DT-1609381 | | 162.41 | None |
| 249-371-957-000 | BLDG PHYSICAL EXAMS | UNIVERSITY OF MICHIGAN | ACCT# 218 PHYSICALS / TESTI | 990016135085 | | 150.00 | None |
| | | | | Total Department 371 BUILDING DEPARTMENT | | 6,475.16 | |
| **Department: 964 PAYMENTS TO OTHER TOWNSHIPS** | | | | | | | |
| 249-964-964-100 | PERMITS DUE TO LOWELL TWP | LOWELL TOWNSHIP | SEPTEMBER PERMIT FEES | PERMITS | | 2,158.80 | None |
| 249-964-964-200 | PERMITS DUE TO VERGENNES TWP | VERGENNES TOWNSHIP | SEPTEMBER PERMIT FEES | PERMITS | | 1,299.00 | None |
| 249-964-964-300 | PERMITS DUE TO GR TWP | GRAND RAPIDS CHARTER TO | SEPTEMBER PERMIT FEES | PERMITS | | 7,189.80 | None |

| GL Number | Invoice Line Desc | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|
| **Fund: 249 BUILDING FUND** | | | | | | | |
| **Department: 964 PAYMENTS TO OTHER TOWNSHIPS** | | | | | | | |
| 249-964-964-400 | PERMITS DUE TO ADA TWP | ADA TOWNSHIP | SEPTEMBER PERMIT FEES | PERMITS | | 7,009.40 | None |
| 249-964-964-500 | PERMITS DUE TO EAST GR | EAST GRAND RAPIDS/CITY | SEPTEMBER PERMIT FEES | PERMITS | | 4,390.40 | None |
| 249-964-964-600 | PERMITS DUE PLAINFIELD | PLAINFIELD CHARTER TOWN | SEPTEMBER PERMIT FEES | PERMITS | | 9,314.00 | None |
| 249-964-964-800 | PERMITS DUE CASCADE TWP | CASCADE CHARTER TOWNSHI | PERMITS DUE TO CASCADE TWP | PERMITS | | 7,133.60 | None |
| | | | | Total Department 964 PAYMENTS TO OTHER TOWNSHIPS | | 38,495.00 | |
| | | | | Total Fund 249 BUILDING FUND | | 72,255.15 | |
| **Fund: 271 LIBRARY FUND** | | | | | | | |
| **Department: 790 LIBRARY** | | | | | | | |
| 271-790-802-200 | CLEANING SERVICE | CORPORATE CLEANING & FA | BLANKET PO/ CLEANING SERVIC | 6382 | | 5,596.70 | None |
| 271-790-921-000 | 1000 0028 4784 2870 JACK SMITH | CONSUMERS ENERGY | CONSUMER ENERGRY BILLS FOR | MULTIPLE | 10/02/2026 | 6,105.63 | 11415 |
| 271-790-923-000 | LIBRARY HEATING DTE ENERGY | DTE ENERGY | CC ADMIN - CUT & CAP SERVIC | 920077863388 | | 0.00 | None |
| 271-790-923-000 | LIBRARY HEATING DTE ENERGY | DTE ENERGY | SERVICE PERIOD: 8/27-9/28 | MULTIPLE | 10/08/2026 | 204.83 | 81201 |
| 271-790-924-000 | LIBRARY PHONES | COMCAST | CC MAGERS - SERVICES @ 2990 | Multiple | | 0.00 | None |
| 271-790-924-000 | LIBRARY PHONES | VERIZON WIRELESS | ACCT # 886527849-00001 - CE | 6154830673 | | 10.02 | None |
| 271-790-931-000 | LIBRARY MAINTENANCE | MCDONALD PLUMBING, INC | TOILET MAINTENANCE | 172181907 | | 629.00 | None |
| 271-790-931-000 | LIBRARY MAINTENANCE- TRASH/ RECYC | ARROWASTE | MONTHLY CHARGE | MULTIPLE | | 237.96 | None |
| 271-790-931-000 | LIBRARY MAINTENANCE | THORNAPPLE RIVER NURSER | FUEL SURCHARGE - LIBRARY - | 1643463 | | 10.00 | None |
| 271-790-931-000 | LIBRARY MAINTENANCE | ELEVATOR SERVICE INC | CAR TOP INSPECTION STATION | INV-93001-X8S2 | | 2,700.00 | None |
| 271-790-931-000 | LIBRARY MAINTENANCE | HOEKSTRA ELECTRICAL SER | INSTALLED 2 HDMI INPUT CONN | 11268 | | 2,814.00 | None |
| 271-790-931-000 | LIBRARY MAINTENANCE | B&V MECHANICAL INC. | LIBRARY - MONTHLY BILLING | 113891 | 10/08/2026 | 607.75 | 81199 |
| | | | | Total Department 790 LIBRARY | | 18,915.89 | |
| | | | | Total Fund 271 LIBRARY FUND | | 18,915.89 | |
| **Fund: 703 CURRENT TAX COLLECTION FUND** | | | | | | | |
| **Department: 000** | | | | | | | |
| 703-000-275-000 | DUE TO TAXPAYERS | SINGELYN SUZANNE T | 2026 Sum Tax Refund 41-19-1 | Multiple | | 2,236.04 | None |
| 703-000-275-000 | DUE TO TAXPAYERS | LORRAINE M MILES | 2026 Sum Tax Refund 41-19-1 | 09/25/2026 | 10/02/2026 | 4,087.23 | 11418 |
| | | | | Total Department 000 | | 6,323.27 | |
| | | | | Total Fund 703 CURRENT TAX COLLECTION FUND | | 6,323.27 | |

| GL Number | Invoice Line Desc | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|
| --- TOTALS BY FUND --- | | | | | | | |
| | | 101 | GENERAL FUND | | | 325,742.35 | |
| | | 206 | FIRE FUND | | | 63,950.25 | |
| | | 207 | POLICE FUND | | | 75,661.34 | |
| | | 208 | OPEN SPACE FUND | | | 491.07 | |
| | | 216 | PATHWAYS FUND | | | 285,906.08 | |
| | | 220 | LARAWAY LAKE IMPROVEMENT FUND | | | 2,100.00 | |
| | | 230 | THORNAPPLE RIVER IMPROVEMENT FUND | | | 1,589.74 | |
| | | 246 | IRF | | | 15,824.06 | |
| | | 248 | DDA | | | 193,726.46 | |
| | | 249 | BUILDING FUND | | | 72,255.15 | |
| | | 271 | LIBRARY FUND | | | 18,915.89 | |
| | | 703 | CURRENT TAX COLLECTION FUND | | | 6,323.27 | |
| | | Total For All Funds: | | | | 1,062,485.66 | |

I certify that the items listed are valid claims against the resources of Cascade Charter Township, and that said items are in compliance with statutory, budgetary, and accounting requirements. Payments that have been processed in advance of the Board meeting are noted with a Check Date and Check Number.

*Lorna Nenciarini*

Lorna Nenciarini
Finance & Budget Director

CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE • Grand Rapids, MI 49546

**REQUEST FOR BOARD ACTION**
**MEETING DATE: October 14, 2026**

| | |
|---|---|
| **ITEM:** | **Request to amend Ordinance #10 of 1997, the Forest Hills Golf Course/Watermark Condominiums Planned Unit Development (PUD-15), to delete Section IX, paragraph 8, prohibition of speed bumps on the private road (Case #26-3924).** |

**PRESENTER:** Dan Swallow, Planning Director

**INDIVIDUAL PRESENT:** Watermark Condominium Association (Applicant)

**EXECUTIVE SUMMARY:**
The Forest Hills Golf Course/Watermark Condominiums Planned Unit Development ("PUD-15") is a 223-acre residential and golf course development with 166 homes and an 18-hole golf course, located east of Spaulding Avenue and southwest of Cascade Road. The Forest Hills Golf Club PUD was approved in 1991 (Ord. No. 5 of 1991), and its boundaries were expanded to the current limits in 1997 (Ord. No. 10 of 1997). The PUD has since been amended seven times (Ord. Nos. 8 and 17 of 2000, No. 8 of 2003, No. 11 of 2010, Nos. 3 and 6 of 2019, and No. 8 of 2023). The original PUD Ordinance, included Section IX (Private Streets), paragraph 8, states "The use of speed bumps on the private road shall be prohibited."

The Watermark Condominium Association, c/o Acacia Group PM (the "Applicant"), requests an amendment to delete paragraph 8 so that removable speed bumps can be installed on Watermark Drive. The Applicant reports average speeds of just under 29 mph and a top speed of 52 mph on a street with an 18 mph posted speed limit, and cited a 2022 rollover crash. If the amendment is approved, the Applicant plans to install removable speed bumps that would be taken out before winter and reinstalled each spring. The prohibition appears to stem from a May 8, 1990 traffic impact analysis addendum, which found mixed results on the effectiveness of speed bumps and noted possible hazards to bicyclists and motorcyclists, and obstacles to snow removal.

Following the August 17, 2026 public hearing, the Planning Commission postponed action and asked the Applicant to document its authority to bring the request on behalf of the joint board of the three Watermark associations, identify the bylaw provision that allows the Board to alter common road infrastructure without a co-owner vote, and show whether owners were given notice. The Applicant submitted its governing documents and Joint Board resolution records.

Staff concluded that the Watermark Condominium Association has authority to make decisions

on the maintenance and operation of the private roads without a vote of all co-owners, and that it is appropriate for the Joint Association Board, which has representation from all three associations, to bring the request forward. This determination was confirmed by Township legal counsel, Attorney Mike Homier. The Applicant did not provide documentation of notice to co-owners. However, the Township mailed notice of the August 17 public hearing to all property owners within the PUD and those properties within 300 ft.

Staff recommended approval to the Planning Commission, subject to conditions, based on the following findings under the PUD Standards of Review in Section 14.11.F of the Zoning Ordinance:

- **Section 14.11.F.3.a (safety and convenience for vehicular and pedestrian traffic):** Staff found this standard met. Speeding is a concern on Watermark Drive. The 1990 addendum found mixed results on speed bumps, but current practice indicates they are effective at reducing speeds, and removable speed bumps are probably the most cost-effective measure. Slowing speeds will make the street safer for all users.
- **Section 14.11.F.3.c (access for emergency vehicles):** Staff found this standard can be met. The Cascade Fire Marshal generally allows speed bumps but needs their size and dimensions, they cannot be too tall, and they must be signed. Staff recommended a condition requiring Fire Marshal review and approval before installation.
- **Consistency:** Watermark appears to be the only PUD in the Township with a prohibition on speed bumps.
- **Scope:** The amendment changes the PUD Ordinance only. It does not amend the Condominium Master Deed or By-Laws, and it does not approve any speed bump, type, or location for this private road.

The Planning Commission voted 3 to 2 to **NOT** RECOMMEND APPROVAL, citing failure to prove that speeding was a safety issue within the condominium complex or that speed bumps would provide relief from speeding. Commissioner discussion also addressed whether the Condominium board represents the will of a majority of the co-owners, notice to co-owners, and the curvature of the road as a deterrent to speeding. The Planning Commission's action is a recommendation. Under Sections 14.11.E.5 and 14.11.H of the Zoning Ordinance, the Township Board considers the recommendation and approves, approves with conditions, or denies the amendment, and may delete, modify, or add to any conditions.

**AUGUST 17, 2026 PLANNING COMMISSION**

**Summary of Public Comments**

The Applicant's representatives stated that no other PUD in the Township has a similar prohibition, cited ongoing speeding and a prior rollover accident, and presented resident radar data collected in May and June 2026 (average speed 28.5 mph, maximum speed 52 mph).

*In support:* Speakers cited ongoing speeding, the association board's responsibility to act for the community, and that the amendment only removes a prohibition and leaves installation decisions to the associations. The Applicant's property manager described removable speed bump installations at other associations he manages.

*In opposition or with concerns:* Speakers cited inadequate notice to owners, whether a membership vote of co-owners is required, the road's existing traffic-calming features (curves and entrance gates), the absence of a recent formal traffic study, an emergency response concern, and asked for specifics on size, placement, cost, and maintenance. One speaker asked how the new Zoning Ordinance applies, and staff responded that it does not affect existing PUDs.

**Case #26-3924 Planning Commission Motion - August 17, 2026**
Motion by Chairman Rowland to POSTPONE Case #26-3924, for a PUD Text Amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, related to the use of speed bumps, for a period not to exceed 60 days, with the following conditions:

1. Submission of meeting minutes and legal documentation demonstrating the Watermark Condominium Association's authority to bring the amendment request forward on behalf of the joint board.
2. Identification of the specific bylaw provision authorizing the board to alter common road infrastructure without a vote of the co-owners.
3. Documentation showing whether owners were given notice and an opportunity to vote on the request.

Supported by Vice Chair Kraemer.
Motion carried unanimously.

**SEPTEMBER 21, 2026 PLANNING COMMISSION**

**Summary of Public Comments**
Two residents spoke in opposition. One opined that the By-Laws require a two-thirds vote of residents before changes to Condominium Documents can be brought to the Planning Commission, that the Condominium board does not have standing, and that there is no credible speeding problem, citing the original traffic study and the entrance gates. The other stated that he has not observed a speeding problem and that meetings have not been properly communicated to owners.

Staff reiterated that the requested amendment would only change the PUD Ordinance and not the Master Deed or By-Laws, and that the Township mailed notice of the August 17 hearing to all owners while the Condominium board did not provide notice to co-owners. The Applicant responded that no other PUD prohibits speed bumps and that the total cost would be about $1,000.

**Case #26-3924 Planning Commission Motion - September 21, 2026 (per draft minutes)**
Motion by Chairman Rowland to **NOT** RECOMMEND APPROVAL of Case #26-3924, for a PUD Text Amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, related to the use of speed bumps, for the following reason:

1. Failure to prove speeding was a safety issue within the Condominium complex or that speed bumps would provide relief from vehicles speeding.

Supported by Commissioner Cribbs.
Motion carried by the following roll call vote: Yes: Cribbs, Kraemer, Rowland. No: Korstange, Madiol. Absent: Lauer, Kaiser.

**STRATEGIC PLANS/GOALS:**
Not applicable.

**BUDGET IMPLICATIONS:** No budget implications. Watermark Drive is a private road and the cost of purchasing, installing, and maintaining any speed bumps would be the responsibility of the Watermark Association.

**IMPLEMENTATION PLAN:**

- August 17, 2026: Planning Commission Public Hearing (action postponed for up to 60 days)
- September 21, 2026: Planning Commission action (recommended denial, 3 to 2)
- **October 14, 2026: Township Board Action on requested PUD Ordinance Amendment for the Forest Hills Golf Course/Watermark Condominium.**

***IF*** *TOWNSHIP BOARD ACTS TO INTRODUCE THE ORDINANCE AMENDMENT:*

- November 4, 2026: Introduction of the Ordinance to Amend the Forest Hills Golf Course/Watermark Condominiums PUD.
- November 18, 2026: Adoption of the Ordinance to Amend the Forest Hills Golf Course/Watermark Condominiums PUD.
- Amendment is effective seven (7) days after the Ordinance is published. Notice of adoption must be published within 15 days after adoption (MCL 125.3401).

**DIRECTOR'S RECOMMENDATION:** To approve the requested Amendment.

**PLANNING COMMISSION RECOMMENDATION:** To deny the requested Amendment.

**MANAGER'S RECOMMENDATION:** Not Applicable.

**ACTION REQUESTED:**

***OPTION 1:***
Motion to direct staff to **PREPARE AN AMENDMENT** to Ordinance #10 of 1997, the Forest Hills Golf Course/Watermark Condominiums PUD (PUD-15), to delete Section IX, paragraph 8, prohibition of speed bumps on the private road, with the condition that the Cascade Fire Marshal review and approve the speed bump type and planned locations before they are installed and that warning signs are installed alerting drivers to the speed bumps, and to schedule introduction of the ordinance for November 4, 2026.

***OPTION 2****:*
Motion to **DENY** the requested Amendment to Ordinance #10 of 1997, the Forest Hills Golf Course/Watermark Condominiums Planned Unit Development (PUD-15), to delete Section IX, paragraph 8 (prohibition of speed bumps on the private road); based on the Planning Commission's finding that the Applicant failed to prove speeding was a safety issue within the Condominium complex or that speedbumps would provide relief from vehicles speeding.

**ATTACHMENTS:**

1. Staff Report for Case #26-3924 (Revision 1 dated September 14, 2026)
2. August 17, 2026 Planning Commission Meeting Minutes
3. September 21, 2026 Planning Commission Meeting Minutes
4. Draft Ordinance to Amend the Forest Hills Golf Course/Watermark Condominiums PUD

CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE • Grand Rapids, MI 49546

# PLANNING COMMISSION STAFF REPORT (*REVISION 1*)

| | |
|---|---|
| STAFF REPORT: | Case #26-3924 |
| REPORT DATE: | September 14, 2026 |
| PREPARED FOR: | Cascade Charter Township Planning Commission |
| MEETING DATE: | September 21, 2026<br>*POSTPONED from August 17, 2026 Meeting* |
| PREPARED BY: | Dan Swallow, Planning Director<br>Kevin Garcia, AICP, Interim Planner, McKenna |

## APPLICATION SUMMARY:

| | |
|---|---|
| APPLICANT: | Watermark Condominium Association C/O Acacia Group PM. |
| ADDRESS: | Many |
| PARCEL NUMBERS: | Many |
| REQUESTED ACTION: | Approve PUD Amendment |
| REQUIREMENTS: | Section 14.11.F – PUD Standards for Approval |
| EXISTING ZONING: | PUD-15 – Forest Hills Golf Course/Watermark Condominiums |
| GENERAL LOCATION: | East of Spaulding Avenue and southwest of Cascade Road |
| PARCEL SIZE: | 223 acres |
| EXISTING LAND USE: | Residential/Golf Course Planned Unit Development |
| ADJACENT PROPERTIES: | N: PUD, R-1<br>E: R-1<br>S: PUD-18, R-1<br>W: PUD-73, R-1, R-2 |

## UPDATED INFORMATION - SEPTEMBER 21, 2026 PLANNING COMMISSION MEETING

At its August 17, 2026 regular meeting the Planning Commission held a public hearing and considered the application for an amendment to PUD-15 – Forest Hills Golf Course/Watermark Condominiums. As described below, the applicant is requesting the removal of language in the PUD Ordinance that prohibits speed bumps. After significant public comment, the Planning Commission postponed action on the application for up to 60-days, subject to the following requests for additional information.

1. Submission of meeting minutes and legal documentation demonstrating the Watermark Condominium Association's authority to bring the amendment request forward on behalf of the joint board.
2. Identification of the specific bylaw provision authorizing the board to alter common road infrastructure without a vote of the co-owners.
3. Documentation showing whether owners were given notice and an opportunity to review the request.

Immediately following the August 17 meeting, Township staff contacted the applicant and requested copies of the Watermark Condominium Master Deed and By-Laws, as well as meeting minutes showing the vote by the Board of Directors of the HOA to seek the PUD Ordinance amendment. Attached you will find the documentation submitted by the HOA representative, including the following:

| Document Submitted | Staff Comments |
|---|---|
| Articles of Incorporation for Watermark Condominium Assoctation | The Articles substantiate the fact that the Association was legally formed and highlights the authority the Association has in managing the business of the Condominium.<br>Article II identifies the following applicable authority:<br>(a) To maintain, operate and administer the property of the condominium…<br>(f) To authorize and approve execution of contracts, deeds and/or easements affecting the common elements;<br>Article VI establishes the Board of Directors, and Article VIII provides for election of the Board of Directors. |
| Master Deed - Watermark | The Master Deed creates the Watermark Site Condominium, identifies the property to which it applies and outlines the framework for governance.<br>• Sec. 3.1(c) identifies the Association as the entity which shall "administer, operate, manage and maintain the project."<br>• Sec. 4.1 General Common Elements (b) Improvements, identifies the private drive as a Common Element.<br>The Master Deed Provided references the 59 original units, with provisions for expansion by amendment to the Master Deed. |
| 7th Amendment to the Master Deed - Watermark | Establishes Watermark, Watermark Club Homes and Watermark Estate Homes as a single community to be referred to as "Watermark Residences," which collectively have responsibility for "Shared Infrastructure" including the Private Drives.<br>Provides for a three-party agreement among the Associations for the purpose of maintaining the Shared Infrastructure. |
| Shared Expense Agreement (Attachment A to 7th Amendment) | Defines how the Associations will share the expenses for the Shared Infrastructure in the Easement Areas.<br>Section 1. Authorized the designation of a shared Property Management Company to manage the maintenance of the administration, operation and management of the Condominiums.<br>Section 2. Establishes a "Joint Association Board of Directors" |

| | |
|---|---|
| | consisting of six members, with two designated representatives from each of the three Associations.<br>Section 3. Establishes mechanism for establishing an Annual Budget, and defines authority of the Lead Association and Joint Association Boards of Directors.<br>Section 4. Upon approval of a Shared Expense, authorizes the Lead Association to implement the approved improvement. |
| Condominium By-Laws - Watermark | Article 4. Administration. Provides authority to the Board of Directors to manage the "business, property and affairs of the Association."<br>Section 4.2 outlines the Powers and Duties of the Board including the following:<br>(a) Care, upkeep and maintenance of the common elements, and<br>(h) Authorizing the execution of contracts… affecting any real or person property of the Condominium.<br>(i) Making repairs, additions and improvement to, or alteration to the Common Elements… |
| Joint Association Board of Directors – Meeting Minutes from June 4, 2026. | The meeting minutes note a "consensus to purchase and install seed bumps and see what the effects will have on slowing traffic." |
| Joint Association Board of Directors – Resolution from September 9, 2026 Meeting. | There was a formal resolution adopted by the Joint Association Board of Directors affirmed the authority of the Watermark Condominium Association to request amendments to the PUD ordinance and ratify the purchase and installation of speed bumps. |

Based on a review of the submitted documents, Township staff has concluded the following:

- The Watermark Condominium Association was legally established and under the original Master Deed has the authority to make decisions regarding the maintenance and operation of the private roads, without a full vote of the co-owners.
- The 7th Amendment to the Master Deed established the mechanism for maintenance and administration of Shared Infrastructure among and between the three associations, including the private roads.
- As part of the 7th Amendment as Shared Expense Agreement was adopted which created the Joint Board to provide input and direction on the Shared Community Expenses.
- There is overlapping jurisdiction between the Lead Association (Watermark Condominium Association) and Joint Association Board of Directors, which provides representation of all three associations and is tasked with authorizing expenditures.
- **It is appropriate for the Joint Association Board of Directors, which has representation from all three Associations, to bring forward this request to the Township.**

Notification to Co-Owners

The Watermark Condominium Association did not provide additional documentation regarding their notification process or procedures. However, the Township mailed a notice of the August 17 Public Hearing to **all** of the property owners within the Watermark PUD regarding the requested amendment to the PUD Ordinance. As noted above, the Lead Association (Watermark Condominium Association) and Joint Association Board of Directors have independent authority to make decisions regarding the maintenance and operation of Shared Infrastructure without a vote of all the co-owners.

## OVERVIEW

1. The 223-acre site has an 18-hole golf course and 166 homes.
2. The existing planned unit development (PUD) ordinance does not allow speed bumps in the development.
3. The request would remove the language that prohibits speed bumps, which would allow speed bumps to be installed to help address observed problems with people speeding on Watermark Drive.
4. If approved, the applicant plans to have removable speed bumps installed, which would be removed before winter and installed in spring each year.
5. The request requires Planning Commission and Township Board approval because it would amend an existing PUD.

## REQUEST

The applicant requests an amendment to the PUD to remove text that prohibits the use of speed bumps, specifically paragraph IX.8, which states that, "The use of speed bumps on the private road shall be prohibited." They would like to install removable speed bumps to help address speeding along Watermark Drive, which, when monitored, they report average speeds of just under 29 mph and a top speed of 52 mph, on a street with an 18 mph posted speed limit. They also cite a 2022 incident in which a driver flipped their vehicle, possibly the result of speeding or distracted driving (or both).

## PROPERTY HISTORY

The Forest Hills Golf Club PUD, which includes the golf course and part of the residential neighborhood, was approved in 1991. In 1997, the original boundaries were expanded to include the current boundaries in Ord. No. 10 of 1997. The original PUD, expanded PUD, and all amendments have all included the text prohibiting speed bumps.

While no detailed minutes exist of the proceedings for the original PUD approval, the rationale for prohibiting speed bumps seems to come from an addendum to a traffic impact analysis, dated May 8, 1990, which states that studies on speed bumps have found inconsistent results on reducing speed, that some speed bumps pose a hazard to bicyclists and motorcyclists, and create an obstacle for snow removal.

Original PUD:

- Ord. No. 5 of 1991 – Forest Hills Golf Club PUD

Amendments:

- Ord. No. 10 of 1997 – Forest Hills Golf Course / Watermark Condominiums PUD (expanded original boundaries of Forest Hills Golf Club PUD to include current bounds)
- Ord. No. 8 of 2000; May 31, 2000
- Ord. No. 17 of 2000; October 18, 2000
- Ord. No. 8 of 2003; June 11, 2003

- Ord. No. 11 of 2010; August 11, 2010
- Ord. No. 3 of 2019; May 22, 2019
- Ord. No. 6 of 2019; October 9, 2019
- Ord. No. 8 of 2023; August 23, 2023

**SECTION 14.11 – Planned Unit Development**

Section 14.11.H states that PUD amendments may only be amended by submitting an amended PUD pursuant to Section 14.11.E. Requests for PUD amendments should be reviewed using the same standards that PUD approvals are subject to, those standards being found in Section 14.11.F – PUD Standards for Review.

In this case, few of the standards apply, given the narrowness of the request. The relevant standards are presented below, with staff comments on their applicability.

| **Section 14.11.F – PUD Standards for Review** (abridged) | |
|---|---|
| **STANDARD OF APPROVAL** | **STAFF COMMENTS** |
| 3. Site circulation and parking areas must be designed to ensure:<br><br>a. Safety and convenience for vehicular and pedestrian traffic, both within the site and on streets adjacent to the PUD. | Speeding is an issue along Watermark Drive. While the 1990 traffic analysis addendum, which formed the basis for the prohibition of speed bumps in the PUD, stated that studies were mixed on the effectiveness of speed bumps, the collected wisdom in 2026 indicates that speed bumps are effective in reducing traffic speeds. While other measures may be more effective, removable speed bumps are probably the most cost-effective measure to address the problem.<br><br>The 1990 study also states that, "If, after the site is constructed and occupied, significant problems develop, more extreme and expensive measures can be taken to restrict through traffic." While that statement applies to through traffic, which may or may not be part of the issue at hand, it is worth applying the same logic to speed bumps.<br><br>Slowing speeds will make the street safer for all users. Staff finds that that this condition is met. |
| c. Access for emergency vehicles. | While speed bumps may, but do not always, reduce emergency response times slightly, the tradeoff is that by reducing speeds, there will be fewer, less-intense crashes for emergency responders to respond to. According to the Cascade Fire Marshal, we generally allow speed bumps but need to know their size and dimensions. They cannot be too tall, and we require them to be signed.<br><br>Staff finds that that this condition can be met by requiring that the Fire Marshal review the speed bumps before they are installed. |

## NEIGHBORS COMMENTS

*SEE ATTACHED DRAFT MINUTES FROM AUGUST 17, 2026 PLANNING COMMISSION MEETING*

Staff have also fielded inquiries in person and over the phone from a handful of neighbors who requested more information. At least two people expressed support for the idea of installing speed bumps, citing speeding as a concern.

## CONSIDERATIONS

Per the staff review above, the Planning Commission should deliberate on the following:

- Whether the proposed amendment meets the criteria above related to safety and emergency access.
- Whether this particular PUD is significantly different from other residential PUDs that do not prohibit speed bumps in their ordinances.

## RECOMMENDATION

Motion to RECOMMEND APPROVAL of the requested amendment to Planned Unit Development Ordinance for the Forest Hills Golf Club/Watermark Condominiums PUD-15, Case #26-3924, to remove the text prohibiting the use of speed bumps for the following reason:

1. The amendment to the PUD Ordinance satisfies the PUD Standards for Review outlined in Section 14.11.F of the Cascade Township Zoning Ordinance.

With the following conditions:

1. That the Fire Marshal review and approve the speed bump type and planned locations before they are installed, and warning signs are installed alerting drivers to the location of the speed bumps.

## ATTACHMENTS

1. Planning Commission Meeting DRAFT Minutes from August 17, 2026
2. Supplemental Information provided by the Watermark Condominium Association
3. Application
4. Applicant Narrative
5. May 8, 1990, Traffic Impact Analysis Addendum
6. Draft Ordinance Language

**MINUTES**
**CASCADE CHARTER TOWNSHIP PLANNING COMMISSION**
**MONDAY, August 17, 2026**
**6:00 pm**
**2870 JACKSMITH AVE SE**

**ARTICLE 1.** **Chairman Rowland called the meeting to order.**

Members Present: Chairman Rowland, Vice Chair Kraemer, Treasurer Korstange, Commissioner Cribbs, Commissioner Madiol, Commissioner Kaiser, Commissioner Lauer.
Members Absent: None.
Others Present: Planning Director Dan Swallow, Planner Kevin Garcia (McKenna), Planning Administrative Assistant Nick Govan and others listed on the sign-in sheet.

**ARTICLE 2.** **Pledge of Allegiance to the Flag**

**ARTICLE 3.** **Approve the current Agenda**

**Motion was made by Treasurer Korstange to approve the current agenda.**
**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

**ARTICLE 4.** **Disclose any Conflict of Interest**

There were no conflicts of interest disclosed.

**ARTICLE 5.** **Approve the Minutes of the May 18, 2026, Meeting.**

**Motion was made by Treasurer Korstange to approve the Minutes of the May 18, 2026 meeting.**
**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

**ARTICLE 6.** **Acknowledge visitors and those wishing to speak.**

There was no one wishing to speak.

**ARTICLE 7.** **Case #26-3924 – Public Hearing**
**Applicant:** Watermark Condominium Association, C/O Acacia Group PM
**Property Address:** Forest Hills Golf Course/Watermark Condominiums PUD-15; a full list of addresses is detailed in Attachment 1 of the Staff Report.
**Parcel Number:** A full list of individual parcel numbers is detailed in Attachment 1 of the Staff Report.
**Requested Action:** A PUD Text amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, to amend text related to the use of speed bumps.

Planner Kevin Garcia, of the Township's consulting firm McKenna, presented the staff report. He explained the 1990 traffic impact study addendum formed the basis for the prohibition, but noted subsequent research generally shows speed bumps to be effective at reducing speeds. He found the site circulation

standard could be met, and stated the emergency-access standard could be satisfied by requiring Fire Marshal review of the size, dimensions, and required signage for any speed bumps prior to installation, noting Watermark appears to be the only PUD in the Township with this type of prohibition. He reported one letter of support and three of concern, and identified a second consideration for the Commission: whether a compelling reason exists to continue prohibiting speed bumps in this PUD when they are allowed elsewhere in the Township. He clarified the amendment itself would not install speed bumps, and recommended approval subject to the Fire Marshal review condition.

Chairman Rowland asked whether anything in the PUD prohibited stop signs on private streets; staff confirmed it did not.

Commissioner Lauer asked which users the site circulation standard was intended to protect; staff noted the ordinance covers vehicular and pedestrian traffic, and confirmed bicycles, skateboards, and scooters would be considered vehicular for this purpose.

Vice Chair Kraemer asked whether the Watermark Condominium Association represented the entire PUD, including the golf course and all private roads; staff was not certain. Vice Chair Kraemer noted the packet included only the 1990 addendum rather than the full traffic impact study referenced in the application; staff confirmed the full underlying study had not been provided. Commissioner Cribbs indicated he had additional questions regarding maintenance of removable speed bumps, but noted those were better suited to deliberation.

Chairman Rowland invited the applicant to present.

Michael Berger (4040 Watermark Road), representing the Watermark Condominium Association, addressed the Commission. He stated no other PUD in the Township contains a similar prohibition, cited ongoing speeding and a prior rollover accident despite gates installed around 2005, and stated the board's motivation was safety, noting a trial of digital speed-display signs had not been effective.

In response to questions, Berger deferred to a fellow resident for speed study data, and stated resident feedback had been mixed. He explained Watermark includes three associations, Condominium, Estate Homes, and Club Homes, under a joint board that had voted to authorize installation of speed bumps; the PUD prohibition was discovered only after the association voted, prompting the amendment application, with the Condominium Association holding roughly 56 to 57 percent of the joint board vote. Vice Chair Kraemer noted the certificate of secretary did not reflect that joint-board process, raising concern about the applicant's authority to seek an amendment affecting the full PUD. Berger stated he was not aware that resident approval would be required, describing the board as elected to make such decisions.

Korey Kiefer (2202 Watermark Drive) presented radar speed data collected over several days in May and June 2026, reporting an average speed of 28.5 mph and a maximum of 52 mph.

**Motion was made by Chairman Rowland to open public comment.**
**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

John Slagter (1763 Watermark Drive) opposed the amendment, citing statutory speed limit and traffic engineering standards and raising an emergency-response concern.

Cynthia Afendoulis (5361 Prairie Home Drive) supported the amendment, noting the joint board structure and stating the amendment would only remove the prohibition, leaving installation decisions to further association discussion.

Lori Baas (1825 Watermark Drive) opposed the amendment, citing the road's existing traffic-calming features and requesting specifics on size, placement, cost, and maintenance.

John Kendall (2201 Watermark Drive) supported the amendment, noting the gates already require vehicles to stop and asking that the community be allowed to decide.

Sharon Stadler (1901 Watermark Drive) questioned the propriety of removing PUD-specific language and asked about compliance with the Township's new zoning ordinance; staff responded that new zoning does not affect existing PUDs, and Chairman Rowland noted the application predated the new ordinance and staff would follow up on its applicability.

Heidi Herbruck (5380 Tee 17 Court) opposed the amendment, citing inadequate notice of the planned installation.

Leo Ditchcreek (1712 Watermark Drive) supported the amendment, citing prior Fire Chief approval of specific speed bump specifications obtained before the prohibition was discovered.

Gerard Hickey (2019 Craftsman Court) raised a procedural objection, stating the prohibition is part of the recorded master deed and should require a membership vote rather than a board-level decision.

Alex Deyonker (1820 Watermark Drive) supported the amendment, citing the association board's fiduciary duty to act in the community's interest.

John Clark (940 Monroe Avenue SE, Grand Rapids), property manager with Acacia Group PM, described successful removable speed bump installations at other associations he manages and addressed the joint board's authority to submit the application.

Ed Young (5390 Brassie Court) opposed on procedural grounds, citing inadequate notice and the absence of a formal traffic study.

Heidi Herbruck returned to note relevant provisions of the Michigan Vehicle Code and Zoning Enabling Act, and confirmed the PUD amendment would not alter the associations' master deed bylaws.

**Motion was made by Chairman Rowland to close public hearing.**
**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

Chairman Rowland opened deliberation, acknowledging the speeding concern personally but stating reservations about approving the amendment without confidence that the broader membership of all three associations had a meaningful opportunity for input, drawing a comparison to the Township's recent zoning ordinance update; he stated he did not support the application as presented but was open to postponing it for further resident outreach.

Vice Chair Kraemer stated he was inclined to oppose the application, citing unconfirmed authority to bind the full PUD and a certificate of secretary that did not reflect the joint-board process described in public comment; he stated the burden should fall on the applicant to show a compelling reason to remove a longstanding provision, and found the record largely anecdotal. Treasurer Korstange, Commissioner Lauer, and Commissioner Cribbs agreed additional documentation and resident input were needed and supported postponement; Cribbs and Kaiser also questioned whether homeowner, rather than board-only, approval is required.

Planning Director Dan Swallow clarified the PUD amendment is separate from the associations' master deed bylaws, which staff had not reviewed, and would not itself alter them. Michael Kooistra, president of the Estate Homes Association board, confirmed the joint board had voted to approve the request and offered supporting documentation. Vice Chair Kraemer reiterated that the threshold concern was documented authority and asked that any submission identify the bylaw provision authorizing board action without a co-owner vote and confirm whether owners were given notice and an opportunity to vote.

**Motion was made by Chairman Rowland to POSTPONE Case Number 26-3924, for a PUD Text Amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, related to the use of speed bumps, for a period not to exceed 60 days, with the following conditions:**

1. **Submission of meeting minutes and legal documentation demonstrating the Watermark Condominium Association's authority to bring the amendment request forward on behalf of the joint board.**
2. **Identification of the specific bylaw provision authorizing the board to alter common road infrastructure without a vote of the co-owners.**
3. **Documentation showing whether owners were given notice and an opportunity to vote on the request.**

**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

**ARTICLE 8. Acknowledge visitors and those wishing to speak.**

There was no one wishing to speak.

**ARTICLE 9. Other Business**

Chairman Rowland reported that the Township's new zoning ordinance had taken effect and thanked everyone for voting, either for or against. He highlighted this as part of the democratic process. Treasurer Korstange asked that staff and the Commission note any adjustments or amendments so they could be brought to the Township Board, noting this continual reviewing and refinement is part of the Commission's ongoing role. Chairman Rowland agreed, noting Township staff involved in the ordinance rewrite remain available for questions, and that staff would compile such notes for periodic review.

**ARTICLE 10. Adjourn**

**The meeting was adjourned at 7:35pm.**

Respectfully submitted,

David Madiol Secretary

**MINUTES**
**CASCADE CHARTER TOWNSHIP PLANNING COMMISSION**
**MONDAY, September 21, 2026**
**6:00 pm**
**2870 JACKSMITH AVE SE**

**ARTICLE 1. Chairman Rowland called the meeting to order at 6:00 pm.**

Members Present: Chairman Rowland, Vice Chair Kraemer, Treasurer Korstange, Commissioner Cribbs, Commissioner Madiol.
Members Absent: Commissioner Lauer, Commissioner Kaiser.

Others Present: Planning Director Dan Swallow, Planner Kevin Garcia (McKenna), Code and Zoning Administrator Harrison Hill and others listed on the sign-in sheet.

**ARTICLE 2. Pledge of Allegiance to the Flag**

**ARTICLE 3. Approve the current Agenda**

**Motion was made by Commissioner Cribbs to approve the current agenda.**
**Supported by Treasurer Korstange.**
**Motion carried unanimously.**

**ARTICLE 4. Disclose any Conflict of Interest**

There were no conflicts of interest disclosed.

**ARTICLE 5. Approve the Minutes of the August 17, 2026, meeting**

**Motion was made by Commissioner Madiol to approve the Minutes of the August 17, 2026 meeting.**
**Supported by Treasurer Korstange.**
**Motion carried unanimously.**

**ARTICLE 6. Acknowledge visitors and those wishing to speak.**

John Slagter (1763 Watermark Dr) discussed the Watermark Condominium Association by-laws. Opined that the by-laws stated that changes to Condominium Documents had a required 2/3rds vote by residents to be able to be brought before the planning commission and that the Condominium Board did not have standing to make changes to the PUD. Stated that the traffic study when the Condominiums were developed showed that the use of winding roads were a deterrent to speeding and that gates were installed at the entrance to the community to further deter this. Opined that there was not a credible speeding problem.

Ed Young (5390 Brassie Ct) stated that in his experience there was not a speeding problem from what he has observed. Stated that meetings were not being properly communicated to the Owners within Watermark.

**ARTICLE 7.** **Case #26-3924 – Old Business**

**Applicant:** Watermark Condominium Association, C/O Acacia Group PM
**Property Address:** Forest Hills Golf Course/Watermark Condominiums PUD-15; a full list of addresses is detailed in Attachment 1 of the Staff Report.
**Parcel Number:** A full list of individual parcel numbers is detailed in Attachment 1 of the Staff Report.
**Requested Action:** A PUD Text amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, to amend text related to the use of speed bumps.

Planning Director Dan Swallow presented the staff report. He explained that the application was previously discussed at the August 17th Planning Commission meeting and was postponed at that time. He stated that the Planning Commission requested additional documents showing the Condominium Association's authority to bring the amendment to Planning Commission, bylaw provisions allowing the Board to alter common road infrastructure without a vote of the co-owners, and proof of the owners being given notice of the request and that those were received by staff and were in the packet. Swallow stated that staff believed the board did have the right to bring the request forward because it was not changing the Master Deed or By-laws but the PUD Ordinance. He also stated that the Township had provided notice to the Co-owners for the original public hearing, but the Condominium Board had not done so. Swallow stated that the facts of the previous meeting still stand.

Chairman Rowland asked if staff had asked the Condominium Board to notify the Co-owners.

Planning Director Swallow stated that staff did reach out to the Condominium Board to make the request, but the Board had felt that they did not need to notify the Co-owners.

Vice Chair Kraemer asked staff to clarify that nothing was provided, showing the Condominium Board or management company had given notice to the Co-owners in the past as directed at the previous Planning Commission Meeting.

Planning Director Swallow stated that nothing was provided.

Commissioner Cribbs asked if a vote was needed by the Co-owners for this type of road work.

Planning Director Swallow stated that it is not required for general maintenance, per the 7th amendment to the Master Deed.

Treasurer Korstange asked if the Township Attorney had been consulted with for a legal opinion or if staff felt it was clear.

Planning Director Swallow stated that staff felt that the documents provided showed the authority of the Condominium Board.

Treasurer Korstange stated that the request was not to amend the Master Deed, Bylaws, or asking if the Planning Commission felt the neighborhood should have speedbumps. The request was to amend the PUD and if the Planning Commission felt the PUD requirement would then be in line with the standard. She then asked if there were any other PUDs that prohibited Speedbumps.

Planner Garcia stated that there was no other PUD with this prohibition.

Commissioner Cribbs asked if voting either way would have any future effect on how PUD amendments would be made by the Township Board.

Director Swallow stated that this was a unique case.

Applicant, Leo Ditchcreek (1712 Watermark Dr), stated that no other PUD had a prohibition on speed bumps and that the Condominium Association board had the right to ask for that section of the PUD to be struck. He also stated that the overall cost was around $1,000 in total.

Chairman Rowland stated that the 1990 Speed Study had stated that speedbumps would not be effective and that it was not proved that speeding was an issue.

Commissioner Madiol asked if they were making the decision if speedbumps were necessary or if that it was truly up to the Condo Association board.

Treasurer Korstange stated that she agreed with Commissioner Madiol and that the job of the Planning Commission was to decide if it was appropriate to remove the clause from the PUD.

Vice Chair Kraemer opined that the inclusion of the clause in the PUD meant that the Planning Commission thought it was appropriate at one point and they were now being asked to find the exact opposite conclusion. He also stated that there was not enough evidence that speeding was a problem in the neighborhood.

Treasurer Korstange opined that in the past when the PUD was first developed, there was most likely not an in-depth discussion regarding the no speed bumps clause.

Commissioner Madiol asked if commissioners would be more comfortable if there was a vote of the co-owners.

Commissioners discussed Condominium board dynamics, whether the Condominium board was representing the will of the majority of the Co-owners and public comments at the previous planning commission meeting.

Commissioner Cribbs discussed a visit to the site, how the road was curvy enough to discourage speeding, and the open-ended plan on where to put the speedbumps and the fact that they were removable.

**Motion was made by Chairman Rowland to NOT RECOMMEND APPROVAL Case Number 26-3924, for a PUD Text Amendment to the Forest Hills Golf Course/Watermark Condominiums PUD-15, Ord #10 of 1997, related to the use of speed bumps, for the following reason:**

1. **Failure to prove a speeding issue within the Condominium complex or that speedbumps would provide relief from vehicles speeding.**

**Supported by Commissioner Cribbs.**
**Motion carried with the following rollcall vote:**
**Yay: Cribbs, Kraemer, Rowland Nay: Korstange, Madiol**

**ARTICLE 8. Case #26-3926 – Public Hearing**
**Applicants:** Trent & Shannon Almassian, Johnathan & Mary Borisch, Thomas & Jessica Borisch, Kara Ann Borsch
**Property Address:** 5200, 5234, 5260, 5292, 5320, 5354 Dayenu Drive SE.
**Parcel Number:** 41-19-27-301-029, 41-19-33-200-059, 41-19-33-200-060, 41-19-33-200-061, 41-19-34-101-008, 41-19-34-101-009
**Requested Action**: Approval of a Special Use Permit for a Shared Dock.

Planning Director Dan Swallow gave an overview of the request. Swallow stated the standards for special use permit, keyhole ordinance, and gave an overview of the staff analysis of the special use standards as they related to the application before them.

Planner Kevin Garcia gave an overview of the existing conditions. Garcia stated that there is already an existing dock on site and that the request was to formalize the use agreement with the current households that use the dock.

Director Swallow mentioned the public comment that was printed and given to the Commissioners and discussed the questions posed in the comment.

Chairman Rowland asked if there was a boat ramp on site or just a dock.

Staff clarified that there was just a dock.

Treasurer Korstange stated that the keyhole ordinance was intended to be used for new development and not be used for already existing grandfathered properties.

Director Swallow stated that there was a mechanism in the keyhole ordinance to have existing keyholes apply for a special use permit, though it was mostly to document where these exist.

Chairman Rowland asked if the neighborhood expanded would additional homes have access to the dock.

Staff stated that additional homes would not.

Commissioner Cribbs asked if there was a HOA controlling the dock.

Staff stated that there was a maintenance agreement and easement between

the properties but no official HOA.

Treasurer Korstange asked if there were six lots or four.

Staff stated that there was a total of six lots with one owner that owned three lots, with a total of four owners, and the recommended motion was identifying four addresses that would have recorded access.

Applicant, Trent Almassian (5260 Dayenu Drive SE), stated that there would not be a new dock built and that there was a loose HOA but the agreement document would be the standard for the dock maintenance and use.

**Motion was made by Chairman Rowland to open the Public Hearing.**
**Supported by Commissioner Cribbs**
**Motion carried unanimously.**

Ron Hyde (7400 Kirkwood Trail), stated concerns related to expanding the use of the dock if the neighborhood was developed and the size of the dock expanding and negatively impacting the river.

**Motion was made by Chairman Rowland to Close the Public hearing.**
**Supported by Cribbs.**
**Motion carried unanimously.**

Chairman Rowland asked if the Township could regulate the size of the dock itself and that the Township was just regulating the access to the dock.

Staff stated that the dock would be regulated by EGLE, but the Keyhole Ordinance allowed for the regulation of access to the dock by specific properties.

Applicant, Trent Almassian (5260 Dayen Drive SE), stated that the point of the application was to prevent overcrowding of docks and that the use of the docks was tied to the four specific properties.

Commissioners discussed the intent of the keyhole ordinance and the grandfathered status of existing docks.

Planning Director Dan Swallow discussed the difference between non-conforming docks and new development and why the Special Use was requested.

Chairman Rowland asked if the properties could still build personal docks and if the access was for the properties or the owners.

Staff clarified that they still have the right to build a personal dock.

Vice Chair Kraemer stated that the right was tied to the specific addresses.

**Motion was made by Treasurer Korstange to RECOMMEND APPROVAL of the Special Land Use permit for a SHARED DOCK and access drive, serving 5200, 5234, 5260, and 5292 Dayenu Drive based on the following findings:**

1. **The request aligns with the intent of Section 4.10. Keyhole Development, E. General Provisions 1. Maximum Residential Access, which authorizes shared access for four (4) adjoining waterfront property owners;**
2. **The request meets the general requirements in Section 14.8. Special Land Uses, D. Standard for Approval; and**
3. **The shared dock and access drive are located on and adjacent to the property at 5292 Dayenu Drive, in accordance with the Easement Description dated December 31, 2024.**

**Supported by Vice Chair Kraemer.**
**Motion carried unanimously.**

**ARTICLE 9. Acknowledge visitors and those wishing to speak.**

Ron Hyde (7400 Kirkwood Trail), asked when was the Keyhole Ordinance passed.

Chairman Rowland stated that it was renewed in the recent Zoning Ordinance update.

Planning Director Dan Swallow followed by stating that the original ordinance was created in 1995, and several amendments have been made since.

**ARTICLE 10. Other Business**

Planning Director Dan Swallow gave an update on future meetings and possible work sessions for amendments to the Zoning Ordinance.

**ARTICLE 11. Adjourn**
**The meeting was adjourned at 7:08pm.**

Respectfully submitted,

Commissioner David Madiol, Planning Commission Secretary

As amended by Ord No 8 of 2000; May 31, 2000
As amended by Ord No 17 of 2000; October 18, 2000
As amended by Ord No 8 of 2003; June 11, 2003
As amended by Ord No 11 of 2010; August 11, 2010
As amended by Ord No 3 of 2019; May 22, 2019
As amended by Ord No 6 of 2019; October 9, 2019
As amended by Ord No 8 of 2023; August 23, 2023

CASCADE CHARTER TOWNSHIP
**Ordinance # __ of 2026**
AN ORDINANCE TO AMEND ORDINANCE #10 OF 1997, THE
**FOREST HILLS GOLF COURSE/WATERMARK CONDOMINIUMS**
PLANNED UNIT DEVELOPMENT PROJECT

CASCADE CHARTER TOWNSHIP ORDAINS:

**Section 1.** Amendment to the Forest Hills Golf Course/Watermark Condominiums PUD Ordinance

Section IX. Private Streets
Paragraph 8 of this section shall be deleted:

The use of speed bumps on the private road shall be prohibited.

**Section 2.** Effective Date
This PUD Ordinance amendment shall become effective upon publication in the Grand Rapids Press, a newspaper of general circulation within Cascade Charter Township.

**Section 3.** Effect
The Cascade Charter Township Zoning Ordinance, as amended, and the remainder of Ordinance #10 of 1997, except as otherwise expressly amended herein, shall remain in full force and effect.

The foregoing Ordinance amendment was offered by Board Member ____, supported by Board Member ____. The roll call vote being as follows:

YEAS:
NAYS:
ABSENT:
ORDINANCE DECLARED ADOPTED.

_____
Sue Slater
Cascade Charter Township Clerk

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of an Ordinance adopted at a Regular Meeting of the Cascade Charter Township Board on the __th day of ____ 2026.

_____
Sue Slater
Cascade Charter Township Clerk

DRAFT

*WATERMARK CONDOMINIUM ASSOCIATION*

*3251 Eastern Avenue SE*
*Grand Rapids, MI 49548*

*Phone: 616-464-3466*
*Fax: 616-425-2135*

RECEIVED
OCT 05 2026
Cascade Charter Township
Clerk's Office

October 2, 2026

Susan Slater, Clerk
Cascade Charter Township
5920 Tahoe Drive SE
Grand Rapids, MI 4946

RE: Watermark Condominium Association Amendment Request

The Watermark Condominium Association is requesting an amendment to Ordinance #10 of 1997, as amended from time to time (the "Ordinance"), to remove and strike Item #8 on page 11 of the Ordinance, which sets forth:

> 8. The use of speed bumps on the private road shall be prohibited,

and otherwise, to amend the Ordinance to remove any provision that prohibits the use of speed bumps on any private road (a "Development Road") in the Forest Hills Golf Course/Watermark Condominiums Planned Unit Development Project.

The Watermark Condominium Association (the "association") is petitioning to remove this clause of the PUD. The reasons to do so are:

- **Parity with Modern Standards:** The Association is requesting an amendment to bring the Watermark Condominiums Planned Unit Development (the "PUD") in line with all subsequent PUDs approved across Cascade Township. There is no other PUD within Cascade Township of similar character that has a similar restriction of allowing the use of speed bumps.

- **Scope of Authority:** The Association is not asking the township to approve, design, or place speed bumps. The Association is requesting the standard municipal authority granted to other PUDs: empowering the elected HOA board with the authority to vote on and manage internal traffic-calming measures as appropriate. The Township does currently allow speed bumps in other PUD's and any subsequent installation as approved by the respective HOA board which are in alignment with current Fire Department regulations.

The Association's Board of Directors (the "Board"), as duly elected by co-owners, has the authority within its bylaws to take any reasonable action possible to calm speeding within its neighbor. The Board recognizes that speed bumps are not popular with some of our older residents, but younger families have requested action to be taken to protect their children. As the elected body of the HOA and in response to our residents, the Board is pursuing various means to make the roads within Watermark safer for its residents. The Board had viewed

many different options to calm the speed within its neighborhood. Those options included installation of speed bumps, adding more Stop signs at various intersections of Watermark Drive, adding electronic speed monitoring signs to alert drivers of vehicles to their speed and to slow down, if necessary. When the board evaluated all the options, all of which is believed will have a positive effect of calming speed, the least expensive of these was that of speed bumps. Speed bumps are a cost-effective measure, which totals only about $1,200, and will calm the speeding. This is a cost-effective means to calm speeding, but also a savings benefit for all the residents of Watermark. The other options discussed cost significantly more than speed bumps.

The issue, which was complete surprise to everyone, including the staff at Cascade Charter Township, was that there was a prohibition of speed bumps embodied in the PUD of Watermark. This is unlike any other PUD in Cascade Township. We don't believe this prohibition is necessary when compared to today's standards and other PUDs within Cascade Township. We do not believe this prohibition in our PUD is necessary and is unfair to the elected body of the HOA which has legal authority through its Articles of Incorporation, the Master Deed and the Bylaws of Co-owners to choose how to govern its private roads. If in the future elected Board members decided that speed bumps should not be installed that can be easily done, but the prohibition within the ordinance takes that authority and right away from the elected HOA board. This has prompted us to file an application for an amendment to the PUD to remove the prohibition.

The Cascade Fire Department has existing guidelines on the type, height, signage and location of speed bumps; that can be allowed within neighborhoods such as ours. The most economical solution was to pursue adding speed bumps at various locations along Watermark Drive, subject to the approval of the Cascade Township and the Fire Department. The installation of speed bumps was announced to the residents during the last HOA annual meeting of co-owners, with no objections. As the elected board, we believe a majority are supportive in trying to ensure safety on our roads first and foremost in the least expensive way possible. In addition, our residents do have an opportunity every year to elect different Board members to the HOA.

In summary we would like to emphasize that the intent is to ensure the township applies to a consistent standard and provides our community with the same level of self-determination and management authority afforded to other communities. We hope that you can view this issue on its merits and essentially approve the amendment as requested.

Sincerely,

Mike Berger
President
Watermark Condominium Association

CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE • Grand Rapids, MI 49546

**REQUEST FOR BOARD ACTION**
**MEETING DATE: October 14, 2026**

**ITEM:** **Special Land Use Permit for a Shared Dock and Access Drive serving 5200, 5234, 5260, and 5292 Dayenu Drive SE, pursuant to Section 4.10 Keyhole Development and Section 14.8 Special Land Uses of the Zoning Ordinance (Case #26-3926).**

**PRESENTER:** Dan Swallow, Planning Director

**INDIVIDUAL PRESENT:** Trent Almassian, Applicant

**EXECUTIVE SUMMARY:**
The applicants, Trent and Shannon Almassian, Jonathan and Mary Borisch, Thomas and Jessica Borisch, and Kara Ann Borisch, Trustee of the Kara Ann Borisch Trust, are requesting a Special Land Use Permit for a shared dock and access drive on the Thornapple River, as required by Section 4.10 (Keyhole Development) of the Zoning Ordinance. The applicant noted there are six parcels with four owners (addresses 5200, 5234, 5260, 5292, 5320, and 5354 Dayenu Drive SE; Parcel Nos. 41-19-27-301-029, 41-19-33-200-059, 41-19-33-200-060, 41-19-33-200-061, 41-19-34-101-008, and 41-19-34-101-009). All the properties are zoned R-1, Single-Family Residential, range from 1.67 to 14 acres, and are located on the west bank of the Thornapple River, south of 48th Street. The parcels are held by four owners and include four single-family homes.

The lots along Dayenu Drive were historically owned by members of the Borisch family, who have long shared a common access drive to the river and a dock. The shared access was chosen because of its relatively flat slope, while the rest of the terrain is steep (the applicants describe an approximately 90-foot bluff), which makes individual docks on each parcel impractical. Mr. Almassian recently purchased one of the lots on the condition that he would be able to use the shared drive and dock. No new dock is proposed, and there are no proposed changes to the existing easement or dock area. Approval would formalize, under the Zoning Ordinance, the shared access and dock that the property owners have used for many years.

Section 4.10.E.1 (Maximum Residential Access) generally limits river access to one single-family home, but allows the Planning Commission to permit up to four adjoining waterfront property owners to share a dock, subject to approval of a Special Land Use Permit. In reviewing such a request, the Commission considers ownership lot locations, proximity of the property owners, and adjacency, along with the general standards for Special Land Uses in Section 14.8.D. Staff found the following:

- Ownership lot locations: Each lot exceeds the 100 feet of river frontage required by Section 4.10.C.1. Due to the steep topography, a shared access is more practical than

individual access points on each lot.
- Proximity of the property owners: The four homes are near one another, with each adjacent home less than 200 feet from its neighbor.
- Adjacency: The nearest adjacent lot is about 300 feet to the south and about 1,225 feet to the north, both through wooded areas. The nearest adjacent docks are about 350 feet to the south and more than 1,500 feet to the north.

Staff found that the Section 14.8.D standards were met, except for two standards (substantial improvement to the vicinity, and service by essential public facilities) that staff found not relevant to this request. Staff noted that the request supports the Master Plan objective to "Preserve, protect, and maintain the Thornapple River" by allowing a shared dock rather than requiring individual docks on steeply sloped land.

The applicants submitted an Agreement for Private River Access Easement, with an easement sketch and description prepared by Exxel Engineering, Inc. (File No. S241854, dated December 31, 2024). The easement is private and non-exclusive, limited to the owners of the benefitted parcels and their guests, and includes the following use restrictions:

- The easement may not be used to launch boats.
- No campfires, grills, picnicking, sunbathing, swimming, or other activity other than going to the docks and boats.
- No electronic devices, such as radios or stereos, within the easement, on the docks, or on moored boats.
- No overnight parking of automobiles or boat trailers without an owners' vote that includes the owner of Parcel 3, and no large trucks on a regular basis.
- Each owner may have one dock with one boat slip, either on the owner's own parcel or within the easement, but not both. Docks must conform to all State, County, and Township regulations.

The applicants state that the executed Agreement will be recorded only if the Special Land Use Permit is granted. At the hearing, staff noted that the dock structure itself is regulated by EGLE, while the Keyhole provisions regulate which properties may use the access to it.

The Planning Commission held a public hearing on September 21, 2026 and voted unanimously to recommend approval. Under Table 14.2.A of the Zoning Ordinance, the request now comes before the Board of Trustees for action.

**SEPTEMBER 21st, 2026 PLANNING COMMISSION**

**Summary of Public Comments**

Ron Hyde (7400 Kirkwood Trail) expressed concern about the potential for expanded use of the dock if the neighborhood is further developed, and about the dock increasing in size and harming the river. Staff responded that additional homes would not gain access to the dock. A written public comment was also provided to the Commissioners at the meeting, and staff discussed the questions it raised.

**Case #26-3926 Planning Commission Motion - September 21st, 2026**
Motion by Treasurer Korstange to **RECOMMEND APPROVAL** of the Special Land Use Permit for a SHARED DOCK and access drive, serving 5200, 5234, 5260, and 5292 Dayenu Drive based on the following findings:

1. The request aligns with the intent of Section 4.10. Keyhole Development, E. General Provisions 1. Maximum Residential Access, which authorizes shared access for four (4) adjoining waterfront property owners;

2. The request meets the general requirements in Section 14.8. Special Land Uses, D. Standard for Approval; and

3. The shared dock and access drive are located on and adjacent to the property at 5292 Dayenu Drive, in accordance with the Easement Description dated December 31, 2024.

Supported by Vice Chair Kraemer.
Motion carried unanimously.

**STRATEGIC PLANS/GOALS:**
**Preservation of the Thornapple River: Priority 1**
Expand the Sustainability and Environment section of the 10-Year Master Plan to describe actionable steps for Thornapple River preservation.

**BUDGET IMPLICATIONS:** No budget implications.

**IMPLEMENTATION PLAN:**
- September 21, 2026: Planning Commission Public Hearing and recommendation
- **October 14, 2026: Board of Trustees action on the Special Land Use Permit**
- Following approval, the applicants have stated that the Agreement for Private River Access Easement will be recorded.

**DIRECTOR'S RECOMMENDATION:** Approval of the Special Land Use Permit.

**MANAGER'S RECOMMENDATION:** Approval of the Special Land Use Permit.

**ACTION REQUESTED:** Motion to APPROVE the Special Land Use Permit for a shared dock and access drive serving 5200, 5234, 5260, and 5292 Dayenu Drive SE, with the following Parcel Nos. respectively 41-19-27-301-029, 41-19-33-200-059, 41-19-33-200-060, and 41-19-33-200-061; based on the Planning Commission's findings that the request aligns with the intent of Section 4.10.E.1. Maximum Residential Access, meets the general standards for Special Land Uses in Section 14.8.D., and locates the shared dock and access drive on and adjacent to 5292 Dayenu Drive in accordance with the Easement Description dated December 31, 2024.

**ATTACHMENTS:**
1. Planning Commission Staff Report, Case #26-3926 (September 18, 2026)
2. Case #26-3926 Application Packet: Site photos and plans, and Agreement for Private River Access Easement with Exhibits A and B
3. September 21, 2026 Planning Commission Meeting Minutes

CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE • Grand Rapids, MI 49546

# PLANNING COMMISSION STAFF REPORT

| | |
|---|---|
| STAFF REPORT: | Case #26-3926 |
| REPORT DATE: | September 18, 2026 |
| PREPARED FOR: | Planning Commission |
| MEETING DATE: | September 21, 2026 |
| PREPARED BY: | Kevin Garcia, AICP, McKenna |

## APPLICATION SUMMARY

| | |
|---|---|
| APPLICANT: | Trent & Shannon Almassian, Jonathan & Mary Borisch, Thomas & Jessica Borisch, Kara Ann Borsch |
| ADDRESSES: | 5200, 5234, 5260, 5292, 5320, 5354 Dayenu Drive SE |
| PARCEL NUMBERS: | 41-19-27-301-029, 41-19-33-200-059, 41-19-33-200-060, 41-19-33-200-061, 41-19-34-101-008, 41-19-34-101-009 |
| REQUESTED ACTION: | Approval of a Special Use Permit for a Shared Dock. |
| REQUIREMENTS: | Section 4.10 – Keyhole Development<br>Subsection 4.10.E.1 – Maximum Residential Access |
| EXISTING ZONING: | R-1, Single-Family Residential |
| GENERAL LOCATION: | West bank of the Thornapple River, south of 48th Street |
| PARCEL SIZES: | Range from 1.67 to 14 acres |
| EXISTING LAND USE: | Residential |
| ADJACENT PROPERTIES: | N: R-1, Residential<br>E: Thornapple River; R-1, Residential/Undeveloped; RC, Residential<br>S: R-1, Residential<br>W: R-1, Residential/Undeveloped; RC, Undeveloped |

## PROPERTY HISTORY

Historically, all of the lots fronting the Thornapple River along Dayenu Drive were owned by members of the Borisch family, who have long shared a common access drive to the river and a dock. The shared river access was chosen for its relatively flat slope compared to the rest of the terrain on the properties, which is quite steep and makes it impractical to build individual docks on each parcel.

Recently, the applicant, Mr. Almassian, purchased one of the lots, on the condition that he would be able to use the shared access drive and dock. The request for a special use permit in this case would legitimize, per the Zoning Ordinance, the shared access and shared dock that all of the property owners have used for many years.

## PROPOSED USE

The proposed use is a shared dock, which has existed for many years. Section 4.10 of the Zoning Ordinance requires a special use permit for shared docks for up to four adjoining waterfront property owners.

## SECTION 4.10.E.1 – MAXIMUM RESIDENTIAL ACCESS

Below is the applicable language from Sec. 4.10:

> *Generally, no easement, private park, common area, lot or access property abutting or adjoining a lake, river or stream shall be used to permit access to the lake, river, or stream for more than one (1) single-family home, dwelling unit, condominium unit, site condominium unit, apartment unit or any other use. However,* ***the Planning Commission may allow for up to four (4) adjoining waterfront property owners to share a dock subject to approval of a Special Land Use Permit****. When considering such a request, the Planning Commission should consider ownership lot locations, proximity of the property owners, and adjacency, in addition to the provisions of Section 14.7.*

| When considering a request to allow adjacent waterfront property owners to share a dock, the Planning Commission should consider the following: | |
|---|---|
| **Standard** | **Staff Analysis** |
| Ownership lot locations. | The lots are all along the Thornapple River, and each has more than the minimum required 100 feet of frontage along the river to grant them river access. Due to the steep topography of the area, a shared river access is more practical than providing individual access points on each lot. |
| Proximity of the property owners | The four property owners own adjacent lots on Dayenu Drive. While the individual lots vary in size, the four homes are all near one another, with each adjacent home being less than 200 feet from its neighbor. |
| Adjacency | The nearest adjacent lot to the shared dock area is 300 feet to the south, through a wooded area, and to the north the nearest lot is around 1,225 feet away, also through a wooded area.<br>The distance between the shared dock and adjacent docks is about 350 feet to the south, and more than 1,500 feet to the north. |

## SECTION 14.8 – SPECIAL LAND USES – GENERAL STANDARDS

| Prior to approving a Special Land Use application, the Planning Commission shall require the following general standards to be satisfied for the use at the proposed location: | |
|---|---|
| **Standard** | **Staff Analysis** |
| Will be harmonious with and in accordance with the general objectives or with any specific objectives of the Township Master Plan. | The request would help to meet the Master Plan's objective to: "Preserve, protect, and maintain the Thornapple River," by allowing a shared dock rather than requiring the individual property owners to construct their own docks on steeply sloped land to get access to the river.<br>Staff find that this condition is met. |
| Will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area. | There are no proposed changes to the existing easement or dock area. Any future changes would likely be to maintain or replace the existing driveway or dock, neither of which would change the essential character of the area.<br>Staff find that this standard is met. |
| Will not be hazardous or disturbing to existing or future neighboring uses. | If granted, the request would not be hazardous or disturbing to neighbors. It would simply legitimize a long-standing shared river access for multiple property owners.<br>Staff find that this standard is met. |
| Will be a substantial improvement to property in the immediate vicinity and to the community as a whole. | This standard is not relevant to the request at hand. |

| | |
|---|---|
| Will be served adequately by essential public facilities and services, such as transportation networks, non-motorized pathways and sidewalks, police and fire protection, drainage structures, refuse disposal and schools; or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such service. | This standard is not relevant to the request at hand. |
| Will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community. | The request will not create any additional requirements at public cost.<br>Staff find that this standard is met. |
| Will not involve uses, activities, processes, materials and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors. | The request would do none of these things.<br>Staff find that this standard is met. |
| Will be consistent with the intent and purposes of Article 14. | The request is consistent with the following purposes of Article 14: harmonious relationships of buildings, structures, and uses; and conservation of natural amenities and resources. Other elements of the purpose statement are not relevant to this request.<br><br>Staff find that this standard is met. |

## NEIGHBORS COMMENTS

Staff have received no comments from neighbors regarding this request.

## CONSIDERATIONS

Per the staff review above, the Planning Commission should determine the following:

1. Does the proposed use align with the intent of the items to be consider under Section 4.10.E.1?
2. Does the proposed use meet the general Special Use standards in Section 14.8?

## RECOMMENDATION

Motion to RECOMMEND APPROVAL of the special land use permit for a SHARED DOCK and access drive, serving 5200, 5234, 5260, and 5292 Dayenu Drive based on the following findings:

- The request aligns with the intent of Section 4.10. Keyhole Development, E. General Provisions 1. Maximum Residential Access, which authorizes shared access for four (4) adjoining waterfront property owners;
- The request meets the general requirements in Section 14.8. Special Land Uses, D. Standard for Approval; and
- The shared dock and access drive are located on and adjacent to the property at 5292 Dayenu Drive, in accordance with the Easement Description dated December 31, 2024.

## ATTACHMENTS

1. Application
2. Applicant Narrative
3. Site Photos
4. Site Plans
5. Easement Document
6. 6/7/2010 Planning Commission meeting minutes for amendments to Section 4.33 of the Zoning Ordinance – Keyhole Development

Trent Almassian
5260 Dayenu Drive SE
Grand Rapids, Michigan 49512
July 15, 2026

Cascade Township Planning Commission
Cascade Township Hall
2865 Thornhills Avenue SE
Grand Rapids, Michigan 49546

**Re: Special Use Permit Application — Keyhole Development / Private River Access Easement** Parcels on Dayenu Drive SE, Cascade Township, Kent County, Michigan

Dear Members of the Planning Commission,

I write on behalf of myself and my fellow property owners along the Thornapple River on Dayenu Drive SE to respectfully request approval of a Special Use Permit for a "Keyhole Development" pursuant to Section 4.10 of the Cascade Township Zoning Ordinance.

The six parcels involved share approximately 1,200 linear feet of Thornapple River frontage. Three of the six parcels are commonly owned by Jonathan and Mary Borisch. Access to the river from the homes is presently impractical due to a steep, approximately 90-foot bluff between the residential structures and the riverbank. The proposed easement for river access would provide a safe, shared, and tightly regulated drive corridor allowing the property owners to reach the river and maintain private docks. The easement has been reviewed, approved, and executed by all six property owners, but will not be recorded unless and until this Special Use Permit is granted.

Enclosed with this letter, please find:

- This cover letter and narrative
- The executed Agreement for Private River Access Easement with Exhibits A and B
- Signed Owner Authorization Attestations from all six parcel owners
- Special Use Permit Application (with Section 17.06 narrative below)

I and the other property owners are available to appear before the Planning Commission at any scheduled hearing and to provide any additional information the Commission requires. We appreciate the Commission's time and consideration.

Respectfully submitted,

Trent Almassian
On behalf of all Parcel Owners

# CASCADE TOWNSHIP PLANNING COMMISSION

## SPECIAL USE PERMIT APPLICATION

Keyhole Development — Private River Access Easement

Pursuant to Section 4.33 and Section 17.06 of the Cascade Township Zoning Ordinance

## I. APPLICANT AND PROPERTY OWNER INFORMATION

**Lead Applicant:** Trent Almassian, 5260 Dayenu Drive SE, Grand Rapids, MI 49512

Trent Almassian is authorized to act as lead applicant on behalf of all property owners listed below, each of whom has executed an Owner Authorization Attestation accompanying this application.

**Parcel Owners and Identification:**

**Parcel 1 & 2 & 6:** Jonathan L. Borisch and Mary K. Borisch, husband and wife, 5200 Dayenu Drive SE, Grand Rapids, MI 49512; 41-19-33-200-061, 41-19-33-200-060 and 41-19-27-301-029.

**Parcel 3:** Thomas L. Borisch and Jessica Borisch, husband and wife, 5292 Dayenu Drive SE, Grand Rapids, MI 49512; 41-19-33-200-059.

**Parcel 4:** Trent Almassian and Shannon Almassian, husband and wife, 5260 Dayenu Drive SE, Grand Rapids, MI 49512; 41-19-34-101-009.

**Parcel 5:** Kara Ann Borisch, as Trustee of the Kara Ann Borisch Trust under a trust agreement dated September 19, 2006, 5234 Dayenu Drive SE, Grand Rapids, MI 49512; 41-19-34-101-008.

## II. DESCRIPTION OF PROPOSED SPECIAL USE

The applicants seek approval of a Keyhole Development under Section 4.33 of the Cascade Township Zoning Ordinance. The proposed development consists of a private, shared river access easement (the "Easement") over and across a defined corridor on Parcels 3, providing ingress and egress by persons and vehicles to the Thornapple River for the benefit of the owners of all six Parcels. Four of the six parcels are developed with single family residences.

The six parcels collectively have approximately 1,200 linear feet of frontage on the Thornapple River. Despite this river frontage, access from the residential structures to the water is currently impractical due to a steep bluff of approximately 90 feet in elevation. The Easement corridor, as surveyed and depicted in Exhibit B to the Agreement for Private River Access Easement (prepared by Exxel Engineering, Inc., File No. S241854, dated December 31, 2024), provides a safe graded drive that descends the bluff to the riverbank.

The Easement is non-exclusive, private, and restricted exclusively to the six parcel owners and their guests. It is not open to the general public.

## III. SPECIAL USE APPROVAL STANDARDS — SECTION 17.06 NARRATIVE

The following narrative addresses each standard set forth in Section 17.06 of the Cascade Township Zoning Ordinance. The language of each standard is reproduced verbatim, followed by the applicants' response.

**Standard (a): Be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the area in which the use is proposed.**

The proposed river access easement is entirely consistent with the existing and intended character of the area. The parcels along Dayenu Drive SE are large-lot single-family residential properties bordering the Thornapple River. Private dock and river access improvements are common and expected features of river-adjacent residential properties throughout Cascade Township and Kent County. The Easement does not introduce any commercial activity, industrial use, or change in the residential character of the neighborhood.

The drive corridor follows a natural grade descending the bluff and is designed to be minimally intrusive to the landscape. The Agreement prohibits campfires, picnicking, sunbathing, swimming, electronic devices, and the use of the easement for boat launching. Docks must be maintained in good condition and in strict compliance with Michigan DNR, Kent County, and Cascade Township regulations. These restrictions ensure the riverbank area remains quiet, orderly, and consistent in character with the surrounding residential environment.

**Standard (b): Be adequately served by essential facilities and services such as highways, streets, police and fire protection, drainage, refuse disposal, water and sewer facilities and schools.**

The proposed Easement serves only the six existing residential parcels that are already fully served by all essential facilities and services. No new structures, residences, or population are introduced by this Special Use. The Easement access drive connects to Dayenu Drive SE, a private drive already used by the parcel owners. Emergency vehicle access to the general area is already provided by existing road infrastructure. No new demands are placed on police, fire, drainage, schools, or utility systems as a result of this Easement.

**Standard (c): Not create excessive additional requirements at public cost for public facilities and services.**

The proposed Easement creates no public cost whatsoever. It is a private easement for the exclusive use of six identified property owners. All construction, maintenance, and repair costs associated with the Easement — including the access drive, docks, slips, and lift stations — are the sole responsibility of the private property owners pursuant to the Agreement. Assessments for shared maintenance are allocated among owners by parcel on a pro-rata basis. No public funds are required or requested.

**Standard (d): Not cause traffic congestion, conflict or movement in greater proportion to that normally prevailing for the use in the particular zoning district.**

The Easement will not generate traffic beyond that already produced by the six existing single-family residential properties. Use of the Easement drive is limited to the owners of the six parcels and their guests accessing private docks. The Agreement expressly prohibits regular use of the drive by large trucks. The Easement does not allow boat launching, public access, or any commercial or event-related activity that might generate unusual traffic. The nature and volume of vehicle trips to and from the riverbank will be entirely consistent with normal residential recreational use.

**Standard (e): Not involve uses, activities, processes, materials, equipment or conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of noxious or offensive production of noise, smoke, fumes, glare, vibration, odor or traffic.**

The proposed Easement involves no industrial processes, mechanical equipment, or operations that produce noise, smoke, fumes, glare, vibration, or odor beyond what is typical of single-family residential recreational riverfront use. The Agreement expressly prohibits electronic devices (radios, stereos, etc.) within the Easement, docks, or boats moored to the docks. Campfires and grills are prohibited. No overnight parking is permitted without a supermajority owner vote.

Docks and lift stations must be constructed and maintained in compliance with all applicable state and local regulations. Any damage caused by an owner or their guests must be promptly repaired at that owner's expense. These restrictions collectively ensure that the Easement does not impose any negative externalities on neighboring properties, the river environment, or the general welfare of the community.

## V. OWNER AUTHORIZATION ATTESTATION

### AUTHORIZATION TO ACT AS LEAD APPLICANT

Special Use Permit Application — Keyhole Development / Thornapple River Access Easement

The undersigned property owner hereby acknowledges, consents, and authorizes Trent Almassian to act as lead applicant and representative in connection with the Special Use Permit application filed with the Cascade Township Planning Commission for approval of a Keyhole Development and Private River Access Easement pursuant to Section 4.33 of the Cascade Township Zoning Ordinance.

The undersigned affirms that he/she/they is/are a current owner of the parcel identified below, that the undersigned has reviewed and approved the Agreement for Private River Access Easement and the Special Use Permit application materials, and that the undersigned consents to the submission of this application and the use of the undersigned's property as described therein.

**Parcel 1, 2 & 6 — Jonathan L. Borisch and Mary K. Borisch**

Signature: _____ Date: 7-15-2026

Signature: Mary K Borisch Date: 7-15-2026

**Parcel 3 — Thomas L. Borisch and Jessica Borisch**

Signature: _____ Date: 7-26-26

Signature: _____ Date: 7-26-26

**Parcel 4 — Trent Almassian and Shannon Almassian**

Signature: Trent Almassian Date: 7/15/26

Signature: Shannon Almassian Date: 7/15/26

**Parcel 5 — Kara Ann Borisch, as Trustee of the Kara Ann Borisch Trust**

Signature: _____ Date: 7/15/26

Title/Capacity: Trustee

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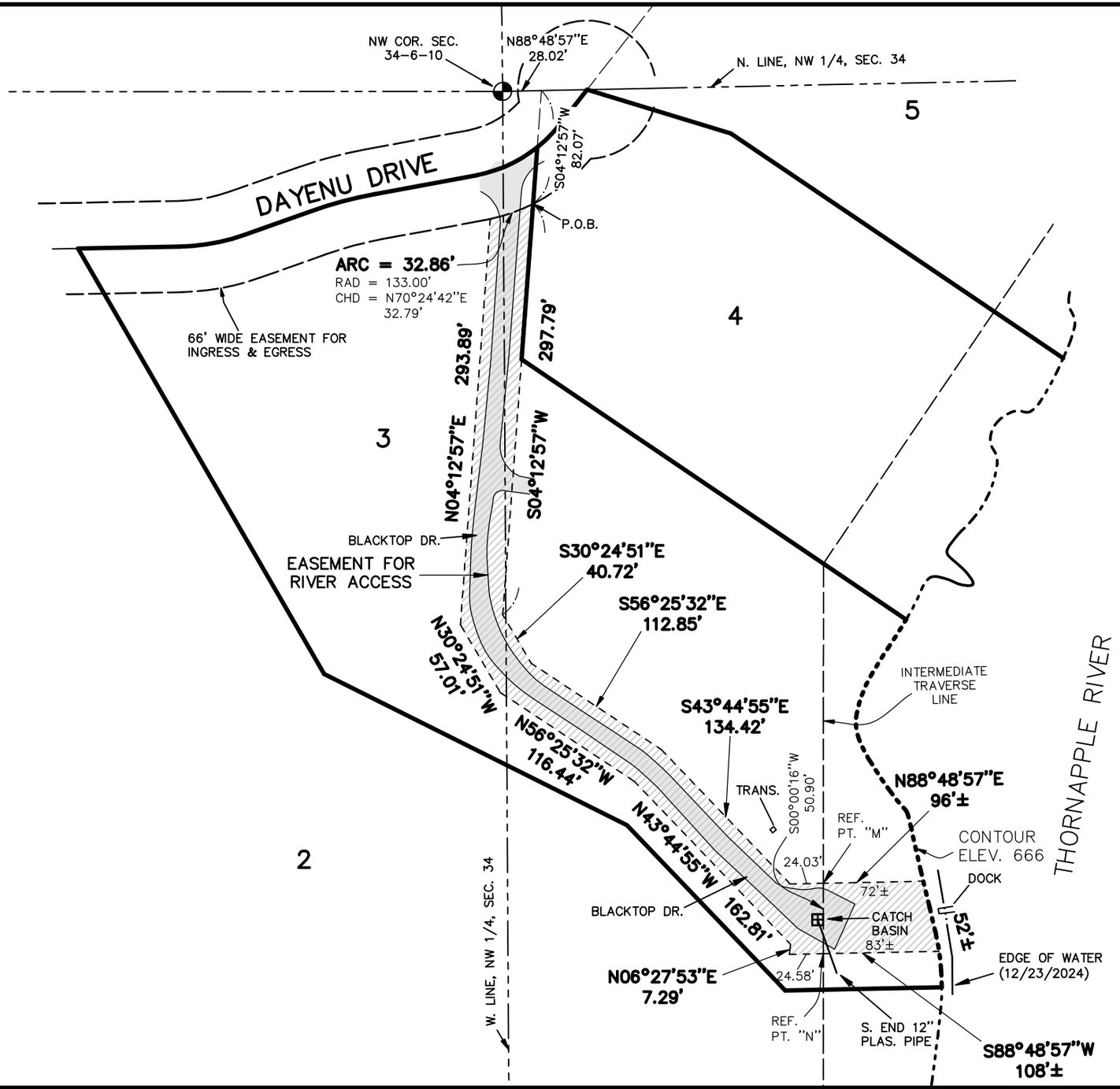


Easement Sketch and Description for:

Chaundra Lewis
5260 Dayenu Drive
Grand Rapids, MI 49512

Scale 1" = 100'

D = Deeded dimension
M = Measured dimension
P = Platted dimension
● = Set iron stake
○ = Found iron stake
◒ = Concrete monument
—x— = Fence line



exxel engineering, inc.
planners · engineers · surveyors
5252 Clyde Park, S.W. • Grand Rapids, MI 49509
Phone: (616) 531-3660 www.exxelengineering.com

FILE NO.: S241854 DATE: 12/31/2024

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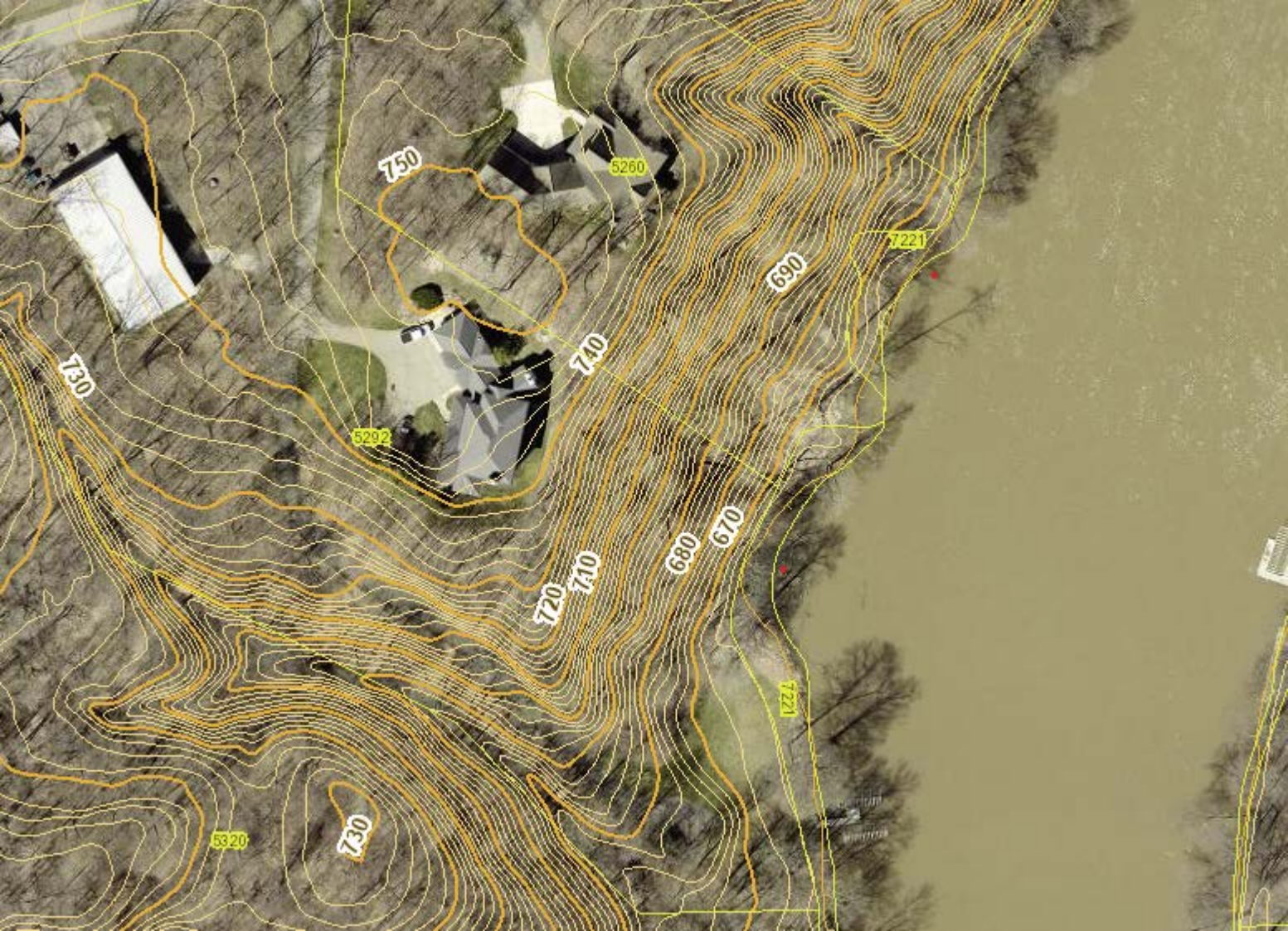
Homes Sharing Dock
Neighboring Dock ~300ft south
Subject Dock (Existing)
Neighboring Dock ~1,525 ft north
N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CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

# M E M O

TO: Board of Trustees

DATE: October 9, 2026

**RE: FY 2027 Proposed Budget**

I am pleased to present the proposed FY 2027 budget for your consideration. Financially, the upcoming year is planned to maintain a stable level of service and operations, *and* continue the implementation of several Board priorities.

This budget reflects our commitment to maintaining financial stability while continuing to invest in our team, projects, and strategic goals. Through careful planning and collaboration, we've identified key areas where we can allocate resources effectively to support our initiatives and drive growth.

Key highlights of the balanced budget include:

1. **Capital Improvements**: All FY 2027 projects identified in the 2027-2032 Capital Improvements Plan are included in the draft budget.
2. **Operational Efficiency**: We've identified areas where we can optimize costs without compromising quality or service, allowing us to best serve the community.
3. **Employee Development**: A portion of the budget is dedicated to professional development and training opportunities, recognizing that our greatest asset is our team.

As we move forward, I encourage open dialogue and collaboration. Your insights and feedback are invaluable as we implement this budget and strive toward our collective goals.

**General Fund**

| | 2026 Original Budget | 2027 Budget Request | Percent Change |
|---|---|---|---|
| **General Fund Revenues** | | | |
| Taxes | 3,086,577 | 3,217,630 | 4.2% |
| Licenses & Permits | 425,100 | 397,200 | -6.6% |
| State and Federal Grants | 2,270,593 | 2,353,675 | 3.7% |
| Charges for Services | 114,000 | 161,500 | 41.7% |
| Interest & Rents | 485,800 | 695,800 | 43.2% |
| Other Revenue | 1,261,600 | 1,351,500 | 7.1% |
| **Total Budgeted Revenues** | 7,643,670 | 8,177,305 | 7.0% |
| | | | |
| **General Fund Expenditures** | | | |
| Personnel Services | 3,565,870 | 3,774,490 | 5.9% |
| Supplies | 113,850 | 102,250 | -10.2% |
| Other Services & Charges | 3,053,950 | 3,114,165 | 2.0% |
| Capital Outlay | 348,000 | 624,000 | 79.3% |
| Transfer Out | 145,000 | 145,000 | 0.0% |
| Debt Service | 417,000 | 417,400 | 0.1% |
| **Total Budgeted Expenditures** | 7,643,670 | 8,177,305 | 7.0% |

*Items of Note – General Fund*

**Revenues**

- *Property Tax:* The Township's FY 2026 "Taxes" category is projected to increase by 4.2% when compared to the 2026 adopted budget. Three large factors influence this number: taxable values, millage rates; and property tax administration fees.
    - Between new construction and the inflationary increase allowed by Proposal A, the Township's taxable value has risen by 4.875%, to just over $2.425 billion.
    - Millage rates were set at the Board's June 10th meeting, when the L-4029 was adopted. In 1979, voters approved a maximum General Fund operating levy of 1.1000 mills. Due to multiple Headlee reductions, the maximum has been reduced to 0.9436 mills, or a 0.1564 mill reduction. Based on the Township's Taxable Value, this seemingly small mill reduction equates to roughly $380,000 less in property tax income.
    - Because Property Tax Administration Fees (PTAF) are percentage-based, the amount collected increases as overall tax collections for all units rise. The Township devotes many resources toward the administration of property tax, from developing and defending property valuations (Assessing) to creating and printing bills and collecting payments (Treasurer). All taxing units (local and intermediate schools, the County, Kent District Library, etc) benefit from the Township's activities, which State law requires the Township to provide almost free of charge. To compensate for this inequity, the State allows a one percent PTAF to be added

to individual tax bills. PTAF is rising by 5.8%, comparing FY 2026 to FY 2027. This is 29% of the Taxes category.

*Licenses and Permits:* This category has a small ($28,000) decrease, which translates to a negative 6.6% change in the category. This category includes Cable TV franchise fees. This revenue continues its multi-year decline, as fewer households choose traditional cable subscriptions.

- *State and Federal Grants:* The bulk of this category is comprised of State Shared Revenue from sales tax, and Local Community Stabilization Act (quasi personal property tax) revenue. The FY 2027 budget for State Shared Revenue has been conservatively set at the amount received in FY 2025.

- *Charges for Services:* This category includes planning and zoning fees, sewer and water hookup fees, passport processing, and cemetery fees. Planning and zoning fees were set near the FY 2025 actual collection level, which is a $20,000 increase from the $30,000 budget in FY 2026. Cemetery opening/closing revenue is projected to double from the $25,000 budget in FY 2026, due in part to past conservative budgeting, and the addition of headstone base-pouring services.

- *Interest/Rents*: This category is always a challenge to forecast. The FY 2027 draft budget shows a 60 % increase (from $265,000 to $425,000) in the Interest Earnings line. This does not mean that a 60 percent increase in revenue is expected. Rather, it is an acknowledgement that conservative past budgeting, plus an increase in interest rates, coupled with a healthy bank balance, required a reset. Income from Parks rentals has been increased from $6,000 in FY 2025 to $20,000 in FY 2026, to $40,000 in FY 2027, reflecting additional usage based on improved athletic fields. This category also houses the revenue received from the dam lease payments, and rental of land for the cellular towers at the site of the former Township Hall.

- *Other Revenue*: The overwhelming majority of this category is the Cost Allocation Plan (CAP), also known as indirect cost recovery. The CAP measures the amount of benefit that other Funds receive from General Fund effort. The CAP concept was first introduced during the development of the FY 2024 budget. Because the model for charging indirect costs was new to the Township, a very conservative budget number had been used. That number is being brought closer to actual for FY 2027.

There is no use of Fund Balance in the FY 2027 General Fund budget.

## Expenditures

- *Personnel:* A few General Fund departments have requested personnel changes. Those requests, and the all-in cost of wages and benefits, are as follows:
    - Clerk: Part-time Clerk Generalist $34,382
    - Parks/Building & Grounds: Full-time Maintenance Tech $85,759
    - Administration: Intern $29,000
    - Engineering: Engineering Assistant $150,000

| | |
|---|---|
| Total Requests | $299,141 |

These requests have been included in the draft budget. Without the requests, the Personnel category would have stayed flat from FY 2026 to FY 2027. In addition to those changes, this category also reflects:

- Planned step increases for the majority of Township staff, in accordance with the Compensation Plan that was adopted in May of 2025;
- An across-the-board wage adjustment, again in accordance with the Compensation Plan;
- Health insurance costs are budgeted at "Hard Cap" amounts based on single/double/family coverage per position. This is in lieu of budgeting every position as a family premium, which the FY 2026 budget used. While the all-family method is more conservative, meaning that the budget would never be short, the resulting budget was quite padded, with an almost $100,000 cushion. This level of cushion is unnecessary, when other priorities require funding.
- The FY 2026 budget included $173,363 for personnel contingencies. This is strictly a placeholder amount for possible restructuring or bolstering of staff to address Township needs. The draft FY 2027 budget eliminates this lump sum.
- Annually, the rising cost of the MERS Defined Benefit pension plan Unfunded Accrued Liability ("UAL") payment is highlighted, and for good reason: the payment increased 85 percent from FY 2022 to FY 2026. It appears that the Township has somewhat of a reprieve in FY 2027, as the required contribution is only increasing 5 percent, or $27,000. The UAL represents the difference between the value of the benefits that have been promised to staff over the years, and the value of the Township's contributions (that are converted into investments). Because the annual UAL amount is dependent upon investment returns (higher returns = less Township UAL), annual contributions aren't able to be forecasted with certainty, though rising payments are expected through 2039. MERS' annual UAL contribution calculation assumes a 7% interest rate, which is the highest interest rate of all of the Township's debt. It should be noted that this pension plan has been closed to new participants for quite a few years; all but 5 current staff are covered by the MERS defined contribution plan, which has no UAL.

- *Supplies:* This small category is falling by $11,600, or 10.2 percent, in a category that is just over $100,000. A small increase in Parks and Building and Grounds supplies is offset by a small decrease in Elections supplies.

- *Other Services and Charges:* This category contains a significant number of accounts, and is a significant driver of the budget. Multiple adjustments account for the net 4.7 percent increase. Notable items include a $50,000 increase in the Capital Improvement Plan's "Roads" project (from $550,000 to $600,000), where the Township partners 50-50 with the Kent County Road Commission. Community Promotion, which is the line that covers concerts, movies, and events, is included here. This line consolidated 3 separate accounts, and increased the category by $15,000, reflecting increased programming.. The $90,000 tree installation program is housed in this area, and it continues in FY 2027. A $60,000 budget for transportation, through Hope Network, has been included in the General Fund, as the nature of the service points toward a General Fund, rather than

DDA Fund, expenditure. A new Contractual Services line, in the Township Board department, allocates $75,000 for public relations and advocacy assistance.

- *Capital Outlay:* Capital projects that are contained in the recently-approved Capital Improvement Plan are included in the FY 2027 budget numbers, as are small purchases that don't meet the threshold for inclusion in the CIP. The one-time nature of capital outlay can lead to large swings in amounts from one year to the next, which is the case from FY 2026 to FY 2027. That same one-time nature makes capital items a perfect fit for the use of fund balance as a funding source; which is the funding vehicle suggested for the Fire Department BLS ambulance.

- *Transfers Out:* FY 2026 and FY 2027 maintain the status quo for transfers. A $100,000 Transfer Out to the Greenspace/Farmland Preservation Fund is included, as is a contractually-required transfer to the Dam Major Repair Funds.

- *Debt Service:* The General Fund budget includes debt service for the recent construction of Fire Station 1.

**Special Revenue Funds:**

| | 2026 Original Budget | 2027 Budget Request | Percent Change |
|---|---|---|---|
| **Special Revenue Funds Revenue** | | | |
| Taxes | 8,539,983 | 8,907,540 | 4.3% |
| Licenses & Permits | 2,879,500 | 3,063,500 | 6.4% |
| State and Federal Grants | 207,683 | 15,794,066 | 7504.9% |
| Charges for Services | 205,000 | 30,000 | -85.4% |
| Interest & Rents | 745,841 | 815,250 | 9.3% |
| Other Revenue | 15,089,326 | 13,053,326 | -13.5% |
| Transfer In | 178,750 | 180,500 | 1.0% |
| **Total Budgeted Revenues** | 27,846,083 | 41,844,182 | 50.3% |
| | | | |
| **Special Revenue Funds Expenditures** | | | |
| Personnel Services | 5,576,996 | 5,902,517 | 5.8% |
| Supplies | 229,060 | 208,210 | -9.1% |
| Other Services & Charges | 4,601,670 | 4,441,900 | -3.5% |
| Capital Outlay | 18,443,175 | 29,045,558 | 57.5% |
| Transfer Out | 157,000 | 166,000 | 5.7% |
| Debt Service | 450,320 | 1,328,620 | 195.0% |
| **Total Budgeted Expenditures** | 29,458,221 | 41,092,805 | 39.5% |

*Items of note – Special Revenue Funds*

**Revenue**

- *Property Tax Revenue:* All Funds that receive tax dollars have been updated to the current millage rates (keeping the Headlee reduction in mind) and taxable value. The 4.3 percent change in Special Revenue Funds differs from the 4.2 percent change in the General Fund due to the varied nature of the taxes received: Special Revenue Funds receive no Property Tax Administration Fees, but they do capture other units' levies (DDA Fund), and the General Fund receives no Special Assessments.

- *Licenses and Permits:* This category houses the Building Inspection Fund's revenue. Revenue is tracked by municipality. The 6.4 percent increase is more a function of the value of the construction increasing, rather than a function of increased activity.

- *State and Federal Grants:* This category is dominated by the $12,150,383 PFAS grant that was recently received. It also includes the $3,500,000 MEDC grant for the pedestrian overpass over I-96.

- *Charges for Services:* This is a two-line category. A $5,000 budget was cleared to zero for FY 2027, reflecting the discontinuation of collection of a $10 cemetery fee. A too-high utility Hookup Fee budget was reduced from $200,000 to $30,000.

- *Interest and Rents:* This category is exclusively earnings on investments. Individual Fund changes are due to the interplay of forecasted higher interest rates, and the cash balances in each Fund.

- *Transfer In:* The six lines that comprise this category are Board-directed annual amounts. The Greenspace Preservation Fund (#280) has a $100,000 Transfer budgeted from the General Fund. A $40,000 Transfer from the General Fund to the Dam Major Repair Fund is also included.

**Expenditures**

- *Personnel*: The comments regarding General Fund personnel cost drivers hold true for all non-General Funds that have staff, which are the Fire, Building, and DDA Funds. The Fire Fund increased the budgets for Paid On-Call and Overtime by $25,000 each (from $100,000 to $125,000), to better reflect historic use.

- *Supplies:* The 9.1 percent reduction in this category is primarily due to an increase in Fire fuels ($35,000 in FY 2026, to $60,000 in FY 2027), and a $35,000 reduction in Fire uniforms, because prior grants funded replacements.

- *Other Services and Charges:* This category encompasses a large number of line items, covering both one-time or expiring items (e.g. the FY 2026 $50,000 Cemetery Fund maintenance item for fencing, and a FY 2026 $175,000 whole-house filter project in the IRF Fund) and ongoing expenditures such as the Sheriff contract, Cost Allocation Plan charges, and DDA operating expenses, which were significantly reworked to accommodate a new bond payment.

- *Capital Outlay:* Similar to the General Fund, all capital projects that are included in the 2027-2032 Capital Improvement Plan have been included in the FY 2027 budget. The category is dominated by three projects: Tassell Park ($11,000,000); the pedestrian overpass over I-96 ($3,500,000), and the new PFAS watermain project ($12,150,383).
- *Transfer Out:* The slight increase in this category can be traced back to the Building Fund, for permits that originate within Cascade Township itself.

**Fees**

It is a somewhat common practice to include the municipality's schedule of fees in a budget document. A new consolidated schedule will be included in the November 4th budget presentation.

**Next Steps**

- All of the documents that make up a legal budget, including a draft Resolution, are attached to this letter. A brief review of these documents, focusing on the colorful Budget Presentation, will occur at the October 24th regular Board meeting. Final Board comments and feedback will be solicited. The Board will be asked to move the budget to the final adoption stage.

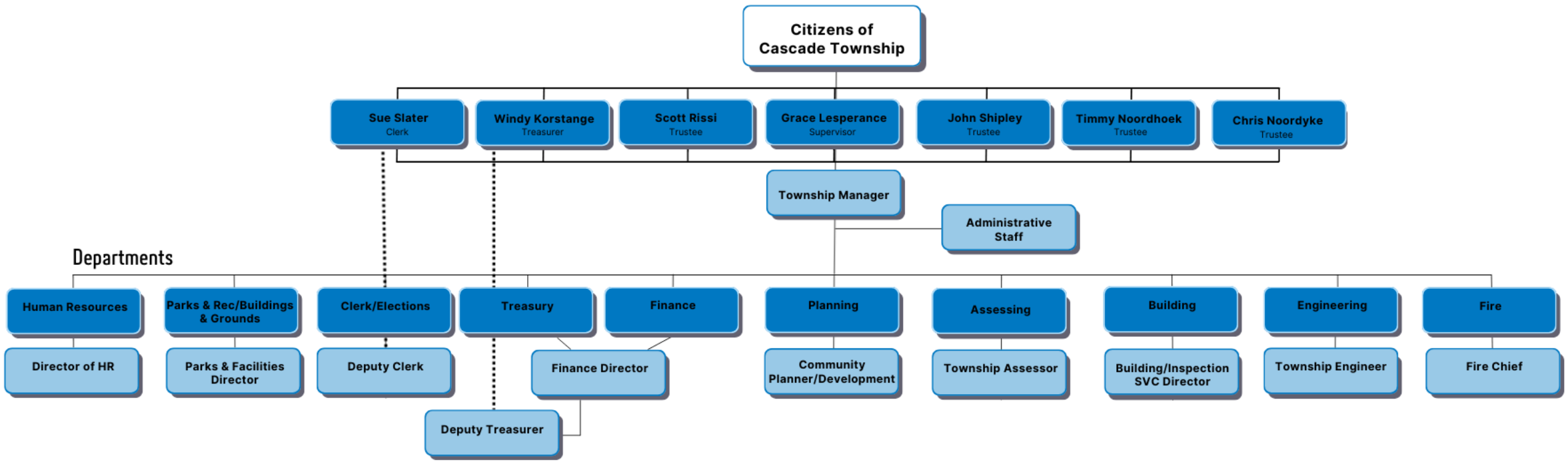
- The November 4th Board meeting will include a Public Hearing on the FY 2027 Budget and Millage Rates. After the Public Hearing, the Board will be asked to formally adopt the FY 2027 Budget and authorize Millage Rates.

- Staff takes administrative action to implement the budget in BS&A and begin planning for FY 2027 activities. Finance staff recognizes the change in seasons from "Budget" to "Audit".

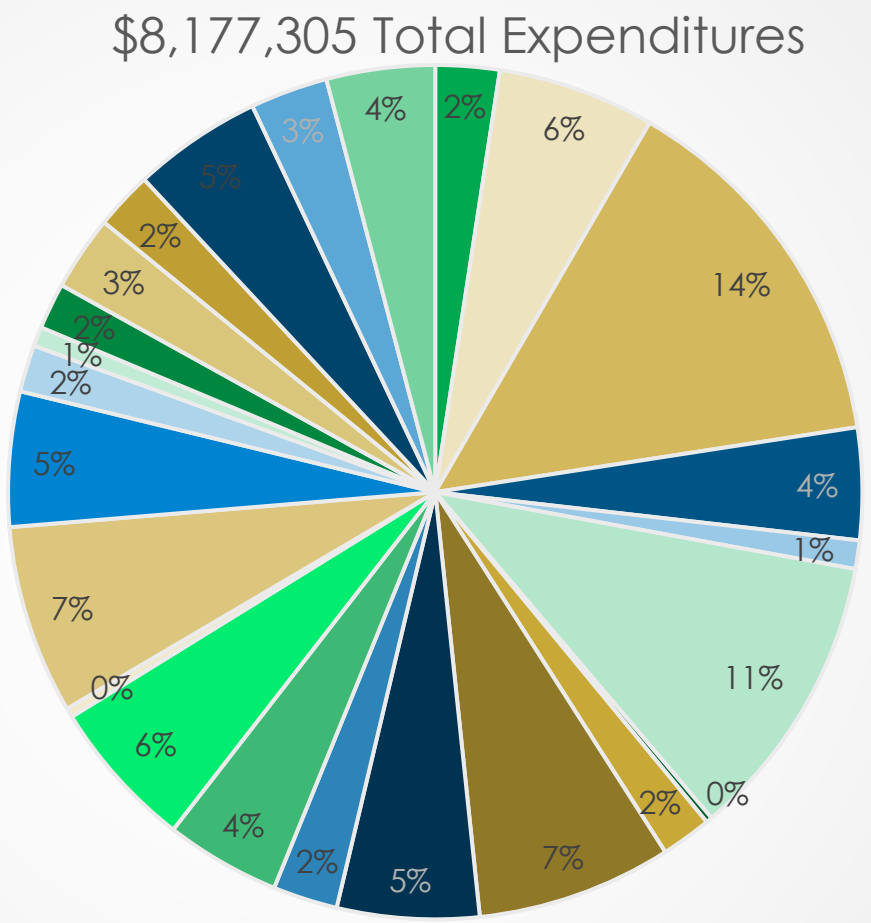
# Cascade Township

## 2027 Budget Presentation

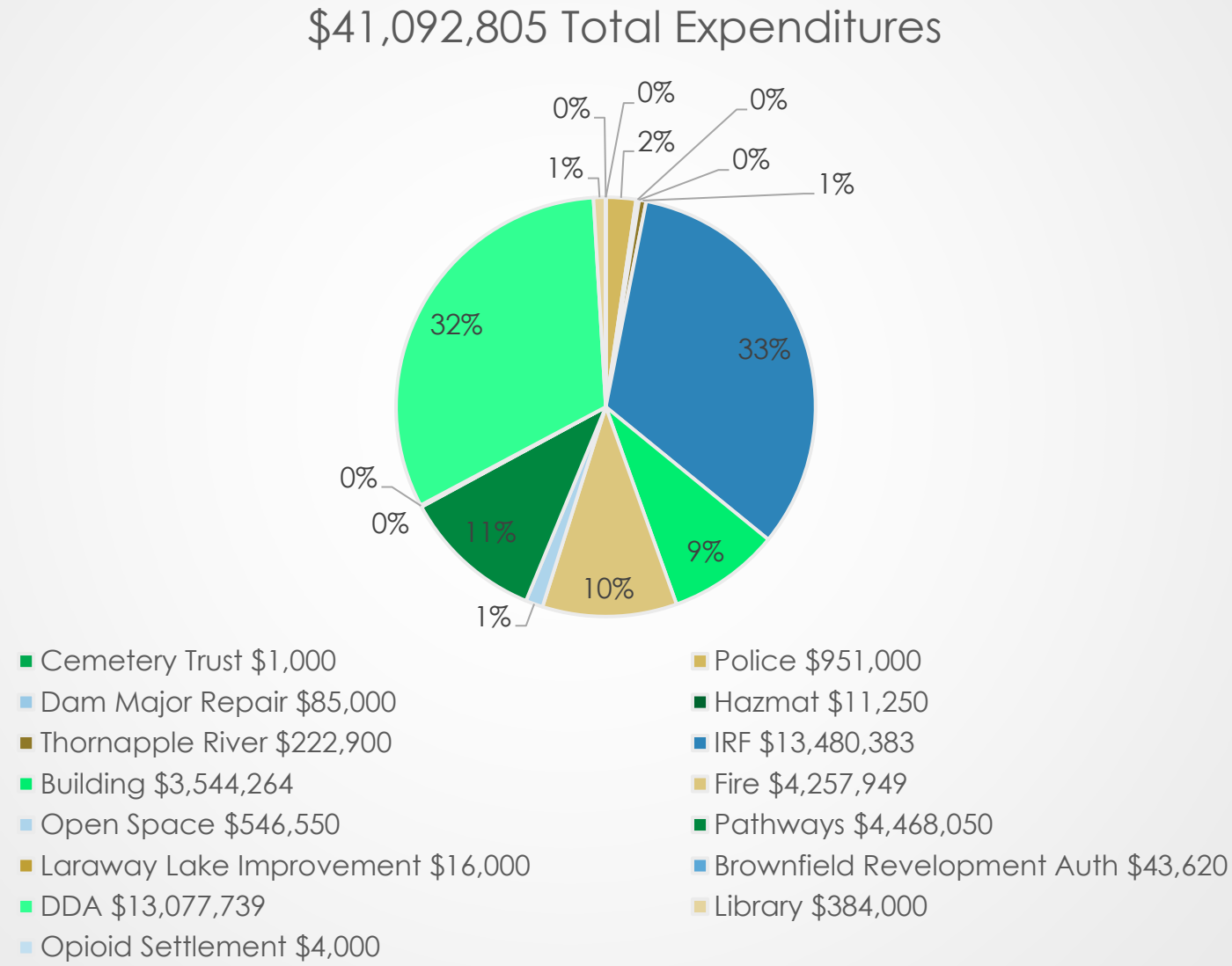
ORGANIZATIONAL CHART — CASCADE TOWNSHIP



# Proposed FY 2027 General Fund



# Proposed FY 2027 All Other Funds



# 2027 Highlights and Forecast

## Administrative/Manager's Office

- Continue implementation of Information Technology (IT) department: communications/devices centralized for greater awareness/coordination/management. Department 228
- Cost Allocation Plan (indirect cost allocation) continues to be applied. This covers administrative costs and shared costs that the GF incurs, including the IT department.
- Personnel request: Intern $29,000 total cost
  - For all Admin Departments

## Clerk

- Personnel request: Part-time Clerk Generalist $34,382 total cost
  - Passports, Cemetery records, office coverage

# 2027 Highlights and Forecast

## Building Fund

- Revenue is forecasted unit by unit.  Fairly flat activity, with revenue changing due to construction value changes.
  - Each unit receives 20% of their revenue.  Expenditure for Building Fund = Revenue for General Fund.  This Fund also participates in the allocation of indirect costs.
  - Fund balance must stay in the Building Fund

## IRF Fund

- FY 2027 dominated by State PFAS watermain extension grant
  - $12,151,383 State Grant  $1,215,000 Township $ for working capital

## Fire Fund

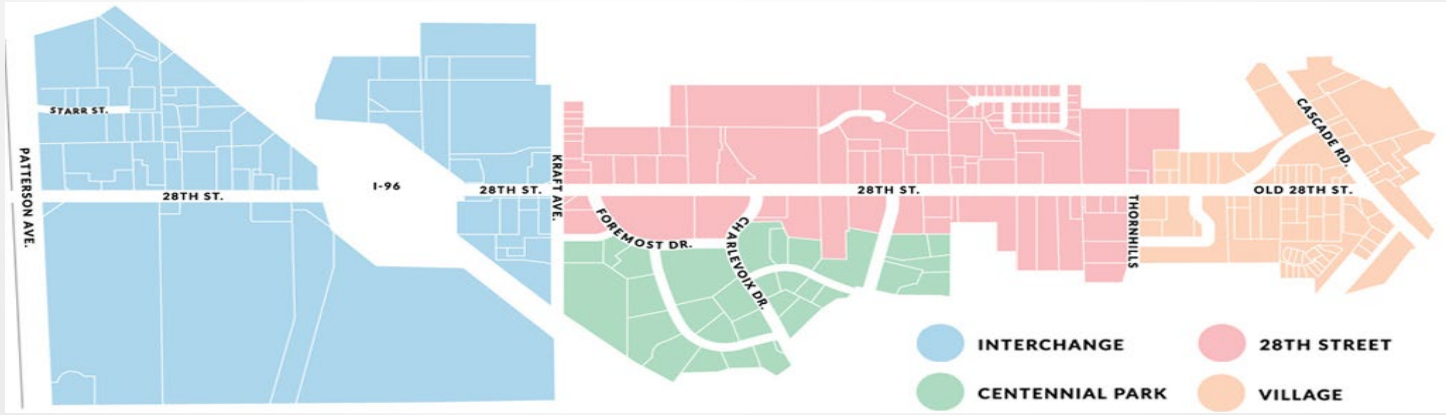
- No ambulance service revenue or expenses are included in the Fire Fund

  FY 2027 budget  ($130,000 Capital Item in General Fund – ambulance)

# 2027 Highlights and Forecast

## Economic Development/DDA

- $13 mm bond revenue and expenditures for Tassell Park and village improvements, per the 2027-2032 Capital Improvement Plan
  - Bond sale timing to be determined
- DDA Board reviewed budget for priority items and new debt service
- Funds for Transportation through Hope Network moved to General Fund



# 2027 Highlights and Forecast

**Buildings & Grounds / Parks**

- B&G services all Township activities/areas:

  Parks Building and Grounds Pathways Fund Open Space Fund

  DDA Museum Cemetery Library

- Parks Revenue budget increased from $6,000 in FY 2025

  to $20,000 in FY 2026 to $40,000 in FY 2027

- Personnel request: Full-time Maintenance Tech
  - $85,759 total cost
- Community events consolidated
  - $97,000 Fourth of July, Halloween, Easter, concerts, movies

# 2027 Highlights and Forecast

**Planning**

- Hotel Licensing is running smoothly; budget reflects annual license maintenance, not original licensing process
- Budget to maintain new GIS layer that contains zoning info

**Engineering**

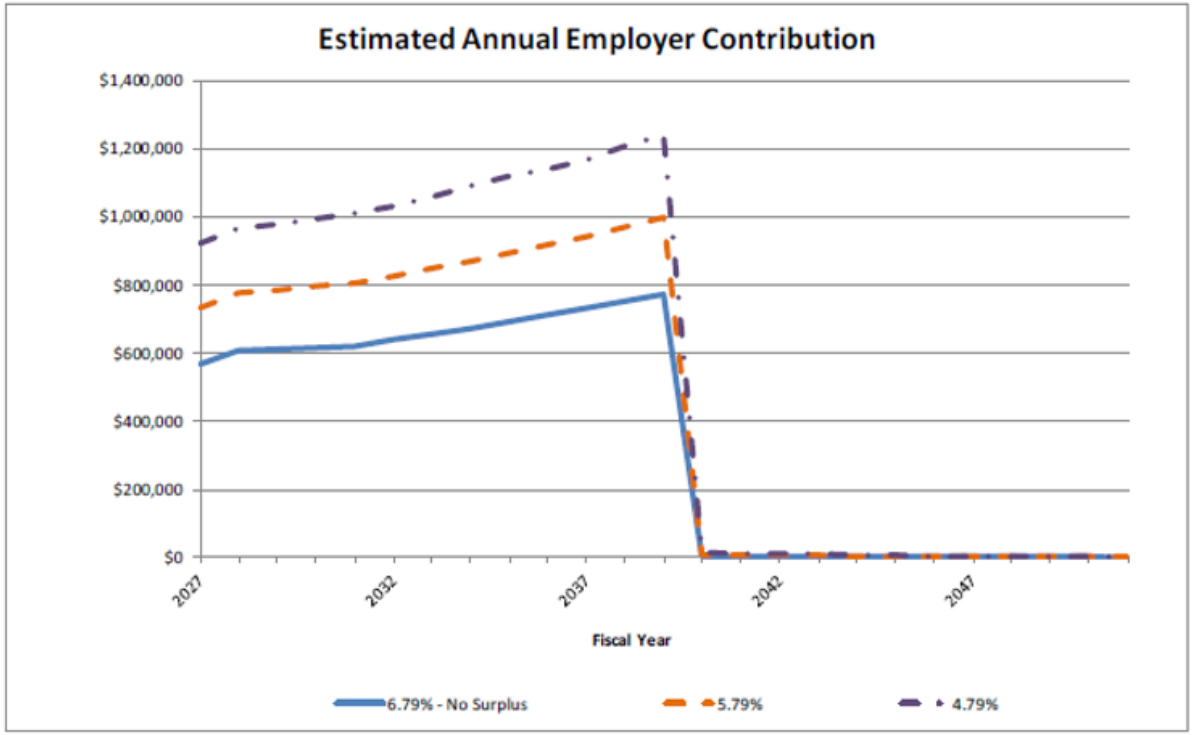
- Tree Installation and Maintenance ($90,000) is continued
- Personnel request: Full-Time Engineering Assistance
  - $150,000 total cost

# 2027 Highlights and Forecast

## Personnel

- Most staff will see a step increase, plus a  Cost of Living increase
- Health care costs limited to Hard Cap amount
- MERS Defined Benefit contribution:  mild 5% increase,

  after 4 years of > 20% annual increases
  - $5.7 million under-funded
  - 65% funding level



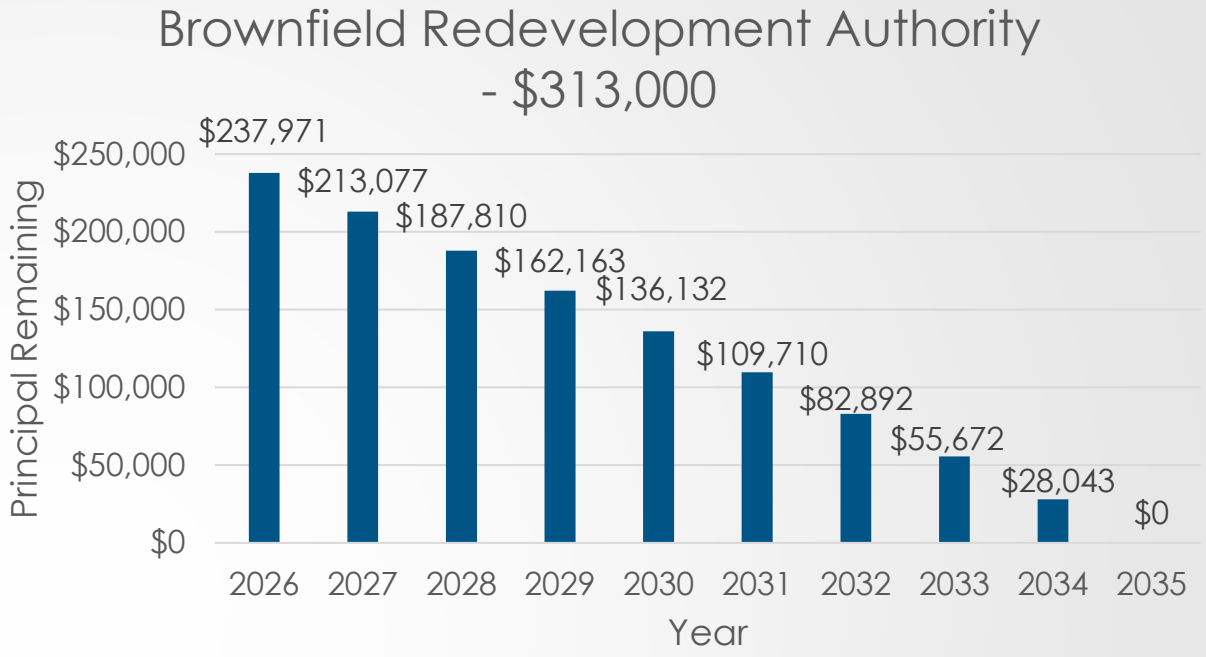
# Selected Fund Balances

| Fund | 2027 Proposed Expenditures | Expected Fund Balance as of 12-31-2027 | Fund Balance Coverage (Fund Balance/FY27 Budget) |
|---|---|---|---|
| 101 - General | $8,177,305 | $9,291,855 | 113% |
| 206 - Fire | $4,257,949 | $549,408 | 12% |
| 207- Police | $950,100 | $2,442,747 | 257% |
| 208 - Open Space | $546,550 | $1,219,701 | 223% |
| 216 - Pathways | $4,468,050 | $940,055 | 21% |
| 246 – IRF | $13,480,383 | $1,616,522 | 12% |
| 248 - DDA | $13,077,739 | $2,851,210 | 22% |
| 249 - Building | $3,544,264 | $3,789,870 | 107% |
| 271 - Library | $384,000 | $264,224 | 68% |

# Millage Rates and Dates

| Purpose | Rate | Expiration |
|---|---|---|
| | | |
| Police | 0.2038 | 12/31/2027 |
| Police | 0.2417 | 12/31/2033 |
| | | |
| Fire | 0 | 12/31/2027 |
| Fire | 0.4932 | 12/31/2033 |
| Fire | 1.3538 | 12/31/2043 |
| | | |
| Parks | 0.2231 | 12/31/2027 |
| | | |
| Pathways | 0.3412 | 12/31/2027 |
| | | |
| Operating | 0.9436 | Permanent |
| | | |
| Library | 0.1482 | 12/31/2033 |

# Debt Service



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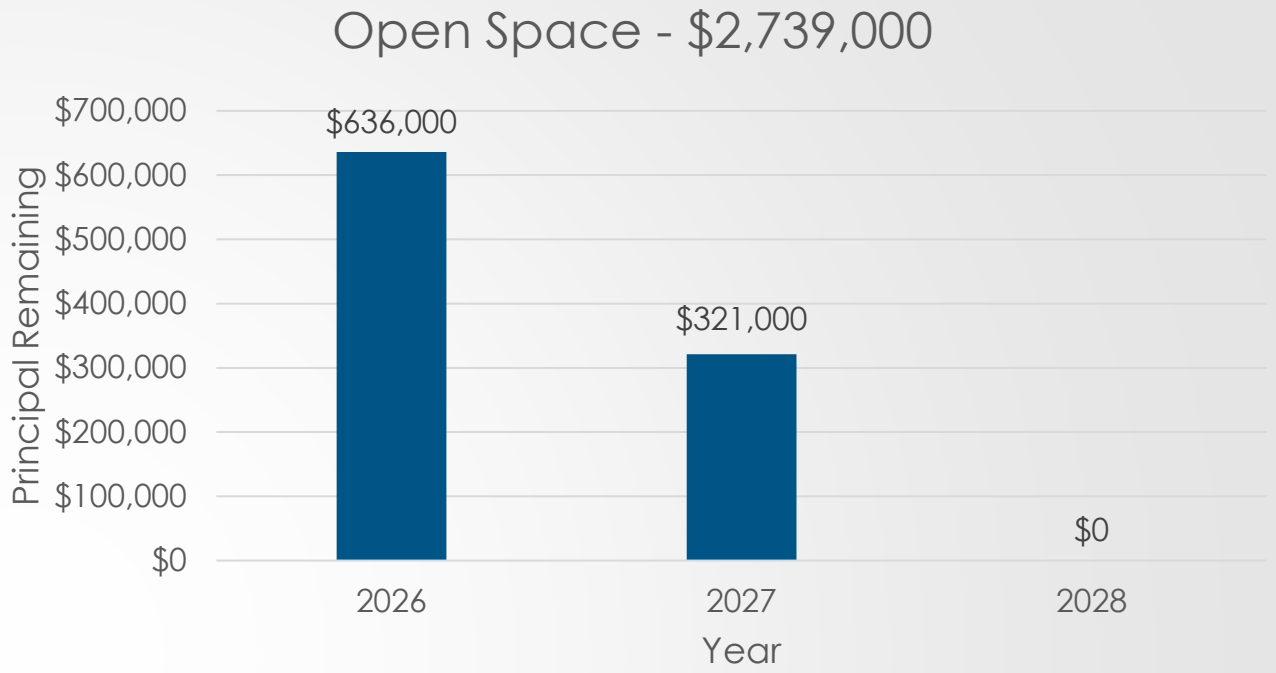
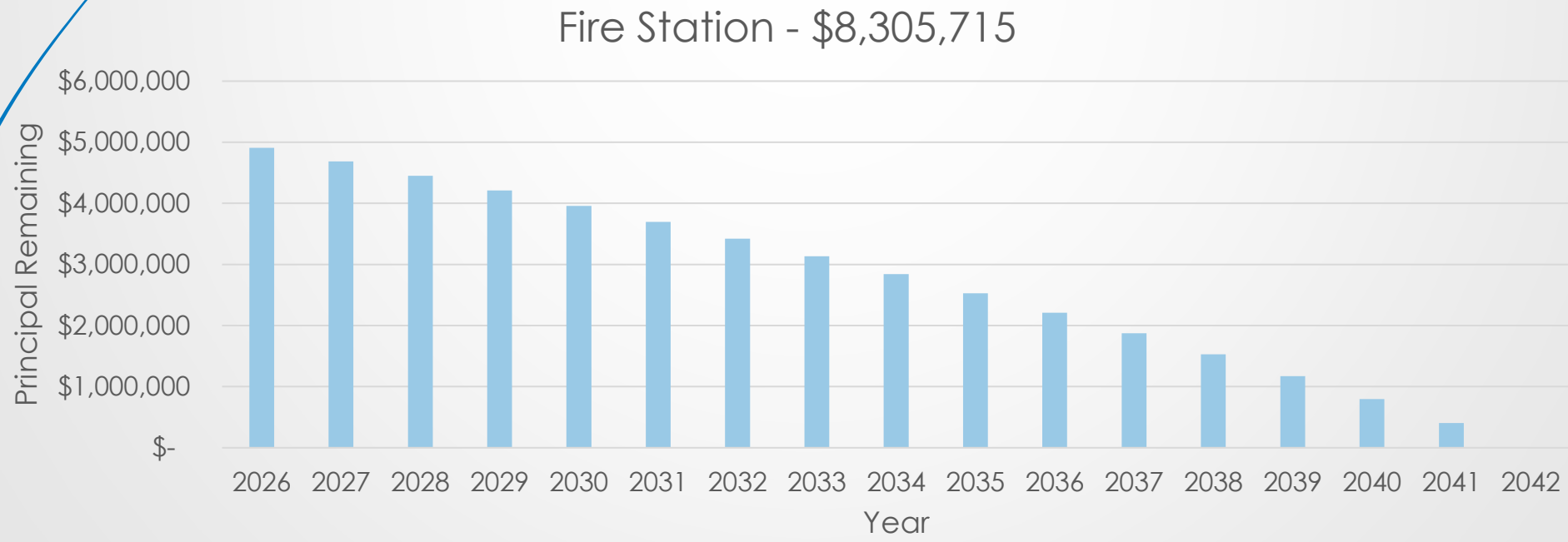
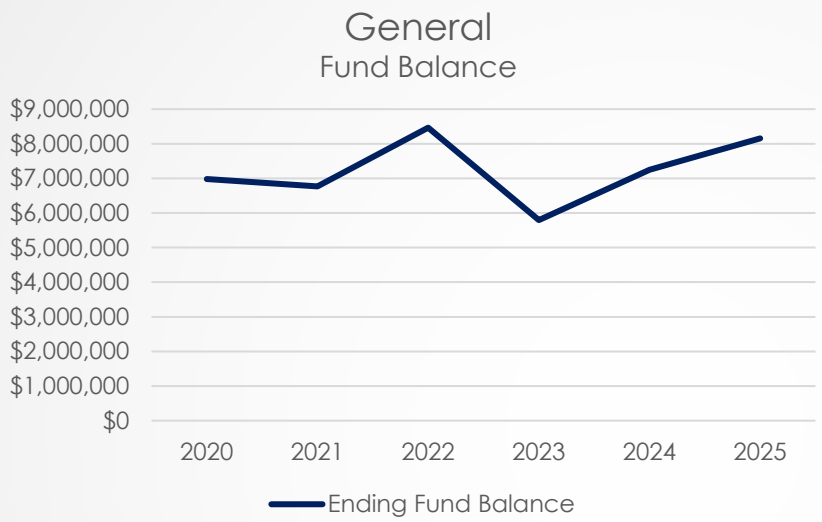
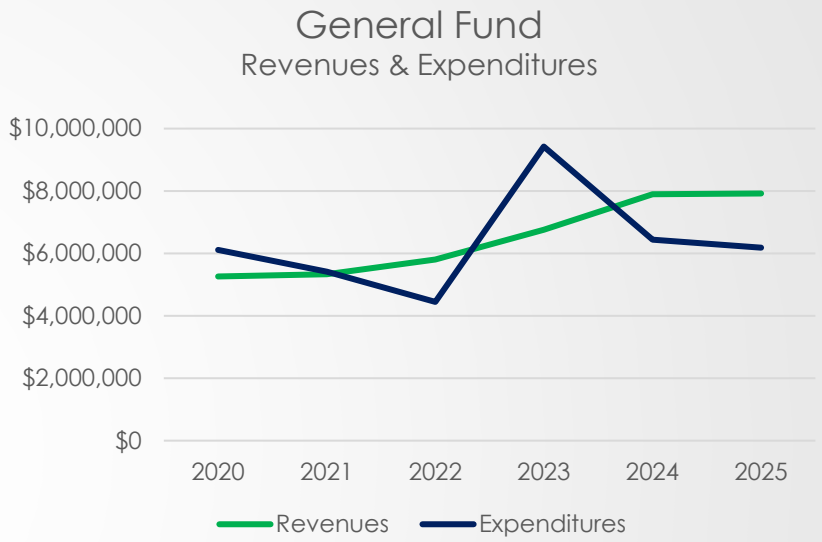
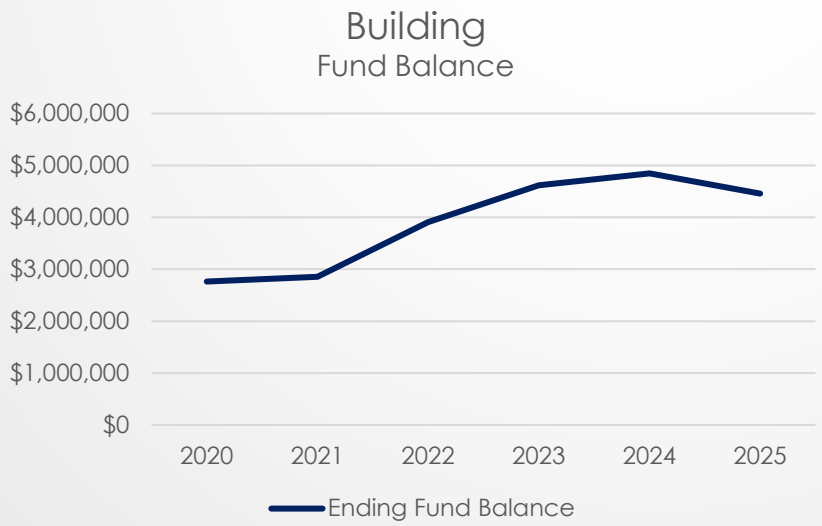


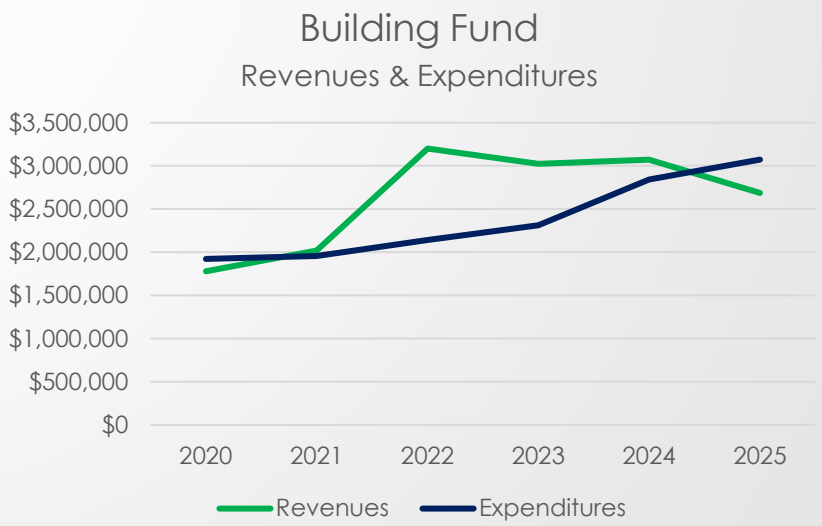



# Historical Revenue, Expenditures & Fund Balances



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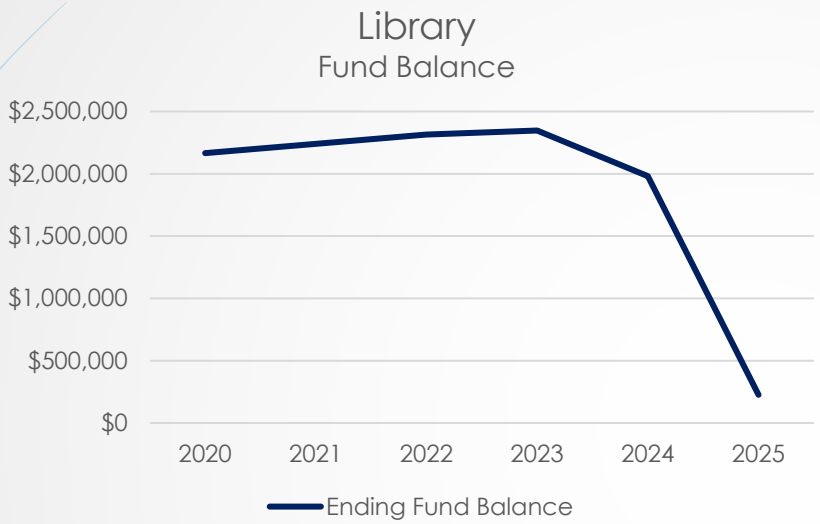


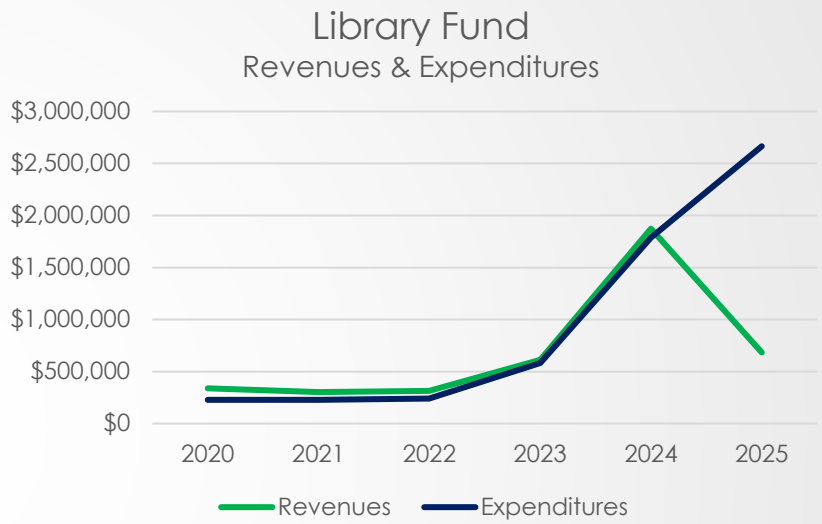


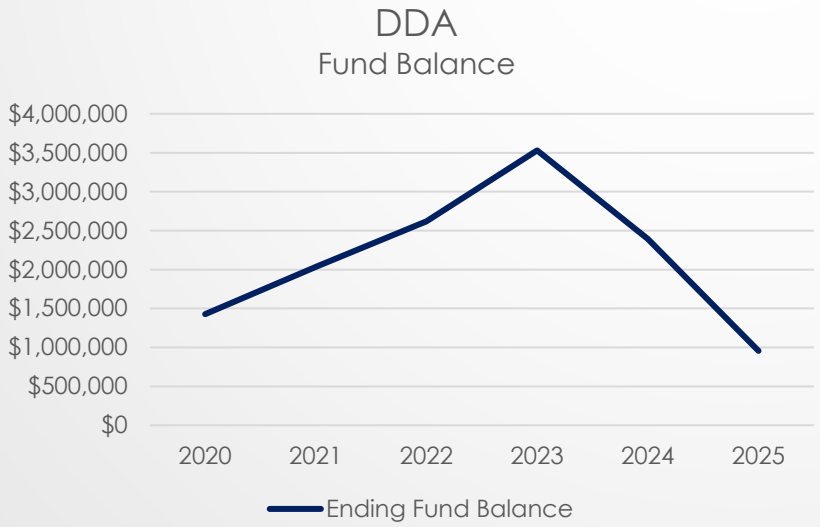


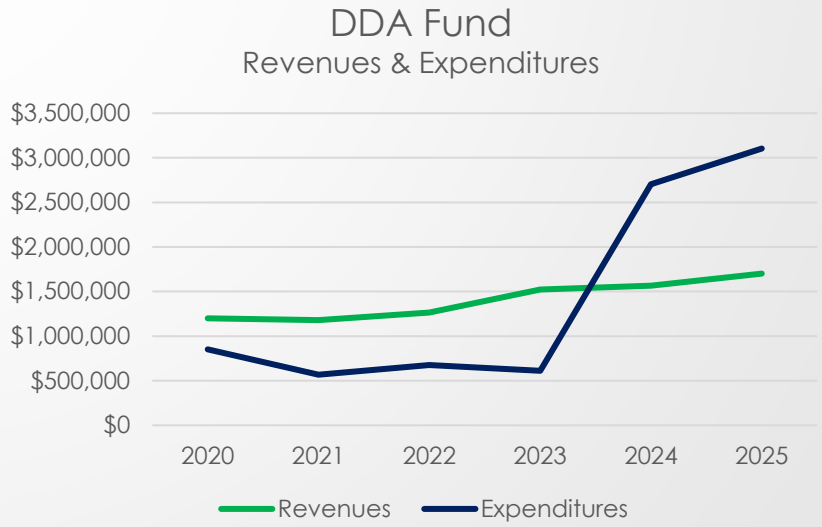

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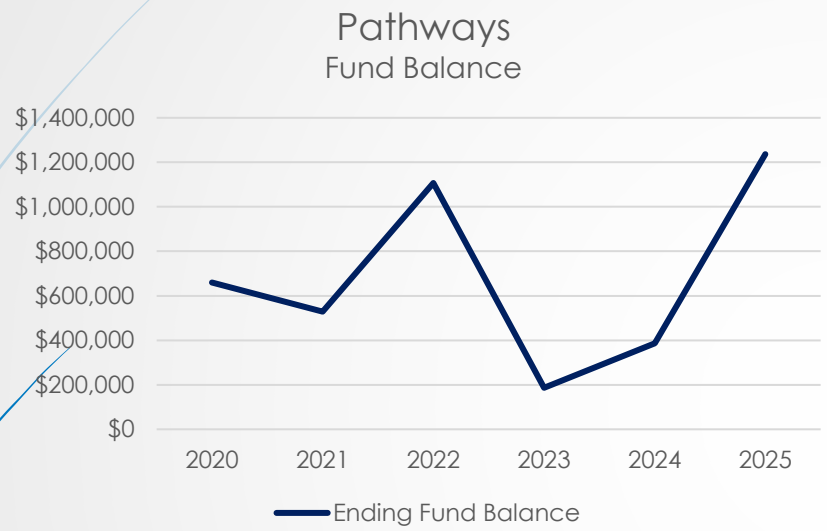


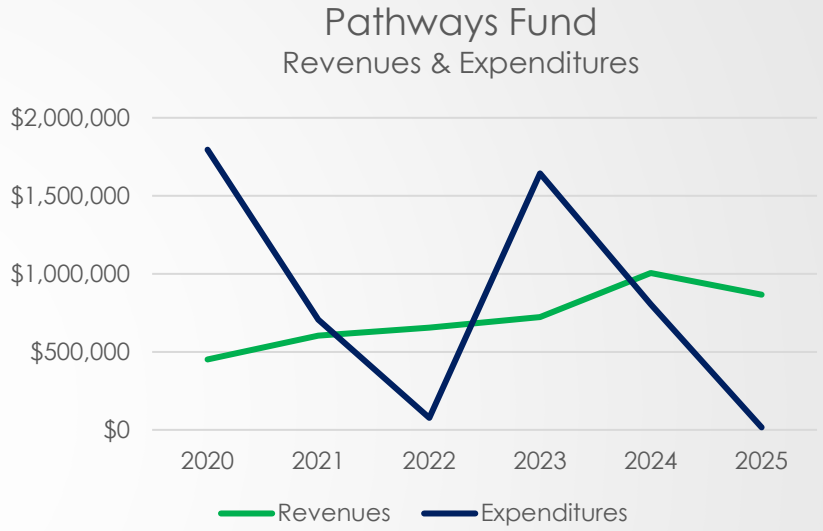


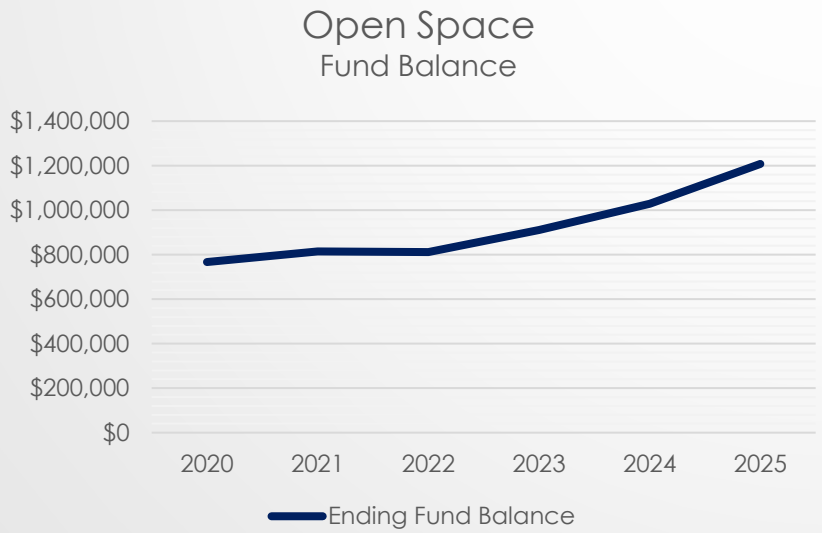


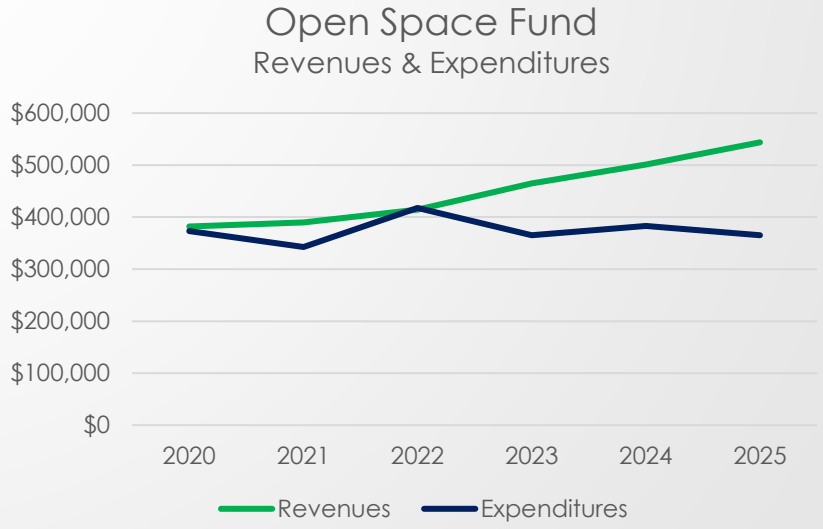

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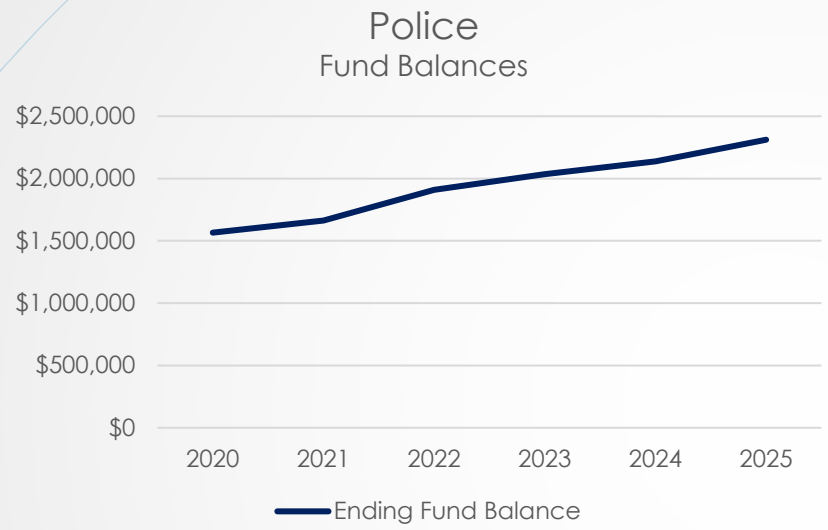


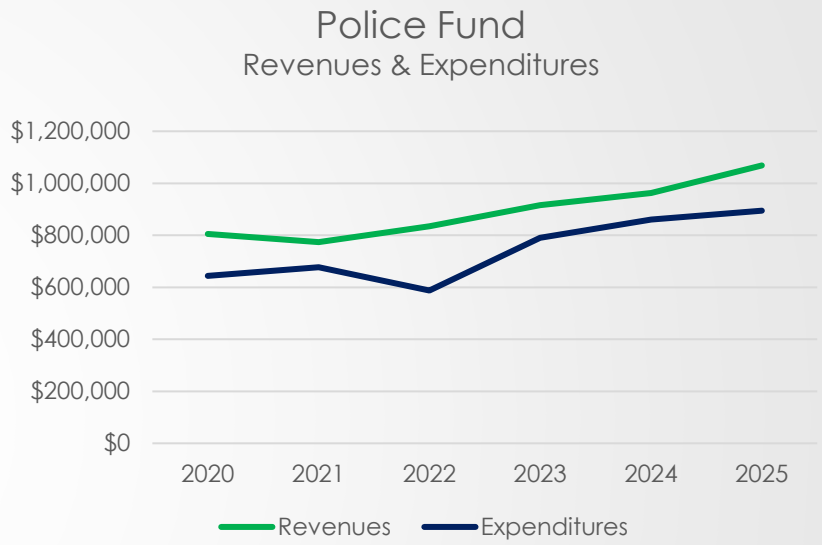


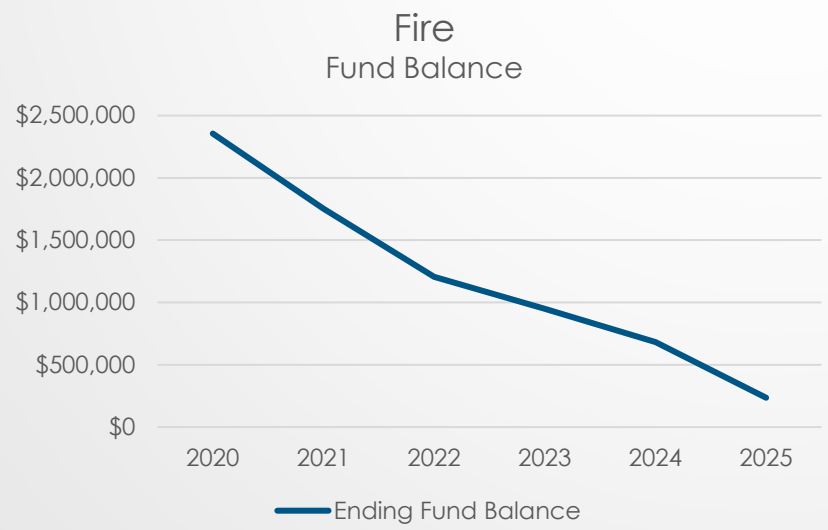


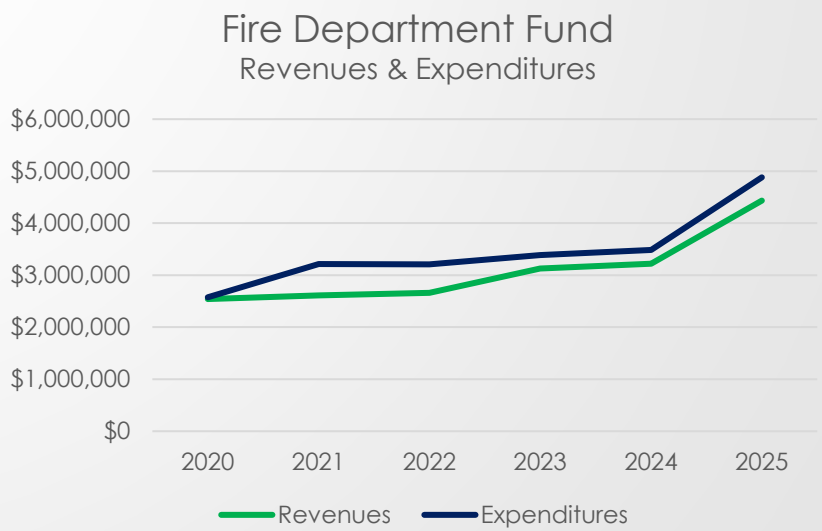

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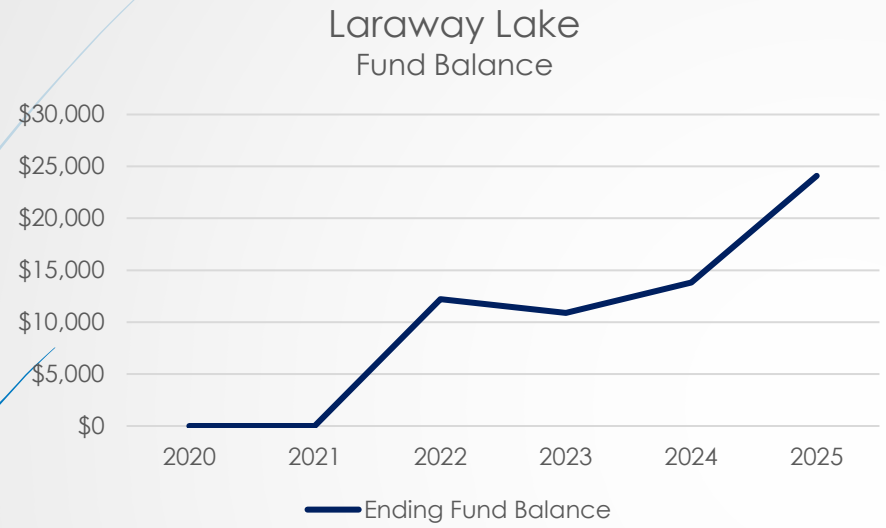
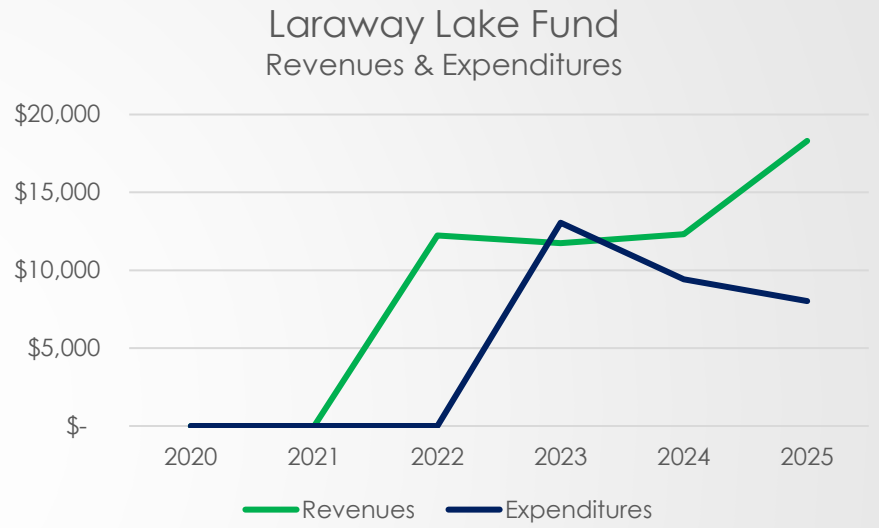
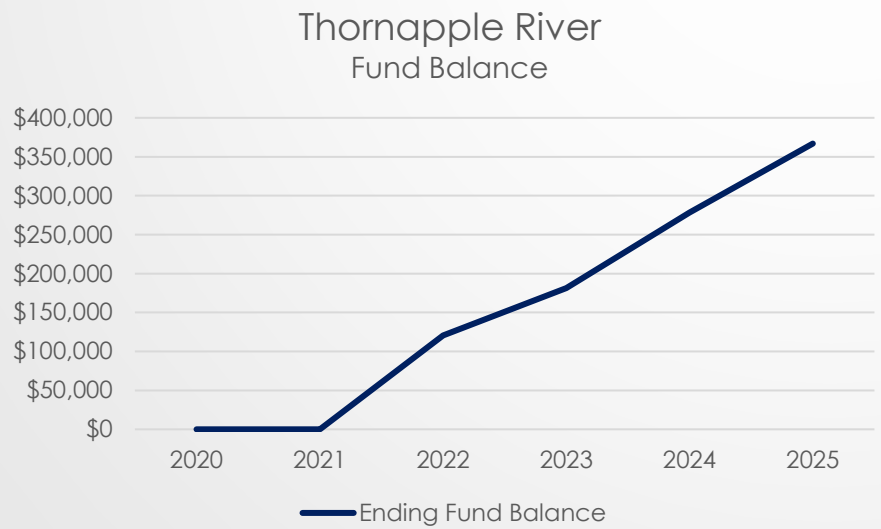
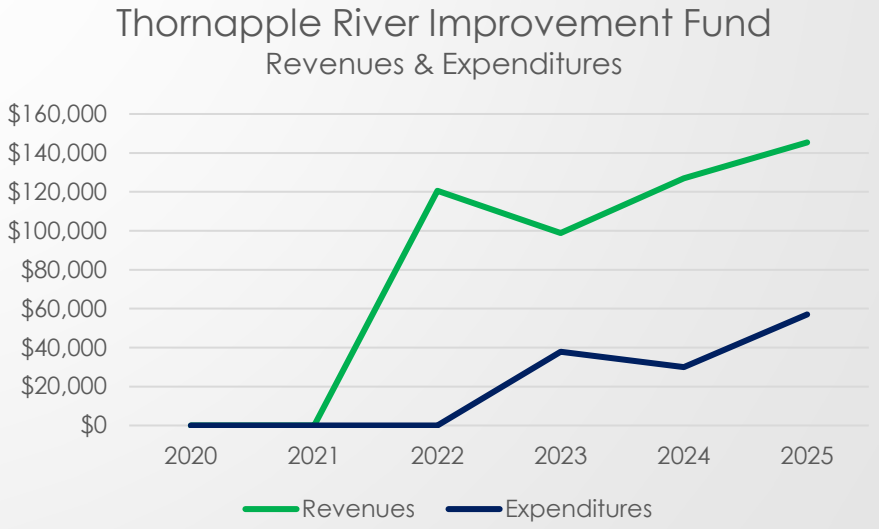
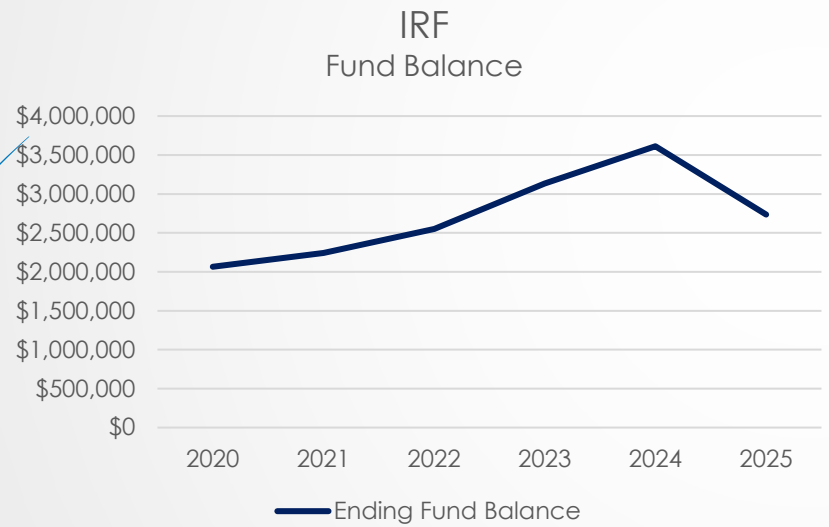


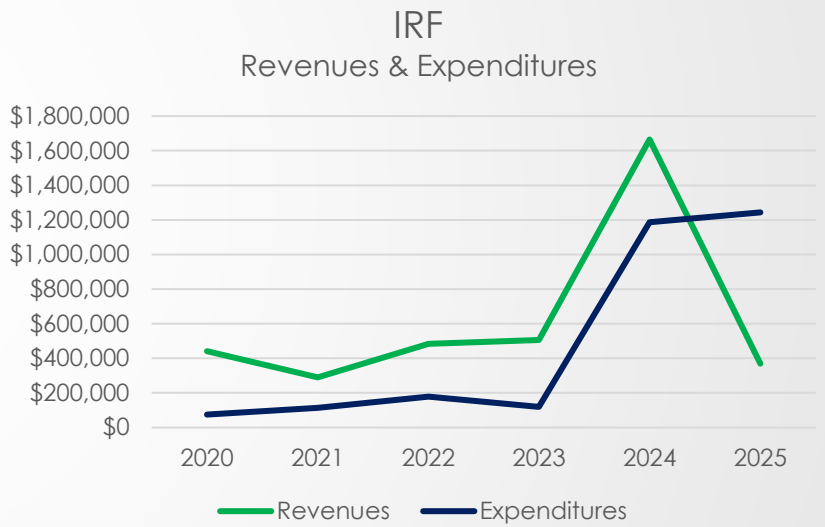



# Historical Revenue, Expenditures & Fund Balances



# Cascade Township In Action

**RESOLUTION NO. _____**
**CHARTER TOWNSHIP OF CASCADE**
**KENT COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT THE FY 2027 CASCADE CHARTER TOWNSHIP GENERAL AND SPECIAL FUNDS BUDGET**

Minutes of a regular meeting of the Township Board of Cascade charter Township, County of Kent, State of Michigan, held at the Cascade Library – Wisner Center, 2870 Jacksmith Dr. SE, Grand Rapids MI on November 4, 2026 at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

**WHEREAS,** Michigan Public Act 2 of 1968, as amended, requires that the Cascade Charter Township Board adopt budgets for the General Fund and all Special Revenue Funds, and

**WHEREAS,** the Cascade Charter Township Board has reviewed the proposed 2027 budgets for the General Fund and all Special Revenue Funds as prepared by the Township Manager and Township Treasurer; and

**WHEREAS,** on June 10, 2026, the Township Board passed a resolution to approve the levy of the 2026 millage rates, which fund the FY 2027 budgets; and

**WHEREAS,** for the purpose of the FY 2027 budgets the 2026 millage rates are adopted by resolution as follows:

| | |
|---|---|
| Operating Millage: | 0.9436 |
| Voted Police Millage: | 0.2038 |
| Voted Fire Millage: | 0.4932 |
| Voted Fire Millage: | 1.3538 |
| Voted Police Millage: | 0.2417 |
| Voted Pathway Millage: | 0.3412 |
| Voted Open Space Millage: | 0.2231 |

DRAFT

Voted Library Milage: 0.1482

**Total 3.9486**

**WHEREAS,** on November 4, 2026 at 7:00 pm the Cascade Charter Township Board held a public hearing to solicit input from the public on the proposed Fiscal Year 2027 budgets.

**NOW, THEREFORE, BE IT RESOLVED THAT,** the Cascade Charter Township Board adopts the 2027 budgets for the General Fund and all Special Revenue Funds as attached to this Resolution at ***the departmental level***.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED ADOPTED

_____

Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on November 4, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting was kept and will be or have been made available as required by said Act.

Dated:_____

_____

Susan B. Slater, Township Clerk

DRAFT

## Cascade Charter Township
### General Fund Operating Budget
### Fiscal Year 2027

| | 2025 Actual | 2026 Projected | 2027 Recommended |
|---|---|---|---|
| **Revenue By Source:** | | | |
| Taxes | 2,922,105 | 3,068,215 | 3,217,630 |
| Licenses & Permits | 661,605 | 418,800 | 397,200 |
| State and Federal Grants | 2,379,505 | 2,291,693 | 2,353,675 |
| Charges for Services | 117,652 | 114,000 | 161,500 |
| Interest & Rents | 658,511 | 496,800 | 695,800 |
| Other Revenue | 1,100,999 | 1,276,100 | 1,351,500 |
| Transfer In | 80,000 | - | - |
| **Total Revenues** | **7,920,377** | **7,665,608** | **8,177,305** |
| **Expenditures by Function:** | | | |
| General Government | 3,548,106 | 4,455,497 | 4,701,896 |
| Public Works | 1,263,244 | 1,301,379 | 1,418,834 |
| Community & Economic Development | 331,863 | 341,200 | 415,940 |
| Culture & Recreation | 335,279 | 454,499 | 493,235 |
| Capital Outlay | 237,477 | 251,000 | 585,000 |
| Transfers Out | 48,442 | 145,000 | 145,000 |
| Debt Service | 414,600 | 417,000 | 417,400 |
| **Total Expenditures** | **6,179,011** | **7,365,575** | **8,177,305** |
| **Net of Revenue/Expenditures** | 1,741,366 | 300,033 | - |
| Beginning Fund Balance | 7,250,451 | 8,991,817 | 9,291,850 |
| Ending Fund Balance | 8,991,817 | 9,291,850 | 9,291,850 |
| Fund Balance as a Percent of Expenditures | 145.5% | 126.2% | 113.6% |
| **Expenditures by Type:** | | | |
| Personnel | 3,002,425 | 3,383,915 | 3,774,490 |
| Operating | 2,449,605 | 3,135,160 | 3,216,415 |
| Transfers Out | 48,442 | 145,000 | 145,000 |
| Capital & Debt Service | 678,539 | 701,500 | 1,041,400 |
| | **6,179,011** | **7,365,575** | **8,177,305** |

# BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

Calculations As Of 12/31/2026

| GL Number | Description | 2024 Activity | 2025 PROJECTED | 2026 REQUESTED |
|---|---|---|---|---|
| 101 | | | | |
| 000 | REVENUES | 7,897,008 | 7,241,003 | 7,643,670 |
| 101 | TOWNSHIP BOARD | 171,249 | 177,620 | 164,703 |
| 172 | TOWNSHIP MANAGER | | 339,938 | 375,782 |
| 201 | FINANCE | | 200,657 | 238,659 |
| 215 | CLERK | | 71,610 | 110,839 |
| 225 | ADMINISTRATIVE | 1,334,717 | 527,414 | 720,830 |
| 228 | INFORMATION TECHNOLOGY | | | 220,000 |
| 250 | BENEFITS/INSURANCE | 707,882 | 944,127 | 1,137,956 |
| 253 | TREASURER | | 220,255 | 241,568 |
| 257 | ASSESSING | 312,225 | 314,654 | 348,580 |
| 262 | ELECTIONS | 156,974 | 76,945 | 75,000 |
| 265 | BUILDING AND GROUNDS | 537,496 | 605,123 | 798,931 |
| 270 | HUMAN RESOURCES | | 128,233 | 169,432 |
| 276 | CEMETERY | 15,241 | 2,670 | 23,400 |
| 443 | YARD WASTE REMOVAL | 109,554 | 120,000 | 140,000 |
| 444 | S/A IMPROVEMENT FUNDS | 94,056 | | |
| 445 | DRAIN | 8,401 | 11,000 | 19,000 |
| 446 | ROADS | 482,618 | 680,000 | 564,000 |
| 447 | ENGINEERS/ ENGINEERING | 170,845 | 389,938 | 280,979 |
| 448 | STREET LIGHTS | 168,191 | 175,000 | 218,000 |
| 701 | PLANNING | 262,425 | 317,568 | 346,449 |
| 756 | PARKS | 238,576 | 297,604 | 432,299 |
| 803 | HISTORICAL | 5,736 | 7,406 | 30,900 |
| 901 | CAPITAL OUTLAY | 697,782 | 349,479 | 251,000 |
| 965 | CONTINGENCIES | | | 173,363 |
| 966 | TRANSFERS OUT | 549,655 | 141,750 | 145,000 |
| 990 | DEBT SERVICE | 417,700 | 414,100 | 417,000 |
| Fund 101 - GENERAL FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 7,897,008 | 7,241,003 | 7,643,670 |
| TOTAL APPROPRIATIONS | | 6,441,323 | 6,513,091 | 7,643,670 |
| NET OF REVENUES & APPROPRIATIONS: | | 1,455,685 | 727,912 | 0 |
| BEG. FUND BALANCE - ALL FUNDS | | 5,794,766 | 7,250,451 | 7,978,363 |
| END FUND BALANCE - ALL FUNDS | | 7,250,451 | 7,978,363 | 7,978,363 |

# BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

Calculations As Of 12/31/2026

| GL Number | Description | 2024 Activity | 2025 PROJECTED | 2026 REQUESTED |
|---|---|---|---|---|
| CEMETERY TRUST FUND | | | | |
| 000 | REVENUES | 13,526 | 9,930 | 11,750 |
| 276 | CEMETERY | 9 | | 51,000 |
| Fund 151 - CEMETERY TRUST FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 13,526 | 9,930 | 11,750 |
| TOTAL APPROPRIATIONS | | 9 | 0 | 51,000 |
| NET OF REVENUES & APPROPRIATIONS: | | 13,517 | 9,930 | (39,250) |
| BEG. FUND BALANCE | | 142,436 | 155,953 | 165,883 |
| END FUND BALANCE | | 155,953 | 165,883 | 126,633 |
| FIRE FUND | | | | |
| 000 | REVENUES | 3,219,027 | 4,353,109 | 4,335,943 |
| 250 | BENEFITS/INSURANCE | 856,573 | 959,446 | 1,175,428 |
| 336 | FIRE DEPARTMENT | 2,576,374 | 2,763,074 | 2,852,840 |
| 901 | CAPITAL OUTLAY | 50,702 | 1,024,851 | 172,000 |
| 966 | TRANSFERS OUT | 2,000 | 2,000 | 2,000 |
| Fund 206 - FIRE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 3,219,027 | 4,353,109 | 4,335,943 |
| TOTAL APPROPRIATIONS | | 3,485,649 | 4,749,371 | 4,202,268 |
| NET OF REVENUES & APPROPRIATIONS: | | (266,622) | (396,262) | 133,675 |
| BEG. FUND BALANCE | | 949,013 | 682,396 | 286,134 |
| END FUND BALANCE | | 682,391 | 286,134 | 419,809 |
| POLICE FUND | | | | |
| 000 | REVENUES | 962,265 | 980,159 | 1,064,476 |
| 301 | POLICE DEPARTMENT | 860,170 | 828,096 | 1,271,100 |
| Fund 207 - POLICE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 962,265 | 980,159 | 1,064,476 |
| TOTAL APPROPRIATIONS | | 860,170 | 828,096 | 1,271,100 |
| NET OF REVENUES & APPROPRIATIONS: | | 102,095 | 152,063 | (206,624) |
| BEG. FUND BALANCE | | 2,035,609 | 2,137,704 | 2,289,767 |
| END FUND BALANCE | | 2,137,704 | 2,289,767 | 2,083,143 |
| OPEN SPACE FUND | | | | |
| 000 | REVENUES | 501,297 | 528,639 | 546,030 |
| 751 | OPEN SPACE PRESERVATION | 59,041 | 47,028 | 79,150 |
| 901 | CAPITAL OUTLAY | | | 150,000 |
| 965 | CONTINGENCIES | 323,836 | | |
| 990 | DEBT SERVICE | | 317,106 | 323,000 |
| Fund 208 - OPEN SPACE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 501,297 | 528,639 | 546,030 |
| TOTAL APPROPRIATIONS | | 382,877 | 364,134 | 552,150 |
| NET OF REVENUES & APPROPRIATIONS: | | 118,420 | 164,505 | (6,120) |
| BEG. FUND BALANCE | | 910,794 | 1,029,213 | 1,193,718 |
| END FUND BALANCE | | 1,029,214 | 1,193,718 | 1,187,598 |
| DAM MAJOR REPAIR FUND | | | | |
| 000 | REVENUES | 76,763 | 67,000 | 75,000 |
| 901 | CAPITAL OUTLAY | | | 85,000 |
| Fund 211 - DAM MAJOR REPAIR FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 76,763 | 67,000 | 75,000 |
| TOTAL APPROPRIATIONS | | 0 | 0 | 85,000 |
| NET OF REVENUES & APPROPRIATIONS: | | 76,763 | 67,000 | (10,000) |
| BEG. FUND BALANCE | | 678,108 | 754,872 | 821,872 |
| END FUND BALANCE | | 754,871 | 821,872 | 811,872 |
| PATHWAYS FUND | | | | |
| 000 | REVENUES | 762,246 | 823,010 | 844,564 |
| 575 | MICHIGAN STRATEGIC GRANT | 243,044 | | |
| 758 | PATHWAYS | 111,645 | 43 | 143,050 |
| 901 | CAPITAL OUTLAY | 693,941 | 14,163 | 950,000 |
| Fund 216 - PATHWAYS FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 1,005,290 | 823,010 | 844,564 |
| TOTAL APPROPRIATIONS | | 805,586 | 14,206 | 1,093,050 |
| NET OF REVENUES & APPROPRIATIONS: | | 199,704 | 808,804 | (248,486) |
| BEG. FUND BALANCE | | 186,571 | 386,275 | 1,195,079 |
| END FUND BALANCE | | 386,275 | 1,195,079 | 946,593 |
| HAZMAT FUND | | | | |

| GL Number | Description | 2024 Activity | 2025 PROJECTED | 2026 REQUESTED |
|---|---|---|---|---|
| HAZMAT FUND | | | | |
| 000 | REVENUES | 20,566 | 6,900 | 6,350 |
| 344 | HAZMAT | 20,658 | 4,000 | 11,250 |
| Fund 218 - HAZMAT FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 20,566 | 6,900 | 6,350 |
| TOTAL APPROPRIATIONS | | 20,658 | 4,000 | 11,250 |
| NET OF REVENUES & APPROPRIATIONS: | | (92) | 2,900 | (4,900) |
| BEG. FUND BALANCE | | 43,032 | 42,938 | 45,838 |
| END FUND BALANCE | | 42,940 | 45,838 | 40,938 |
| LARAWAY LAKE IMPROVEMENT FUND | | | | |
| 000 | REVENUES | 12,319 | 12,325 | 12,325 |
| 444 | S/A IMPROVEMENT FUNDS | 9,413 | 12,500 | 14,500 |
| Fund 220 - LARAWAY LAKE IMPROVEMENT FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 12,319 | 12,325 | 12,325 |
| TOTAL APPROPRIATIONS | | 9,413 | 12,500 | 14,500 |
| NET OF REVENUES & APPROPRIATIONS: | | 2,906 | (175) | (2,175) |
| BEG. FUND BALANCE | | 10,906 | 13,811 | 13,636 |
| END FUND BALANCE | | 13,812 | 13,636 | 11,461 |
| THORNAPPLE RIVER IMPROVEMENT FUND | | | | |
| 000 | REVENUES | 126,983 | 100,900 | 102,900 |
| 444 | S/A IMPROVEMENT FUNDS | 29,909 | 60,500 | 121,400 |
| Fund 230 - THORNAPPLE RIVER IMPROVEMENT FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 126,983 | 100,900 | 102,900 |
| TOTAL APPROPRIATIONS | | 29,909 | 60,500 | 121,400 |
| NET OF REVENUES & APPROPRIATIONS: | | 97,074 | 40,400 | (18,500) |
| BEG. FUND BALANCE | | 181,477 | 278,550 | 318,950 |
| END FUND BALANCE | | 278,551 | 318,950 | 300,450 |
| BROWNFIELD REDEVELOPMENT AUTHORITY FUND | | | | |
| 000 | REVENUES | 104,562 | 69,220 | 85,532 |
| 571 | BDR- REMEDIATION | 6,262 | 1,200 | 7,000 |
| 990 | DEBT SERVICE | | | 30,620 |
| Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 104,562 | 69,220 | 85,532 |
| TOTAL APPROPRIATIONS | | 6,262 | 1,200 | 37,620 |
| NET OF REVENUES & APPROPRIATIONS: | | 98,300 | 68,020 | 47,912 |
| BEG. FUND BALANCE | | 47,762 | 146,062 | 214,082 |
| END FUND BALANCE | | 146,062 | 214,082 | 261,994 |
| IRF | | | | |
| 000 | REVENUES | 1,664,655 | 176,300 | 357,404 |
| 225 | ADMINISTRATIVE | 411,987 | 30,541 | 1,830,000 |
| 901 | CAPITAL OUTLAY | 550,111 | 924,023 | |
| 966 | TRANSFERS OUT | 223,500 | | |
| Fund 246 - IRF: | | | | |
| TOTAL ESTIMATED REVENUES | | 1,664,655 | 176,300 | 357,404 |
| TOTAL APPROPRIATIONS | | 1,185,598 | 954,564 | 1,830,000 |
| NET OF REVENUES & APPROPRIATIONS: | | 479,057 | (778,264) | (1,472,596) |
| BEG. FUND BALANCE | | 2,937,929 | 3,612,227 | 2,833,963 |
| FUND BALANCE ADJUSTMENTS | | 195,241 | | |
| END FUND BALANCE | | 3,612,227 | 2,833,963 | 1,361,367 |
| DDA | | | | |
| 000 | REVENUES | 1,566,595 | 1,673,898 | 16,806,507 |
| 190 | DDA OPERATIONS/CONSTRUCTION | 886,715 | 654,162 | 1,307,978 |
| 250 | BENEFITS/INSURANCE | | 2,749 | 38,144 |
| 901 | CAPITAL OUTLAY | 677,362 | 2,100,000 | 15,050,000 |
| 966 | TRANSFERS OUT | 1,044,000 | | |
| 990 | DEBT SERVICE | 96,900 | 96,000 | 96,700 |
| Fund 248 - DDA: | | | | |
| TOTAL ESTIMATED REVENUES | | 1,566,595 | 1,673,898 | 16,806,507 |
| TOTAL APPROPRIATIONS | | 2,704,977 | 2,852,911 | 16,492,822 |
| NET OF REVENUES & APPROPRIATIONS: | | (1,138,382) | (1,179,013) | 313,685 |
| BEG. FUND BALANCE | | 3,529,943 | 2,391,560 | 1,212,547 |
| END FUND BALANCE | | 2,391,561 | 1,212,547 | 1,526,232 |
| BUILDING FUND | | | | |

# BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

Calculations As Of 12/31/2026

| GL Number | Description | 2024 Activity | 2025 PROJECTED | 2026 REQUESTED |
|---|---|---|---|---|
| BUILDING FUND | | | | |
| 000 | REVENUES | 3,070,269 | 2,807,570 | 3,031,000 |
| 250 | BENEFITS/INSURANCE | 496,030 | 612,170 | 716,862 |
| 371 | BUILDING DEPARTMENT | 1,665,319 | 1,928,044 | 2,038,999 |
| 964 | PAYMENTS TO OTHER TOWNSHIPS | 579,629 | 476,757 | 584,200 |
| 966 | TRANSFERS OUT | 102,000 | 30,000 | 30,000 |
| Fund 249 - BUILDING FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 3,070,269 | 2,807,570 | 3,031,000 |
| TOTAL APPROPRIATIONS | | 2,842,978 | 3,046,971 | 3,370,061 |
| NET OF REVENUES & APPROPRIATIONS: | | 227,291 | (239,401) | (339,061) |
| BEG. FUND BALANCE | | 4,618,696 | 4,845,988 | 4,606,587 |
| END FUND BALANCE | | 4,845,987 | 4,606,587 | 4,267,526 |
| LIBRARY FUND | | | | |
| 000 | REVENUES | 1,873,504 | 452,212 | 462,302 |
| 790 | LIBRARY | 236,188 | 214,478 | 322,000 |
| 901 | CAPITAL OUTLAY | 1,552,727 | 2,302,733 | |
| Fund 271 - LIBRARY FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 1,873,504 | 452,212 | 462,302 |
| TOTAL APPROPRIATIONS | | 1,788,915 | 2,517,211 | 322,000 |
| NET OF REVENUES & APPROPRIATIONS: | | 84,589 | (2,064,999) | 140,302 |
| BEG. FUND BALANCE | | 2,347,279 | 2,431,868 | 366,869 |
| END FUND BALANCE | | 2,431,868 | 366,869 | 507,171 |
| GREENSPACE/FARMLAND PRESERVATION | | | | |
| 000 | REVENUES | | 100,000 | 100,000 |
| Fund 280 - GREENSPACE/FARMLAND PRESERVATION: | | | | |
| TOTAL ESTIMATED REVENUES | | 0 | 100,000 | 100,000 |
| TOTAL APPROPRIATIONS | | | | |
| NET OF REVENUES & APPROPRIATIONS: | | 0 | 100,000 | 100,000 |
| BEG. FUND BALANCE | | 0 | 0 | 100,000 |
| END FUND BALANCE | | 0 | 100,000 | 200,000 |
| OPIOID SETTLEMENT FUND | | | | |
| 000 | REVENUES | 11,837 | 4,500 | 4,000 |
| 631 | SUBSTANCE ABUSE | | | 4,000 |
| Fund 284 - OPIOID SETTLEMENT FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 11,837 | 4,500 | 4,000 |
| TOTAL APPROPRIATIONS | | 0 | 0 | 4,000 |
| NET OF REVENUES & APPROPRIATIONS: | | 11,837 | 4,500 | 0 |
| BEG. FUND BALANCE | | 8,754 | 20,591 | 25,091 |
| END FUND BALANCE | | 20,591 | 25,091 | 25,091 |
| Report Totals: | | | | |
| TOTAL ESTIMATED REVENUES - ALL FUNDS | | 14,229,458 | 12,165,672 | 27,846,083 |
| TOTAL APPROPRIATIONS - ALL FUNDS | | 14,123,001 | 15,405,664 | 29,458,221 |
| NET OF REVENUES & APPROPRIATIONS: | | 106,457 | (3,239,992) | (1,612,138) |
| BEG. FUND BALANCE - ALL FUNDS | | 18,628,307 | 18,930,009 | 15,690,017 |
| FUND BALANCE ADJUSTMENTS - ALL FUNDS | | 195,241 | | |
| END FUND BALANCE - ALL FUNDS | | 18,930,005 | 15,690,017 | 14,077,879 |

# BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

Calculations As Of 12/31/2027

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 101-000-401-401 | GENERAL PROPERTY TAXES | 1,961,678 | 2,071,332 | 2,067,912 | 2,067,912 | 2,151,291 |
| 101-000-401-405 | STREETLIGHT | 97,149 | 110,000 | 93,858 | 93,858 | 110,000 |
| 101-000-401-420 | DELINQUENT TAXES | 6,959 | 5,000 | 2,877 | 5,000 | 5,000 |
| 101-000-401-437 | ABATEMENT TAXES | 16,714 | 16,175 | 15,863 | 16,175 | 16,175 |
| 101-000-401-445 | INTEREST & PENALTIES ON TAXES | 5,152 | 3,500 | 4,654 | 4,700 | 3,500 |
| 101-000-401-447 | TAX ADMINISTRATION FEES | 834,453 | 880,570 | 836,277 | 880,570 | 931,664 |
| 101-000-477-460 | CABLE REVENUE | 276,998 | 310,000 | 196,757 | 310,000 | 290,000 |
| 101-000-477-465 | CABLE - PEG FEES | 55,293 | 66,800 | 38,103 | 55,000 | 55,000 |
| 101-000-478-100 | HOTEL LICENSE | 11,275 | 4,000 | 10,500 | 9,500 | 8,000 |
| 101-000-479-000 | OTHER PERMITS | 3,431 | 1,200 | 1,461 | 1,200 | 1,200 |
| 101-000-480-000 | SOIL EROSION PERMITS | 75 | 0 | 0 | 0 | 0 |
| 101-000-493-000 | DOG LICENSES | 42 | 100 | 6 | 100 | 0 |
| 101-000-495-000 | LIQUOR LICENSE | 43,654 | 43,000 | 41,480 | 43,000 | 43,000 |
| 101-000-528-000 | OTHER FEDERAL GRANTS | 10,000 | 0 | 0 | 0 | 0 |
| 101-000-539-576 | STATE SHARED REV.-SALES TAX | 2,224,432 | 2,152,450 | 1,324,443 | 2,152,450 | 2,224,432 |
| 101-000-539-581 | METRO ACT | 31,771 | 23,900 | 34,204 | 34,000 | 35,000 |
| 101-000-569-000 | STATE GRANT- OTHERS | 3,607 | 0 | 10,980 | 11,000 | 0 |
| 101-000-573-000 | LOCAL COMMUNITY STABILIZATION AU | 109,695 | 94,243 | 64,540 | 94,243 | 94,243 |
| 101-000-600-608 | PLANNING AND ZONING FEES | 44,625 | 30,000 | 19,019 | 20,000 | 50,000 |
| 101-000-600-610 | SUMMER TAX COLLECTION FEE | 26,664 | 26,500 | 0 | 26,500 | 26,500 |
| 101-000-600-611 | SEWER & WATER IMPLEMENTATION | 0 | 20,000 | 0 | 20,000 | 20,000 |
| 101-000-600-614 | PA 198 TAX APPLICATION FEE | 1,000 | 0 | 1,000 | 0 | 0 |
| 101-000-600-626 | PASSPORT APPLICATION FEE | 10,939 | 12,500 | 7,536 | 12,500 | 15,000 |
| 101-000-600-634 | CEMETERY-OPENINGS AND CLOSINGS | 34,424 | 25,000 | 34,113 | 35,000 | 50,000 |
| 101-000-607-555 | INSPECTION FEES | 270,837 | 0 | 0 | 0 | 0 |
| 101-000-665-000 | INTEREST ON INVESTMENTS | 401,043 | 265,000 | 212,932 | 265,000 | 425,000 |
| 101-000-667-002 | DAM LEASE PAYMENTS | 70,000 | 70,000 | 40,000 | 70,000 | 70,000 |
| 101-000-667-003 | RENTAL OF FACILITIES | (1,005) | 800 | (595) | 800 | 800 |
| 101-000-667-004 | CELLULAR TOWERS | 167,978 | 130,000 | 110,630 | 130,000 | 160,000 |
| 101-000-667-014 | CELL TOWER - KEPS ANTENA LEASE | 900 | 0 | 675 | 0 | 0 |
| 101-000-673-000 | SALE OF ASSETS | 32,800 | 0 | 5,102 | 5,000 | 0 |
| 101-000-674-000 | 4TH OF JULY SPONSORS | 0 | 20,000 | 0 | 0 | 0 |
| 101-000-674-100 | DONATIONS | 0 | 0 | 25,150 | 25,000 | 20,000 |
| 101-000-674-200 | PARK DONATIONS | 200 | 2,000 | 0 | 0 | 2,000 |
| 101-000-674-300 | DONATIONS | 13,163 | 0 | 5,000 | 5,000 | 0 |
| 101-000-675-675 | MISCELLANEOUS INCOME | 5,461 | 6,000 | 13,092 | 13,000 | 6,000 |
| 101-000-675-680 | MISC INCOME - TRANSIT TICKETS | 0 | 500 | 0 | 0 | 0 |
| 101-000-676-000 | REIMBURSEMENT LOCAL/STATE ELECTI | 46,325 | 5,000 | 0 | 0 | 0 |
| 101-000-676-100 | REIMBURSEMENTS/REFUNDS | 75 | 600 | 428 | 600 | 0 |
| 101-000-676-200 | INSURANCE | 16,271 | 0 | 0 | 0 | 0 |
| 101-000-679-000 | INTERFUND REIMBURSE/BLDG INSPECT | 106,706 | 125,000 | 75,368 | 125,000 | 134,000 |
| 101-000-680-000 | COST ALLOCATION PLAN | 879,998 | 1,102,500 | 0 | 1,102,500 | 1,189,500 |
| 101-000-681-000 | PARK INCOME | 19,595 | 20,000 | 31,845 | 31,000 | 40,000 |
| 101-000-699-246 | TRF FROM IRF FUND | 80,000 | 0 | 0 | 0 | 0 |
| Total Department 000: | | 7,920,377 | 7,643,670 | 5,325,210 | 7,665,608 | 8,177,305 |
| Estimated Revenues | | 7,920,377 | 7,643,670 | 5,325,210 | 7,665,608 | 8,177,305 |
| **Account Category: Appropriations** | | | | | | |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 101 TOWNSHIP BOARD** | | | | | | |
| 101-101-703-000 | TRUSTEE SALARIES | 98,555 | 102,147 | 85,123 | 102,147 | 106,030 |
| 101-101-723-000 | TOWNSHIP DUES | 25,971 | 24,856 | 10,684 | 24,856 | 24,856 |
| 101-101-723-001 | ELECTED OFFICIAL MEMBERSHIPS AND | 230 | 400 | 195 | 400 | 400 |
| 101-101-724-000 | EDUCATION | 0 | 4,000 | 0 | 0 | 4,000 |
| 101-101-802-000 | CONTRACTUAL SERVICES | 0 | 0 | 0 | 0 | 60,000 |
| 101-101-860-000 | TOWNSHIP BOARD MILEAGE | 110 | 1,000 | 167 | 300 | 500 |
| 101-101-862-500 | TOWNSHIP BOARD EXPENSE ACCOUNT | 633 | 2,500 | 368 | 2,500 | 2,500 |
| 101-101-924-100 | TOWNSHIP BOARD CELL PHONES/DATA | 1,819 | 3,300 | 1,231 | 2,000 | 0 |
| 101-101-967-000 | SPECIAL PROJECTS - STRATEGIC PLA | 7,863 | 25,000 | 0 | 0 | 0 |
| 101-101-981-000 | OFFICE EQUIPMENT | 27 | 1,500 | 0 | 0 | 0 |
| | Total Department 101: | 135,208 | 164,703 | 97,768 | 132,203 | 198,286 |
| **Department: 172 TOWNSHIP MANAGER** | | | | | | |
| 101-172-702-000 | WAGES- FULL TIME | 254,984 | 268,960 | 203,207 | 268,960 | 295,005 |
| 101-172-704-000 | WAGES- PART TIME | 85,259 | 98,822 | 67,598 | 98,822 | 101,792 |
| 101-172-705-000 | WAGES - OVERTIME | 0 | 1,000 | 0 | 1,000 | 0 |
| 101-172-723-000 | MEMBERSHIP AND DUES | 0 | 2,000 | 200 | 2,000 | 1,000 |
| 101-172-724-000 | EDUCATION | 0 | 0 | 760 | 0 | 0 |
| 101-172-726-000 | TRAINING SUPPLIES | 0 | 4,000 | 330 | 4,000 | 2,000 |
| 101-172-924-100 | CELL PHONES/DATA | 705 | 1,000 | 379 | 1,000 | 0 |
| | Total Department 172: | 340,948 | 375,782 | 272,474 | 375,782 | 399,797 |
| **Department: 201 FINANCE** | | | | | | |
| 101-201-702-000 | WAGES- FULL TIME | 200,019 | 215,459 | 165,182 | 215,459 | 216,656 |
| 101-201-723-000 | MEMBERSHIP AND DUES | 140 | 600 | 0 | 600 | 600 |
| 101-201-724-000 | EDUCATION | 0 | 0 | 0 | 0 | 5,000 |
| 101-201-726-000 | TRAINING SUPPLIES | 140 | 4,000 | 0 | 4,000 | 0 |
| 101-201-860-000 | MILEAGE | 98 | 200 | 0 | 200 | 200 |
| 101-201-924-100 | CELL PHONES/DATA | 637 | 800 | 370 | 800 | 0 |
| 101-201-939-000 | SERVICE CONTRACTS | 0 | 17,600 | 14,055 | 17,600 | 17,600 |
| | Total Department 201: | 201,034 | 238,659 | 179,607 | 238,659 | 240,056 |
| **Department: 215 CLERK** | | | | | | |
| 101-215-702-000 | WAGES- FULL TIME | 60,855 | 57,762 | 1,364 | 57,762 | 78,207 |
| 101-215-703-000 | CLERK SALARY | 37,094 | 44,677 | 37,231 | 44,677 | 46,375 |
| 101-215-704-000 | WAGES- CLERK | 418 | 0 | 57,747 | 0 | 0 |
| 101-215-707-000 | WAGES - PER DIEM | 218 | 0 | 831 | 0 | 0 |
| 101-215-723-000 | CLERK MEMBERSHIPS AND DUES | 675 | 600 | 506 | 600 | 800 |
| 101-215-724-000 | EDUCATION | 3,832 | 3,000 | 2,070 | 3,000 | 3,500 |
| 101-215-860-000 | CLERK MILEAGE | 1,425 | 800 | 648 | 800 | 1,000 |
| 101-215-925-000 | CELL PHONE/ DATA | 920 | 1,000 | 118 | 1,000 | 0 |
| 101-215-939-000 | SERVICE CONTRACTS | 2,886 | 3,000 | 6,891 | 3,000 | 13,000 |
| | Total Department 215: | 108,323 | 110,839 | 107,406 | 110,839 | 142,882 |
| **Department: 225 ADMINISTRATIVE** | | | | | | |
| 101-225-704-000 | WAGES- PART TIME | 0 | 0 | 172 | 0 | 29,000 |
| 101-225-723-000 | MEMBERSHIP AND DUES | 329 | 3,190 | 1,499 | 3,190 | 3,190 |
| 101-225-724-000 | EDUCATION | 2,702 | 10,000 | 425 | 4,000 | 10,000 |
| 101-225-727-000 | OFFICE SUPPLIES | 7,555 | 14,000 | 4,510 | 6,000 | 8,000 |
| 101-225-730-000 | POSTAGE | 0 | 16,000 | 20,434 | 24,000 | 16,000 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 225 ADMINISTRATIVE** | | | | | | |
| 101-225-752-000 | SUPPLIES | 732 | 0 | 642 | 0 | 0 |
| 101-225-752-101 | KITCHEN SUPPLIES | 2,531 | 3,000 | 1,475 | 2,500 | 3,000 |
| 101-225-756-000 | ELECTION SUPPLIES | 0 | 0 | 217 | 0 | 0 |
| 101-225-794-700 | PLANTS/PLANT MAINTENANCE | 1,251 | 200 | 150 | 200 | 0 |
| 101-225-803-000 | PRE-EMPLOYMENT HIRING | 0 | 0 | 46 | 0 | 0 |
| 101-225-807-000 | AUDIT FEES & SERVICES | 18,100 | 25,000 | 19,250 | 25,000 | 24,000 |
| 101-225-810-000 | LIABILITY INSURANCE | 51,164 | 70,000 | 1,998 | 70,000 | 60,000 |
| 101-225-814-000 | TAX/ASSESSING ADMIN COSTS | 1,857 | 0 | 0 | 0 | 0 |
| 101-225-815-000 | COMPUTER COSTS-ISP | 2,766 | 0 | 3,329 | 0 | 0 |
| 101-225-815-050 | COMPUTER SOFTARE/CAMERA MONITOR/ | 4,217 | 0 | 2,463 | 0 | 0 |
| 101-225-815-100 | COMPUTER COSTS-WEB SITE | 2,742 | 3,600 | 7,479 | 10,000 | 3,600 |
| 101-225-821-000 | ENGINEERING COSTS | 2,655 | 0 | 0 | 0 | 0 |
| 101-225-826-000 | LEGAL FEES | 118,542 | 180,000 | 63,446 | 120,000 | 135,000 |
| 101-225-850-000 | COMMUNICATIONS | 144 | 0 | 12 | 0 | 0 |
| 101-225-860-000 | ADMINISTRATIVE MILEAGE | 62 | 1,000 | 0 | 1,000 | 0 |
| 101-225-880-000 | COMMUNITY PROMOTION | 0 | 0 | 2,027 | 0 | 0 |
| 101-225-881-000 | FOURTH OF JULY | 36,820 | 65,000 | 38,140 | 40,000 | 0 |
| 101-225-881-200 | HALLOWEEN | 570 | 2,000 | 0 | 2,000 | 0 |
| 101-225-881-400 | HERITAGE DAY FESTIVAL | 0 | 20,000 | 0 | 0 | 0 |
| 101-225-885-000 | NEWSLETTER | 33,388 | 35,000 | 27,023 | 35,000 | 45,000 |
| 101-225-900-000 | PRINTING/PUBLISHING | 2,340 | 24,000 | 9,943 | 24,000 | 20,000 |
| 101-225-901-000 | PUBLICATIONS | 0 | 1,000 | 59 | 1,000 | 0 |
| 101-225-924-100 | CELL PHONES/DATA | 3,112 | 7,340 | 778 | 1,500 | 0 |
| 101-225-939-000 | SERVICE CONTRACTS | 42,038 | 60,000 | 5,065 | 60,000 | 15,000 |
| 101-225-941-000 | EQUIPMENT/MACHINE RENTAL/LEASE | 1,959 | 2,000 | 0 | 2,000 | 2,000 |
| 101-225-952-100 | KENT COUNTY AERIAL PHOTO | 2,945 | 4,000 | 2,528 | 4,000 | 4,000 |
| 101-225-955-000 | CABLE EQUIPMENT GRANTS | 0 | 35,000 | 0 | 35,000 | 35,000 |
| 101-225-955-952 | REGIS | 41,061 | 45,000 | 0 | 45,000 | 45,000 |
| 101-225-955-954 | NPDES PHASE II | 12,492 | 12,000 | 0 | 12,000 | 12,000 |
| 101-225-955-955 | COMMUNITY MEDIA CENTER | 0 | 5,000 | 0 | 5,000 | 5,000 |
| 101-225-956-000 | RIGHT PLACE PROGRAM | 0 | 9,000 | 18,000 | 9,000 | 9,000 |
| 101-225-964-100 | PROPERTY TAX REFUNDS | 1,752 | 2,500 | 820 | 2,500 | 2,500 |
| 101-225-967-000 | SPECIAL PROJECTS - COMMUNCATIONS | 933 | 50,000 | 13,176 | 25,000 | 0 |
| 101-225-967-100 | WHOLE HOUSE FILTER PROJECT | 1,679 | 0 | 0 | 0 | 0 |
| 101-225-967-200 | SPECIAL PROJECTS - IT SERVICES | 48,331 | 0 | 0 | 0 | 0 |
| 101-225-981-000 | OFFICE EQUIPMENT | 13,838 | 16,000 | 2,326 | 4,000 | 0 |
| Total Department 225: | | 460,607 | 720,830 | 247,432 | 572,890 | 486,290 |
| **Department: 228 INFORMATION TECHNOLOGY** | | | | | | |
| 101-228-850-000 | COMMUNICATIONS | 0 | 0 | 19,831 | 20,000 | 88,500 |
| 101-228-939-000 | SERVICE CONTRACTS | 0 | 45,000 | 57,432 | 70,000 | 60,000 |
| 101-228-958-000 | SOFTWARE/SUPPORT | 0 | 125,000 | 64,069 | 80,000 | 142,000 |
| 101-228-967-200 | SPECIAL PROJECTS - IT SERVICES | 0 | 40,000 | 41,355 | 42,000 | 10,000 |
| 101-228-981-000 | OFFICE EQUIPMENT | 0 | 10,000 | 3,475 | 10,000 | 35,000 |
| Total Department 228: | | 0 | 220,000 | 186,162 | 222,000 | 335,500 |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | |
| 101-250-715-000 | FICA-EMPLOYER | 158,056 | 167,601 | 119,346 | 167,601 | 186,882 |
| 101-250-716-000 | DEFINED CONTRIBUTION PLAN | 154,366 | 199,667 | 104,271 | 199,667 | 236,310 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | |
| 101-250-717-000 | WORKERS COMP INSURANCE | 32,203 | 50,000 | 4,029 | 50,000 | 40,000 |
| 101-250-718-000 | VISION INSURANCE BENEFITS | (1,142) | 3,200 | (1,070) | 3,200 | 4,000 |
| 101-250-718-200 | OTHER BENEFITS | 44,800 | 38,400 | 38,400 | 38,400 | 40,000 |
| 101-250-719-000 | HEALTH INSURANCE BENEFITS | 283,981 | 433,206 | 218,759 | 300,000 | 381,051 |
| 101-250-720-000 | LIFE & DIS INSURANCE BENEFITS | 16,473 | 20,856 | 11,257 | 20,856 | 25,574 |
| 101-250-721-000 | DENTAL INSURANCE BENEFITS | 17,598 | 30,000 | 12,127 | 20,000 | 30,000 |
| 101-250-722-000 | PENSION PLAN BENEFITS | 165,660 | 195,026 | 98,905 | 195,026 | 217,000 |
| 101-250-723-000 | OTHER BENEFITS | 5,931 | 0 | 1,687 | 0 | 0 |
| Total Department 250: | | 877,926 | 1,137,956 | 607,711 | 994,750 | 1,160,817 |
| **Department: 253 TREASURER** | | | | | | |
| 101-253-702-000 | WAGES- FULL TIME | 155,561 | 171,791 | 131,426 | 171,791 | 168,519 |
| 101-253-703-000 | TREASURER SALARY | 40,677 | 44,677 | 37,231 | 44,677 | 46,375 |
| 101-253-705-000 | WAGES - OVERTIME | 0 | 1,000 | 0 | 1,000 | 0 |
| 101-253-723-000 | MEMBERSHIPS AND DUES | 399 | 1,000 | 299 | 1,000 | 1,000 |
| 101-253-724-000 | EDUCATION | 5,441 | 3,500 | 3,201 | 3,500 | 3,500 |
| 101-253-725-000 | EDUCATION/TUITION REIMBURSEMENT | 0 | 5,300 | 1,452 | 5,300 | 0 |
| 101-253-730-000 | POSTAGE | 4,483 | 0 | 4,544 | 0 | 0 |
| 101-253-860-000 | MILEAGE | 1,004 | 1,800 | 370 | 1,800 | 1,200 |
| 101-253-900-000 | PRINTING & PUBLISHING | 0 | 0 | 3,003 | 60,000 | 0 |
| 101-253-924-100 | CELL PHONES/DATA | 882 | 0 | 470 | 0 | 0 |
| 101-253-939-000 | SERVICE CONTRACTS | 8,895 | 12,500 | 8,720 | 12,500 | 11,000 |
| Total Department 253: | | 217,342 | 241,568 | 190,716 | 301,568 | 231,594 |
| **Department: 257 ASSESSING** | | | | | | |
| 101-257-702-000 | WAGES- FULL TIME | 196,456 | 0 | 0 | 0 | 0 |
| 101-257-704-000 | WAGES- PART TIME | 10,884 | 0 | 0 | 0 | 0 |
| 101-257-723-000 | ASSESSING MEMBERSHIPS AND DUES | 240 | 0 | 0 | 0 | 0 |
| 101-257-724-000 | EDUCATION | 1,378 | 0 | 225 | 0 | 0 |
| 101-257-727-000 | ASSESSING PUBLICATION/SUPPLIES | 702 | 0 | 111 | 0 | 0 |
| 101-257-801-000 | ASSESSING CONTRACTUAL SERVICES | 89,583 | 275,580 | 202,965 | 275,580 | 280,000 |
| 101-257-808-000 | BOARD OF REVIEW EXPENSES | 2,548 | 3,500 | 3,059 | 3,500 | 3,500 |
| 101-257-826-000 | LEGAL FEES | 64,628 | 50,000 | 18,626 | 30,000 | 40,000 |
| 101-257-860-000 | ASSESSING MILEAGE | 245 | 0 | 0 | 0 | 0 |
| 101-257-900-000 | ASSESSING PRINTING AND PUBLISHIN | 8,548 | 1,500 | 3,604 | 4,000 | 5,000 |
| 101-257-924-100 | CELL PHONES/DATA | 1,890 | 0 | 160 | 0 | 0 |
| 101-257-939-000 | ASSESSING SERVICE CONTRACTS | 24,775 | 18,000 | 8,258 | 18,000 | 18,000 |
| 101-257-981-000 | OFFICE EQUIPMENT | 0 | 0 | 19 | 0 | 0 |
| Total Department 257: | | 401,877 | 348,580 | 237,027 | 331,080 | 346,500 |
| **Department: 262 ELECTIONS** | | | | | | |
| 101-262-703-000 | ELECTION SALARIES/PT HELP | 501 | 0 | 960 | 0 | 0 |
| 101-262-704-000 | WAGES- PART TIME | 32,267 | 20,000 | 11,401 | 20,000 | 29,224 |
| 101-262-707-000 | WAGES - PER DIEM | 0 | 10,000 | 17,572 | 17,000 | 20,000 |
| 101-262-752-200 | ELECTION MAILINGS & POSTAGE | 19,237 | 5,000 | 3,979 | 5,000 | 7,000 |
| 101-262-756-000 | ELECTION SUPPLIES | 11,535 | 20,000 | 3,265 | 5,000 | 10,000 |
| 101-262-788-000 | ELECTION MISC. EXPENSES | 546 | 0 | 0 | 0 | 0 |
| 101-262-860-000 | MILEAGE | 0 | 0 | 347 | 0 | 0 |
| 101-262-932-000 | MAINT/OFFICE EQUIP & COMPUTER RE | 5,289 | 2,000 | 0 | 2,000 | 2,000 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 262 ELECTIONS** | | | | | | |
| 101-262-939-000 | SERVICE CONTRACTS | 13,990 | 18,000 | 19,510 | 20,000 | 20,000 |
| | Total Department 262: | 83,365 | 75,000 | 57,034 | 69,000 | 88,224 |
| **Department: 265 BUILDING AND GROUNDS** | | | | | | |
| 101-265-702-000 | WAGES- FULL TIME | 350,203 | 361,005 | 309,391 | 361,005 | 511,913 |
| 101-265-702-250 | BLDG & GROUNDS EXPENSE ACCOUNT | 94 | 0 | 94 | 0 | 0 |
| 101-265-702-713 | OVERTIME | 2,148 | 0 | 0 | 0 | 0 |
| 101-265-704-000 | WAGES- PART TIME | 31,571 | 114,426 | 48,448 | 114,426 | 93,600 |
| 101-265-705-000 | WAGES - OVERTIME | 4,585 | 10,000 | 5,429 | 10,000 | 10,000 |
| 101-265-707-000 | WAGES - PER DIEM | 6,320 | 0 | 0 | 0 | 0 |
| 101-265-724-000 | EDUCATION | 3,667 | 3,750 | 743 | 2,000 | 3,750 |
| 101-265-752-101 | KITCHEN SUPPLIES | 358 | 1,000 | 842 | 1,000 | 1,000 |
| 101-265-768-000 | BLDG & GROUNDS UNIFORMS | 1,420 | 3,500 | 2,248 | 3,000 | 3,500 |
| 101-265-787-101 | CLEANING & PAPER SUPPLIES | 1,643 | 0 | 243 | 0 | 0 |
| 101-265-802-200 | JANITORIAL & MAINTENANCE | 3,460 | 31,950 | 4,424 | 31,950 | 34,000 |
| 101-265-860-000 | MILEAGE | 223 | 500 | 94 | 500 | 500 |
| 101-265-863-000 | VEHICLE MAINT | 24,618 | 41,250 | 28,300 | 41,250 | 41,250 |
| 101-265-864-000 | FUEL | 20,742 | 26,800 | 19,632 | 26,800 | 30,000 |
| 101-265-921-000 | COMPLEX ELECTRICITY | 20,552 | 30,000 | 21,286 | 30,000 | 30,000 |
| 101-265-923-000 | COMPLEX HEATING | 5,484 | 9,000 | 4,126 | 9,000 | 9,000 |
| 101-265-924-000 | COMPLEX PHONES | 14,752 | 18,000 | 1,041 | 2,500 | 0 |
| 101-265-924-100 | BLDG & GROUNDS CELL PHONES/ DATA | 2,464 | 3,000 | 1,092 | 3,000 | 0 |
| 101-265-927-000 | COMPLEX WATER-SEWER | 5,093 | 6,200 | 3,825 | 6,200 | 6,200 |
| 101-265-931-000 | COMPLEX MAINTENANCE | 39,413 | 61,800 | 22,000 | 61,800 | 61,800 |
| 101-265-932-000 | OFFICE EQUIP/COMPUTER REPAIR | 9,004 | 20,600 | 963 | 1,500 | 1,000 |
| 101-265-939-000 | SERVICE CONTRACTS | 32,486 | 48,000 | 27,343 | 48,000 | 48,000 |
| 101-265-970-000 | CAPITAL OUTLAY | 7,180 | 0 | 0 | 0 | 0 |
| 101-265-981-000 | OFFICE EQUIPMENT | 619 | 3,000 | 336 | 3,000 | 0 |
| 101-265-981-500 | TOOLS/ SMALL EQUIPMENT MAINTENAN | 3,185 | 5,150 | 6,638 | 7,000 | 7,500 |
| | Total Department 265: | 591,284 | 798,931 | 508,538 | 763,931 | 893,013 |
| **Department: 270 HUMAN RESOURCES** | | | | | | |
| 101-270-702-000 | WAGES- FULL TIME | 115,543 | 130,098 | 99,358 | 130,098 | 140,453 |
| 101-270-723-000 | MEMBERSHIP AND DUES | 415 | 3,254 | 0 | 3,254 | 3,254 |
| 101-270-724-000 | EDUCATION | 4,827 | 3,430 | 0 | 3,430 | 3,430 |
| 101-270-726-000 | TRAINING SUPPLIES | 1,257 | 15,000 | 0 | 15,000 | 15,000 |
| 101-270-727-000 | SUPPLIES | 334 | 1,000 | 211 | 1,000 | 1,000 |
| 101-270-803-000 | HIRING EXPENDITURES | 294 | 2,000 | 0 | 2,000 | 2,000 |
| 101-270-860-000 | MILEAGE | 84 | 300 | 0 | 300 | 300 |
| 101-270-924-100 | CELL PHONES/DATA | 740 | 850 | 447 | 850 | 0 |
| 101-270-939-000 | SERVICE CONTRACTS | 6,698 | 12,500 | 6,878 | 12,500 | 12,500 |
| 101-270-957-000 | PHYSICAL EXAMS | 0 | 1,000 | 0 | 1,000 | 1,000 |
| | Total Department 270: | 130,192 | 169,432 | 106,894 | 169,432 | 178,937 |
| **Department: 276 CEMETERY** | | | | | | |
| 101-276-921-000 | CEMETERY ELECTRICITY | 810 | 900 | 512 | 900 | 1,200 |
| 101-276-931-000 | MAINT & REPAIR/IMPROVEMENTS | 5 | 0 | 0 | 0 | 0 |
| 101-276-932-000 | CEMETERY MAINT | 2,133 | 22,500 | 1,411 | 22,500 | 18,000 |
| | Total Department 276: | 2,948 | 23,400 | 1,923 | 23,400 | 19,200 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 443 YARD WASTE REMOVAL** | | | | | | |
| 101-443-820-000 | SPRING/ FALL CLEANUP | 115,805 | 130,000 | 53,293 | 130,000 | 130,000 |
| 101-443-939-000 | CONTRACTED SERVICES | 0 | 10,000 | 0 | 10,000 | 10,000 |
| Total Department 443: | | 115,805 | 140,000 | 53,293 | 140,000 | 140,000 |
| **Department: 445 DRAIN** | | | | | | |
| 101-445-816-000 | DRAIN MAINTENANCE | 9,746 | 14,000 | 113,178 | 150,000 | 15,000 |
| 101-445-821-000 | DRAIN ENGINEERING | 0 | 4,000 | 0 | 4,000 | 0 |
| 101-445-822-000 | ILLICIT DISCHARGE PLAN | 0 | 500 | 0 | 500 | 500 |
| 101-445-823-000 | LGROW MEMBERSHIP DUES | 500 | 500 | 0 | 500 | 500 |
| Total Department 445: | | 10,246 | 19,000 | 113,178 | 155,000 | 16,000 |
| **Department: 446 ROADS** | | | | | | |
| 101-446-818-000 | DUST CONTROL LAYER | 2,768 | 4,000 | 0 | 4,000 | 4,000 |
| 101-446-821-000 | ROAD OVERLAYS | 511,914 | 550,000 | 0 | 550,000 | 600,000 |
| 101-446-821-500 | ROAD ENGINEERING STUDIES | 0 | 10,000 | 0 | 10,000 | 0 |
| Total Department 446: | | 514,682 | 564,000 | 0 | 564,000 | 604,000 |
| **Department: 447 ENGINEERS/ ENGINEERING** | | | | | | |
| 101-447-702-000 | WAGES- FULL TIME | 126,902 | 133,979 | 102,112 | 133,979 | 294,634 |
| 101-447-723-000 | ENGINEERING MEMBERSHIP & DUES | 0 | 500 | 23 | 500 | 500 |
| 101-447-724-000 | ENGINEERING EDUCATION | 0 | 1,500 | 95 | 1,500 | 1,500 |
| 101-447-752-000 | ENGINEERING SUPPLIES | 16 | 1,000 | 0 | 1,000 | 0 |
| 101-447-794-701 | TREE INSTALLATION / MAINT | 27,928 | 90,000 | 7,998 | 10,000 | 90,000 |
| 101-447-801-000 | CONTRACT SERVICES | 305,876 | 0 | 44,800 | 50,000 | 50,000 |
| 101-447-818-000 | CONTRACTED SERVICES | 0 | 50,000 | 0 | 0 | 0 |
| 101-447-860-000 | ENGINEERING MILEAGE | 321 | 500 | 170 | 500 | 500 |
| 101-447-939-000 | SERVICE CONTRACTS | (2,152) | 2,500 | 2,095 | 2,500 | 2,500 |
| 101-447-981-000 | OFFICE EQUIPMENT | 2,030 | 1,000 | 0 | 1,000 | 0 |
| Total Department 447: | | 460,921 | 280,979 | 157,293 | 200,979 | 439,634 |
| **Department: 448 STREET LIGHTS** | | | | | | |
| 101-448-926-000 | STREETLIGHTING | 158,642 | 218,000 | 95,701 | 218,000 | 200,000 |
| Total Department 448: | | 158,642 | 218,000 | 95,701 | 218,000 | 200,000 |
| **Department: 652 TRANSPORTATION** | | | | | | |
| 101-652-861-200 | TRANSPORTATION SERVICES | 0 | 0 | 0 | 0 | 60,000 |
| Total Department 652: | | 0 | 0 | 0 | 0 | 60,000 |
| **Department: 701 PLANNING** | | | | | | |
| 101-701-702-000 | WAGES- FULL TIME | 197,733 | 238,749 | 127,012 | 193,000 | 275,655 |
| 101-701-702-001 | WAGES - DEPARTMENT HEAD | (749) | 0 | 0 | 0 | 0 |
| 101-701-704-000 | WAGES- PART TIME | 0 | 25,000 | 0 | 25,000 | 0 |
| 101-701-706-000 | PLANNING/ ZONING PER DIEM | 2,295 | 11,000 | 3,876 | 11,000 | 11,000 |
| 101-701-707-000 | WAGES - PER DIEM | 1,662 | 0 | 0 | 0 | 0 |
| 101-701-723-000 | COMM DEV MEMBERSHIPS AND DUES | 1,268 | 1,650 | 1,206 | 1,650 | 4,185 |
| 101-701-724-000 | EDUCATION | 4,551 | 7,200 | 1,237 | 3,500 | 8,100 |
| 101-701-727-000 | PLANNING OFFICE SUPPLIES | 362 | 750 | 271 | 750 | 750 |
| 101-701-801-000 | CONTRACT SERVICES | 98,210 | 0 | 70,215 | 75,000 | 27,500 |
| 101-701-809-000 | PLANNING/ ZONING SUPPLIES | 1,820 | 3,000 | 0 | 0 | 1,800 |
| 101-701-860-000 | COMM DEV MILEAGE | 0 | 300 | 92 | 300 | 1,500 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 701 PLANNING** | | | | | | |
| 101-701-900-000 | PRINTING & PUBLISHING | 7,613 | 12,000 | 4,456 | 5,000 | 8,000 |
| 101-701-901-000 | DIGITAL IMAGING | 0 | 10,000 | 0 | 10,000 | 0 |
| 101-701-925-000 | CELL PHONE/ DATA | 1,792 | 1,800 | 681 | 1,000 | 0 |
| 101-701-958-000 | SOFTWARE/SUPPORT | 356 | 15,000 | 0 | 15,000 | 17,450 |
| 101-701-967-000 | SPECIAL PROJECTS - TACTICAL URBA | 14,950 | 20,000 | 0 | 0 | 0 |
| | Total Department 701: | 331,863 | 346,449 | 209,046 | 341,200 | 355,940 |
| **Department: 756 PARKS** | | | | | | |
| 101-756-702-000 | WAGES- FULL TIME | 104,466 | 178,257 | 86,938 | 178,257 | 123,235 |
| 101-756-704-000 | WAGES | 13,909 | 15,742 | 14,395 | 15,742 | 16,000 |
| 101-756-723-000 | MEMBERSHIP AND DUES | 375 | 0 | 0 | 0 | 0 |
| 101-756-752-000 | SUPPLIES | 1,923 | 0 | 403 | 0 | 0 |
| 101-756-756-000 | PARK OPERATING SUPPLIES | 28,324 | 37,600 | 26,765 | 37,600 | 52,000 |
| 101-756-787-101 | CLEANING & PAPER SUPPLIES | 304 | 11,000 | 145 | 11,000 | 0 |
| 101-756-794-700 | PLANTS/PLANT MAINTENANCE | 1,821 | 9,500 | 2,221 | 9,500 | 5,000 |
| 101-756-850-000 | COMMUNICATIONS | 711 | 1,200 | 2,638 | 3,500 | 0 |
| 101-756-880-000 | COMMUNITY PROMOTION | 11,299 | 15,000 | 23,484 | 30,000 | 97,000 |
| 101-756-921-000 | PARK ELECTRICITY | 6,413 | 6,500 | 5,502 | 6,500 | 7,500 |
| 101-756-927-000 | PARK WATER-SEWER | 2,575 | 3,000 | 2,567 | 3,000 | 3,000 |
| 101-756-935-000 | PARK MAINTENANCE | 65,327 | 78,000 | 38,679 | 78,000 | 78,000 |
| 101-756-939-000 | SERVICE CONTRACTS | 67,268 | 20,000 | 56,768 | 20,000 | 70,000 |
| 101-756-967-000 | SPECIAL PROJECTS - MILLAGE PREP | 0 | 10,000 | 0 | 0 | 0 |
| 101-756-967-001 | SPECIAL PROJECTS - RECREATION PA | 17,158 | 25,000 | 0 | 25,000 | 0 |
| 101-756-981-000 | OFFICE EQUIPMENT | 0 | 1,500 | 0 | 1,500 | 0 |
| 101-756-981-500 | TOOLS/ SMALL EQUIPMENT MAINTENAN | 2,194 | 20,000 | 502 | 20,000 | 13,000 |
| | Total Department 756: | 324,067 | 432,299 | 261,007 | 439,599 | 464,735 |
| **Department: 803 HISTORICAL** | | | | | | |
| 101-803-880-000 | COMMUNITY PROMOTION | 0 | 7,000 | 1,740 | 3,000 | 3,500 |
| 101-803-921-000 | MUSEUM - ELECTRICITY | 1,152 | 900 | 909 | 900 | 2,000 |
| 101-803-923-000 | MUSEUM - HEATING/UTILITY | 1,111 | 1,500 | 856 | 1,500 | 1,500 |
| 101-803-927-000 | MUSEUM WATER-SEWER | 1,270 | 1,500 | 818 | 1,500 | 1,500 |
| 101-803-961-000 | MUSEUM MAINTENANCE | 7,679 | 20,000 | 2,181 | 8,000 | 20,000 |
| | Total Department 803: | 11,212 | 30,900 | 6,504 | 14,900 | 28,500 |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 101-901-970-000 | CAPITAL OUTLAY - FFE | 112,371 | 151,000 | 0 | 151,000 | 465,000 |
| 101-901-974-000 | CAPITAL OUTLAY - LANDIMP | 0 | 0 | 0 | 0 | 120,000 |
| 101-901-975-000 | CAPITAL OUTLAY - BLDGIMP | 45,166 | 100,000 | 0 | 100,000 | 0 |
| 101-901-983-000 | PARK CAPITAL OUTLAY | 79,940 | 0 | 8,250 | 0 | 0 |
| | Total Department 901: | 237,477 | 251,000 | 8,250 | 251,000 | 585,000 |
| **Department: 965 CONTINGENCIES** | | | | | | |
| 101-965-998-000 | PERSONNEL CONTINGENCIES | 0 | 173,363 | 0 | 173,363 | 0 |
| | Total Department 965: | 0 | 173,363 | 0 | 173,363 | 0 |
| **Department: 966 TRANSFERS OUT** | | | | | | |
| 101-966-995-004 | TRANSFER TO CEMETERY TRUST FUN | 3,442 | 5,000 | 0 | 5,000 | 5,000 |
| 101-966-995-005 | TRANSFER TO DAM MAJOR REPAIR | 40,000 | 40,000 | 30,000 | 40,000 | 40,000 |
| 101-966-995-271 | TRANSFER TO LIBRARY FUND | 5,000 | 0 | 0 | 0 | 0 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 966 TRANSFERS OUT** | | | | | | |
| 101-966-995-280 | TRANS OUT TO GREENSPACE/FARMLAND | 0 | 100,000 | 0 | 100,000 | 100,000 |
| | Total Department 966: | 48,442 | 145,000 | 30,000 | 145,000 | 145,000 |
| **Department: 990 DEBT SERVICE** | | | | | | |
| 101-990-991-008 | FIRE ST. #1 BOND PRINCIPAL PAYME | 205,000 | 215,000 | 215,000 | 215,000 | 225,000 |
| 101-990-993-001 | BOND PAYING AGENT FEES | 500 | 0 | 500 | 0 | 500 |
| 101-990-994-001 | BOND INTEREST & FEES (#1,2&4) | 209,100 | 202,000 | 102,500 | 202,000 | 191,900 |
| | Total Department 990: | 414,600 | 417,000 | 318,000 | 417,000 | 417,400 |
| | Appropriations | 6,179,011 | 7,643,670 | 4,052,964 | 7,365,575 | 8,177,305 |
| Fund 101 - GENERAL FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 7,920,377 | 7,643,670 | 5,325,210 | 7,665,608 | 8,177,305 |
| TOTAL APPROPRIATIONS | | 6,179,011 | 7,643,670 | 4,052,964 | 7,365,575 | 8,177,305 |
| NET OF REVENUES & APPROPRIATIONS: | | 1,741,366 | 0 | 1,272,246 | 300,033 | 0 |
| BEG. FUND BALANCE | | 7,250,451 | 8,991,822 | 8,991,822 | 8,991,822 | 9,291,855 |
| END FUND BALANCE | | 8,991,817 | 8,991,822 | 10,264,068 | 9,291,855 | 9,291,855 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 151 CEMETERY TRUST FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 151-000-600-636 | CEMETERY-CARE FEE | 3,840 | 5,000 | 40 | 0 | 0 |
| 151-000-665-000 | INTEREST ON INVESTMENTS | 4,692 | 5,000 | 2,073 | 3,000 | 5,000 |
| 151-000-699-101 | TRANSFER FROM GENERAL FUND | 3,442 | 1,750 | 0 | 1,750 | 3,500 |
| | Total Department 000: | 11,974 | 11,750 | 2,113 | 4,750 | 8,500 |
| | Estimated Revenues | 11,974 | 11,750 | 2,113 | 4,750 | 8,500 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 276 CEMETERY** | | | | | | |
| 151-276-752-151 | SUPPLIES | 0 | 1,000 | 0 | 0 | 1,000 |
| 151-276-931-000 | MAINT & REPAIR/IMPROVEMENTS | 324 | 50,000 | 0 | 50,000 | 0 |
| | Total Department 276: | 324 | 51,000 | 0 | 50,000 | 1,000 |
| | Appropriations | 324 | 51,000 | 0 | 50,000 | 1,000 |
| Fund 151 - CEMETERY TRUST FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 11,974 | 11,750 | 2,113 | 4,750 | 8,500 |
| TOTAL APPROPRIATIONS | | 324 | 51,000 | 0 | 50,000 | 1,000 |
| NET OF REVENUES & APPROPRIATIONS: | | 11,650 | (39,250) | 2,113 | (45,250) | 7,500 |
| BEG. FUND BALANCE | | 155,953 | 167,603 | 167,603 | 167,603 | 122,353 |
| END FUND BALANCE | | 167,603 | 128,353 | 169,716 | 122,353 | 129,853 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 206 FIRE FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 206-000-401-402 | TAX LEVY | 3,839,587 | 4,054,057 | 4,040,235 | 4,054,057 | 4,210,573 |
| 206-000-401-412 | DELINQUENT TAXES-LEVY | 13,208 | 5,200 | 8,175 | 8,200 | 7,000 |
| 206-000-401-437 | ABATEMENT TAXES-LEVY | 32,718 | 32,718 | 31,050 | 32,718 | 32,718 |
| 206-000-401-445 | PENALTIES & INTEREST ON TAXES | 732 | 700 | 1,130 | 700 | 700 |
| 206-000-528-000 | OTHER FEDERAL GRANTS | 0 | 64,000 | 0 | 0 | 0 |
| 206-000-569-000 | STATE GRANT- OTHERS | 66,682 | 0 | 10,450 | 0 | 0 |
| 206-000-573-000 | COMMUNITY STABILIZATION SHARE TA | 80,201 | 49,268 | 0 | 49,268 | 49,268 |
| 206-000-665-000 | INTEREST REVENUE | 70,856 | 100,000 | 37,283 | 100,000 | 50,000 |
| 206-000-673-000 | SALE OF ASSETS | 263,600 | 0 | 11,645 | 11,750 | 0 |
| 206-000-674-100 | DONATIONS | 2,600 | 0 | 2,155 | 2,155 | 0 |
| 206-000-675-675 | MISCELLANEOUS INCOME | 675 | 0 | 434 | 0 | 0 |
| 206-000-676-100 | REIMBURSEMENTS/REFUNDS | 1,920 | 0 | 850 | 0 | 0 |
| 206-000-679-400 | REIMBURSEMENT FROM BUILDING DEPT | 0 | 30,000 | 0 | 30,000 | 30,000 |
| 206-000-699-000 | TRANSFER IN | 61,454 | 0 | 0 | 0 | 0 |
| Total Department 000: | | 4,434,233 | 4,335,943 | 4,143,407 | 4,288,848 | 4,380,259 |
| Estimated Revenues | | 4,434,233 | 4,335,943 | 4,143,407 | 4,288,848 | 4,380,259 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | |
| 206-250-715-000 | FICA-EMPLOYER | 155,181 | 161,682 | 130,122 | 161,682 | 165,832 |
| 206-250-716-000 | DEFINED CONTRIBUTION PLAN | 175,060 | 174,224 | 150,344 | 174,224 | 171,004 |
| 206-250-717-000 | WORKERS COMP INSURANCE | 67,068 | 80,000 | 21,288 | 80,000 | 75,000 |
| 206-250-718-000 | VISION INSURANCE BENEFITS | 4,356 | 3,360 | 3,549 | 3,360 | 3,680 |
| 206-250-718-200 | OTHER BENEFITS | 34,080 | 35,000 | 35,280 | 35,000 | 33,600 |
| 206-250-719-000 | HEALTH INSURANCE BENEFITS | 299,258 | 418,187 | 308,425 | 405,000 | 398,984 |
| 206-250-719-100 | OPT-OUT INSURANCE | 8,000 | 0 | 3,000 | 3,000 | 4,000 |
| 206-250-720-000 | LIFE & DISABILITY INSURANCE | 18,465 | 25,027 | 15,553 | 25,027 | 25,574 |
| 206-250-720-100 | FIRE CASUALTY INSURANCE | 11,489 | 12,000 | 5,850 | 12,000 | 12,000 |
| 206-250-721-000 | DENTAL INSURANCE BENEFITS | 25,719 | 33,000 | 27,992 | 33,000 | 41,100 |
| 206-250-722-000 | PENSION PLAN BENEFITS | 191,770 | 232,948 | 115,096 | 232,948 | 260,000 |
| Total Department 250: | | 990,446 | 1,175,428 | 816,499 | 1,165,241 | 1,190,774 |
| **Department: 336 FIRE DEPARTMENT** | | | | | | |
| 206-336-702-000 | WAGES- FULL TIME | 1,960,980 | 2,013,485 | 1,595,120 | 2,013,485 | 2,167,740 |
| 206-336-702-713 | OVERTIME | 9,715 | 0 | 960 | 0 | 0 |
| 206-336-704-000 | WAGES- PART TIME | 8,173 | 0 | 7,685 | 0 | 0 |
| 206-336-705-000 | OVERTIME | 87,805 | 100,000 | 86,569 | 100,000 | 125,000 |
| 206-336-707-000 | WAGES - PER DIEM | 120,823 | 100,000 | 83,352 | 100,000 | 125,000 |
| 206-336-723-000 | FIRE MEMBERSHIP AND DUES | 4,672 | 4,000 | 2,332 | 4,000 | 4,000 |
| 206-336-725-000 | FIRE TUITION | 0 | 7,000 | 0 | 7,000 | 7,000 |
| 206-336-726-000 | FIRE TRAINING | 24,517 | 37,000 | 27,874 | 37,000 | 37,000 |
| 206-336-726-500 | FIRE TRAINING / FIRE INSPECTIONS | 4,611 | 7,000 | 5,316 | 7,000 | 6,500 |
| 206-336-727-000 | FIRE OFFICE SUPPLIES | 4,354 | 8,890 | 3,136 | 8,890 | 8,900 |
| 206-336-738-000 | FIRE MAINT SUPPLIES | 2,654 | 3,000 | 2,192 | 3,000 | 3,000 |
| 206-336-745-000 | FIRE FUELS | 32,904 | 35,000 | 26,485 | 35,000 | 60,000 |
| 206-336-752-000 | SUPPLIES | 1,434 | 2,500 | 1,187 | 2,500 | 2,500 |
| 206-336-752-100 | MEDICAL SUPPLIES | 8,827 | 8,000 | 6,224 | 8,000 | 8,000 |
| 206-336-752-151 | SUPPLIES | 8,753 | 17,250 | 7,981 | 17,250 | 14,100 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 206 FIRE FUND** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 336 FIRE DEPARTMENT** | | | | | | |
| 206-336-752-206 | KITCHEN SUPPLIES | 1,439 | 3,000 | 650 | 3,000 | 3,000 |
| 206-336-756-000 | DEPARTMENT SUPPLIES | 1,303 | 1,160 | 954 | 1,160 | 2,000 |
| 206-336-768-000 | FIRE UNIFORMS | 17,638 | 20,260 | 10,136 | 20,260 | 20,560 |
| 206-336-787-959 | FIRE PROTECTIVE CLOTHING | 94,548 | 85,000 | 1,189 | 10,000 | 45,000 |
| 206-336-790-000 | FIRE PREVENTION - INVESTIGATION | 1,946 | 3,050 | 1,426 | 3,050 | 3,300 |
| 206-336-791-000 | TECH RESCUE | 1,867 | 3,200 | 2,789 | 3,200 | 4,100 |
| 206-336-792-000 | HEALTH-WELLNESS | 2,347 | 2,000 | 361 | 2,000 | 1,700 |
| 206-336-802-000 | CONTRACTUAL SERVICES | 70,148 | 55,000 | 41,223 | 55,000 | 53,000 |
| 206-336-803-000 | HIRING EXPENDITURES | 1,726 | 1,000 | 0 | 1,000 | 1,000 |
| 206-336-804-000 | RESPIRATORY PROGRAM | 9,260 | 7,350 | 1,436 | 7,350 | 7,000 |
| 206-336-807-000 | FIRE AUDIT FEES & SERVICES | 2,700 | 0 | 0 | 0 | 0 |
| 206-336-810-000 | LIABILITY INSURANCE | 34,269 | 30,000 | 732 | 30,000 | 30,000 |
| 206-336-850-000 | COMMUNICATIONS | 23,812 | 18,000 | 8,793 | 18,000 | 0 |
| 206-336-863-000 | VEHICLE MAINT | 92,580 | 87,550 | 70,577 | 87,550 | 100,000 |
| 206-336-887-000 | FIRE PUBLIC RELATIONS | 3,459 | 5,200 | 4,312 | 5,200 | 4,700 |
| 206-336-901-000 | FIRE PUBLICATIONS | 1,217 | 1,800 | 553 | 1,800 | 1,800 |
| 206-336-928-000 | UTILITIES | 50,911 | 50,000 | 40,269 | 50,000 | 60,000 |
| 206-336-932-000 | FIRE OFF EQUIP & COMPUTER REPA | 4,406 | 4,000 | 97 | 4,000 | 4,000 |
| 206-336-936-000 | FIRE STATION MAINT | 32,689 | 32,500 | 20,071 | 32,500 | 33,500 |
| 206-336-936-002 | FIRE STATION MAINT/BUTTRICK | 22,101 | 20,000 | 13,362 | 20,000 | 27,000 |
| 206-336-937-000 | FIRE RADIO MAINT | 9,415 | 10,000 | 7,425 | 10,000 | 15,000 |
| 206-336-938-000 | FIRE EQUIPMENT MAINT | 12,713 | 9,500 | 9,567 | 9,500 | 22,500 |
| 206-336-939-000 | FIRE COPIER/LEASE/SERVICE | 1,188 | 1,200 | 891 | 1,200 | 1,200 |
| 206-336-941-000 | FIRE POSTAGE & MACHINE LEASE | 16 | 1,500 | 300 | 1,500 | 250 |
| 206-336-957-000 | FIRE PHYSICAL EXAMS | 32,788 | 35,000 | 25,111 | 35,000 | 35,000 |
| 206-336-958-000 | FIRE SUPPLEMENTAL EQUIPMENT | 7,719 | 11,120 | 4,606 | 11,120 | 11,500 |
| 206-336-960-960 | FIRE HAZMAT | 62 | 2,000 | 0 | 2,000 | 0 |
| 206-336-964-100 | PROPERTY TAX REFUNDS | 534 | 150 | 904 | 150 | 150 |
| 206-336-981-000 | OFFICE EQUIPMENT | 9,989 | 9,175 | 2,021 | 9,175 | 9,175 |
| | Total Department 336: | 2,825,012 | 2,852,840 | 2,126,168 | 2,777,840 | 3,065,175 |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 206-901-970-000 | FIRE CAPITAL OUTLAY | 1,024,851 | 172,000 | 94,086 | 172,000 | 0 |
| 206-901-975-000 | CAPITAL OUTLAY - BLDGIMP | 38,990 | 0 | 0 | 0 | 0 |
| | Total Department 901: | 1,063,841 | 172,000 | 94,086 | 172,000 | 0 |
| **Department: 966 TRANSFERS OUT** | | | | | | |
| 206-966-995-259 | TRANSFER TO HAZMAT | 2,000 | 2,000 | 0 | 2,000 | 2,000 |
| | Total Department 966: | 2,000 | 2,000 | 0 | 2,000 | 2,000 |
| | Appropriations | 4,881,299 | 4,202,268 | 3,036,753 | 4,117,081 | 4,257,949 |
| Fund 206 - FIRE FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 4,434,233 | 4,335,943 | 4,143,407 | 4,288,848 | 4,380,259 |
| TOTAL APPROPRIATIONS | | 4,881,299 | 4,202,268 | 3,036,753 | 4,117,081 | 4,257,949 |
| NET OF REVENUES & APPROPRIATIONS: | | (447,066) | 133,675 | 1,106,654 | 171,767 | 122,310 |
| BEG. FUND BALANCE | | 682,396 | 235,331 | 235,331 | 235,331 | 407,098 |
| END FUND BALANCE | | 235,330 | 369,006 | 1,341,985 | 407,098 | 529,408 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 207 POLICE FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 207-000-401-402 | TAX LEVY | 926,480 | 977,902 | 974,568 | 977,902 | 1,015,663 |
| 207-000-401-412 | DELINQUENT TAXES-LEVY | 3,255 | 2,500 | 2,000 | 2,500 | 2,500 |
| 207-000-401-437 | ABATEMENT TAXES-LEVY | 7,894 | 7,641 | 7,489 | 7,641 | 7,641 |
| 207-000-401-445 | INTEREST & PENALTIES ON TAX | 184 | 400 | 280 | 400 | 0 |
| 207-000-569-000 | STATE GRANT- OTHERS | 601 | 0 | 33,264 | 0 | 0 |
| 207-000-573-000 | COMMUNITY STABILIZATION SHARE TA | 22,936 | 16,533 | 0 | 16,533 | 16,533 |
| 207-000-665-000 | INTEREST REVENUE | 107,153 | 54,500 | 120,380 | 150,000 | 150,000 |
| 207-000-675-675 | MISCELLANEOUS INCOME | 0 | 5,000 | 0 | 0 | 0 |
| Total Department 000: | | 1,068,503 | 1,064,476 | 1,137,981 | 1,154,976 | 1,192,337 |
| Estimated Revenues | | 1,068,503 | 1,064,476 | 1,137,981 | 1,154,976 | 1,192,337 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 301 POLICE DEPARTMENT** | | | | | | |
| 207-301-752-207 | SUPPLIES | 0 | 5,000 | 0 | 0 | 0 |
| 207-301-801-000 | SHERIFF PROTECTION | 844,646 | 880,000 | 497,377 | 880,000 | 900,000 |
| 207-301-938-207 | POLICE EQUIPMENT MAINT. | 3,040 | 0 | 0 | 0 | 0 |
| 207-301-960-000 | COST ALLOCATION PLAN | 45,411 | 46,000 | 0 | 46,000 | 50,000 |
| 207-301-964-100 | PROPERTY TAX REFUNDS | 1,476 | 100 | 274 | 100 | 100 |
| 207-301-970-000 | CAPITAL OUTLAY | 0 | 340,000 | 117,879 | 340,000 | 0 |
| Total Department 301: | | 894,573 | 1,271,100 | 615,530 | 1,266,100 | 950,100 |
| Appropriations | | 894,573 | 1,271,100 | 615,530 | 1,266,100 | 950,100 |
| Fund 207 - POLICE FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 1,068,503 | 1,064,476 | 1,137,981 | 1,154,976 | 1,192,337 |
| TOTAL APPROPRIATIONS | | 894,573 | 1,271,100 | 615,530 | 1,266,100 | 950,100 |
| NET OF REVENUES & APPROPRIATIONS: | | 173,930 | (206,624) | 522,451 | (111,124) | 242,237 |
| BEG. FUND BALANCE | | 2,137,704 | 2,311,634 | 2,311,634 | 2,311,634 | 2,200,510 |
| END FUND BALANCE | | 2,311,634 | 2,105,010 | 2,834,085 | 2,200,510 | 2,442,747 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 208 OPEN SPACE FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 208-000-401-402 | TAX LEVY | 464,041 | 489,802 | 488,133 | 489,802 | 508,609 |
| 208-000-401-412 | DELINQUENT TAXES-LEVY | 1,630 | 1,200 | 1,002 | 1,200 | 1,200 |
| 208-000-401-437 | ABATEMENT TAXES-LEVY | 3,954 | 3,828 | 3,751 | 3,828 | 3,828 |
| 208-000-401-445 | INTEREST & PENALTIES ON TAXES | 92 | 200 | 140 | 200 | 0 |
| 208-000-569-000 | STATE GRANT- OTHERS | 555 | 0 | 1,263 | 0 | 0 |
| 208-000-573-000 | LOCAL COMMUNITY STABILIZATION SH | 30,205 | 23,000 | 17,317 | 23,000 | 23,000 |
| 208-000-665-000 | INTEREST ON INVESTMENTS | 26,006 | 28,000 | 8,496 | 28,000 | 28,000 |
| 208-000-665-408 | INTEREST ON HOMEYER FUND | 17,318 | 0 | 15,429 | 0 | 0 |
| | Total Department 000: | 543,801 | 546,030 | 535,531 | 546,030 | 564,637 |
| | Estimated Revenues | 543,801 | 546,030 | 535,531 | 546,030 | 564,637 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 751 OPEN SPACE PRESERVATION** | | | | | | |
| 208-751-921-000 | ELECTRICITY | 3,184 | 4,000 | 2,561 | 4,000 | 4,000 |
| 208-751-923-000 | HEATING/UTILITY | 4,198 | 3,600 | 5,177 | 3,600 | 6,000 |
| 208-751-927-000 | WATER-SEWER | 977 | 1,500 | 713 | 1,500 | 1,500 |
| 208-751-935-000 | PARK MAINTENANCE | 0 | 25,000 | 0 | 25,000 | 25,000 |
| 208-751-960-000 | COST ALLOCATION PLAN | 30,440 | 45,000 | 0 | 45,000 | 45,000 |
| 208-751-964-100 | TAX REFUNDS | 226 | 50 | 115 | 50 | 50 |
| | Total Department 751: | 39,025 | 79,150 | 8,566 | 79,150 | 81,550 |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 208-901-970-000 | CAPITAL OUTLAY - FFE | 0 | 150,000 | 0 | 150,000 | 0 |
| 208-901-972-000 | LAND IMPROVEMENTS | 0 | 0 | 0 | 0 | 140,000 |
| | Total Department 901: | 0 | 150,000 | 0 | 150,000 | 140,000 |
| **Department: 990 DEBT SERVICE** | | | | | | |
| 208-990-991-201 | BOND PRINCIPAL REFINANCE | 305,000 | 307,000 | 307,000 | 307,000 | 315,000 |
| 208-990-993-201 | BOND INTEREST REFINANCE | 21,253 | 16,000 | 9,147 | 16,000 | 10,000 |
| | Total Department 990: | 326,253 | 323,000 | 316,147 | 323,000 | 325,000 |
| | Appropriations | 365,278 | 552,150 | 324,713 | 552,150 | 546,550 |
| Fund 208 - OPEN SPACE FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 543,801 | 546,030 | 535,531 | 546,030 | 564,637 |
| TOTAL APPROPRIATIONS | | 365,278 | 552,150 | 324,713 | 552,150 | 546,550 |
| NET OF REVENUES & APPROPRIATIONS: | | 178,523 | (6,120) | 210,818 | (6,120) | 18,087 |
| BEG. FUND BALANCE | | 1,029,213 | 1,207,734 | 1,207,734 | 1,207,734 | 1,201,614 |
| END FUND BALANCE | | 1,207,736 | 1,201,614 | 1,418,552 | 1,201,614 | 1,219,701 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 211 DAM MAJOR REPAIR FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 211-000-665-000 | INTEREST REVENUE | 31,796 | 30,000 | 21,651 | 30,000 | 30,000 |
| 211-000-677-000 | CONTRIBUTIONS | 5,000 | 5,000 | 0 | 5,000 | 5,000 |
| 211-000-699-101 | TRANSFER FROM GENERAL FUND | 40,000 | 40,000 | 30,000 | 40,000 | 40,000 |
| | Total Department 000: | 76,796 | 75,000 | 51,651 | 75,000 | 75,000 |
| | Estimated Revenues | 76,796 | 75,000 | 51,651 | 75,000 | 75,000 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 211-901-980-000 | EXPENSES/DAM MAJOR REPAIR | 0 | 85,000 | 0 | 85,000 | 85,000 |
| | Total Department 901: | 0 | 85,000 | 0 | 85,000 | 85,000 |
| | Appropriations | 0 | 85,000 | 0 | 85,000 | 85,000 |
| Fund 211 - DAM MAJOR REPAIR FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 76,796 | 75,000 | 51,651 | 75,000 | 75,000 |
| TOTAL APPROPRIATIONS | | 0 | 85,000 | 0 | 85,000 | 85,000 |
| NET OF REVENUES & APPROPRIATIONS: | | 76,796 | (10,000) | 51,651 | (10,000) | (10,000) |
| BEG. FUND BALANCE | | 754,872 | 831,668 | 831,668 | 831,668 | 821,668 |
| END FUND BALANCE | | 831,668 | 821,668 | 883,319 | 821,668 | 811,668 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 216 PATHWAYS FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 216-000-401-402 | TAX LEVY | 709,570 | 749,136 | 746,583 | 749,136 | 777,900 |
| 216-000-401-412 | DELINQUENT TAX LEVY | 2,493 | 1,800 | 1,532 | 1,800 | 1,800 |
| 216-000-401-437 | ABATEMENT TAXES-LEVY | 6,046 | 5,851 | 5,737 | 5,851 | 5,851 |
| 216-000-401-445 | PENALTIES & INTEREST ON TAX | 141 | 300 | 215 | 300 | 0 |
| 216-000-569-000 | STATE GRANT- OTHERS | 848 | 0 | 1,931 | 2,000 | 3,500,000 |
| 216-000-573-000 | COMMUNITY STABILIZATION SHARE TA | 46,170 | 37,477 | 26,478 | 37,477 | 37,477 |
| 216-000-665-000 | INTEREST REVENUE | 100,966 | 50,000 | 52,582 | 70,000 | 75,000 |
| | Total Department 000: | 866,234 | 844,564 | 835,058 | 866,564 | 4,398,028 |
| | Estimated Revenues | 866,234 | 844,564 | 835,058 | 866,564 | 4,398,028 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 758 PATHWAYS** | | | | | | |
| 216-758-728-000 | OPERATING SUPPLIES | 0 | 13,000 | 0 | 0 | 13,000 |
| 216-758-821-100 | ENGINEERING | 0 | 30,000 | 0 | 0 | 30,000 |
| 216-758-931-000 | MAINT & REPAIR | 0 | 50,000 | 0 | 0 | 50,000 |
| 216-758-960-000 | COST ALLOCATION PLAN | 0 | 50,000 | 0 | 50,000 | 50,000 |
| 216-758-964-100 | PROPERTY TAX REFUNDS | 173 | 50 | 170 | 50 | 50 |
| | Total Department 758: | 173 | 143,050 | 170 | 50,050 | 143,050 |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 216-901-974-000 | CAPITAL OUTLAY - LANDIMP | 15,773 | 950,000 | 6,097 | 1,043,000 | 4,325,000 |
| | Total Department 901: | 15,773 | 950,000 | 6,097 | 1,043,000 | 4,325,000 |
| | Appropriations | 15,946 | 1,093,050 | 6,267 | 1,093,050 | 4,468,050 |
| Fund 216 - PATHWAYS FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 866,234 | 844,564 | 835,058 | 866,564 | 4,398,028 |
| TOTAL APPROPRIATIONS | | 15,946 | 1,093,050 | 6,267 | 1,093,050 | 4,468,050 |
| NET OF REVENUES & APPROPRIATIONS: | | 850,288 | (248,486) | 828,791 | (226,486) | (70,022) |
| BEG. FUND BALANCE | | 386,275 | 1,236,563 | 1,236,563 | 1,236,563 | 1,010,077 |
| END FUND BALANCE | | 1,236,563 | 988,077 | 2,065,354 | 1,010,077 | 940,055 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 218 HAZMAT FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 218-000-581-000 | LOCAL CONTRIBUTIONS | 5,369 | 4,000 | 0 | 4,000 | 4,000 |
| 218-000-665-000 | HAZMAT INTEREST | 1,214 | 350 | 599 | 800 | 1,000 |
| 218-000-699-000 | TRANSFER IN | 2,000 | 2,000 | 0 | 2,000 | 2,000 |
| | Total Department 000: | 8,583 | 6,350 | 599 | 6,800 | 7,000 |
| | Estimated Revenues | 8,583 | 6,350 | 599 | 6,800 | 7,000 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 344 HAZMAT** | | | | | | |
| 218-344-726-000 | HAZMAT SUPPLIES | 0 | 2,000 | 0 | 2,000 | 2,000 |
| 218-344-752-000 | SUPPLIES | 0 | 750 | 0 | 750 | 750 |
| 218-344-789-000 | HAZMAT TRAINING | 0 | 2,000 | 0 | 2,000 | 2,000 |
| 218-344-958-000 | HAZMAT EQUIPMENT | 2,171 | 6,000 | 3,714 | 6,000 | 6,000 |
| 218-344-960-000 | COST ALLOCATION PLAN | 500 | 500 | 0 | 500 | 500 |
| | Total Department 344: | 2,671 | 11,250 | 3,714 | 11,250 | 11,250 |
| | Appropriations | 2,671 | 11,250 | 3,714 | 11,250 | 11,250 |
| Fund 218 - HAZMAT FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 8,583 | 6,350 | 599 | 6,800 | 7,000 |
| TOTAL APPROPRIATIONS | | 2,671 | 11,250 | 3,714 | 11,250 | 11,250 |
| NET OF REVENUES & APPROPRIATIONS: | | 5,912 | (4,900) | (3,115) | (4,450) | (4,250) |
| BEG. FUND BALANCE | | 42,938 | 48,850 | 48,850 | 48,850 | 44,400 |
| END FUND BALANCE | | 48,850 | 43,950 | 45,735 | 44,400 | 40,150 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 220 LARAWAY LAKE IMPROVEMENT FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 220-000-452-013 | S/A REVENUE - LARAWAY LAKE | 17,614 | 11,575 | 0 | 11,575 | 11,575 |
| 220-000-665-000 | INTEREST ON INVESTMENTS | 691 | 750 | 356 | 750 | 750 |
| | Total Department 000: | 18,305 | 12,325 | 356 | 12,325 | 12,325 |
| | Estimated Revenues | 18,305 | 12,325 | 356 | 12,325 | 12,325 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 444 S/A IMPROVEMENT FUNDS** | | | | | | |
| 220-444-816-000 | INSECT&WEED CONTROL/DRAIN MAINT | 7,525 | 14,000 | 10,052 | 14,000 | 14,000 |
| 220-444-960-000 | COST ALLOCATION PLAN | 500 | 500 | 0 | 500 | 2,000 |
| | Total Department 444: | 8,025 | 14,500 | 10,052 | 14,500 | 16,000 |
| | Appropriations | 8,025 | 14,500 | 10,052 | 14,500 | 16,000 |
| Fund 220 - LARAWAY LAKE IMPROVEMENT FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 18,305 | 12,325 | 356 | 12,325 | 12,325 |
| TOTAL APPROPRIATIONS | | 8,025 | 14,500 | 10,052 | 14,500 | 16,000 |
| NET OF REVENUES & APPROPRIATIONS: | | 10,280 | (2,175) | (9,696) | (2,175) | (3,675) |
| BEG. FUND BALANCE | | 13,811 | 24,092 | 24,092 | 24,092 | 21,917 |
| END FUND BALANCE | | 24,091 | 21,917 | 14,396 | 21,917 | 18,242 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 230 THORNAPPLE RIVER IMPROVEMENT FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 230-000-401-445 | INTEREST & PENALTIES ON TAXES | 0 | 0 | 15 | 0 | 0 |
| 230-000-452-014 | S/A REVENUE- TRD - RIVER | 134,409 | 90,900 | 0 | 90,900 | 90,900 |
| 230-000-665-000 | INTEREST ON INVESTMENTS | 10,978 | 12,000 | 5,087 | 12,000 | 12,000 |
| | Total Department 000: | 145,387 | 102,900 | 5,102 | 102,900 | 102,900 |
| | Estimated Revenues | 145,387 | 102,900 | 5,102 | 102,900 | 102,900 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 444 S/A IMPROVEMENT FUNDS** | | | | | | |
| 230-444-802-000 | CONTRACTUAL SERVICES | 41,321 | 80,000 | 32,895 | 40,000 | 180,000 |
| 230-444-816-000 | INSECT&WEED CONTROL/DRAIN MAINT | 14,712 | 40,900 | 6,522 | 15,000 | 40,900 |
| 230-444-960-000 | COST ALLOCATION PLAN | 1,000 | 500 | 0 | 500 | 2,000 |
| | Total Department 444: | 57,033 | 121,400 | 39,417 | 55,500 | 222,900 |
| | Appropriations | 57,033 | 121,400 | 39,417 | 55,500 | 222,900 |
| Fund 230 - THORNAPPLE RIVER IMPROVEMENT FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 145,387 | 102,900 | 5,102 | 102,900 | 102,900 |
| TOTAL APPROPRIATIONS | | 57,033 | 121,400 | 39,417 | 55,500 | 222,900 |
| NET OF REVENUES & APPROPRIATIONS: | | 88,354 | (18,500) | (34,315) | 47,400 | (120,000) |
| BEG. FUND BALANCE | | 278,550 | 366,905 | 366,905 | 366,905 | 414,305 |
| END FUND BALANCE | | 366,904 | 348,405 | 332,590 | 414,305 | 294,305 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 243-000-401-401 | TAXES - CASCADE TOWNSHIP | 0 | 82,032 | 0 | 82,032 | 84,639 |
| 243-000-401-402 | TAX - GRCC | 8,392 | 0 | 11,181 | 0 | 0 |
| 243-000-401-403 | TAXES-KENT COUNTY | 55,018 | 0 | 29,038 | 0 | 0 |
| 243-000-401-406 | KDL TAXES- KDL | 2,310 | 0 | 2,139 | 0 | 0 |
| 243-000-401-407 | TAXES-SCHOOLS | 0 | 0 | 40,143 | 0 | 0 |
| 243-000-665-000 | INTEREST REVENUE | 5,560 | 3,500 | 3,175 | 5,000 | 3,500 |
| | Total Department 000: | 71,280 | 85,532 | 85,676 | 87,032 | 88,139 |
| | Estimated Revenues | 71,280 | 85,532 | 85,676 | 87,032 | 88,139 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 571 BDR- REMEDIATION** | | | | | | |
| 243-571-832-000 | STATE EDUCATION TAX | 0 | 7,000 | 0 | 7,000 | 7,000 |
| | Total Department 571: | 0 | 7,000 | 0 | 7,000 | 7,000 |
| **Department: 990 DEBT SERVICE** | | | | | | |
| 243-990-992-007 | LOAN PRINCIPAL | 0 | 30,620 | 0 | 30,620 | 30,620 |
| 243-990-994-001 | BOND INTEREST | 0 | 0 | 0 | 0 | 6,000 |
| | Total Department 990: | 0 | 30,620 | 0 | 30,620 | 36,620 |
| | Appropriations | 0 | 37,620 | 0 | 37,620 | 43,620 |
| Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 71,280 | 85,532 | 85,676 | 87,032 | 88,139 |
| TOTAL APPROPRIATIONS | | 0 | 37,620 | 0 | 37,620 | 43,620 |
| NET OF REVENUES & APPROPRIATIONS: | | 71,280 | 47,912 | 85,676 | 49,412 | 44,519 |
| BEG. FUND BALANCE | | 146,062 | 217,343 | 217,343 | 217,343 | 266,755 |
| END FUND BALANCE | | 217,342 | 265,255 | 303,019 | 266,755 | 311,274 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 246 IRF** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 246-000-452-010 | S/A REVENUE - KRAFT WATER & 60TH | 7,303 | 19,104 | 0 | 19,104 | 7,500 |
| 246-000-452-012 | S/A REVENUE - TRD | 24,558 | 12,000 | 0 | 12,000 | 20,000 |
| 246-000-543-000 | STATE GRANT | 0 | 0 | 0 | 0 | 12,150,383 |
| 246-000-581-000 | LOCAL CONTRIBUTIONS | 125,083 | 0 | 0 | 0 | 0 |
| 246-000-630-000 | HOOKUP FEES | 7,261 | 200,000 | 3,956 | 5,000 | 30,000 |
| 246-000-665-000 | INTEREST ON INVESTMENTS | 204,069 | 120,000 | 36,355 | 60,000 | 200,000 |
| 246-000-669-000 | INT & P S/A-ORDINANCE | 0 | 6,300 | 0 | 6,300 | 0 |
| | Total Department 000: | 368,274 | 357,404 | 40,311 | 102,404 | 12,407,883 |
| | Estimated Revenues | 368,274 | 357,404 | 40,311 | 102,404 | 12,407,883 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 225 ADMINISTRATIVE** | | | | | | |
| 246-225-821-000 | ADMIN ENGINEERING COSTS | 71,638 | 15,000 | 16,026 | 20,000 | 15,000 |
| 246-225-826-000 | ADMIN LEGAL FEES | 0 | 30,000 | 0 | 0 | 30,000 |
| 246-225-960-000 | COST ALLOCATION PLAN | 0 | 50,000 | 0 | 50,000 | 50,000 |
| 246-225-964-000 | ADMIN 10%/HOOKUP TO GENERAL | 0 | 20,000 | 0 | 500 | 20,000 |
| 246-225-967-100 | WHOLE HOUSE FILTER PROJECT | 16,345 | 60,000 | 0 | 0 | 0 |
| 246-225-970-000 | CAPITAL OUTLAY | 0 | 1,650,000 | 60,097 | 80,000 | 0 |
| 246-225-980-000 | ADMIN MISCELLANEOUS EXPENSE | 0 | 5,000 | 0 | 0 | 0 |
| | Total Department 225: | 87,983 | 1,830,000 | 76,123 | 150,500 | 115,000 |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 246-901-974-000 | CAPITAL OUTLAY - LANDIMP | 1,033,946 | 0 | 2,425 | 0 | 13,365,383 |
| | Total Department 901: | 1,033,946 | 0 | 2,425 | 0 | 13,365,383 |
| **Department: 966 TRANSFERS OUT** | | | | | | |
| 246-966-995-101 | TRANSFER TO GENERAL FUND | 80,000 | 0 | 0 | 0 | 0 |
| 246-966-995-206 | TRANSFER OUT TO FIRE | 41,454 | 0 | 0 | 0 | 0 |
| | Total Department 966: | 121,454 | 0 | 0 | 0 | 0 |
| | Appropriations | 1,243,383 | 1,830,000 | 78,548 | 150,500 | 13,480,383 |
| Fund 246 - IRF: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 368,274 | 357,404 | 40,311 | 102,404 | 12,407,883 |
| TOTAL APPROPRIATIONS | | 1,243,383 | 1,830,000 | 78,548 | 150,500 | 13,480,383 |
| NET OF REVENUES & APPROPRIATIONS: | | (875,109) | (1,472,596) | (38,237) | (48,096) | (1,072,500) |
| BEG. FUND BALANCE | | 3,612,227 | 2,737,118 | 2,737,118 | 2,737,118 | 2,689,022 |
| END FUND BALANCE | | 2,737,118 | 1,264,522 | 2,698,881 | 2,689,022 | 1,616,522 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 248 DDA** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 248-000-401-401 | TAXES - CASCADE TOWNSHIP | 498,551 | 523,112 | 523,766 | 523,112 | 572,292 |
| 248-000-401-402 | TAXES - G.R.C.C. | 219,921 | 220,831 | 240,699 | 220,831 | 240,636 |
| 248-000-401-403 | TAXES-KENT COUNTY | 739,160 | 774,471 | 788,955 | 774,471 | 806,393 |
| 248-000-401-406 | KDL TAXES-DDA | 137,225 | 144,652 | 142,433 | 144,652 | 156,994 |
| 248-000-665-000 | INTEREST REVENUE | 106,400 | 132,441 | 18,755 | 132,441 | 90,000 |
| 248-000-675-675 | MISCELLANEOUS INCOME | 30 | 7,000 | 0 | 7,000 | 0 |
| 248-000-677-300 | DDACONTRIB & DONATION- METRO CRU | 0 | 4,000 | 0 | 4,000 | 0 |
| 248-000-696-000 | BOND/LOAN PROCEEDS | 0 | 15,000,000 | 0 | 0 | 13,000,000 |
| | Total Department 000: | 1,701,287 | 16,806,507 | 1,714,608 | 1,806,507 | 14,866,315 |
| | Estimated Revenues | 1,701,287 | 16,806,507 | 1,714,608 | 1,806,507 | 14,866,315 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 190 DDA OPERATIONS/CONSTRUCTION** | | | | | | |
| 248-190-702-000 | WAGES- FULL TIME | 0 | 78,078 | 56,476 | 78,078 | 83,457 |
| 248-190-703-000 | WAGES | 39,775 | 0 | 2,954 | 0 | 0 |
| 248-190-723-000 | DDA - MEMBERSHIP AND DUES | 0 | 2,000 | 650 | 2,000 | 1,000 |
| 248-190-724-000 | DDA - EDUCATION | 4,956 | 2,000 | 375 | 2,000 | 1,500 |
| 248-190-752-000 | SUPPLIES | 0 | 0 | 526 | 0 | 0 |
| 248-190-801-000 | CONTRACT SERVICES | 77,303 | 175,000 | 0 | 175,000 | 0 |
| 248-190-821-000 | ENGINEERING | 2,650 | 75,000 | 0 | 75,000 | 0 |
| 248-190-826-265 | LEGAL | 0 | 2,500 | 0 | 2,500 | 2,500 |
| 248-190-861-100 | TRANSPORTATION SERVICES | 32,820 | 60,000 | 19,457 | 40,000 | 0 |
| 248-190-900-000 | PRINTING & PUBLISHING | 0 | 0 | 644 | 0 | 2,500 |
| 248-190-921-000 | ELECTRICITY | 19,430 | 26,000 | 15,608 | 26,000 | 30,000 |
| 248-190-922-000 | STREETLIGHTS | 0 | 30,000 | 0 | 30,000 | 0 |
| 248-190-924-100 | CELL PHONES/DATA | 0 | 900 | 322 | 900 | 0 |
| 248-190-927-000 | WATER-SEWER | 8,316 | 8,500 | 5,976 | 8,500 | 10,000 |
| 248-190-931-000 | MAINT & REPAIR/IMPROVEMENTS | 4,811 | 68,000 | 29,646 | 68,000 | 50,000 |
| 248-190-960-000 | COST ALLOCATION PLAN | 434,564 | 475,000 | 0 | 475,000 | 500,000 |
| 248-190-964-100 | DDA PROPERTY TAX REFUNDS | 0 | 25,000 | 0 | 25,000 | 0 |
| 248-190-967-000 | SPECIAL PROJECTS-DDA LIGHTING/DE | 41,089 | 15,000 | 3,540 | 15,000 | 40,000 |
| 248-190-967-002 | SPECIAL PROJECTS-FLOWERS/PLANTIN | 27,813 | 110,000 | 27,187 | 50,000 | 60,000 |
| 248-190-967-003 | SPECIAL PROJECTS-PR/MARKETING/PR | 0 | 20,000 | 409 | 5,000 | 2,500 |
| 248-190-967-004 | SPECIAL PROJECTS-SPECIAL EVENTS | 22,937 | 35,000 | 12,835 | 35,000 | 25,000 |
| 248-190-967-006 | SPECIAL PROJECTS - DEVELOPMENT G | 0 | 100,000 | 0 | 25,000 | 275,000 |
| | Total Department 190: | 716,464 | 1,307,978 | 176,605 | 1,137,978 | 1,083,457 |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | |
| 248-250-715-000 | FICA-EMPLOYER | 2,971 | 5,973 | 4,540 | 5,973 | 6,384 |
| 248-250-716-000 | DEFINED CONTRIBUTION PLAN | 2,559 | 7,808 | 5,943 | 7,808 | 8,346 |
| 248-250-718-000 | VISION INSURANCE BENEFITS | 0 | 160 | 0 | 160 | 160 |
| 248-250-718-200 | OTHER BENEFITS | 0 | 0 | 1,600 | 0 | 1,600 |
| 248-250-719-000 | HEALTH INSURANCE BENEFITS | 0 | 21,660 | 0 | 21,660 | 8,180 |
| 248-250-720-000 | LIFE & DISABILITY INSURANCE | 0 | 1,043 | 0 | 1,043 | 1,112 |
| 248-250-721-000 | DENTAL INSURANCE BENEFITS | (16) | 1,500 | (21) | 1,500 | 1,500 |
| | Total Department 250: | 5,514 | 38,144 | 12,062 | 38,144 | 27,282 |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 248-901-970-000 | CAPITAL OUTLAY - FFE | 9,979 | 0 | 60,000 | 60,000 | 0 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 248 DDA** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 248-901-971-000 | LAND ACQUISITION | 2,010,605 | 0 | 0 | 0 | 0 |
| 248-901-974-000 | CAPITAL OUTLAY - LANDIMP | 267,038 | 15,050,000 | 355,245 | 400,000 | 11,000,000 |
| | Total Department 901: | 2,287,622 | 15,050,000 | 415,245 | 460,000 | 11,000,000 |
| **Department: 990 DEBT SERVICE** | | | | | | |
| 248-990-992-007 | LOAN PRINCIPAL | 80,000 | 85,000 | 85,000 | 85,000 | 958,000 |
| 248-990-994-001 | INTEREST AND FEES | 14,300 | 11,700 | 11,700 | 11,700 | 9,000 |
| | Total Department 990: | 94,300 | 96,700 | 96,700 | 96,700 | 967,000 |
| | Appropriations | 3,103,900 | 16,492,822 | 700,612 | 1,732,822 | 13,077,739 |
| Fund 248 - DDA: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 1,701,287 | 16,806,507 | 1,714,608 | 1,806,507 | 14,866,315 |
| TOTAL APPROPRIATIONS | | 3,103,900 | 16,492,822 | 700,612 | 1,732,822 | 13,077,739 |
| NET OF REVENUES & APPROPRIATIONS: | | (1,402,613) | 313,685 | 1,013,996 | 73,685 | 1,788,576 |
| BEG. FUND BALANCE | | 2,391,560 | 988,949 | 988,949 | 988,949 | 1,062,634 |
| END FUND BALANCE | | 988,947 | 1,302,634 | 2,002,945 | 1,062,634 | 2,851,210 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 249 BUILDING FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 249-000-600-644 | NSF FEES | 100 | 0 | 0 | 0 | 0 |
| 249-000-607-100 | BUILDING PERMITS | (11,238) | 0 | 209,844 | 0 | 0 |
| 249-000-607-200 | ELECTRICAL PERMITS | (1,377) | 0 | 67,180 | 0 | 0 |
| 249-000-607-300 | PLUMBING PERMITS | (228) | 0 | 47,069 | 0 | 0 |
| 249-000-607-400 | MECHANICAL PERMITS | (1,224) | 0 | 87,118 | 0 | 0 |
| 249-000-607-484 | CASCADE TWP BLDG RES PERMITS | 256,913 | 320,000 | 151,936 | 320,000 | 400,000 |
| 249-000-607-485 | CASCADE TWP ELECTRICAL PERMITS | 97,096 | 90,000 | 62,723 | 90,000 | 100,000 |
| 249-000-607-486 | CASCADE TWP MECHANICAL PERMITS | 117,481 | 110,000 | 62,545 | 110,000 | 100,000 |
| 249-000-607-487 | CASCADE TWP PLUMBING PERMITS | 62,210 | 50,000 | 28,286 | 50,000 | 70,000 |
| 249-000-607-490 | CASCADE TWP CONTRACTOR REG | 14,775 | 9,000 | 8,535 | 9,000 | 9,000 |
| 249-000-607-500 | LOWELL TWP BUILDING PERMITS | 56,853 | 80,000 | 33,284 | 80,000 | 80,000 |
| 249-000-607-501 | LOWELL TWP ELECTRICAL PERMITS | 23,496 | 28,000 | 9,380 | 28,000 | 20,000 |
| 249-000-607-502 | LOWELL TWP MECHANICAL PERMITS | 24,707 | 23,000 | 12,110 | 23,000 | 20,000 |
| 249-000-607-503 | LOWELL TWP PLUMBING PERMITS | 13,783 | 20,000 | 6,621 | 20,000 | 20,000 |
| 249-000-607-510 | VERGENNES TWP BUILDING PERMITS | 75,423 | 80,000 | 38,467 | 80,000 | 80,000 |
| 249-000-607-511 | VERGENNES TWP ELECTRICAL PERMITS | 21,935 | 20,000 | 10,898 | 20,000 | 20,000 |
| 249-000-607-512 | VERGENNES TWP MECHANICAL PERMITS | 22,260 | 24,000 | 14,830 | 24,000 | 20,000 |
| 249-000-607-516 | VERGENNES TWP PLUMBING PERMITS | 14,447 | 16,000 | 7,927 | 16,000 | 20,000 |
| 249-000-607-520 | ADA TWP BUILDING PERMITS | 176,776 | 320,000 | 85,835 | 320,000 | 320,000 |
| 249-000-607-521 | ADA TWP PLUMBING PERMITS | 37,872 | 50,000 | 17,441 | 50,000 | 50,000 |
| 249-000-607-523 | ADA TWP ELECTRICAL PERMITS | 62,148 | 75,000 | 33,565 | 75,000 | 70,000 |
| 249-000-607-524 | ADA TWP MECHANICAL PERMITS | 88,711 | 75,000 | 46,043 | 75,000 | 70,000 |
| 249-000-607-531 | GR TWP BUILDING PERMITS | 344,481 | 200,000 | 87,376 | 200,000 | 250,000 |
| 249-000-607-532 | GR TWP ELECTRICAL PERMITS | 61,942 | 65,000 | 49,686 | 65,000 | 80,000 |
| 249-000-607-533 | GR TWP MECHANICAL PERMITS | 86,901 | 85,000 | 65,738 | 85,000 | 80,000 |
| 249-000-607-534 | GR TWP PLUMBING PERMITS | 45,240 | 50,000 | 24,416 | 50,000 | 50,000 |
| 249-000-607-536 | EAST GR  BUILDING PERMITS | 80,824 | 250,000 | 152,886 | 250,000 | 250,000 |
| 249-000-607-537 | EAST GR ELECTRICAL PERMITS | 54,590 | 80,000 | 36,929 | 80,000 | 80,000 |
| 249-000-607-538 | EAST GR MECHANICAL PERMITS | 65,683 | 80,000 | 36,039 | 80,000 | 80,000 |
| 249-000-607-539 | EAST GR PLUMBING PERMITS | 40,041 | 55,000 | 24,095 | 55,000 | 50,000 |
| 249-000-607-541 | EAST GR-RENTAL INSP | 0 | 4,500 | 3,780 | 4,500 | 4,500 |
| 249-000-607-550 | PLAINFIELD BUILDING PERMITS | 269,791 | 310,000 | 165,907 | 310,000 | 400,000 |
| 249-000-607-551 | PLAINFIELD -  ELECTRICAL PERMITS | 107,338 | 100,000 | 52,926 | 100,000 | 100,000 |
| 249-000-607-552 | PLAINFIELD MECHANICAL PERMITS | 116,233 | 130,000 | 75,993 | 130,000 | 100,000 |
| 249-000-607-553 | PLAINFIELD - PLUMBING PERMITS | 61,825 | 80,000 | 35,696 | 80,000 | 70,000 |
| 249-000-665-000 | INTEREST REVENUE | 196,805 | 150,000 | 51,871 | 150,000 | 150,000 |
| 249-000-675-675 | MISCELLANEOUS INCOME | 350 | 1,500 | 450 | 1,500 | 1,500 |
| Total Department 000: | | 2,684,963 | 3,031,000 | 1,905,425 | 3,031,000 | 3,215,000 |
| Estimated Revenues | | 2,684,963 | 3,031,000 | 1,905,425 | 3,031,000 | 3,215,000 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | |
| 249-250-715-000 | FICA-EMPLOYER | 101,223 | 103,657 | 73,242 | 103,657 | 105,277 |
| 249-250-716-000 | DEFINED CONTRIBUTION PLAN | 134,371 | 132,720 | 96,177 | 132,720 | 137,617 |
| 249-250-717-000 | WORKERS COMP INSURANCE | 10,718 | 25,000 | 3,414 | 25,000 | 13,000 |
| 249-250-718-000 | VISION INSURANCE BENEFITS | 2,783 | 2,080 | 1,544 | 2,080 | 2,720 |
| 249-250-718-200 | OTHER BENEFITS | 25,120 | 25,000 | 23,600 | 25,000 | 24,000 |
| 249-250-719-000 | HEALTH INSURANCE BENEFITS | 237,264 | 281,584 | 191,594 | 281,584 | 331,304 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 249 BUILDING FUND** | | | | | | |
| **Account Category: Appropriations** | | | | | | |
| **Department: 250 BENEFITS/INSURANCE** | | | | | | |
| 249-250-719-100 | OPT-OUT INSURANCE | 2,000 | 0 | 1,000 | 0 | 2,000 |
| 249-250-720-000 | LIFE & DISABILITY INSURANCE | 11,145 | 13,556 | 6,650 | 13,556 | 18,903 |
| 249-250-721-000 | DENTAL INSURANCE BENEFITS | 17,591 | 19,500 | 16,318 | 19,500 | 22,275 |
| 249-250-722-000 | PENSION PLAN BENEFITS | 95,117 | 113,765 | 57,068 | 113,765 | 150,000 |
| | Total Department 250: | 637,332 | 716,862 | 470,607 | 716,862 | 807,096 |
| **Department: 371 BUILDING DEPARTMENT** | | | | | | |
| 249-371-702-000 | WAGES- FULL TIME | 1,240,907 | 1,301,238 | 913,327 | 1,301,238 | 1,376,168 |
| 249-371-702-001 | WAGES - DEPARTMENT HEAD | (1,001) | 0 | 0 | 0 | 0 |
| 249-371-704-000 | WAGES- PART TIME | 47,923 | 53,761 | 59,840 | 53,761 | 0 |
| 249-371-707-000 | WAGES - PER DIEM | 1,472 | 0 | 19,350 | 0 | 0 |
| 249-371-723-000 | MEMBERSHIPS AND DUES | 2,950 | 6,000 | 2,085 | 6,000 | 6,000 |
| 249-371-724-000 | EDUCATION | 8,519 | 10,000 | 2,734 | 10,000 | 10,000 |
| 249-371-727-000 | OFFICE SUPPLIES | 5,769 | 10,000 | 2,473 | 10,000 | 10,000 |
| 249-371-752-101 | KITCHEN SUPPLIES | 199 | 700 | 431 | 700 | 700 |
| 249-371-757-000 | BOOKS | 5,722 | 7,500 | 16 | 7,500 | 7,500 |
| 249-371-787-101 | CLEANING & PAPER SUPPLIES | 379 | 800 | 66 | 800 | 800 |
| 249-371-787-200 | CREDIT CARD FEES | 35,629 | 42,000 | 11,111 | 42,000 | 45,000 |
| 249-371-807-000 | AUDIT FEES & SERVICES | 900 | 1,000 | 0 | 1,000 | 1,000 |
| 249-371-810-000 | LIABILITY INSURANCE | 33,420 | 35,000 | 0 | 35,000 | 35,000 |
| 249-371-860-000 | MILEAGE | 76,549 | 80,000 | 53,363 | 80,000 | 85,000 |
| 249-371-862-500 | DEPT HEAD, SUPV EXPENSES | 233 | 0 | 0 | 0 | 0 |
| 249-371-923-000 | HEATING/UTILITY | 11,498 | 11,000 | 10,411 | 11,000 | 11,000 |
| 249-371-924-000 | PHONES | 6,251 | 8,000 | (621) | 8,000 | 0 |
| 249-371-924-100 | CELL PHONES/DATA | 9,656 | 10,000 | 6,725 | 10,000 | 0 |
| 249-371-932-000 | OFFICE EQUIP & COMPUTER REPAIR | 7,319 | 0 | 0 | 0 | 0 |
| 249-371-939-000 | SERVICE CONTRACTS | 76,252 | 64,000 | 45,021 | 64,000 | 21,000 |
| 249-371-941-000 | POSTAGE & MACHINE LEASE | 0 | 1,000 | 300 | 1,000 | 1,000 |
| 249-371-960-000 | COST ALLOCATION PLAN | 311,338 | 370,000 | 0 | 370,000 | 415,000 |
| 249-371-967-000 | BLDG - SPECIAL PROJECTS-FURNITUR | 0 | 15,000 | 0 | 15,000 | 25,000 |
| 249-371-967-200 | SPECIAL PROJECTS - IT SERVICES | 30,939 | 0 | 0 | 0 | 0 |
| 249-371-981-000 | OFFICE EQUIPMENT | 5,233 | 12,000 | 5,068 | 12,000 | 26,000 |
| | Total Department 371: | 1,918,056 | 2,038,999 | 1,131,700 | 2,038,999 | 2,076,168 |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 249-901-975-000 | CAPITAL OUTLAY - BLDGIMP | 0 | 0 | 0 | 0 | 25,000 |
| | Total Department 901: | 0 | 0 | 0 | 0 | 25,000 |
| **Department: 964 PAYMENTS TO OTHER TOWNSHIPS** | | | | | | |
| 249-964-964-100 | PERMITS DUE TO LOWELL TWP | 23,768 | 30,200 | 17,523 | 30,200 | 28,000 |
| 249-964-964-200 | PERMITS DUE TO VERGENNES TWP | 26,813 | 28,000 | 16,223 | 28,000 | 28,000 |
| 249-964-964-300 | PERMITS DUE TO GR TWP | 106,763 | 80,000 | 50,717 | 80,000 | 90,000 |
| 249-964-964-400 | PERMITS DUE TO ADA TWP | 73,101 | 104,000 | 43,462 | 104,000 | 102,000 |
| 249-964-964-500 | PERMITS DUE TO EAST GR | 48,340 | 93,000 | 54,407 | 93,000 | 90,000 |
| 249-964-964-600 | PERMITS DUE PLAINFIELD | 111,875 | 124,000 | 72,216 | 124,000 | 134,000 |
| 249-964-964-800 | PERMITS DUE CASCADE TWP | 106,706 | 125,000 | 68,602 | 125,000 | 134,000 |
| | Total Department 964: | 497,366 | 584,200 | 323,150 | 584,200 | 606,000 |
| **Department: 966 TRANSFERS OUT** | | | | | | |
| 249-966-955-206 | TRANSFER TO FIRE FUND FROM BLDG | 20,000 | 30,000 | 0 | 30,000 | 30,000 |

| GL Number Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|
| **Fund: 249 BUILDING FUND** | | | | | |
| **Account Category: Appropriations** | | | | | |
| **Department: 966 TRANSFERS OUT** | | | | | |
| Total Department 966: | 20,000 | 30,000 | 0 | 30,000 | 30,000 |
| Appropriations | 3,072,754 | 3,370,061 | 1,925,457 | 3,370,061 | 3,544,264 |
| Fund 249 - BUILDING FUND: | | | | | |
| TOTAL ESTIMATED REVENUES | 2,684,963 | 3,031,000 | 1,905,425 | 3,031,000 | 3,215,000 |
| TOTAL APPROPRIATIONS | 3,072,754 | 3,370,061 | 1,925,457 | 3,370,061 | 3,544,264 |
| NET OF REVENUES & APPROPRIATIONS: | (387,791) | (339,061) | (20,032) | (339,061) | (329,264) |
| BEG. FUND BALANCE | 4,845,988 | 4,458,195 | 4,458,195 | 4,458,195 | 4,119,134 |
| END FUND BALANCE | 4,458,197 | 4,119,134 | 4,438,163 | 4,119,134 | 3,789,870 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 271 LIBRARY FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 271-000-401-402 | TAX LEVY | 308,276 | 325,445 | 324,337 | 325,445 | 338,002 |
| 271-000-401-412 | DELINQUENT TAX LEVY | 1,081 | 0 | 665 | 0 | 0 |
| 271-000-401-437 | ABATEMENT TAXES-LEVY | 2,626 | 2,626 | 2,491 | 2,626 | 2,626 |
| 271-000-401-445 | PENALTIES & INTEREST ON TAX | 61 | 0 | 93 | 0 | 0 |
| 271-000-569-000 | STATE GRANT- OTHERS | 225,362 | 0 | 839 | 225,000 | 0 |
| 271-000-573-000 | LOCAL COMMUNITY STABILIZATION SH | 19,776 | 17,405 | 11,499 | 17,405 | 17,405 |
| 271-000-587-587 | KENT DISTRICT LIBRARY PAYMENT | 43,826 | 43,826 | 32,870 | 43,826 | 43,826 |
| 271-000-665-000 | INTEREST REVENUE | 47,147 | 53,000 | 9,596 | 15,000 | 20,000 |
| 271-000-674-100 | FRIENDS OF THE LIBRARY DONATIONS | 31,520 | 20,000 | 0 | 0 | 0 |
| 271-000-699-101 | TRANSFER FROM GENERAL FUND | 5,000 | 0 | 0 | 0 | 0 |
| | Total Department 000: | 684,675 | 462,302 | 382,390 | 629,302 | 421,859 |
| | Estimated Revenues | 684,675 | 462,302 | 382,390 | 629,302 | 421,859 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 790 LIBRARY** | | | | | | |
| 271-790-727-000 | LIBRARY SUPPLIES | 360 | 0 | 0 | 0 | 0 |
| 271-790-752-000 | SUPPLIES | 0 | 0 | 69 | 0 | 0 |
| 271-790-802-200 | JANITORIAL & MAINTENANCE | 67,163 | 65,000 | 50,251 | 65,000 | 65,000 |
| 271-790-810-000 | LIABILITY INSURANCE | 20,052 | 45,000 | 0 | 45,000 | 45,000 |
| 271-790-921-000 | LIBRARY ELECTRICITY | 55,112 | 60,000 | 43,656 | 60,000 | 60,000 |
| 271-790-923-000 | LIBRARY HEATING | 12,716 | 12,000 | 8,728 | 12,000 | 14,000 |
| 271-790-924-000 | LIBRARY PHONES | 137 | 2,000 | 579 | 2,000 | 0 |
| 271-790-927-000 | LIBRARY WATER-SEWER | 8,765 | 8,000 | 7,234 | 9,000 | 10,000 |
| 271-790-931-000 | LIBRARY MAINTENANCE | 52,310 | 65,000 | 54,493 | 65,000 | 65,000 |
| 271-790-931-100 | LIBRARY MAINTENANCE | 0 | 0 | 2,365 | 0 | 0 |
| 271-790-960-000 | COST ALLOCATION PLAN | 56,245 | 65,000 | 0 | 65,000 | 75,000 |
| 271-790-964-100 | PROPERTY TAX REFUNDS | 415 | 0 | 86 | 0 | 0 |
| | Total Department 790: | 273,275 | 322,000 | 167,461 | 323,000 | 334,000 |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 271-901-970-000 | CAPITAL OUTLAY - FFE | 2,386,550 | 0 | 80,036 | 81,000 | 50,000 |
| 271-901-974-271 | LIBRARY FRIENDSHIP PARK | 5,657 | 0 | 0 | 0 | 0 |
| | Total Department 901: | 2,392,207 | 0 | 80,036 | 81,000 | 50,000 |
| | Appropriations | 2,665,482 | 322,000 | 247,497 | 404,000 | 384,000 |
| Fund 271 - LIBRARY FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 684,675 | 462,302 | 382,390 | 629,302 | 421,859 |
| TOTAL APPROPRIATIONS | | 2,665,482 | 322,000 | 247,497 | 404,000 | 384,000 |
| NET OF REVENUES & APPROPRIATIONS: | | (1,980,807) | 140,302 | 134,893 | 225,302 | 37,859 |
| BEG. FUND BALANCE | | 2,431,868 | 1,063 | 1,063 | 1,063 | 226,365 |
| FUND BALANCE ADJUSTMENTS | | (450,000) | | 0 | | |
| END FUND BALANCE | | 1,061 | 141,365 | 135,956 | 226,365 | 264,224 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 280 GREENSPACE/FARMLAND PRESERVATION** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 280-000-699-101 | TRANSFER FROM GENERAL FUND | 0 | 100,000 | 0 | 100,000 | 100,000 |
| | Total Department 000: | 0 | 100,000 | 0 | 100,000 | 100,000 |
| | Estimated Revenues | 0 | 100,000 | 0 | 100,000 | 100,000 |
| Fund 280 - GREENSPACE/FARMLAND PRESERVATION: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 0 | 100,000 | 0 | 100,000 | 100,000 |
| TOTAL APPROPRIATIONS | | | | | | |
| NET OF REVENUES & APPROPRIATIONS: | | 0 | 100,000 | 0 | 100,000 | 100,000 |
| BEG. FUND BALANCE | | 0 | 0 | 0 | 0 | 100,000 |
| END FUND BALANCE | | 0 | 100,000 | 0 | 100,000 | 200,000 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 282 CARES ACT** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 282-000-581-000 | LOCAL CONTRIBUTIONS | 539,420 | 0 | 0 | 0 | 0 |
| 282-000-665-000 | INTEREST ON INVESTMENTS | 94,763 | 0 | 31,138 | 0 | 0 |
| | Total Department 000: | 634,183 | 0 | 31,138 | 0 | 0 |
| | Estimated Revenues | 634,183 | 0 | 31,138 | 0 | 0 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 901 CAPITAL OUTLAY** | | | | | | |
| 282-901-974-000 | CAPITAL OUTLAY | 533,120 | 0 | 0 | 0 | 0 |
| | Total Department 901: | 533,120 | 0 | 0 | 0 | 0 |
| | Appropriations | 533,120 | 0 | 0 | 0 | 0 |
| Fund 282 - CARES ACT: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 634,183 | 0 | 31,138 | 0 | 0 |
| TOTAL APPROPRIATIONS | | 533,120 | 0 | 0 | 0 | 0 |
| NET OF REVENUES & APPROPRIATIONS: | | 101,063 | 0 | 31,138 | 0 | 0 |
| BEG. FUND BALANCE | | 215,567 | 316,630 | 316,630 | 316,630 | 316,630 |
| END FUND BALANCE | | 316,630 | 316,630 | 347,768 | 316,630 | 316,630 |

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| **Fund: 284 OPIOID SETTLEMENT FUND** | | | | | | |
| **Account Category: Estimated Revenues** | | | | | | |
| **Department: 000** | | | | | | |
| 284-000-685-000 | OPIOID SETTLEMENT REVENUE | 4,465 | 4,000 | 4,566 | 4,000 | 4,000 |
| | Total Department 000: | 4,465 | 4,000 | 4,566 | 4,000 | 4,000 |
| | Estimated Revenues | 4,465 | 4,000 | 4,566 | 4,000 | 4,000 |
| **Account Category: Appropriations** | | | | | | |
| **Department: 631 SUBSTANCE ABUSE** | | | | | | |
| 284-631-801-000 | CONTRACT SERVICES | 0 | 4,000 | 0 | 4,000 | 4,000 |
| | Total Department 631: | 0 | 4,000 | 0 | 4,000 | 4,000 |
| | Appropriations | 0 | 4,000 | 0 | 4,000 | 4,000 |
| Fund 284 - OPIOID SETTLEMENT FUND: | | | | | | |
| TOTAL ESTIMATED REVENUES | | 4,465 | 4,000 | 4,566 | 4,000 | 4,000 |
| TOTAL APPROPRIATIONS | | 0 | 4,000 | 0 | 4,000 | 4,000 |
| NET OF REVENUES & APPROPRIATIONS: | | 4,465 | 0 | 4,566 | 0 | 0 |
| BEG. FUND BALANCE | | 20,591 | 25,056 | 25,056 | 25,056 | 25,056 |
| END FUND BALANCE | | 25,056 | 25,056 | 29,622 | 25,056 | 25,056 |

# BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

Calculations As Of 12/31/2027

| GL Number | Description | 2025 Activity | 2026 Amended Budget | 2026 Activity | 2026 Projected | 2027 Requested |
|---|---|---|---|---|---|---|
| Report Totals: | | | | | | |
| TOTAL ESTIMATED REVENUES - ALL FUNDS | | 21,243,320 | 35,489,753 | 16,201,122 | 20,484,046 | 50,021,487 |
| TOTAL APPROPRIATIONS - ALL FUNDS | | 23,022,799 | 37,101,891 | 11,041,524 | 20,309,209 | 49,270,110 |
| NET OF REVENUES & APPROPRIATIONS: | | (1,779,479) | (1,612,138) | 5,159,598 | 174,837 | 751,377 |
| BEG. FUND BALANCE - ALL FUNDS | | 26,396,027 | 24,166,555 | 24,166,555 | 24,166,555 | 24,341,392 |
| FUND BALANCE ADJUSTMENTS - ALL FUNDS | | (450,000) | | 0 | | |
| END FUND BALANCE - ALL FUNDS | | 24,166,548 | 22,554,417 | 29,326,153 | 24,341,392 | 25,092,769 |

CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

**REQUEST FOR BOARD ACTION**
**MEETING DATE: October 14, 2026**

**ITEM:** **Approval to Award Construction Contract for the Extension of Municipal Water to Cascade Recreation Park**

**PRESENTER:**
Aric Thorne, Township Engineer

**INDIVIDUAL PRESENT:**

**EXECUTIVE SUMMARY:**
Cascade Recreation Park is currently served by two wells that provide drinking water and a third well for irrigation. In April 2018, the drinking water wells were tested for PFAS in response to potential contamination associated with the Gerald R. Ford International Airport. Although the results were negative, the wells continue to be routinely monitored to protect public health and safety. The City of Grand Rapids extended municipal water main on Forest Valley Drive and included a tap in 2025 for a future park water extension. Given the unpredictable nature of groundwater movement and the presence of known contamination in the surrounding area, connection to the municipal water system would provide an added measure of long-term reliability and public health protection. Cascade Recreation Park is included on the map included in the funding agreement between Kent County and the Township.

The Board of Trustees authorized the contract for design services with Prein & Newhof on September 24, 2025. The construction request for bid was issued on September 14 and due for return on September 29, 2026. The contractual completion and ready for final payment date is December 31, 2026. The following bids were received:

| Contractor | Bid Total |
|---|---|
| McDonald Plumbing | $328,937.53 |
| Wyoming Excavators | $356,139.00 |

The project includes approximately 1,020 lineal feet of 6-inch-diameter water main and 2,190 lineal feet of 2-inch-diameter water service line. Work includes connections to the existing plumbing serving the restroom, drinking fountains, and pavilion hose spigot; a connection to the existing plumbing at the maintenance building; irrigation system plumbing; and an additional service line to allow for future improvements in the southeast portion of the park. All existing

water-use points currently supplied by on-site wells will be converted to municipal water service.

**STRATEGIC PLANS/GOALS:**
N/A

**ACTION REQUESTED:**
Approve the construction contract award to McDonald Plumbing for the extension of municipal water service to Cascade Recreation Park.

**BUDGET IMPLICATIONS:**
This project is eligible for funding through the Kent County PFAS agreement. There is sufficient budget in Fund 246 to accommodate this project.

**IMPLEMENTATION PLAN:**
Cascade Township and its consulting inspector will conduct a preconstruction meeting with McDonald Plumbing to establish the construction schedule. Under the contract, McDonald Plumbing is required to complete the project scope and have all items in place for final payment by December 31, 2026.

**DIRECTOR'S RECOMMENDATION:**
N/A

**MANAGER'S RECOMMENDATION:**

**MODEL RESOLUTION:**
N/A

**ATTACHMENTS:**
1. Prein & Newhof Recommendation to Award Contract
2. Construction Plans

Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

September 30, 2026
2251005

Aric Thorne
Cascade Charter Township
5920 Tahoe Dr SE
Grand Rapids MI 49546

RE: Bid Tabulation for:
Cascade Township Park Water Supply System Extension

Dear Mr. Thorne:

Bids for the referenced project were opened on September 29, 2026 at 10:00am, at the Cascade Charter Township Offices. A total of two (2) bids were received on the project, and the bid tabulation is attached for reference. The following is information for your consideration in the award of a contract.

McDonald Plumbing Inc., located in Grand Rapids, MI, was the low bidder with a bid price of $328,937.53. Based on our pre-bid meetings and past experience with Mcdonald Plumbing Inc., they appear to have an acceptable understanding of the project requirements. McDonald plumbing has constructed or been involved with other projects of similar scope with successful outcomes within Cascade Charter Township. We would have no objection with the township board awarding the project to McDonald Plumbing, Inc.

If you have any questions, please contact our office.

Sincerely,

**Prein&Newhof**

David Mickevich, P.E.

Enclosures: Bid Tabulation

**Cascade Township Bid Tabulation**

Bid Opening: September 29, 2026 @10:00am Local Time

Bid Ref #: 2251005 Cascade Township Park Water Supply System Extension

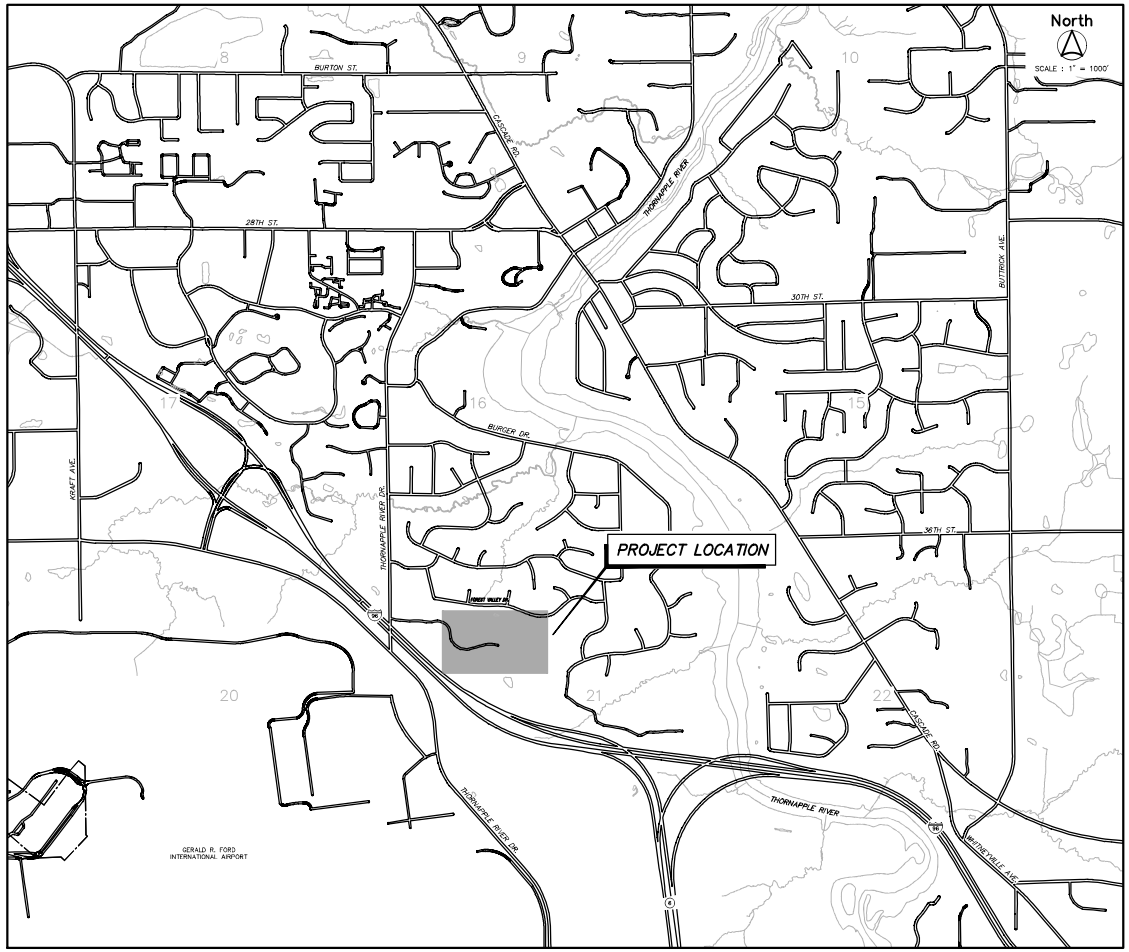
Opened by: Aric Thorne

Recorded by: David Mickevich

| Cascade Township Park Water Supply Extension | | | | Engineers Estimate | | McDonald Plumbing | | Wyoming Excavators | |
|---|---|---|---|---|---|---|---|---|---|
| **Item** | **Description** | **Quantity** | **Unit** | **Unit Price** | **Total Amount** | **Unit Price** | **Total Amount** | **Unit Price** | **Total Amount** |
| 1 | Mobilization, Max 10% | 1 | LS | $35,700.00 | $35,700.00 | $10,500.00 | $10,500.00 | $30,000.00 | $30,000.00 |
| 2 | Cash Allowance, Materials Testing | 5000 | Dlr | $1.00 | $5,000.00 | $1.00 | $5,000.00 | $1.00 | $5,000.00 |
| 3 | Traffic Control | 1 | LS | $5,000.00 | $5,000.00 | $550.00 | $550.00 | $1,610.00 | $1,610.00 |
| 4 | Tree, Rem, 6 inch to 18 inch | 3 | Ea | $495.00 | $1,485.00 | $440.00 | $1,320.00 | $325.00 | $975.00 |
| 5 | Tree, Rem, 19 inch to 36 inch | 3 | Ea | $1210.00 | $3,630.00 | $0.00 | $0.00 | $1000.00 | $3,000.00 |
| 6 | Tree, Rem, 37 inch or Larger | 1 | Ea | $1925.00 | $1,925.00 | $0.00 | $0.00 | $3000.00 | $3,000.00 |
| 7 | Soil Erosion and Sedimentation Control | 1 | LS | $10000.00 | $10,000.00 | $0.00 | $0.00 | $1933.00 | $1,933.00 |
| 8 | Soil Erosion and Sedimentation Control Plan | 1 | LS | $6000.00 | $6,000.00 | $0.00 | $0.00 | $1892.00 | $1,892.00 |
| 9 | Dust Control | 1 | LS | $5000.00 | $5,000.00 | $478.50 | $478.50 | $1478.00 | $1,478.00 |
| 10 | Water Main, 6 inch | 1090 | Ft | $90.00 | $98,100.00 | $152.63 | $166,366.70 | $134.00 | $146,060.00 |
| 11 | Water Serv, HDPE, 2 inch | 2200 | Ft | $50.00 | $110,000.00 | $16.41 | $36,102.00 | $21.00 | $46,200.00 |
| 12 | Water Serv, 2 inch, Curb Box to Main (Copper) | 22 | Ft | $110.00 | $2,420.00 | $92.48 | $2,034.56 | $179.00 | $3,938.00 |
| 13 | Tap for Water Serv, Including Corporation Stop, 2-inch | 1 | Ea | $1,500.00 | $1,500.00 | $2,446.59 | $2,446.59 | $1,317.00 | $1,317.00 |
| 14 | Curb Stop and Box on Water Serv, 2 inch | 1 | Ea | $1200.00 | $1,200.00 | $1332.90 | $1,332.90 | $1792.00 | $1,792.00 |
| 15 | Valve and Box, 6 inch | 1 | Ea | $5500.00 | $5,500.00 | $1740.61 | $1,740.61 | $1905.00 | $1,905.00 |
| 16 | Meter Chamber and Bypass, 6 inch | 1 | Ea | $41000.00 | $41,000.00 | $24208.70 | $24,208.70 | $32500.00 | $32,500.00 |
| 17 | Manhole, 5 foot Dia | 1 | Ea | $4,500.00 | $4,500.00 | $5,640.80 | $5,640.80 | $8044.00 | $8,044.00 |
| 18 | Sleeve, 6 inch | 1 | Ea | $1,500.00 | $1,500.00 | $777.91 | $777.91 | $1515.00 | $1,515.00 |
| 19 | Bend, 45 degree, 6 inch | 2 | Ea | $1800.00 | $3,600.00 | $426.38 | $852.76 | $740.00 | $1,480.00 |
| 20 | Bend, 22.5 degree, 6 inch | 3 | Ea | $1,800.00 | $5,400.00 | $260.68 | $782.04 | $715.00 | $2,145.00 |
| 21 | Plug, 6 inch, with 3 inch Threaded Outlet | 1 | Ea | $1,200.00 | $1,200.00 | $782.04 | $782.04 | $1,269.00 | $1,269.00 |
| 22 | Bathroom Meter and Plumbing | 1 | LS | $6,000.00 | $6,000.00 | $20,427.62 | $20,427.62 | $9,500.00 | $9,500.00 |
| 23 | Irrigation Plumbing | 1 | LS | $2500.00 | $2,500.00 | $4553.90 | $4,553.90 | $3546.00 | $3,546.00 |
| 24 | Maintenance Building Plumbing | 1 | LS | $1500.00 | $1,500.00 | $1210.00 | $1,210.00 | $1200.00 | $1,200.00 |
| 25 | HMA Removal and Restoration | 30 | Ft | $275.00 | $8,250.00 | $159.65 | $4,789.50 | $165.00 | $4,950.00 |
| 26 | Restoration, Turf Over Water Main | 2,300 | Ft | $12.00 | $27,600.00 | $13.41 | $30,843.00 | $15.00 | $34,500.00 |
| 27 | Protect Tree, per Detail M-2 | 5 | Ea | $165.00 | $825.00 | $117.48 | $587.40 | $178.00 | $890.00 |
| 28 | Storm Water Operator's Inspection | 12 | Ea | $100.00 | $1,200.00 | $0.00 | $0.00 | $50.00 | $600.00 |
| 29 | Well Abandonment | 3 | Ea | $2,100.00 | $6,300.00 | $1,870.00 | $5,610.00 | $1,300.00 | $3,900.00 |
| | | | | **Total Amount:** | $403,835.00 | **Total Bid Amount:** | $328,937.53 | **Total Bid Amount:** | $356,139.00 |

# CASCADE CHARTER TOWNSHIP
## KENT COUNTY, MICHIGAN

# CASCADE TOWNSHIP PARK
# WATER SUPPLY SYSTEM EXTENSION




## SOIL BORING GENERAL NOTES

WITHIN EACH SOIL BORING, WHERE SHOWN, SOIL SAMPLES WERE OBTAINED BY THE STANDARD PENETRATION TEST METHOD, ASTM D1586, WHEREBY A SPLIT-SPOON SAMPLER IS DRIVEN THREE SUCCESSIVE 6-INCH INCREMENTS WITH A 140 POUND WEIGHT FALLING 30 INCHES. THE NUMBER OF BLOWS REQUIRED TO DRIVE THE SAMPLER FOR EACH INCREMENT IS PRESENTED ON THE SOIL BORING LOGS.

GRANULAR SOILS (COARSE-GRAINED) HAVE MORE THAN 50% OF THEIR DRY WEIGHT RETAINED ON A #200 SIEVE; THEY ARE DESCRIBED AS: BOULDERS, COBBLES, GRAVEL OR SAND. FINE-GRAINED SOILS HAVE LESS THAN 50% OF THEIR DRY WEIGHT RETAINED ON A #200 SIEVE; THEY ARE DESCRIBED AS: CLAYS OR CLAYEY SILTS IF THEY ARE COHESIVE, AND SILTS IF THEY ARE NON-COHESIVE. IN ADDITION TO GRADATION, GRANULAR SOILS ARE DEFINED BASED ON THEIR IN-SITU DENSITY; FINE GRAINED SOILS ARE FURTHER DEFINED BASED ON THEIR STRENGTH OR CONSISTENCY, AND ON THEIR PLASTICITY.

| MAJOR SOIL COMPONENT | | GRADATION RANGE | DESCRIPTION RANGE OF MINOR SOIL CONSTITUENT(S) | PERCENT OF DRY WEIGHT |
|---|---|---|---|---|
| BOULDERS | | OVER 12 INCHES (305mm) | | |
| COBBLES | | 12 INCHES TO 3 INCHES (305mm TO 76mm) | TRACE | 1 – 10 |
| GRAVEL | COARSE | 3 INCHES TO 3/4 INCHES (76mm TO 19mm) | LITTLE | 10 – 20 |
| | FINE | 3/4 INCHES TO #4 SIEVE (19mm TO 4.75mm) | SOME | 20 – 35 |
| SAND | COARSE | #4 SIEVE TO #10 SIEVE (4.75mm TO 2.00mm) | AND | 35 – 50 |
| | MEDIUM | #10 SIEVE TO #40 SIEVE (2.00mm TO 0.425mm) | | |
| | FINE | #40 SIEVE TO #200 SIEVE (0.425mm TO 0.074mm) | | |
| SILT | | PASSING #200 SIEVE (0.074mm) TO 0.005mm | CONSISTENCY OF COHESIVE SOILS | |
| CLAY | | SMALLER THAN 0.005mm | UNCONFINED COMP. STRENGTH, Qu (tsf) | CONSISTENCY |

| N – BLOWS/FT. | IN-SITU DENSITY | Qu (tsf) | CONSISTENCY |
|---|---|---|---|
| | | 0.25 – 0.50 | VERY SOFT |
| | | 0.50 – 1.00 | SOFT |
| 0 – 4 | VERY LOOSE | 1.00 – 2.00 | MEDIUM (FIRM) |
| 5 – 10 | LOOSE | 2.00 – 3.00 | STIFF |
| 11 – 30 | MEDIUM DENSE | 3.00 – 4.00 | VERY STIFF |
| 31 – 50 | DENSE | 4.00 – 8.00 | HARD |
| 50 + | VERY DENSE | 8.00 | VERY HARD |

WATER LEVELS INDICATED ON THE BORING LOGS ARE THE LEVELS MEASURED IN THE BORING AT THE TIMES INDICATED. IT SHOULD BE NOTED THAT GROUNDWATER LEVELS OBSERVED DURING DRILLING IN PREDOMINANTLY COHESIVE SOILS ARE NOT NECESSARILY INDICATIVE OF THE STATIC GROUNDWATER LEVEL. THIS IS DUE TO THE RELATIVELY LOW PERMEABILITY OF CLAY SOILS AND THE TENDENCY OF DRILLING OPERATIONS TO TEMPORARILY SEAL OFF NATURAL PATHS OF GROUNDWATER MIGRATION INTO THE BOREHOLE. ADDITIONALLY, FLUCTUATIONS IN GROUNDWATER LEVELS SHOULD BE ANTICIPATED WITH SEASONAL VARIATIONS AND FOLLOWING PERIODS OF HEAVY OR PROLONGED PRECIPITATION.

THE SOIL BORING LOGS SHOWN ON THE CONSTRUCTION PLANS ARE BEING FURNISHED FOR YOUR CONVENIENCE AND GENERAL INFORMATION ONLY. THE DATA SHOWN ON THE BORING LOGS REPRESENTS SOIL AND GROUNDWATER CONDITIONS ENCOUNTERED AT THE RESPECTIVE BORING LOCATIONS. VARIATIONS MAY OCCUR BETWEEN THESE LOCATIONS. ADDITIONALLY, THE STRATIGRAPHIC LINES REPRESENT THE APPROXIMATE BOUNDARIES BETWEEN SOIL TYPES; HOWEVER, THE TRANSITION MAY BE MORE GRADUAL THAN WHAT IS SHOWN. THE BIDDER WILL BE RESPONSIBLE FOR MAKING THEMSELVES FAMILIAR WITH SUBSURFACE CONDITIONS BY INVESTIGATIONS BEYOND THOSE DEEMED NECESSARY AND SHALL MAKE THEIR OWN DETERMINATIONS THEREFROM.

THE BIDDER BY SUBMITTING A BID, WAIVES ALL CLAIMS FOR DAMAGES WHICH THEY MAY SUFFER BY REASONS OF THE INADEQUACIES OR DISCREPANCIES OF THE INFORMATION SHOWN ON THESE SOIL BORING LOGS AND UNDERSTANDS THAT NO COMPENSATION WILL BE PAID TO THEM DUE TO AN INACCURACY OR DISCREPANCY IN THIS DATA.

## UTILITIES

**WATER**
CITY OF GRAND RAPIDS WATER SYSTEM
1900 OAK INDUSTRIAL DR. NE.
GRAND RAPIDS, MI 49505
PHONE : (616) 456-3141
PHONE : (616) 456-3000 (AFTER HOURS)

**ROAD & STORM SEWER**
KENT COUNTY ROAD COMMISSION
1500 SCRIBNER AVE. NW.
GRAND RAPIDS, MI 49504
PHONE : (616) 242-6910

**CABLE TELEVISION**
COMCAST
955 CENTURY AVE. SW
GRAND RAPIDS, MI 49503
PHONE : (269) 209-9908

**GAS**
DTE ENERGY/MICHCON
444 WEALTHY ST. SW.
GRAND RAPIDS, MI 49503
PHONE : (800) 947-5000

**ELECTRIC-DISTRIBUTION**
CONSUMERS ENERGY
4000 CLAY AVE. SW.
GRAND RAPIDS, MI 49501-0201
PHONE : (616) 530-4115 (AERIAL DIST.)
PHONE : (616) 530-4381 (METRO UG)

**COMMUNICATION**
AT&T
905 36TH ST. SE
GRAND RAPIDS, MI 49508
PHONE : (866) 491-2069

811 Know what's below. Call before you dig.

UTILITY LOCATIONS ARE DERIVED FROM ACTUAL MEASUREMENTS OR AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATIONS NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THIS AREA.

STATE LOCATION MAP

## SHEET INDEX


| SHEET No. | DESCRIPTION |
|---|---|
| 1 | COVER SHEET |
| 2 | EAST SITE PLAN |
| 3 | WEST SITE PLAN |
| 4 | WATER MAIN PROFILE |
| 5 | DETAILS |


STATE OF MICHIGAN
DAVID C. MICKEVICH
ENGINEER
No. 6201314644
LICENSED PROFESSIONAL ENGINEER

Prein&Newhof
Engineers · Surveyors · Environmental · Laboratory

PROJECT NO. 2251005
SHEET NO. 1 OF 5


Y:\CIVIL\PROJECTS\2022\2251005_CASCADE TWP_PARK WTR_PROD\251005_COVER.DWG — JOBY1 — Dec 19 2025 — 03:17pm — PaulMakowski

## EAST SITE PLAN

SCALE : 1" = 40'

North

### NOTES

1. CONTOURS SHOWN ARE BASED ON GIS DATA.
2. ALL WATER SERVICES TO BE DIRECTIONALLY DRILLED UNLESS OTHERWISE NOTED.
3. BACKFLOW PREVENTERS SHALL BE FURNISHED IN ACCORDANCE WITH STATE AND LOCAL STANDARDS. IT MUST BE ASSE CERTIFIED, TESTABLE, AND LEAD FREE. A DRAIN VALVE SHALL BE INSTALLED IN A FROST FREE LOCATION DOWNSTREAM OF THE WATER MAIN SHUTOFF VALVE AND UPSTREAM OF THE BACKFLOW PREVENTER.
4. ALL DISTURBED AREAS TO RECEIVE 4 INCHES OF TOPSOIL AND SEED.
5. ALL DISTURBED AREAS GREATER THAN 1:5 SLOPE TO RECEIVE MULCH BLANKET.
6. COORDINATE WATER MAIN CONNECTIONS AND APPLY FOR AND OBTAIN ALL PERMITS WITH THE CITY OF GRAND RAPIDS WATER DEPARTMENT.
7. PROPOSED WATER MAIN SHALL BE ZINC COATED CL 53 DUCTILE IRON WATER MAIN PER CITY OF GR STANDARDS AND SPECIFICATIONS. REFER TO WATER MAIN PROFILES FOR RESTRAINT LENGTHS.
8. PROPOSED WATER SERVICES SHALL BE HDPE AS NOTED ON THE PLANS.
9. MINIMUM BURY DEPTH FOR WATER MAIN TO THE TOP OF THE PIPE IS 5 FEET.

811 Know what's below. Call before you dig.

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| NO. | REVISIONS | BY | DATE |
|---|---|---|---|
| | | | |

DRAWN J.J.S.
DATE SEP. '26
CHECKED D.C.M.
DATE SEP. '26

Prein&Newhof
Engineers • Surveyors • Environmental • Laboratory

CASCADE TOWNSHIP
KENT COUNTY, MICHIGAN

WATER SUPPLY SYSTEM EXTENSION

CASCADE PARK

PROJECT NO. 2251005

SHEET NO. 2 OF 5

I:\DWL30 PROJECTS\2025\2251005_CASCADE TWP_PARK WM\4_PROD\2251005_EXPLORING - DWDEVIEW - Sep. 10 2026 - 04:54pm - Prein&Newhof

## WEST SITE PLAN

SCALE : 1" = 40'

North

## NOTES

1. CONTOURS SHOWN ARE BASED ON GIS DATA.
2. ALL WATER SERVICES TO BE DIRECTIONALLY DRILLED UNLESS OTHERWISE NOTED.
3. BACKFLOW PREVENTERS SHALL BE FURNISHED IN ACCORDANCE WITH STATE AND LOCAL STANDARDS. IT MUST BE ASSE CERTIFIED, TESTABLE, AND LEAD FREE. A DRAIN VALVE SHALL BE INSTALLED IN A FROST FREE LOCATION DOWNSTREAM OF THE WATER MAIN SHUTOFF VALVE AND UPSTREAM OF THE BACKFLOW PREVENTER.
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6. COORDINATE WATER MAIN CONNECTIONS AND APPLY FOR AND OBTAIN ALL PERMITS WITH THE CITY OF GRAND RAPIDS WATER DEPARTMENT.
7. PROPOSED WATER MAIN SHALL BE ZINC COATED CL 53 DUCTILE IRON WATER MAIN PER CITY OF GR STANDARDS AND SPECIFICATIONS. REFER TO WATER MAIN PROFILES FOR RESTRAINT LENGTHS.
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| NO. | REVISIONS | BY | DATE |
|---|---|---|---|
| | | | |

DRAWN J.J.S.
DATE SEP. '26
CHECKED D.C.M.
DATE SEP. '26

Prein&Newhof
Engineers · Surveyors · Environmental · Laboratory

CASCADE TOWNSHIP
KENT COUNTY, MICHIGAN

WATER SUPPLY SYSTEM EXTENSION

CASCADE PARK

PROJECT NO. 2251005

SHEET NO. 3 OF 5

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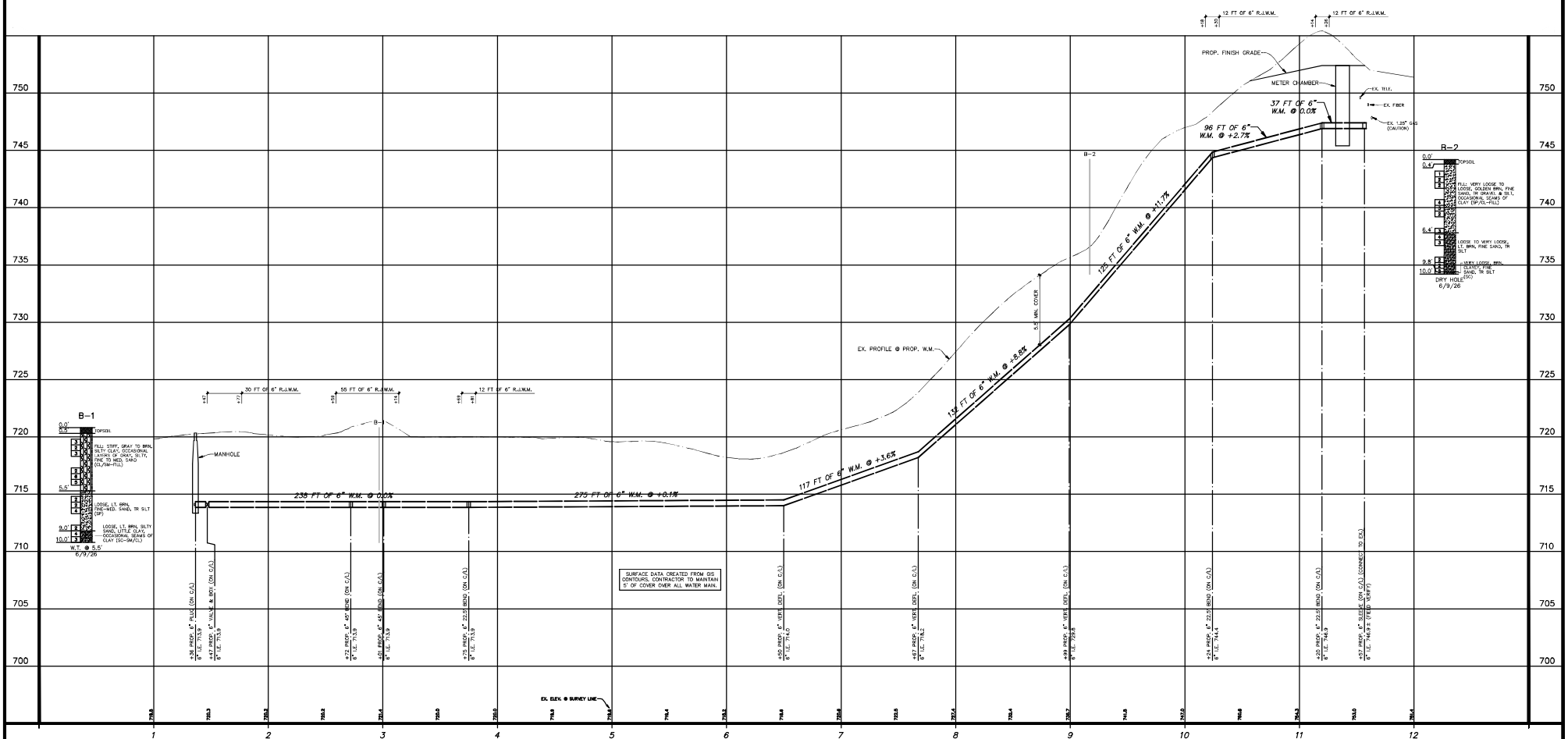


WATER MAIN PROFILE

SCALES : 1" = 40' HORZ. (CONTOURS AT ONE FOOT INTERVALS)
1" = 4' VERT.

| NO. | REVISIONS | BY | DATE |
|---|---|---|---|
| | | | |

DRAWN J.J.S.
DATE SEP. '26
CHECKED D.C.M.
DATE SEP. '26

Prein&Newhof
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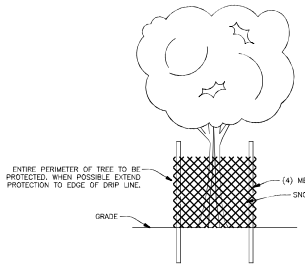
CASCADE TOWNSHIP
KENT COUNTY, MICHIGAN

WATER SUPPLY SYSTEM EXTENSION

CASCADE PARK

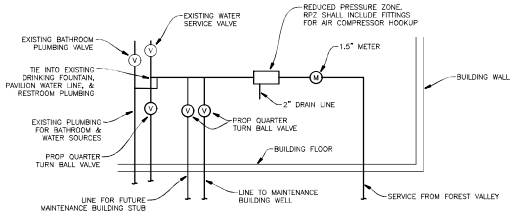
PROJECT NO. 2251005

SHEET NO. 4 OF 5



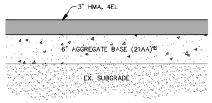

## TREE PROTECTION DETAIL

SCALE : NONE



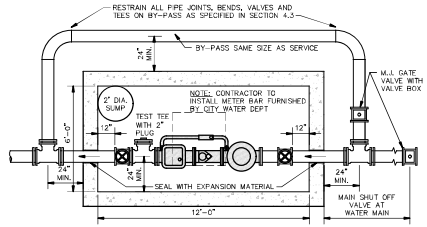

## RESTROOM METER CONNECTION

SCALE : NONE

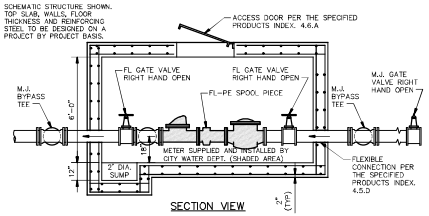



## TYPICAL PAVEMENT SECTION

SCALE : NONE




PLAN VIEW




SECTION VIEW

FOR INFORMATION ONLY:

NOT FOR CONSTRUCTION UNLESS SPECIFICALLY CALLED FOR ON DRAWINGS OR SPECIFICATIONS.

## CHAMBER FOR COMPOUND AND TURBO METERS (3" AND LARGER METERS)

SCALE : NONE

### NOTES

1. VALVES SHALL BE RESTRAINED IN ACCORDANCE WITH THE REQUIREMENTS FOR PLUGS, BASED ON THE SIZE OF THE WATER MAIN ENTERING THE CHAMBER AS SPECIFIED IN SECTION 4.3.
2. PROVIDE A PRECAST REINFORCED CONCRETE CHAMBER CONFORMING TO THE DIMENSIONS SHOWN. CONTRACTOR SHALL SUBMIT PROJECT-SPECIFIC SHOP DRAWINGS FOR REVIEW PRIOR TO FABRICATION.

| NO. | REVISIONS | BY | DATE |
|---|---|---|---|
| | | | |

DRAWN J.J.S.
DATE SEP. '26
CHECKED D.C.M.
DATE SEP. '26

Prein&Newhof
Engineers-Surveyors-Environmental-Laboratory

CASCADE TOWNSHIP
KENT COUNTY, MICHIGAN

WATER SUPPLY SYSTEM EXTENSION

DETAILS

PROJECT NO. 2251005

SHEET NO. 5 OF 5

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Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

September 30, 2026
2251005

Aric Thorne
Cascade Charter Township
5920 Tahoe Dr SE
Grand Rapids MI 49546

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Dear Mr. Thorne:

Bids for the referenced project were opened on September 29, 2026 at 10:00am, at the Cascade Charter Township Offices. A total of two (2) bids were received on the project, and the bid tabulation is attached for reference. The following is information for your consideration in the award of a contract.

McDonald Plumbing Inc., located in Grand Rapids, MI, was the low bidder with a bid price of $328,937.53. Based on our pre-bid meetings and past experience with Mcdonald Plumbing Inc., they appear to have an acceptable understanding of the project requirements. McDonald plumbing has constructed or been involved with other projects of similar scope with successful outcomes within Cascade Charter Township. We would have no objection with the township board awarding the project to McDonald Plumbing, Inc.

If you have any questions, please contact our office.

Sincerely,

**Prein&Newhof**

David Mickevich, P.E.

Enclosures: Bid Tabulation

**Cascade Township Bid Tabulation**

Bid Opening: September 29, 2026 @10:00am Local Time

Bid Ref #: 2251005 Cascade Township Park Water Supply System Extension

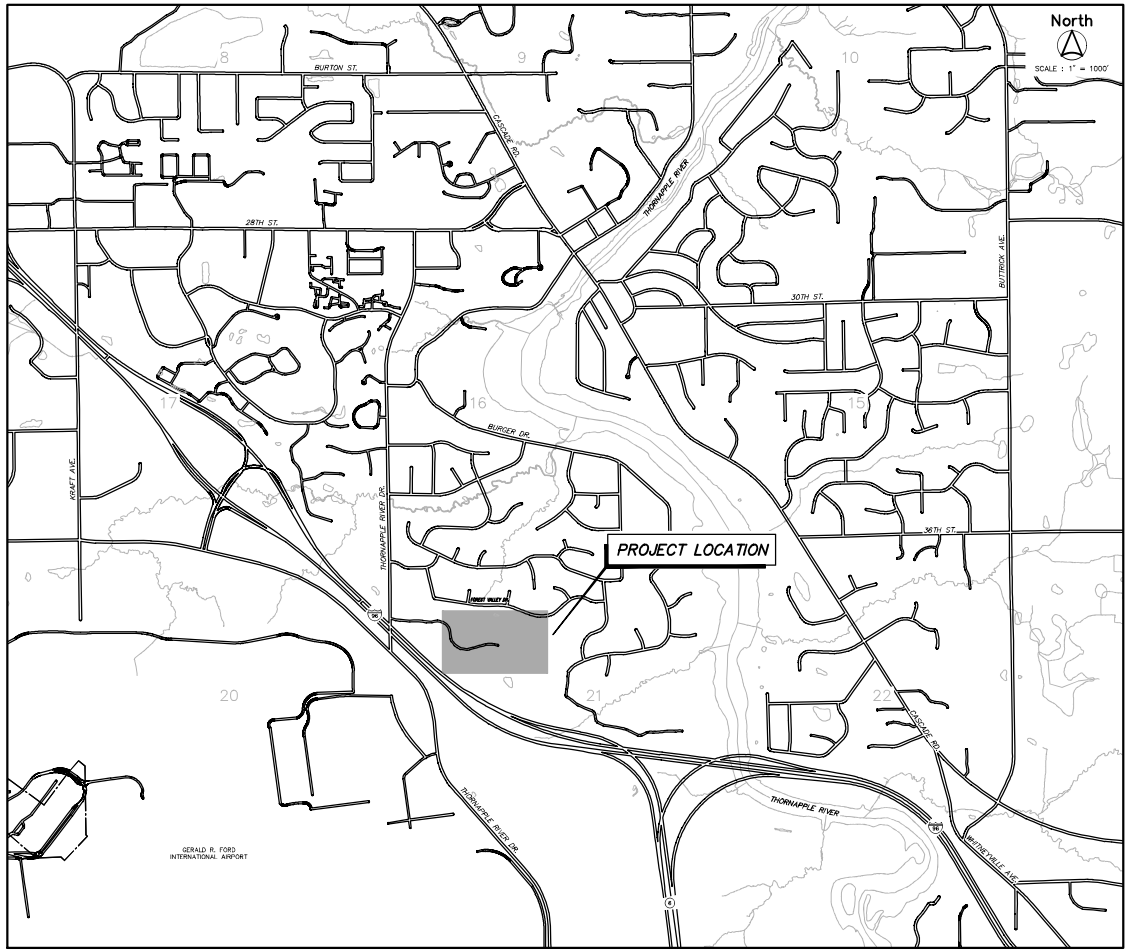
Opened by: Aric Thorne

Recorded by: David Mickevich

| Cascade Township Park Water Supply Extension | | | | Engineers Estimate | | McDonald Plumbing | | Wyoming Excavators | |
|---|---|---|---|---|---|---|---|---|---|
| **Item** | **Description** | **Quantity** | **Unit** | **Unit Price** | **Total Amount** | **Unit Price** | **Total Amount** | **Unit Price** | **Total Amount** |
| 1 | Mobilization, Max 10% | 1 | LS | $35,700.00 | $35,700.00 | $10,500.00 | $10,500.00 | $30,000.00 | $30,000.00 |
| 2 | Cash Allowance, Materials Testing | 5000 | Dlr | $1.00 | $5,000.00 | $1.00 | $5,000.00 | $1.00 | $5,000.00 |
| 3 | Traffic Control | 1 | LS | $5,000.00 | $5,000.00 | $550.00 | $550.00 | $1,610.00 | $1,610.00 |
| 4 | Tree, Rem, 6 inch to 18 inch | 3 | Ea | $495.00 | $1,485.00 | $440.00 | $1,320.00 | $325.00 | $975.00 |
| 5 | Tree, Rem, 19 inch to 36 inch | 3 | Ea | $1210.00 | $3,630.00 | $0.00 | $0.00 | $1000.00 | $3,000.00 |
| 6 | Tree, Rem, 37 inch or Larger | 1 | Ea | $1925.00 | $1,925.00 | $0.00 | $0.00 | $3000.00 | $3,000.00 |
| 7 | Soil Erosion and Sedimentation Control | 1 | LS | $10000.00 | $10,000.00 | $0.00 | $0.00 | $1933.00 | $1,933.00 |
| 8 | Soil Erosion and Sedimentation Control Plan | 1 | LS | $6000.00 | $6,000.00 | $0.00 | $0.00 | $1892.00 | $1,892.00 |
| 9 | Dust Control | 1 | LS | $5000.00 | $5,000.00 | $478.50 | $478.50 | $1478.00 | $1,478.00 |
| 10 | Water Main, 6 inch | 1090 | Ft | $90.00 | $98,100.00 | $152.63 | $166,366.70 | $134.00 | $146,060.00 |
| 11 | Water Serv, HDPE, 2 inch | 2200 | Ft | $50.00 | $110,000.00 | $16.41 | $36,102.00 | $21.00 | $46,200.00 |
| 12 | Water Serv, 2 inch, Curb Box to Main (Copper) | 22 | Ft | $110.00 | $2,420.00 | $92.48 | $2,034.56 | $179.00 | $3,938.00 |
| 13 | Tap for Water Serv, Including Corporation Stop, 2-inch | 1 | Ea | $1,500.00 | $1,500.00 | $2,446.59 | $2,446.59 | $1,317.00 | $1,317.00 |
| 14 | Curb Stop and Box on Water Serv, 2 inch | 1 | Ea | $1200.00 | $1,200.00 | $1332.90 | $1,332.90 | $1792.00 | $1,792.00 |
| 15 | Valve and Box, 6 inch | 1 | Ea | $5500.00 | $5,500.00 | $1740.61 | $1,740.61 | $1905.00 | $1,905.00 |
| 16 | Meter Chamber and Bypass, 6 inch | 1 | Ea | $41000.00 | $41,000.00 | $24208.70 | $24,208.70 | $32500.00 | $32,500.00 |
| 17 | Manhole, 5 foot Dia | 1 | Ea | $4,500.00 | $4,500.00 | $5,640.80 | $5,640.80 | $8044.00 | $8,044.00 |
| 18 | Sleeve, 6 inch | 1 | Ea | $1,500.00 | $1,500.00 | $777.91 | $777.91 | $1515.00 | $1,515.00 |
| 19 | Bend, 45 degree, 6 inch | 2 | Ea | $1800.00 | $3,600.00 | $426.38 | $852.76 | $740.00 | $1,480.00 |
| 20 | Bend, 22.5 degree, 6 inch | 3 | Ea | $1,800.00 | $5,400.00 | $260.68 | $782.04 | $715.00 | $2,145.00 |
| 21 | Plug, 6 inch, with 3 inch Threaded Outlet | 1 | Ea | $1,200.00 | $1,200.00 | $782.04 | $782.04 | $1,269.00 | $1,269.00 |
| 22 | Bathroom Meter and Plumbing | 1 | LS | $6,000.00 | $6,000.00 | $20,427.62 | $20,427.62 | $9,500.00 | $9,500.00 |
| 23 | Irrigation Plumbing | 1 | LS | $2500.00 | $2,500.00 | $4553.90 | $4,553.90 | $3546.00 | $3,546.00 |
| 24 | Maintenance Building Plumbing | 1 | LS | $1500.00 | $1,500.00 | $1210.00 | $1,210.00 | $1200.00 | $1,200.00 |
| 25 | HMA Removal and Restoration | 30 | Ft | $275.00 | $8,250.00 | $159.65 | $4,789.50 | $165.00 | $4,950.00 |
| 26 | Restoration, Turf Over Water Main | 2,300 | Ft | $12.00 | $27,600.00 | $13.41 | $30,843.00 | $15.00 | $34,500.00 |
| 27 | Protect Tree, per Detail M-2 | 5 | Ea | $165.00 | $825.00 | $117.48 | $587.40 | $178.00 | $890.00 |
| 28 | Storm Water Operator's Inspection | 12 | Ea | $100.00 | $1,200.00 | $0.00 | $0.00 | $50.00 | $600.00 |
| 29 | Well Abandonment | 3 | Ea | $2,100.00 | $6,300.00 | $1,870.00 | $5,610.00 | $1,300.00 | $3,900.00 |
| | | | | **Total Amount:** | $403,835.00 | **Total Bid Amount:** | $328,937.53 | **Total Bid Amount:** | $356,139.00 |

# CASCADE CHARTER TOWNSHIP
## KENT COUNTY, MICHIGAN

# CASCADE TOWNSHIP PARK
# WATER SUPPLY SYSTEM EXTENSION




## SOIL BORING GENERAL NOTES

WITHIN EACH SOIL BORING, WHERE SHOWN, SOIL SAMPLES WERE OBTAINED BY THE STANDARD PENETRATION TEST METHOD, ASTM D1586, WHEREBY A SPLIT-SPOON SAMPLER IS DRIVEN THREE SUCCESSIVE 6-INCH INCREMENTS WITH A 140 POUND WEIGHT FALLING 30 INCHES. THE NUMBER OF BLOWS REQUIRED TO DRIVE THE SAMPLER FOR EACH INCREMENT IS PRESENTED ON THE SOIL BORING LOGS.

GRANULAR SOILS (COARSE-GRAINED) HAVE MORE THAN 50% OF THEIR DRY WEIGHT RETAINED ON A #200 SIEVE; THEY ARE DESCRIBED AS: BOULDERS, COBBLES, GRAVEL OR SAND. FINE-GRAINED SOILS HAVE LESS THAN 50% OF THEIR DRY WEIGHT RETAINED ON A #200 SIEVE; THEY ARE DESCRIBED AS: CLAYS OR CLAYEY SILTS IF THEY ARE COHESIVE, AND SILTS IF THEY ARE NON-COHESIVE. IN ADDITION TO GRADATION, GRANULAR SOILS ARE DEFINED BASED ON THEIR IN-SITU DENSITY; FINE GRAINED SOILS ARE FURTHER DEFINED BASED ON THEIR STRENGTH OR CONSISTENCY, AND ON THEIR PLASTICITY.

| MAJOR SOIL COMPONENT | | GRADATION RANGE | DESCRIPTION RANGE OF MINOR SOIL CONSTITUENT(S) | PERCENT OF DRY WEIGHT |
|---|---|---|---|---|
| BOULDERS | | OVER 12 INCHES (305mm) | | |
| COBBLES | | 12 INCHES TO 3 INCHES (305mm TO 76mm) | TRACE | 1 – 10 |
| GRAVEL | COARSE | 3 INCHES TO 3/4 INCHES (76mm TO 19mm) | LITTLE | 10 – 20 |
| | FINE | 3/4 INCHES TO #4 SIEVE (19mm TO 4.75mm) | SOME | 20 – 35 |
| SAND | COARSE | #4 SIEVE TO #10 SIEVE (4.75mm TO 2.00mm) | AND | 35 – 50 |
| | MEDIUM | #10 SIEVE TO #40 SIEVE (2.00mm TO 0.425mm) | | |
| | FINE | #40 SIEVE TO #200 SIEVE (0.425mm TO 0.074mm) | | |
| SILT | | PASSING #200 SIEVE (0.074mm) TO 0.005mm | CONSISTENCY OF COHESIVE SOILS | |
| CLAY | | SMALLER THAN 0.005mm | UNCONFINED COMP. STRENGTH, Qu (tsf) | CONSISTENCY |

| N – BLOWS/FT. | IN-SITU DENSITY | Qu (tsf) | CONSISTENCY |
|---|---|---|---|
| | | 0.25 – 0.50 | VERY SOFT |
| | | 0.50 – 1.00 | SOFT |
| 0 – 4 | VERY LOOSE | 1.00 – 2.00 | MEDIUM (FIRM) |
| 5 – 10 | LOOSE | 2.00 – 3.00 | STIFF |
| 11 – 30 | MEDIUM DENSE | 3.00 – 4.00 | VERY STIFF |
| 31 – 50 | DENSE | 4.00 – 8.00 | HARD |
| 50 + | VERY DENSE | 8.00 | VERY HARD |

WATER LEVELS INDICATED ON THE BORING LOGS ARE THE LEVELS MEASURED IN THE BORING AT THE TIMES INDICATED. IT SHOULD BE NOTED THAT GROUNDWATER LEVELS OBSERVED DURING DRILLING IN PREDOMINANTLY COHESIVE SOILS ARE NOT NECESSARILY INDICATIVE OF THE STATIC GROUNDWATER LEVEL. THIS IS DUE TO THE RELATIVELY LOW PERMEABILITY OF CLAY SOILS AND THE TENDENCY OF DRILLING OPERATIONS TO TEMPORARILY SEAL OFF NATURAL PATHS OF GROUNDWATER MIGRATION INTO THE BOREHOLE. ADDITIONALLY, FLUCTUATIONS IN GROUNDWATER LEVELS SHOULD BE ANTICIPATED WITH SEASONAL VARIATIONS AND FOLLOWING PERIODS OF HEAVY OR PROLONGED PRECIPITATION.

THE SOIL BORING LOGS SHOWN ON THE CONSTRUCTION PLANS ARE BEING FURNISHED FOR YOUR CONVENIENCE AND GENERAL INFORMATION ONLY. THE DATA SHOWN ON THE BORING LOGS REPRESENTS SOIL AND GROUNDWATER CONDITIONS ENCOUNTERED AT THE RESPECTIVE BORING LOCATIONS. VARIATIONS MAY OCCUR BETWEEN THESE LOCATIONS. ADDITIONALLY, THE STRATIGRAPHIC LINES REPRESENT THE APPROXIMATE BOUNDARIES BETWEEN SOIL TYPES; HOWEVER, THE TRANSITION MAY BE MORE GRADUAL THAN WHAT IS SHOWN. THE BIDDER WILL BE RESPONSIBLE FOR MAKING THEMSELVES FAMILIAR WITH SUBSURFACE CONDITIONS BY INVESTIGATIONS BEYOND THOSE DEEMED NECESSARY AND SHALL MAKE THEIR OWN DETERMINATIONS THEREFROM.

THE BIDDER BY SUBMITTING A BID, WAIVES ALL CLAIMS FOR DAMAGES WHICH THEY MAY SUFFER BY REASONS OF THE INADEQUACIES OR DISCREPANCIES OF THE INFORMATION SHOWN ON THESE SOIL BORING LOGS AND UNDERSTANDS THAT NO COMPENSATION WILL BE PAID TO THEM DUE TO AN INACCURACY OR DISCREPANCY IN THIS DATA.

## UTILITIES

**WATER**
CITY OF GRAND RAPIDS WATER SYSTEM
1900 OAK INDUSTRIAL DR. NE.
GRAND RAPIDS, MI 49505
PHONE : (616) 456-3141
PHONE : (616) 456-3000 (AFTER HOURS)

**ROAD & STORM SEWER**
KENT COUNTY ROAD COMMISSION
1500 SCRIBNER AVE. NW.
GRAND RAPIDS, MI 49504
PHONE : (616) 242-6910

**CABLE TELEVISION**
COMCAST
955 CENTURY AVE. SW
GRAND RAPIDS, MI 49503
PHONE : (269) 209-9908

**GAS**
DTE ENERGY/MICHCON
444 WEALTHY ST. SW.
GRAND RAPIDS, MI 49503
PHONE : (800) 947-5000

**ELECTRIC-DISTRIBUTION**
CONSUMERS ENERGY
4000 CLAY AVE. SW.
GRAND RAPIDS, MI 49501-0201
PHONE : (616) 530-4115 (AERIAL DIST.)
PHONE : (616) 530-4381 (METRO UG)

**COMMUNICATION**
AT&T
905 36TH ST. SE
GRAND RAPIDS, MI 49508
PHONE : (866) 491-2069

811 Know what's below. Call before you dig.

UTILITY LOCATIONS ARE DERIVED FROM ACTUAL MEASUREMENTS OR AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATIONS NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THIS AREA.

STATE LOCATION MAP

## SHEET INDEX


| SHEET No. | DESCRIPTION |
|---|---|
| 1 | COVER SHEET |
| 2 | EAST SITE PLAN |
| 3 | WEST SITE PLAN |
| 4 | WATER MAIN PROFILE |
| 5 | DETAILS |


STATE OF MICHIGAN
DAVID C. MICKEVICH
ENGINEER
No. 6201314644
LICENSED PROFESSIONAL ENGINEER

Prein&Newhof
Engineers · Surveyors · Environmental · Laboratory

PROJECT NO. 2251005
SHEET NO. 1 OF 5


Y:\CIVIL\PROJECTS\2022\2251005_CASCADE TWP_PARK WTR_PROD\251005_COVER.DWG — JOBY1 — Dec 19 2025 — 03:17pm — PaulMakowski

## EAST SITE PLAN

SCALE : 1" = 40'

North

### NOTES

1. CONTOURS SHOWN ARE BASED ON GIS DATA.
2. ALL WATER SERVICES TO BE DIRECTIONALLY DRILLED UNLESS OTHERWISE NOTED.
3. BACKFLOW PREVENTERS SHALL BE FURNISHED IN ACCORDANCE WITH STATE AND LOCAL STANDARDS. IT MUST BE ASSE CERTIFIED, TESTABLE, AND LEAD FREE. A DRAIN VALVE SHALL BE INSTALLED IN A FROST FREE LOCATION DOWNSTREAM OF THE WATER MAIN SHUTOFF VALVE AND UPSTREAM OF THE BACKFLOW PREVENTER.
4. ALL DISTURBED AREAS TO RECEIVE 4 INCHES OF TOPSOIL AND SEED.
5. ALL DISTURBED AREAS GREATER THAN 1:5 SLOPE TO RECEIVE MULCH BLANKET.
6. COORDINATE WATER MAIN CONNECTIONS AND APPLY FOR AND OBTAIN ALL PERMITS WITH THE CITY OF GRAND RAPIDS WATER DEPARTMENT.
7. PROPOSED WATER MAIN SHALL BE ZINC COATED CL 53 DUCTILE IRON WATER MAIN PER CITY OF GR STANDARDS AND SPECIFICATIONS. REFER TO WATER MAIN PROFILES FOR RESTRAINT LENGTHS.
8. PROPOSED WATER SERVICES SHALL BE HDPE AS NOTED ON THE PLANS.
9. MINIMUM BURY DEPTH FOR WATER MAIN TO THE TOP OF THE PIPE IS 5 FEET.

811 Know what's below. Call before you dig.

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| NO. | REVISIONS | BY | DATE |
|---|---|---|---|
| | | | |

DRAWN J.J.S.
DATE SEP. '26
CHECKED D.C.M.
DATE SEP. '26

Prein&Newhof
Engineers • Surveyors • Environmental • Laboratory

CASCADE TOWNSHIP
KENT COUNTY, MICHIGAN

WATER SUPPLY SYSTEM EXTENSION

CASCADE PARK

PROJECT NO. 2251005

SHEET NO. 2 OF 5

I:\DWL30 PROJECTS\2025\2251005_CASCADE TWP_PARK WM\4_PROD\2251005_EXPLORE - DMCKENDEN - Sep. 10 2026 - 04:54pm - Prein&Newhof

## WEST SITE PLAN

SCALE : 1" = 40'

North

## NOTES

1. CONTOURS SHOWN ARE BASED ON GIS DATA.
2. ALL WATER SERVICES TO BE DIRECTIONALLY DRILLED UNLESS OTHERWISE NOTED.
3. BACKFLOW PREVENTERS SHALL BE FURNISHED IN ACCORDANCE WITH STATE AND LOCAL STANDARDS. IT MUST BE ASSE CERTIFIED, TESTABLE, AND LEAD FREE. A DRAIN VALVE SHALL BE INSTALLED IN A FROST FREE LOCATION DOWNSTREAM OF THE WATER MAIN SHUTOFF VALVE AND UPSTREAM OF THE BACKFLOW PREVENTER.
4. ALL DISTURBED AREAS TO RECEIVE 4 INCHES OF TOPSOIL AND SEED.
5. ALL DISTURBED AREAS GREATER THAN 1:5 SLOPE TO RECEIVE MULCH BLANKET.
6. COORDINATE WATER MAIN CONNECTIONS AND APPLY FOR AND OBTAIN ALL PERMITS WITH THE CITY OF GRAND RAPIDS WATER DEPARTMENT.
7. PROPOSED WATER MAIN SHALL BE ZINC COATED CL 53 DUCTILE IRON WATER MAIN PER CITY OF GR STANDARDS AND SPECIFICATIONS. REFER TO WATER MAIN PROFILES FOR RESTRAINT LENGTHS.
8. PROPOSED WATER SERVICES SHALL BE HDPE AS NOTED ON THE PLANS.
9. MINIMUM BURY DEPTH FOR WATER MAIN TO THE TOP OF THE PIPE IS 5 FEET.

811 Know what's below. Call before you dig.

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| NO. | REVISIONS | BY | DATE |
|---|---|---|---|
| | | | |

DRAWN J.J.S.
DATE SEP. '26
CHECKED D.C.M.
DATE SEP. '26

Prein&Newhof
Engineers · Surveyors · Environmental · Laboratory

CASCADE TOWNSHIP
KENT COUNTY, MICHIGAN

WATER SUPPLY SYSTEM EXTENSION

CASCADE PARK

PROJECT NO. 2251005

SHEET NO. 3 OF 5

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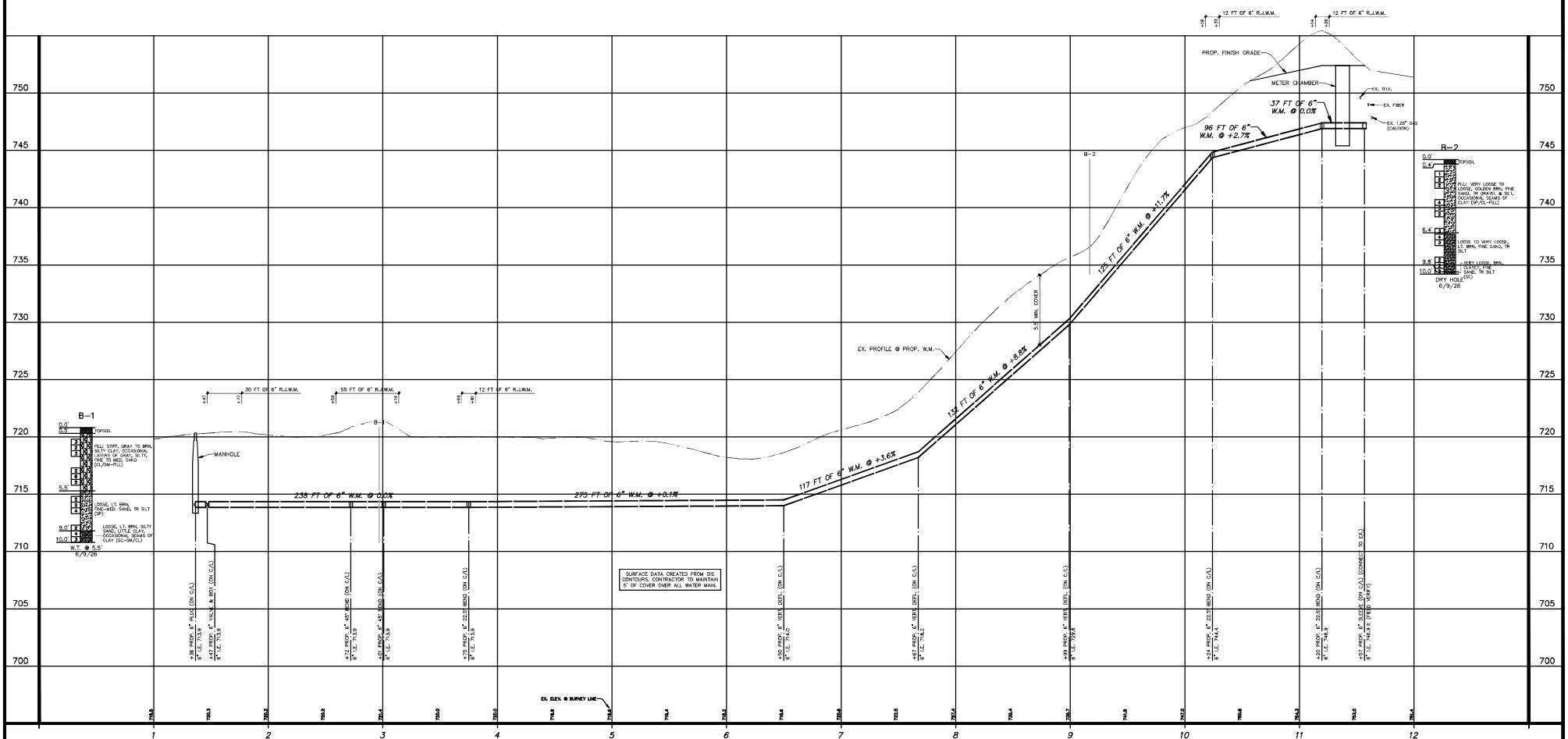


WATER MAIN PROFILE

SCALES : 1" = 40' HORZ. (CONTOURS AT ONE FOOT INTERVALS)
1" = 4' VERT.

| NO. | REVISIONS | BY | DATE |
|---|---|---|---|
| | | | |

DRAWN J.J.S.
DATE SEP. '26
CHECKED D.C.M.
DATE SEP. '26

Prein&Newhof
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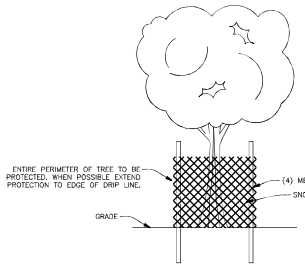
CASCADE TOWNSHIP
KENT COUNTY, MICHIGAN

WATER SUPPLY SYSTEM EXTENSION

CASCADE PARK

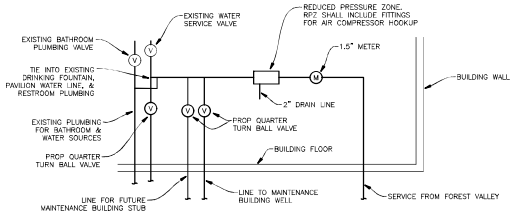
PROJECT NO. 2251005

SHEET NO. 4 OF 5



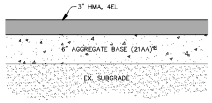

## TREE PROTECTION DETAIL

SCALE : NONE



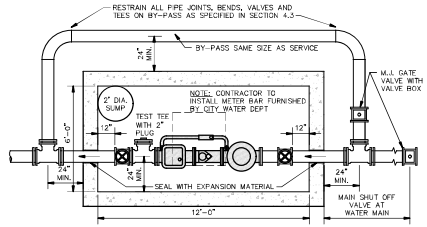

## RESTROOM METER CONNECTION

SCALE : NONE

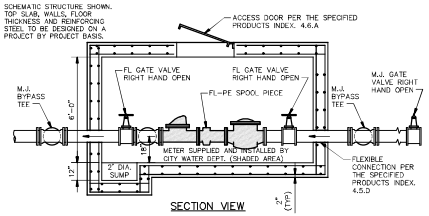



## TYPICAL PAVEMENT SECTION

SCALE : NONE




PLAN VIEW




SECTION VIEW

FOR INFORMATION ONLY:

NOT FOR CONSTRUCTION UNLESS SPECIFICALLY CALLED FOR ON DRAWINGS OR SPECIFICATIONS.

## CHAMBER FOR COMPOUND AND TURBO METERS (3" AND LARGER METERS)

SCALE : NONE

### NOTES

1. VALVES SHALL BE RESTRAINED IN ACCORDANCE WITH THE REQUIREMENTS FOR PLUGS, BASED ON THE SIZE OF THE WATER MAIN ENTERING THE CHAMBER AS SPECIFIED IN SECTION 4.3.
2. PROVIDE A PRECAST REINFORCED CONCRETE CHAMBER CONFORMING TO THE DIMENSIONS SHOWN. CONTRACTOR SHALL SUBMIT PROJECT-SPECIFIC SHOP DRAWINGS FOR REVIEW PRIOR TO FABRICATION.

| NO. | REVISIONS | BY | DATE |
|---|---|---|---|
| | | | |

DRAWN J.J.S.
DATE SEP. '26
CHECKED D.C.M.
DATE SEP. '26

Prein&Newhof
Engineers-Surveyors-Environmental-Laboratory

CASCADE TOWNSHIP
KENT COUNTY, MICHIGAN

WATER SUPPLY SYSTEM EXTENSION

DETAILS

PROJECT NO. 2251005

SHEET NO. 5 OF 5

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CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

**REQUEST FOR BOARD ACTION**
**MEETING DATE: October 14, 2026**

| | |
|---|---|
| **ITEM:** | **Approval of Consulting Services Proposal to Oversee the Extension of Municipal Water to Cascade Recreation Park** |

**PRESENTER:**
Aric Thorne, Township Engineer

**INDIVIDUAL PRESENT:**

**EXECUTIVE SUMMARY:**
Prein & Newhof was consulted by the City of Grand Rapids to provide design and construction services for the installation of water main in the Burger-Goodwood PFAS Area of Interest. Cascade Township retained Prein & Newhof to continue design for the extension of municipal water service to Cascade Recreation Park. The larger City of Grand Rapids project allowed for a 6-inch diameter water main tap and stub on Forest Valley Drive to facilitate this project.

Given its familiarity with the area and the surrounding water system improvements, Prein & Newhof is proposed to provide construction phase consulting services for that extension, as well. These services are necessary to oversee installation of the improvements and coordinate approval and acceptance by the City of Grand Rapids. Additional details are provided in the attached proposal.

**STRATEGIC PLANS/GOALS:**
N/A

**ACTION REQUESTED:**
Approve the consulting contract award to Prein & Newhof for the extension of municipal water service to Cascade Recreation Park for the not-to-exceed amount of $40,800, plus 10% contingency.

**BUDGET IMPLICATIONS:**
This project is eligible for funding through the Kent County PFAS agreement. There is sufficient budget in Fund 246 to accommodate this project.

**IMPLEMENTATION PLAN:**

Prein & Newhof will coordinate between Cascade Township and the construction contractor as necessary to facilitate the project and maintain construction records.

**DIRECTOR'S RECOMMENDATION:**
N/A

**MANAGER'S RECOMMENDATION:**

**MODEL RESOLUTION:**
N/A

**ATTACHMENTS:**

1. Prein & Newhof Consulting Services Proposal

Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

October 6, 2026
2251005

Mr. Aric Thorne, P.E.
Cascade Charter Township
5920 Tahoe Dr SE
Grand Rapids, MI 49546

RE: Construction Engineering Services for Cascade Township Park Water Supply Extension

Dear Mr. Thorne:

The following work plan was prepared in accordance with the level of service requested by the Township and based on the anticipated contractor work schedule for the Cascade Township Park Water Main Extension Project. Our scope of services is detailed below and our anticipated hours/costs shown on the attached spreadsheet. We propose a total, not to exceed fee of $40,800 for the project.

**CONSTRUCTION ENGINEERING**

This project has been bid through distribution of the bid package to select contractors and will be administered in accordance with the Township's documentation, construction administration, and project close-out requirements. Prein&Newhof will provide construction engineering services to support the Township throughout construction and ensure that the proposed improvements are constructed in general accordance with the contract documents.

Our proposed construction engineering work plan is as follows:

1. **Preconstruction Meeting:** P&N will schedule and preside over a preconstruction meeting with the Township, contractor, utility companies, and other affected parties or agencies, as appropriate. The meeting will be used to review the project scope, construction schedule, lines of communication, submittal and pay application procedures, site access, utility coordination, traffic control, testing requirements, and other project-specific requirements.

2. **Project Video Documentation:** Prior to the start of construction, P&N will coordinate project video documentation of the areas anticipated to be disturbed by the proposed improvements. The video will document existing site conditions and provide a record that can be referenced during or after construction in addressing questions or concerns related to existing conditions, restoration, or potential construction-related impacts.

3. **Construction Staking:** P&N will provide and coordinate construction staking necessary for the proposed improvements. One day of construction staking has been anticipated and is included in the construction engineering services fee. Additional staking, if requested by the contractor and approved by the township, can be provided as an additional service.

4. **Construction Observation:** P&N will provide construction observation and documentation in accordance with Township and P&N requirements. Part-time inspection has been included in the proposed construction engineering services, based on an allowance of approximately 20 hours per week for six weeks. P&N staff will perform periodic on-site inspections to observe construction progress and verify that the work is generally proceeding in accordance with the contract documents and applicable standards. Particular attention will be given to critical construction activities, including the meter chamber installation and setting, plumbing connections, directional drilling initiation, water main installation, connections, and water main tie-ins.

   Inspection will also include documentation of construction activities, quantities, materials used, testing results, and other pertinent project information. P&N will communicate observed issues to the contractor and Township and will assist with resolving construction related questions as they arise.

5. **Material Testing:** P&N will coordinate material testing services through Soils & Structures, MTC, SME, or another qualified testing laboratory, as appropriate for the project. Field testing services are anticipated to include aggregate gradations. Density testing will be performed by P&N. Test results will be reviewed and documented as part of the construction records, and deficiencies or non-conforming results will be communicated to the contractor and Township for resolution.

6. **Progress Meetings:** Progress meetings will be scheduled as needed to facilitate communication and coordination among the Township, contractor, P&N. Meetings will be used to review construction progress, upcoming activities, schedule issues, utility coordination, outstanding submittals, construction questions, and other project concerns. P&N has assumed three (3) formal progress meetings for this project, with meetings anticipated to occur on a bi-weekly basis during active construction, as appropriate.

7. **Construction Administration:** P&N will provide construction administration services throughout the duration of the project. These services will include review and processing of contractor pay applications, preparation and processing of contract modifications/change orders, review and approval of material submittals and shop drawings, interpretation and clarification of contract documents, coordination of construction-related questions, and communication with the Township and contractor

regarding project issues. P&N will also maintain appropriate project documentation and assist the Township with tracking construction progress, contract quantities, and project costs.

8. **Final Inspection:** Upon substantial completion of the work, P&N will coordinate and conduct a final inspection with Township personnel and the contractor. A final punch list will be prepared identifying incomplete, deficient, or otherwise outstanding items requiring attention prior to final project acceptance. P&N will coordinate with the contractor regarding completion of the punch list and will perform a follow-up inspection, as necessary, to verify that identified items have been addressed.

9. **Project File Close-Out:** P&N will assist the Township with project close-out and will compile and provide the available project documentation generated during construction. Close-out documentation will include applicable shop drawings, material certifications, testing records, inspection documentation, pay estimates, contract modifications, warranties, and other pertinent project records.

   Upon completion of the project, P&N will provide the construction project files to the Township. The Township will retain ownership of the pertinent project and construction documents.

10. **Construction Record Drawings:** Information obtained from the contractor, project inspector, field observations, and other available construction records will be incorporated into the construction record drawings. Record drawings will identify known field changes and deviations from the original design based on information provided during construction.

    The draft record drawings will be submitted to the Township for review and comment, and P&N will address questions or requested revisions as appropriate. Final record drawings will be furnished to the Township in hard-copy and digital formats, including AutoCAD and PDF files, along with the project close-out documentation.

Please let us know if you have any questions or need additional information to approve this request.

Sincerely,

**Prein&Newhof**

David C. Mickevich, PE

Kevin E, Koster, PE

**Cascade Township Water Supply Extension**

| Staff member | Sen Proj Mang | Sen Eng | Eng | CADD Tech | Survey Tech | Surveyor | Sub-contracts | Mileage | Expenses | Labor | Total Cost |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | KK | DM | KM | | | | | | | | |
| Construction Engineering - Based on 6 Weeks | | | | | | | | | | | |
| Preconstruction Meeting/ Precon Video | 2 | | 2 | | | | | 24 | $18 | $687 | $705 |
| Private Utility Coordination | | 2 | | | | | | 24 | $18 | $326 | $344 |
| Public Information | | 2 | | | | | | 24 | $18 | $326 | $344 |
| Construction Staking | | | | | 40 | 12 | | 60 | $45 | $6,250 | $6,295 |
| Construction Observation - Assume 20 hours per week, including density testing | | | 120 | | | | | 720 | $540 | $16,884 | $17,424 |
| Material Testing - Aggregate Gradations (21AA & Class II) | | | | | | | $1,000 | | $1,000 | $0 | $1,000 |
| Biweekly Progress Meeting | 4 | 8 | | | | | | 72 | $54 | $2,113 | $2,167 |
| Construction Administration | | 60 | | | | | | 72 | $54 | $9,765 | $9,819 |
| Final Walkthrough | | 2 | | | | | | 24 | $18 | $326 | $344 |
| Record Plans | | | 8 | | | | | | $0 | $1,126 | $1,126 |
| Project Closeout | | 8 | | | | | | | $0 | $1,302 | $1,302 |
| Subtotal | **6** | **82** | **130** | **0** | **40** | **12** | **$1,000** | **700** | **$1,800** | **$39,100** | **$40,800** |

Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

CASCADE CHARTER TOWNSHIP
5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

**REQUEST FOR BOARD ACTION**
**MEETING DATE: October 14, 2026**

**ITEM:** **Approval of Road Resurfacing in Burton Park**

**PRESENTER:**
Aric Thorne, Township Engineer

**INDIVIDUAL PRESENT:**

**EXECUTIVE SUMMARY:**
The shared-use access road within Burton Park is accessible to the public from Burton Street SE and measures approximately 1,400 feet long by 18 feet wide. It serves a public parking lot for park users and provides pedestrian access through the public park. The current condition of the shared-use access road surface is such that it would benefit park users significantly if improved. Per the mediated agreement with the neighbors of Burton Park, dated June 2026, this resurfacing is the first of several improvements scheduled for Burton Park to be performed by July 1, 2027, including:

1. Planting trees;
2. A longitudinal pavement marking on the shared-use access road to delineate pedestrian travel from vehicular;
3. Corresponding road signage to promote pedestrian usage of the pedestrian lane on the shared-use access road and enhance user safety; and
4. Terminating the shared-use access road immediately north of 6801 Burton Street SE, eliminating vehicular through traffic, while maintaining pedestrian access for public users.

The Kent County Road Commission (KCRC) has offered to include resurfacing of the shared use access road in its county-wide resurfacing contract. Cascade Township will be responsible for the full cost of the work performed, and will benefit from the generally reduced asphalt tonnage rate inherent to this contract.

**STRATEGIC PLANS/GOALS:**
N/A

**BUDGET IMPLICATIONS:**
There is sufficient budget in the General Fund – Road Overlays budget (101-446-821-000) to fund this approximately $50,000 item. There is also a $25,000 private contribution revenue offset, received as part of a settlement agreement.

**ACTION REQUESTED:**

Approve the issuance of the work order to enter into an agreement with the Kent County Road Commission for completing the proposed road resurfacing within Burton Park.

**IMPLEMENTATION PLAN:**

Cascade Township must sign and return the work order to KCRC. Contractor scheduling and all construction services congruent to the completion of the construction are the responsibility of KCRC.

**DIRECTOR'S RECOMMENDATION:**

N/A

**MANAGER'S RECOMMENDATION:**

**MODEL RESOLUTION:**

N/A

**ATTACHMENTS:**

1. KCRC Work Order
2. Burton Park Pathway Resurfacing Plan Sheet

KENT COUNTY ROAD COMMISSION

## WORK ORDER

DATE 9/21/2026

WORK ORDER MUN2701

PROJECT Local Roads Program

MUNICIPALITY Cascade Township IF OTHER:

ROAD TYPE Local

LENGTH 0.56 LANE MILES

LENGTH 0.28 MILES

TYPE OF WORK Mill & Fill 2.0"

LOCATION Burton Park (PVT Drive)

LOCATION

CATEGORY Reconstruction

ACTIVITY 497

PROJECT YEAR 2027

UTILITIES No

## BUDGET

| | | |
|---|---|---|
| WORK TYPE | 000040 - Partial Depth Mill and Fill | $ 50,000 |
| WORK TYPE | | |
| WORK TYPE | | |
| WORK TYPE | | |
| WORK TYPE | | |
| WORK TYPE | | |
| WORK TYPE | | |
| | TOTAL | $ 50,000 |

ESTIMATED COST VALID UNTIL 12/31/2027

## FUNDING

| | | |
|---|---|---|
| KCRC | 0.00% | $ - |
| TOWNSHIP | 100.00% | $ 50,000 |
| | TOTAL | $ 50,000 |

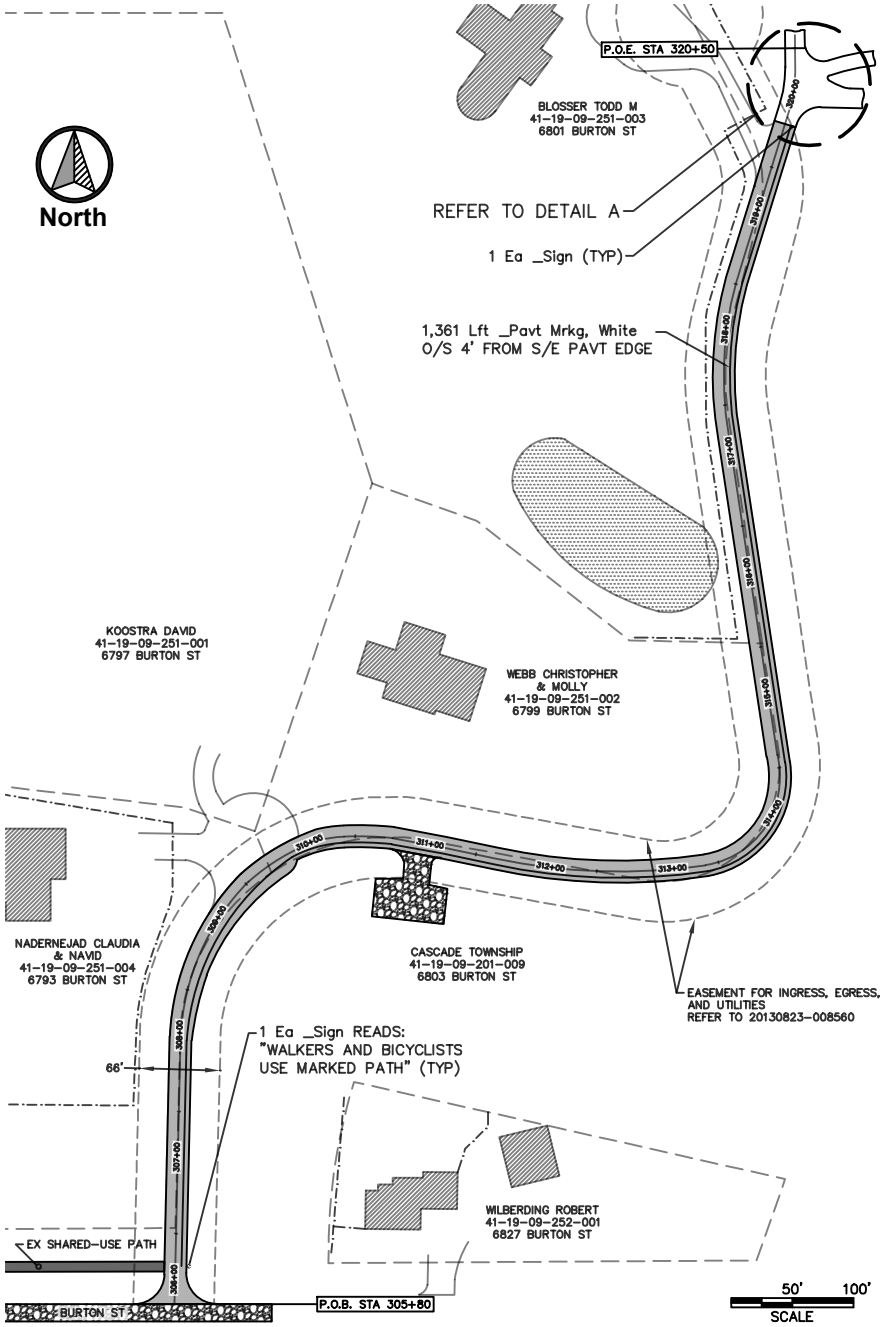
NOTES

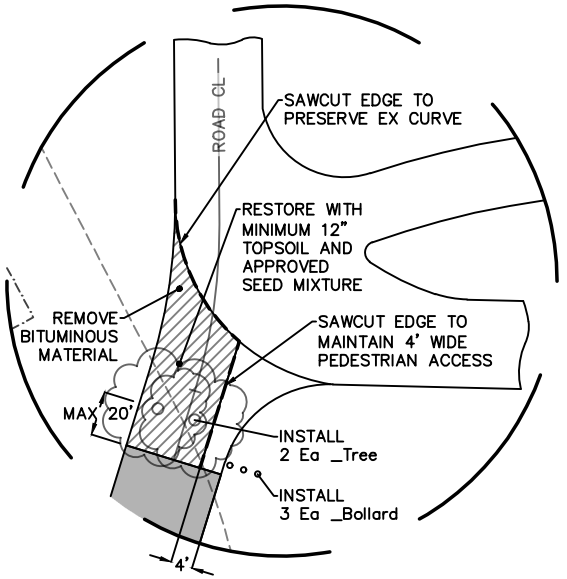
TOWNSHIP SIGNATURE DATE

## FINANCE USE ONLY

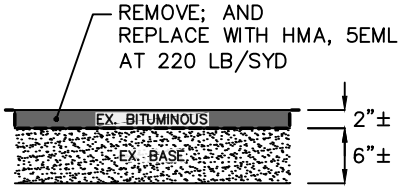
CUSTOMER # AR

PROJECT REV




DETAIL A
(NOT TO SCALE)




PAVEMENT SECTION

CASCADE CHARTER TOWNSHIP
5920 TAHOE DR
GRAND RAPIDS, MI 49546

# BURTON PARK PATHWAY RESURFACING

DRAFT PLAN SHEET – NOT FOR CONSTRUCTION

DRAWN BY: AKT
DATE: 04/27/26
REVISED:
SHEET NO.: 01 OF 01