



## CASCADE CHARTER TOWNSHIP

5920 Tahoe Dr. SE Grand Rapids, Michigan 49546-7140

Jade Smith – FOIA Coordinator

P – 616-949-1500

[FOIA@cascadetwp.com](mailto:FOIA@cascadetwp.com)

### FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.*

Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method (*upon payment of balance*): ☐ Pick up in person ☐ Mail to address below ☐ Email to address below

|                   |       |       |
|-------------------|-------|-------|
| Name              |       | Phone |
| Firm/Organization |       | Fax   |
| Street            |       | Email |
| City              | State | Zip   |

(Please Print or Type)

**Describe the public record(s) as specifically as possible:**

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| Requestor's Signature                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Date |
| <b>Consent to Non-Statutory Extension of Township's Response Time</b><br>I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, <i>et seq.</i> I understand that the township must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree to extend the township's response time for this request until: ____ (month, day, year) ____. |      |
| Requestor's Signature                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Date |