



CASCADE CHARTER TOWNSHIP FISCAL YEAR 2023 BUDGET

Operating Budget

GENERAL FUND OVERVIEW

- **The General Fund covers the following departments**
 - Township Board, Supervisor/Manager, Clerk, Treasurer, Assessing, Elections, Buildings & Grounds, Cemetery, Administrative, Drains, Roads, Yard Waste Removal, Street Lights, Transportation, Planning, Parks, Historical, Benefits/Insurance, Capital Outlay, Debt Service
 - Assist in other funds through transfers
- **General Fund entails all activities that are generally funded through tax dollars.**
 - Many departments have associated fee revenues as well.



GENERAL FUND REVENUES

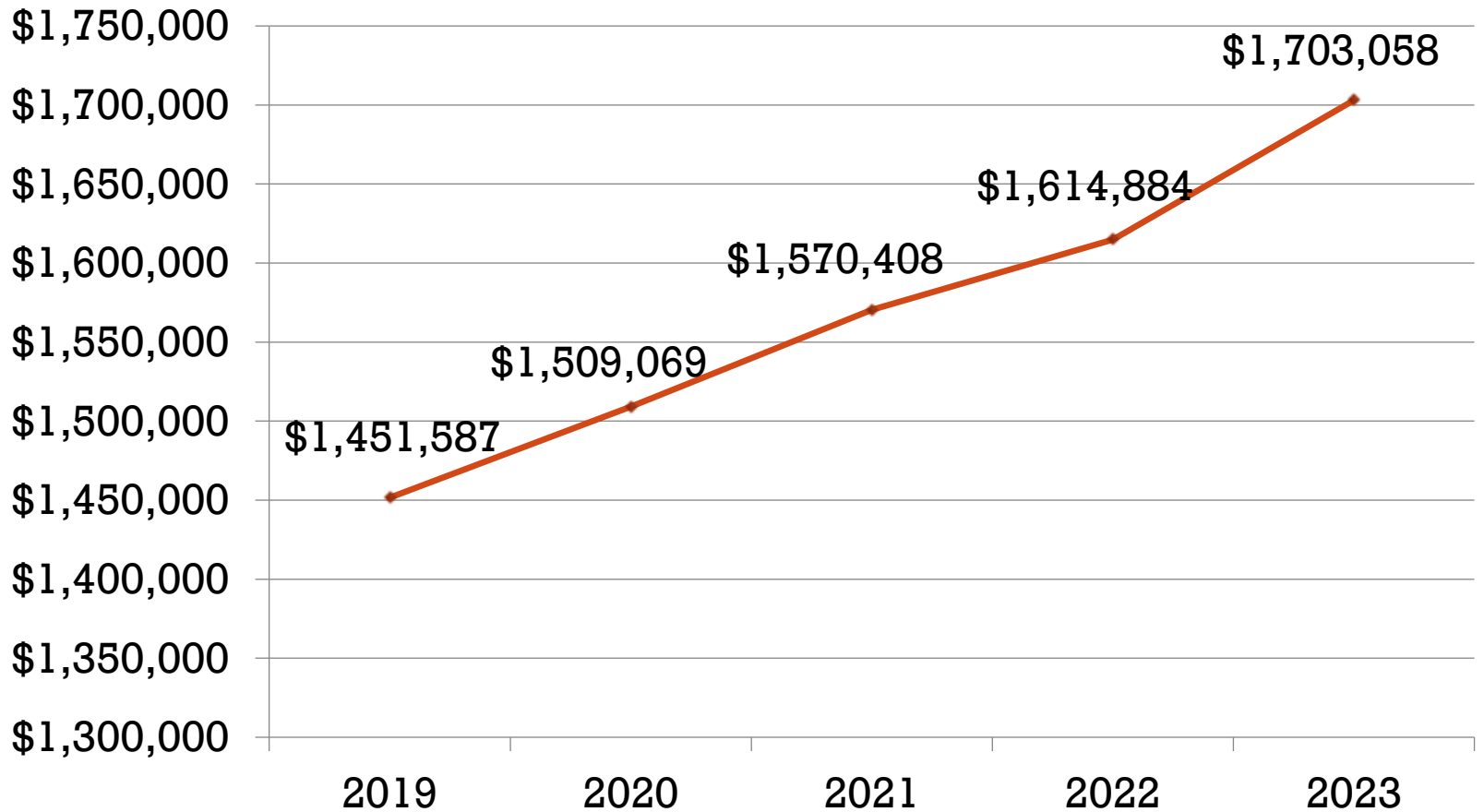
- Millage Rate - \$1 per \$1000 of value
 - Millage rate – 0.9588
 - Headlee Rate Cap – 0.9588 (FY 21 = 0.9607)
 - Original Authorized Millage – 1.100

- FY 2022 Values (Real & Personal)
 - FY22 Ad Valorum (SEV) - \$2,280,374,193
 - FY22 Ad Valorum (TV) - \$1,871,887,738
 - Difference of \$408,486,455



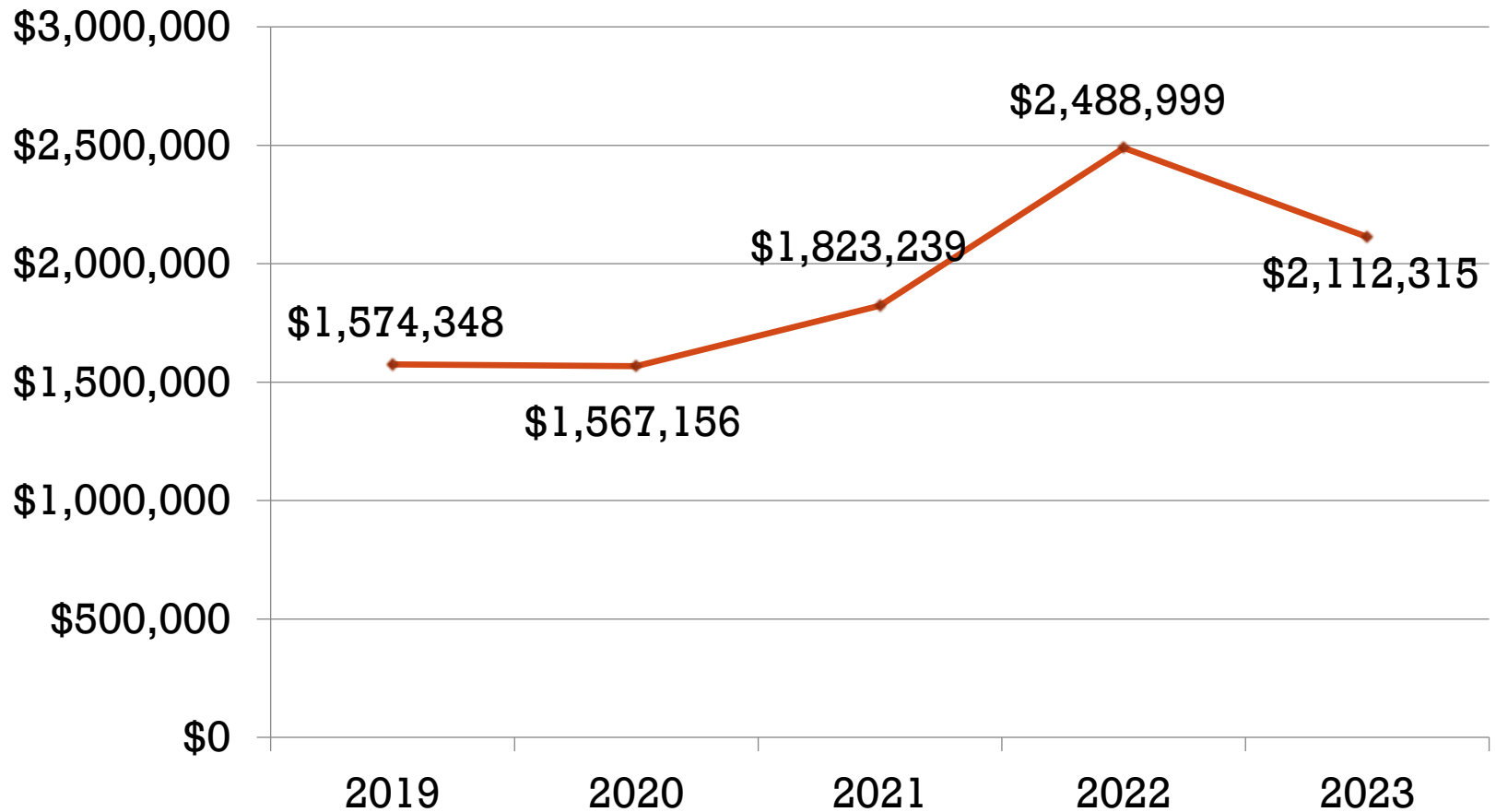
REAL & PERSONAL PROPERTY REVENUES

Tax Revenue (401.401 & 401.410)



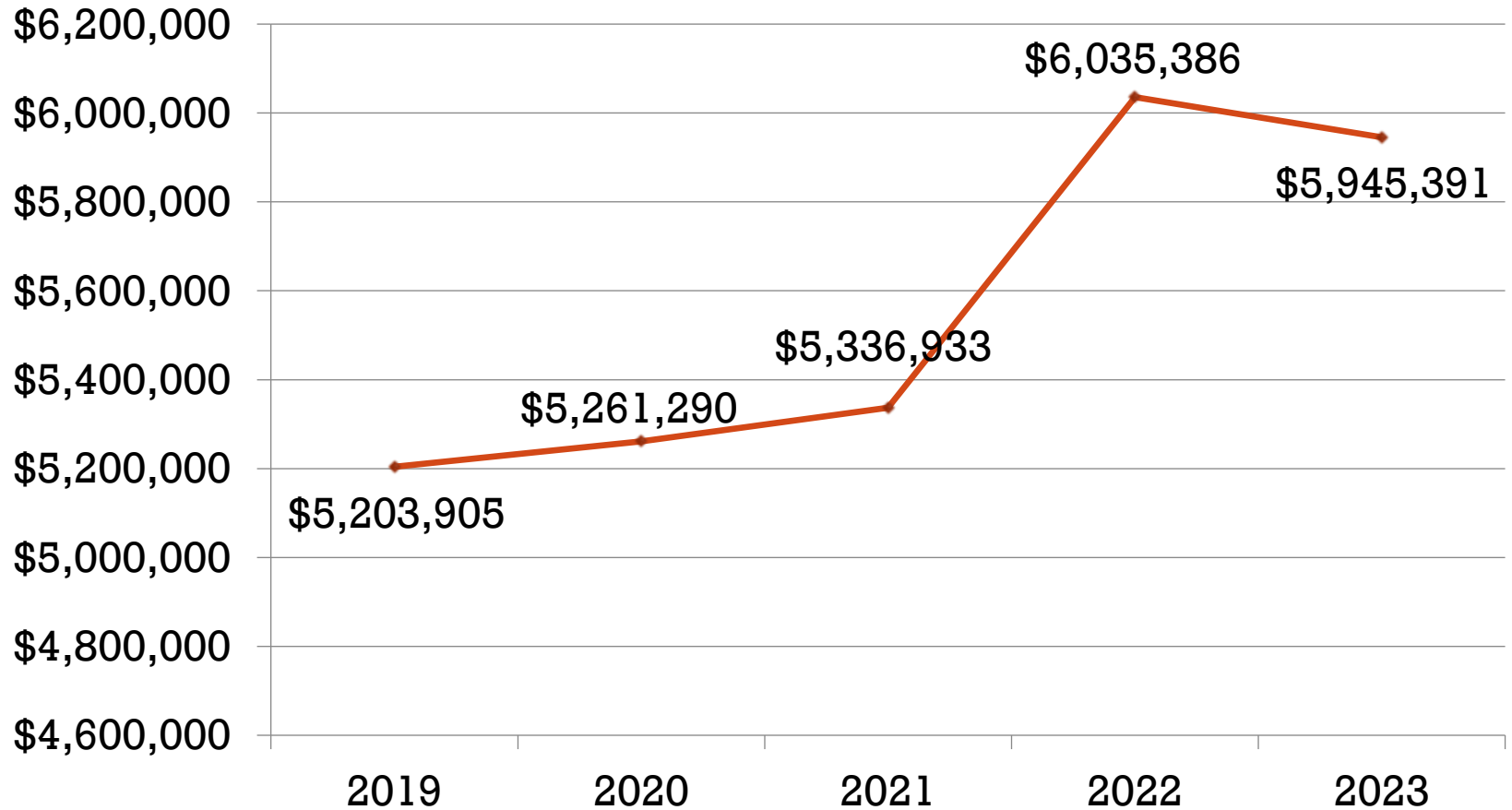
REVENUE SHARING

Revenue Sharing (539-576)



GENERAL FUND REVENUES

Overall General Fund Revenues



GENERAL FUND — REVENUES

- **FY 2023 - Line Items of Note:**
 - **General Property Taxes(401-402)**
 - Real Property Tax Revenues up 5.86%
 - **Personal Property Tax (401-410)**
 - Personal Property Tax Revenues down 0.75%
 - PPT Reform Continues (Industrial PPT)
 - Local Governments Reimbursed at 2013 Tax Roll Levels
 - Community Stabilization Share - \$80,971 Estimate for FY 2023
 - Increases in CSS should cover losses in PPT
 - **State Shared Revenue (539-576)**
 - Based on SoM Treasury Estimate – Census update applies mid-year 2022, received 1 year or retroactive increases
 - Approximately \$62,500 in CVTRS Program

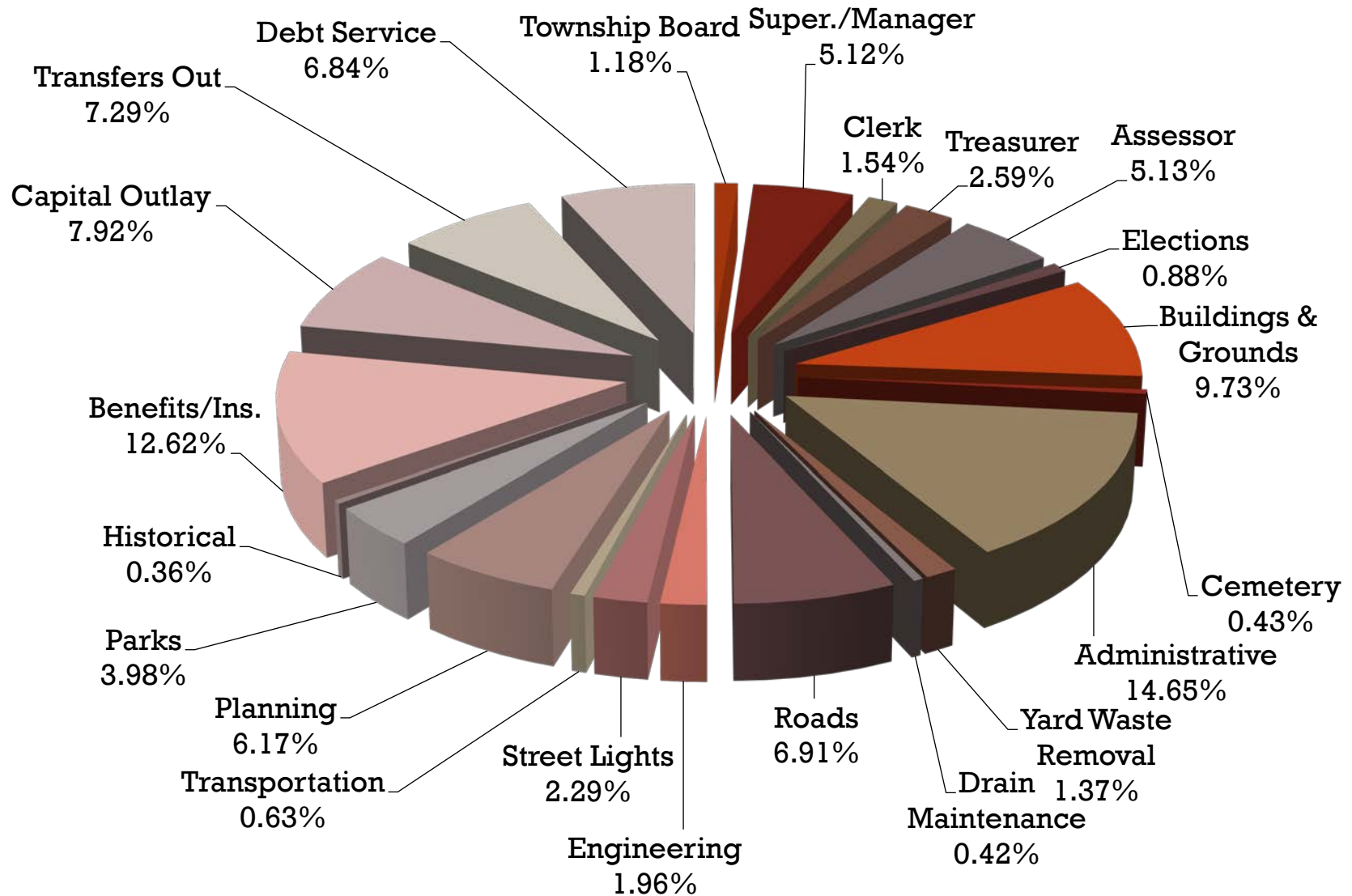


GENERAL FUND — REVENUES (CON'T)

- **FY 2023 - Line Items of Note:**
 - **Cable Revenue/PEG Fees (450-460; 465)**
 - Revenues decline seems to have leveled out
 - Township DOES NOT get revenue from internet, only cable
 - **Interest on Investments (665-000)**
 - Interest rates rebounded significantly, not quite pre-Covid levels
 - **Election Reimbursement (676-000)**
 - Reimbursement of Caledonia Election
 - **TRF From DDA (675-000)**
 - Cover ½ Econ/DDA Director, 1 Full B&G Emp.
 - Will be adjusted once final compensation is calculated
 - **TRF From Pathways (679-100)**
 - Cover 1 Full B&G Emp
 - Will be adjusted once final compensation is calculated
 - **TRF From Library (679-200)**
 - Cover 0.75 Full B&G Emp (Grounds Maintenance; Wisner)
 - Will be adjusted once final compensation is calculated
 - **Reimbursement for Engineering (679.300)**
 - Covers Township Engineer use in other funds

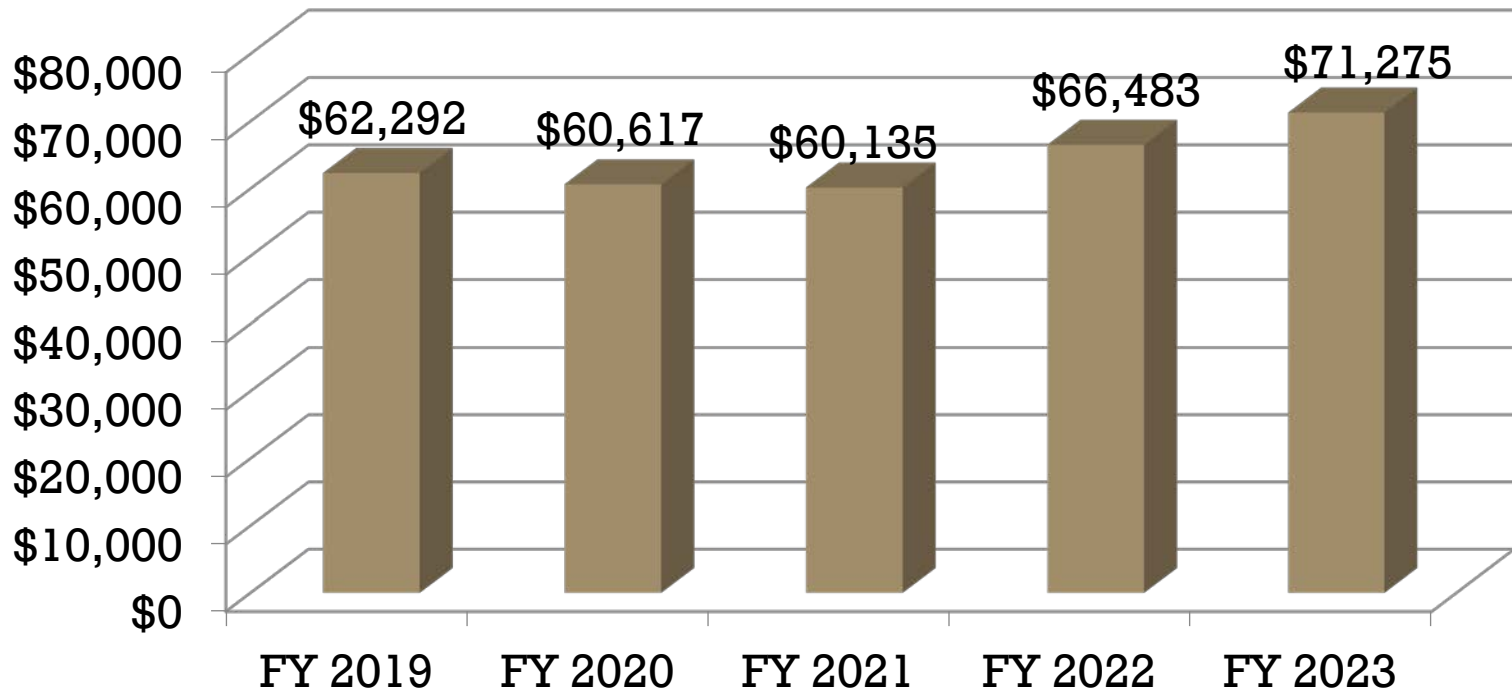


GENERAL FUND – ALLOCATION OVERVIEW



GENERAL FUND – TOWNSHIP BOARD

Expenditures



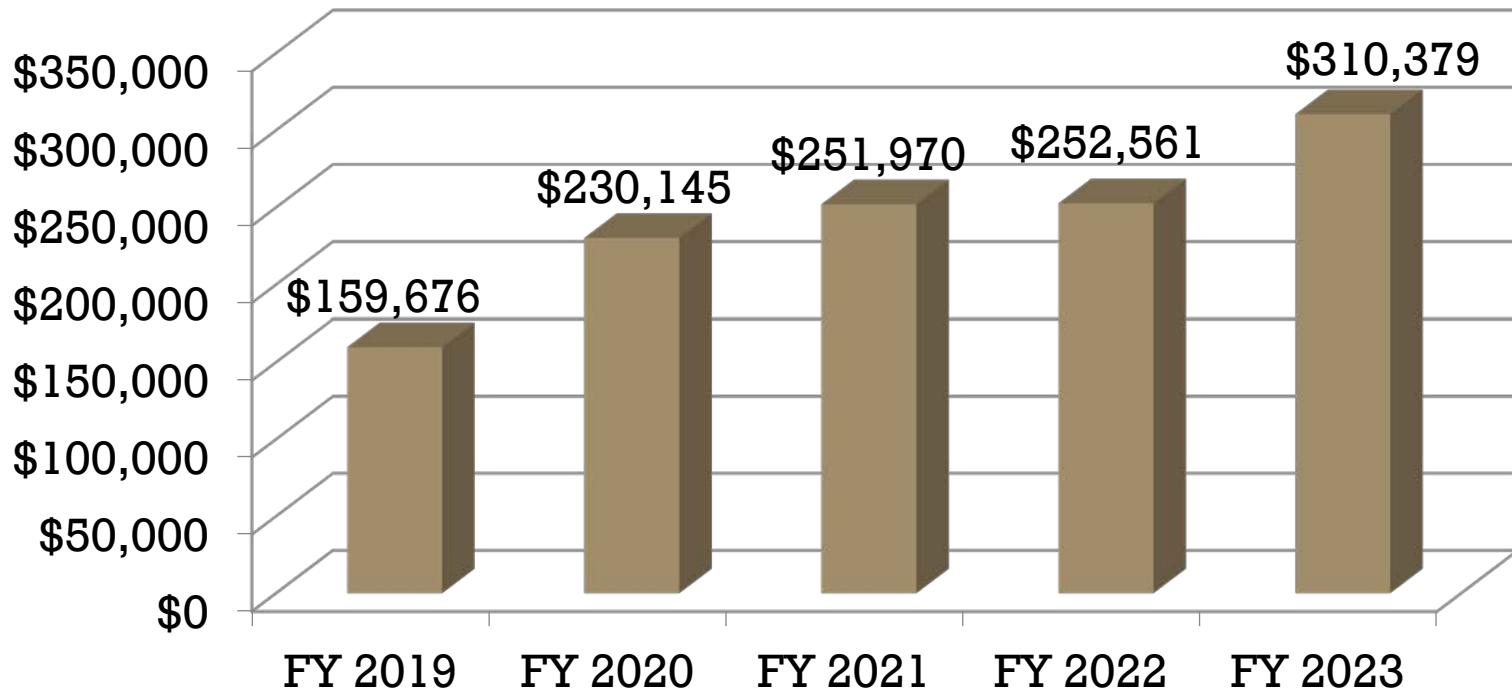
GENERAL FUND – TOWNSHIP BOARD

- FY 2023 – Line Items of Note
 - All salaries for Trustees (704-000)
 - Township Dues (723-000)
 - Pays for all dues of Township (GVMC, Chamber, Etc...)
 - Education (724-000)
 - Available for Trustee Educational Opportunities



GENERAL FUND – SUPERVISOR/MANAGER

Expenditures



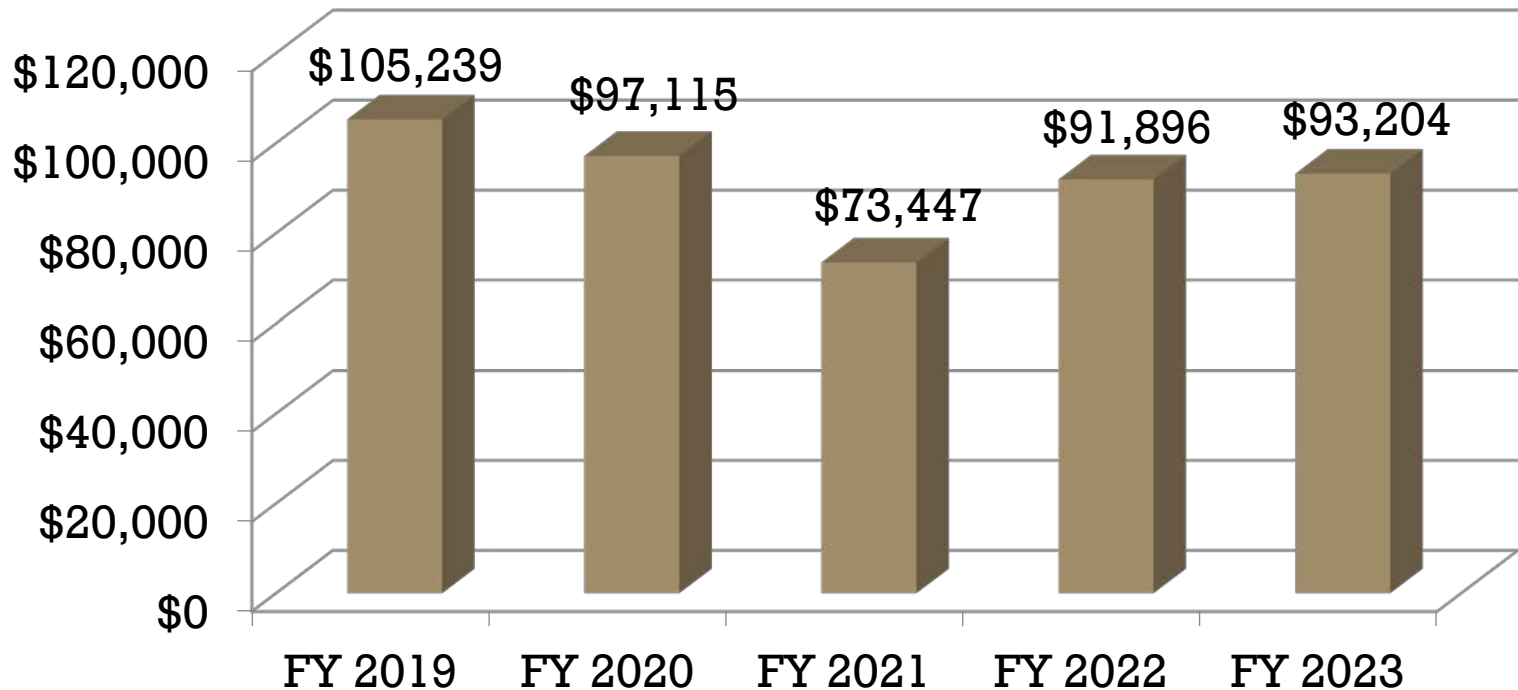
GENERAL FUND – SUPERVISOR/MANAGER

- **FY 2023 - Line Items Of Note:**
 - **Wages – Full Time (702-000)**
 - Management Office Assistant
 - **Wages – Department Head (702.001)**
 - Township Manager
 - **Wages – Part Time (704-000)**
 - Township Supervisor
 - **Assignable Salary (703.200)**
 - Merit Based Raises not yet assigned (to review later)
 - Will be \$0 in Final Budget
 - **Education (724.000)**
 - Conferences & Seminars for Township Manager & Supervisor
 - **Special Projects (967-000)**
 - Strategic Plan Implimentation



GENERAL FUND – CLERK

Expenditures



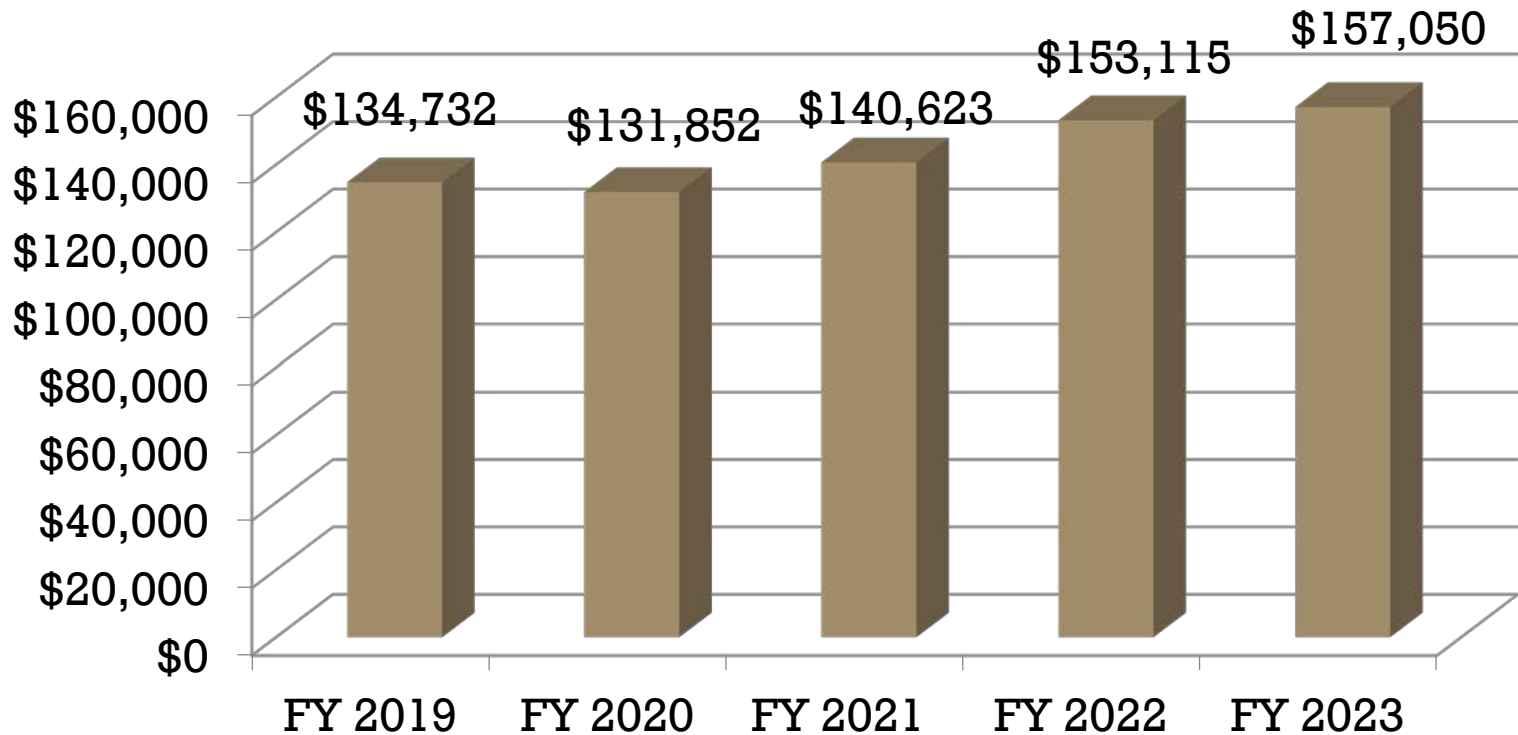
GENERAL FUND - CLERK

- FY 2023 - Line Items of Note:
 - Wages – Full Time (702-000)
 - Manager of Admin. Services / Deputy Clerk
 - Wages – Part Time (704-000)
 - Clerk



GENERAL FUND – TREASURER

Expenditures



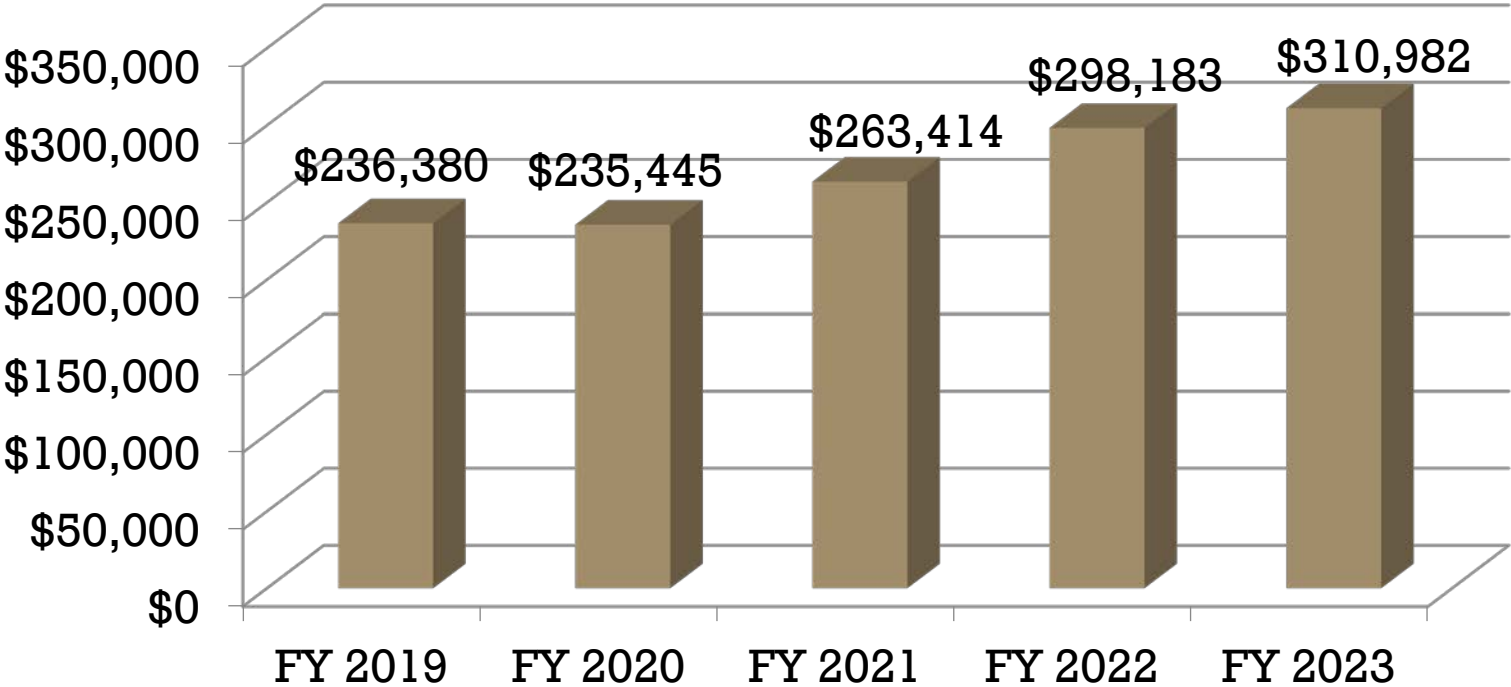
GENERAL FUND - TREASURER

- FY 2023 - Line Items of Note:
 - Wages – Full Time (702-000)
 - Deputy Treasurer; Account Clerk II
 - Wages – Part Time (704-000)
 - Treasurer



GENERAL FUND – ASSESSOR

Expenditures



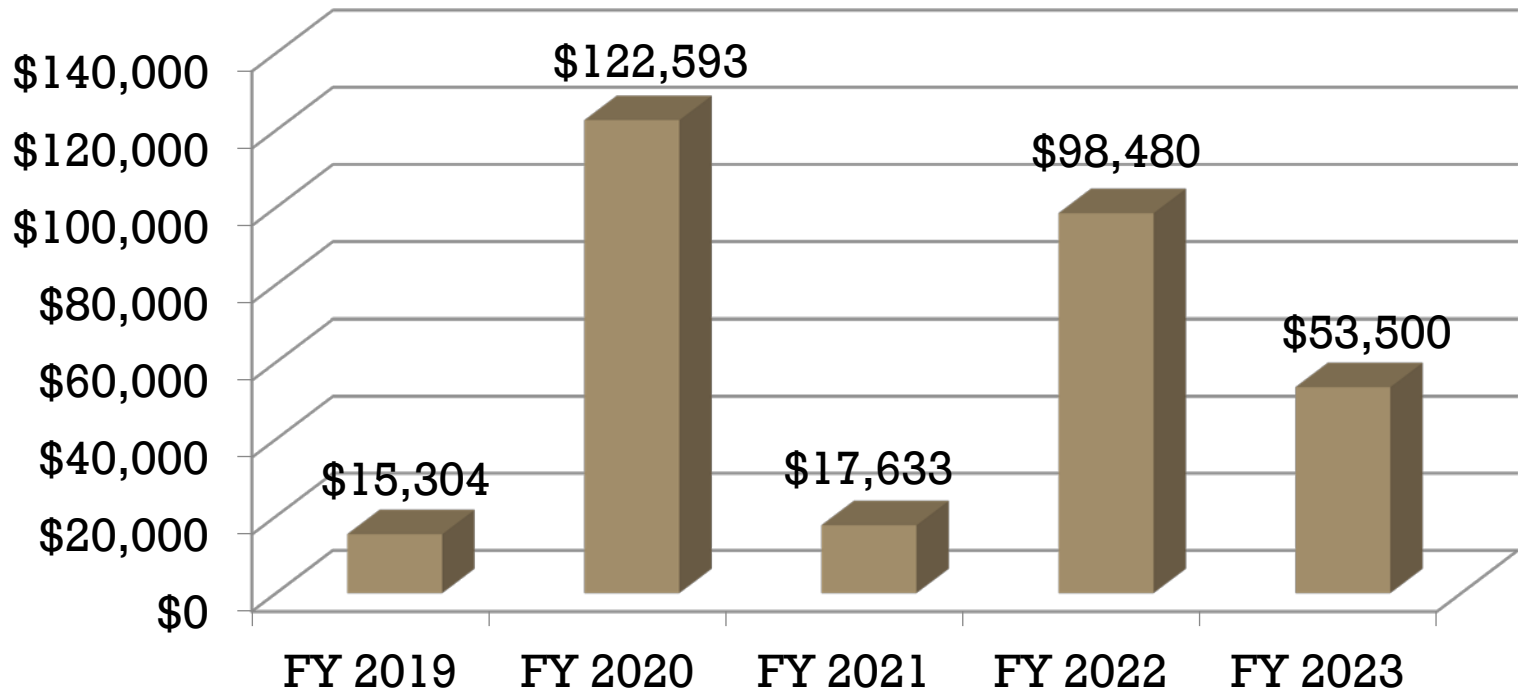
GENERAL FUND – ASSESSOR

- **FY 2023 - Line Items of Note:**
 - **Wages – Full Time (702-000)**
 - Deputy Assessor; Residential Appraiser
 - **Wages – Department Head (702-001)**
 - Assessor
 - **Wages – Casual (707-000)**
 - Additional Casual Help for Data Entry; Department Intern
 - **Assessing Contractual Services (801-000)**
 - Contract eliminated
 - **Service Contracts (939-000)**
 - Purchase Costar Subscription (2nd Year)



GENERAL FUND – ELECTIONS

Expenditures



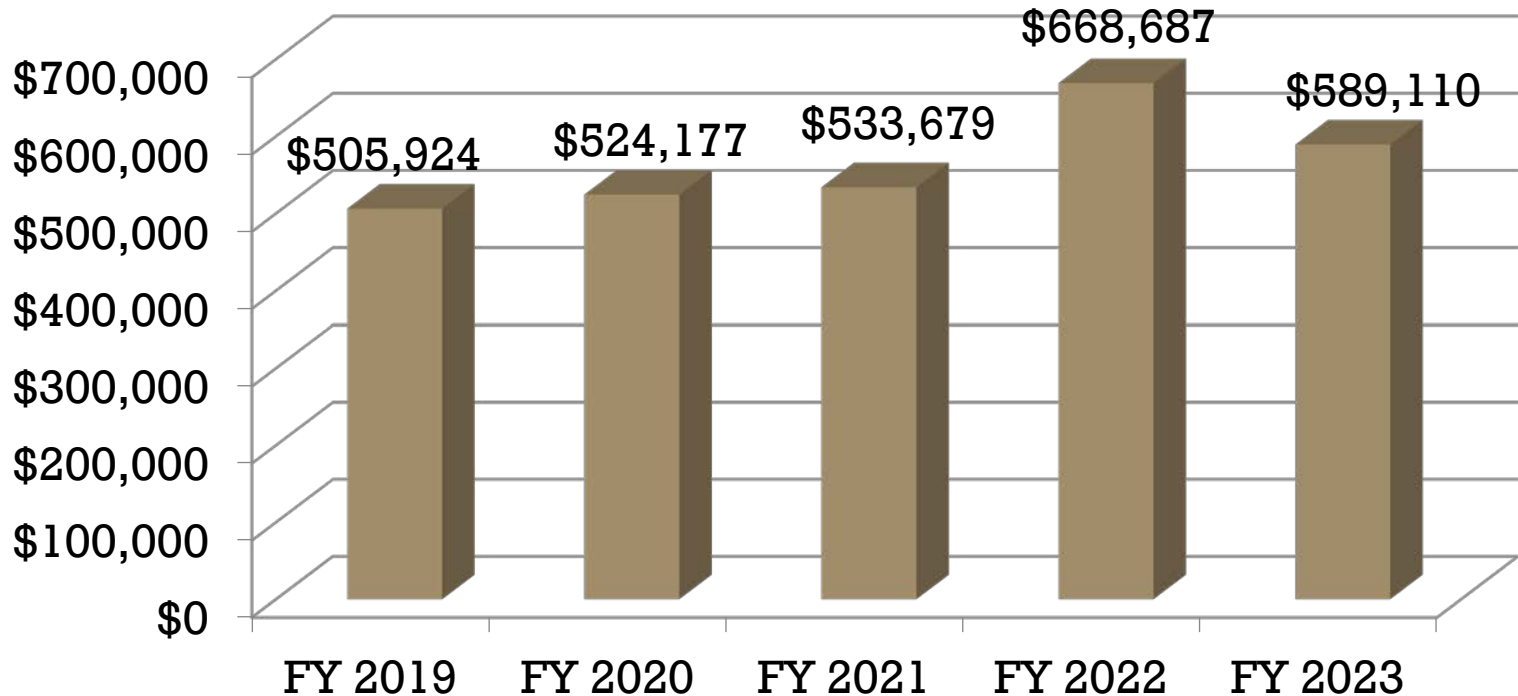
GENERAL FUND – ELECTIONS

- **FY 2023 - Line Items of Note:**
 - **Wages – Casual**
 - Election Specialist Position - 20 hours Per Week
 - Election Dayworkers (1 election)
 - Absentee Ballot Processing Help
 - **Staffing & Supplies for One Elections**
 - Possible Caledonia School District Election (could be consolidated)
 - Possible Cascade Millage Election (Fire, Library, Parks)



GENERAL FUND — BUILDINGS & GROUNDS

Expenditures



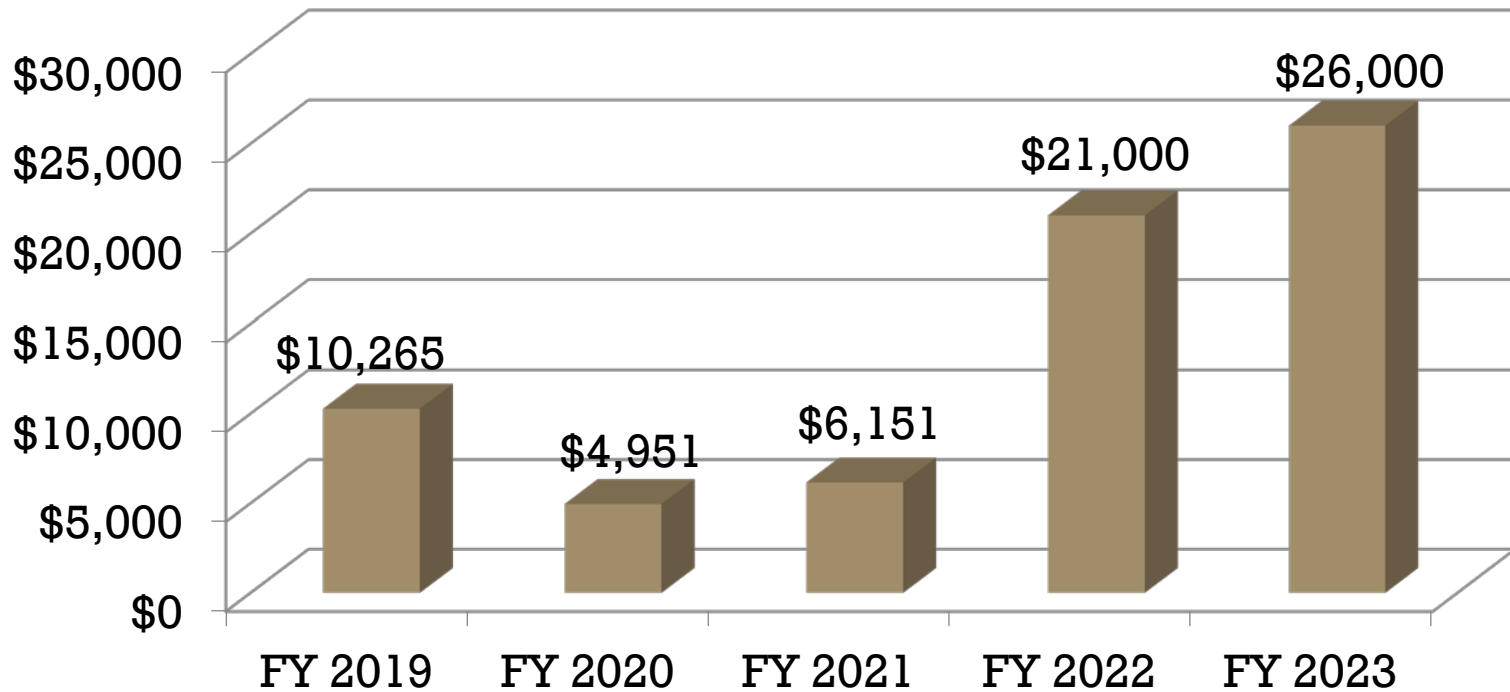
GENERAL FUND – BUILDINGS & GROUNDS

- **FY 2023 - Line Items of Note:**
 - **Wages – Full-Time (702.000)**
 - **Director of Public Works / Engineer**
 - Position budgeted here in FY 2022 – moved to new Engineering Department
 - **6 Full-Time Building & Grounds Employees**
 - 1 Funded by DDA
 - 1 Funded by Pathways
 - 0.75 Funded by Library
 - **Wages – Casual (707.000)**
 - 2 Long-Term Seasonal (April – October)
 - 2 Traditional Seasonal (May- August)
 - **All Maintenance Expenses for Township Hall & Buildings & Grounds Facilities & Equipment**
 - Maintenance, Utilities, Communication, Fuel, Etc...



GENERAL FUND – CEMETERY

Expenditures



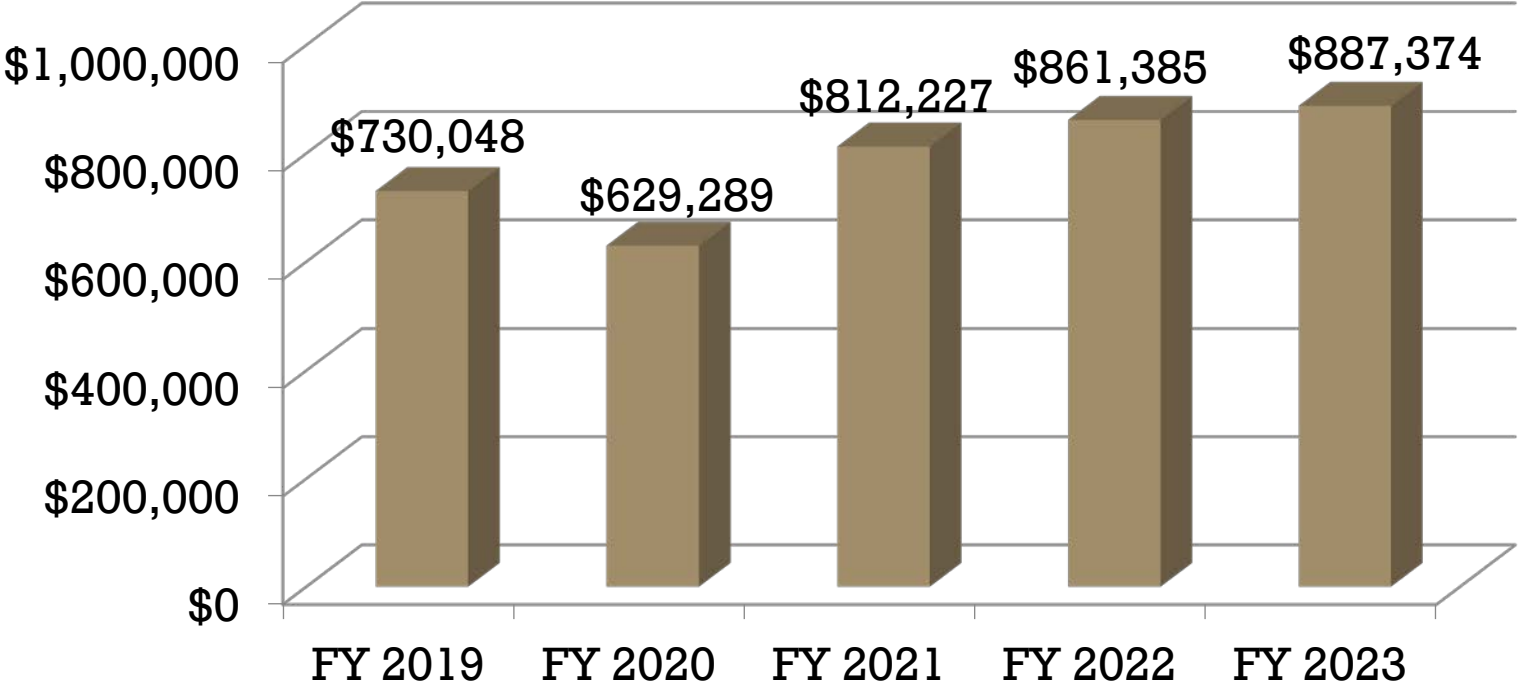
GENERAL FUND — CEMETERY

- FY 2023 - Line Items of Note:
 - Backhoe Services (820-000)
 - Emergency Services; Winter Services
 - Cemetery Maint (932-000)
 - Plotting new portions of 30th Street Cemetery for Opening



GENERAL FUND – ADMINISTRATIVE

Expenditures



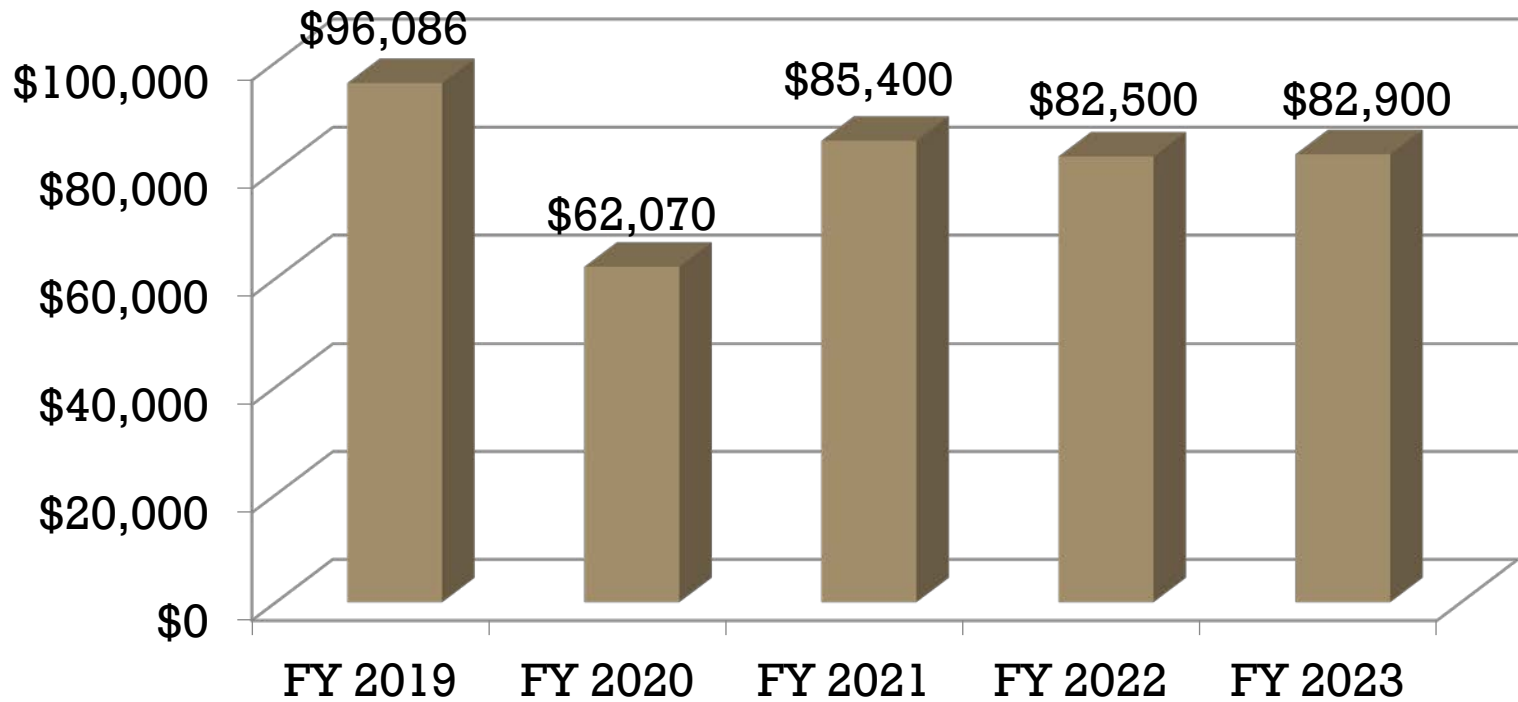
GENERAL FUND – ADMINISTRATIVE

- **FY 2023 - Line Items of Note**
 - **Wages – Full Time (702-000)**
 - Human Resources Director (previously Generalist)
 - Sr Accountant
 - **Wages – Part Time (704-000)**
 - Front Desk Clerk(s)
 - **Insect/Weed Control (816-000)**
 - Acreage to spray steady over past 3 years
 - **Legal Fees (826-000)**
 - FY 2021/22 “Peak” years, FY 2023 should be lower with projects settled
 - **Special Projects (967-000)**
 - Transfer BSA applications to Cloud (shared project with Building Dept)
 - Communications Consultant & Expenses (Sabo PR)
 - **Contains all General Expenses of the Township**
 - General Supplies, Legal, Special Events, Communication, Etc..



GENERAL FUND – YARD WASTE

Expenditures



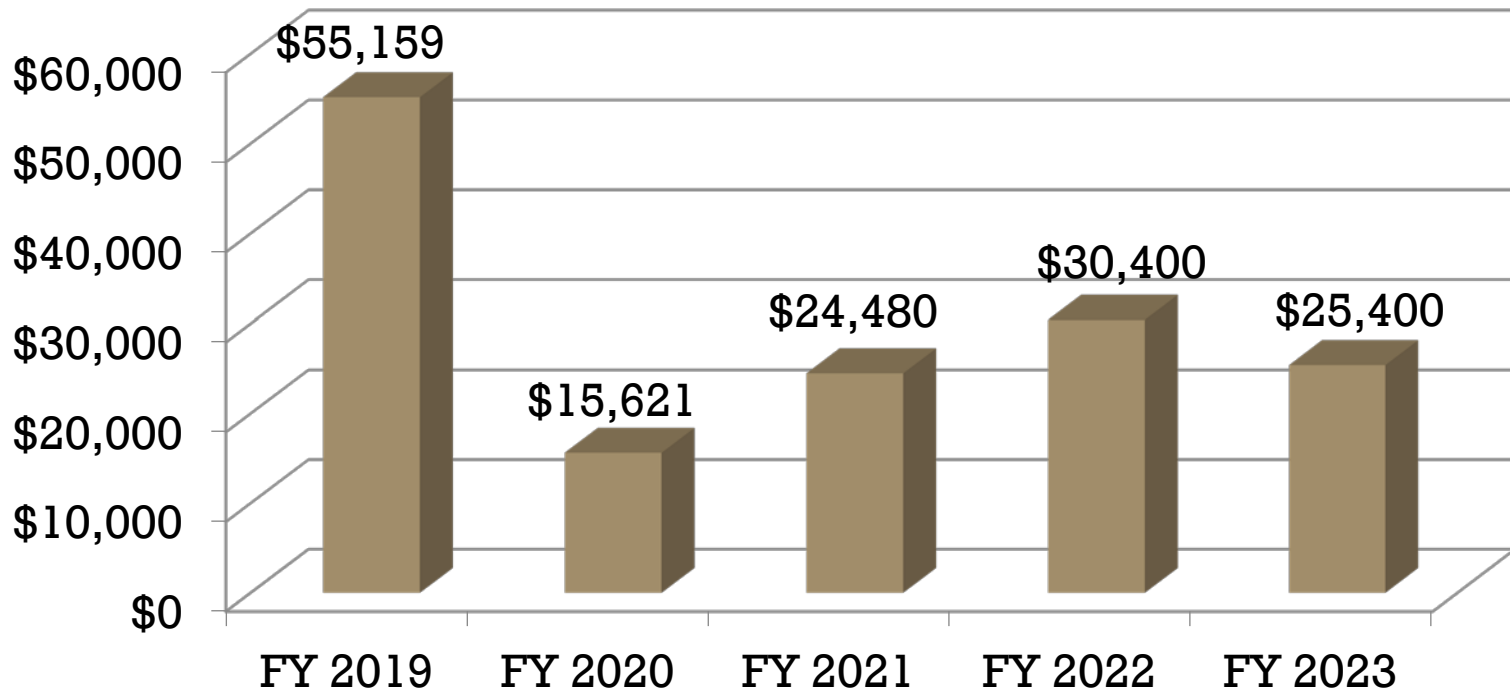
GENERAL FUND – YARD WASTE

- FY 2023 - Line Items of Note:
- Changed Departments (447 to 443) ad 447 was needed for the Engineering Department
 - Spring/Fall Clean-Up (820-000)
 - Additional cost for electronic recycling
 - Service Contracts (939-000)
 - Bag Leaf Pick Up
 - Yard Waste Dumpsters
 - Storm Damage Dumpster
 - Garlic Mustard Dumpster



GENERAL FUND – DRAIN MAINTENANCE

Expenditures



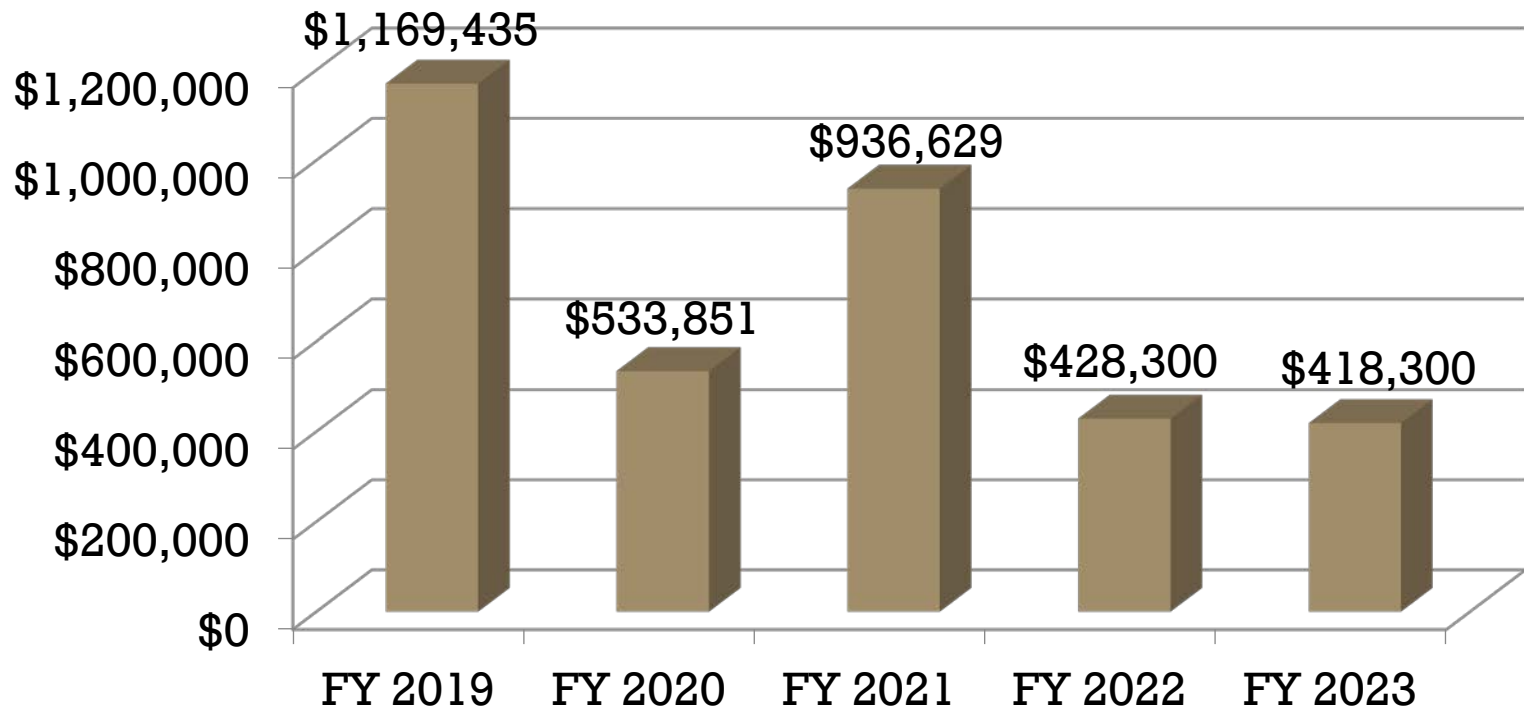
GENERAL FUND — DRAIN MAINTENANCE

- FY 2023 - Line Items of Note:
 - Drain Maintenance (816-000)
 - Thornapple Hills Drain Clean-out; KCDC Assessments
 - Drain Engineering (821-000)
 - Continue SWMP project meetings



GENERAL FUND – ROADS

Expenditures



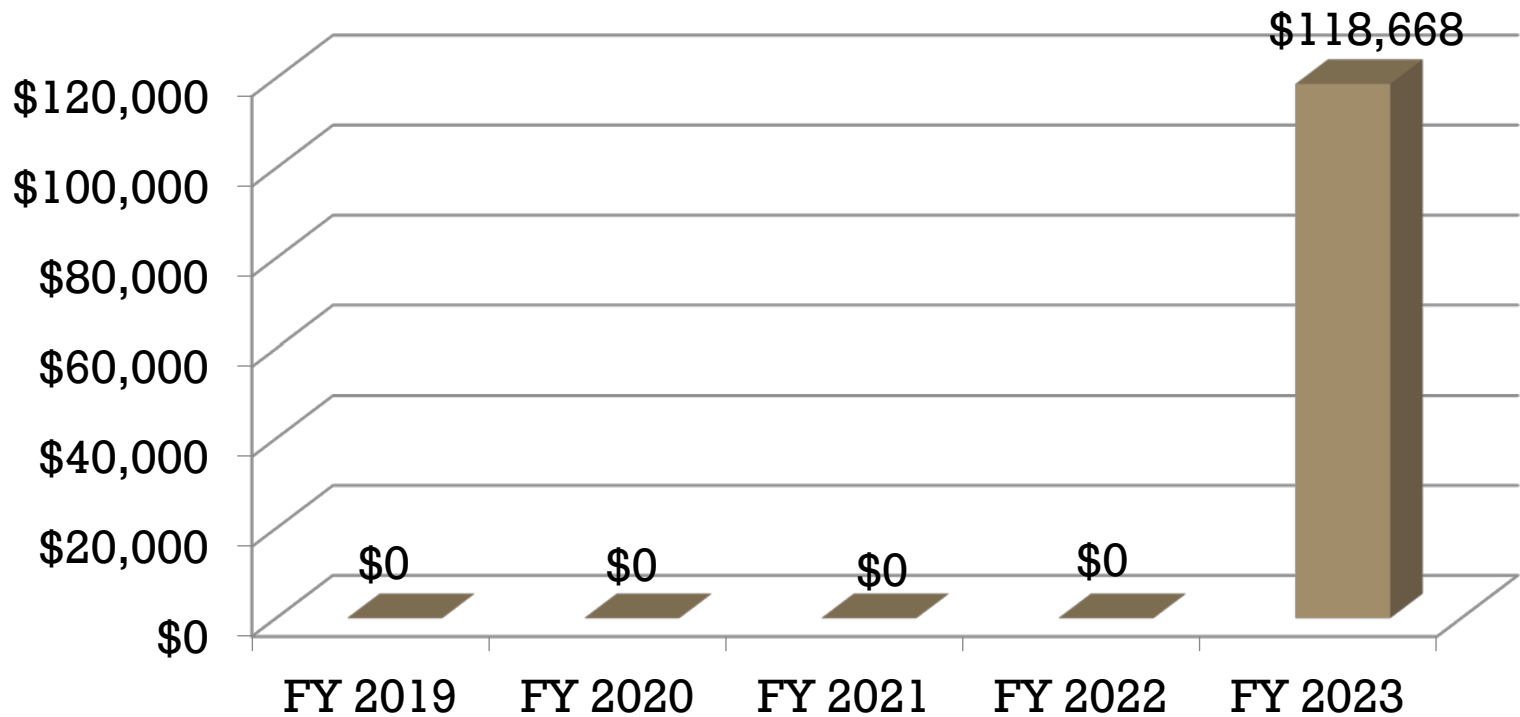
GENERAL FUND – ROADS

- **FY 2023 - Line Items of Note:**
 - **Road Overlays (821.000)**
 - Return to “standard” program
 - KCRC matches dollar-for-dollar
 - Burger – Goodwood Neighborhood in FY 2024
 - **Road Engineering Studies (821.500)**
 - Road Commission Engineering Studies



GENERAL FUND – ENGINEERING

Expenditures



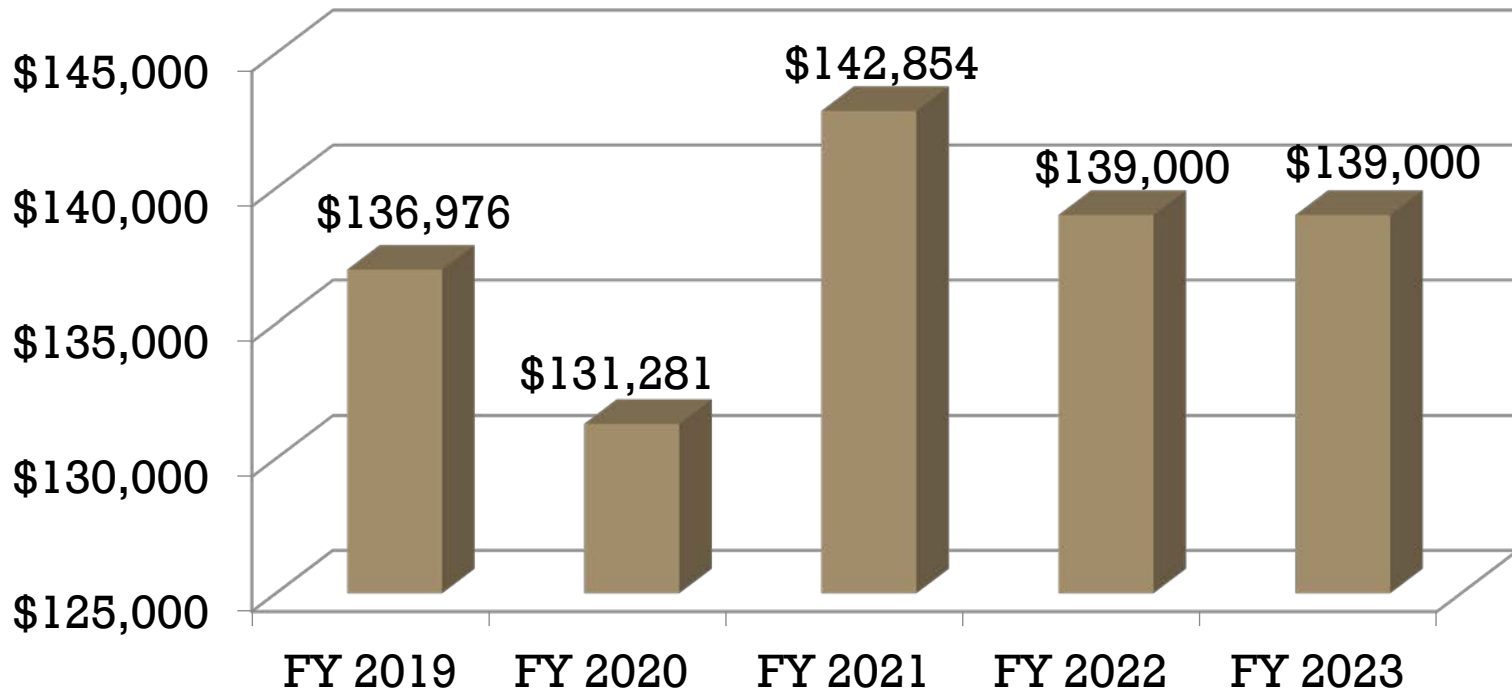
GENERAL FUND — ENGINEERING

- **FY 2023 - Line Items of Note:**
 - **Wages Full-Time (702.000)**
 - Township Engineer
 - Offset by transfers from other funds
 - **Contracted Services (818.000)**
 - Consultant Assistance



GENERAL FUND — STREET LIGHTS

Expenditures



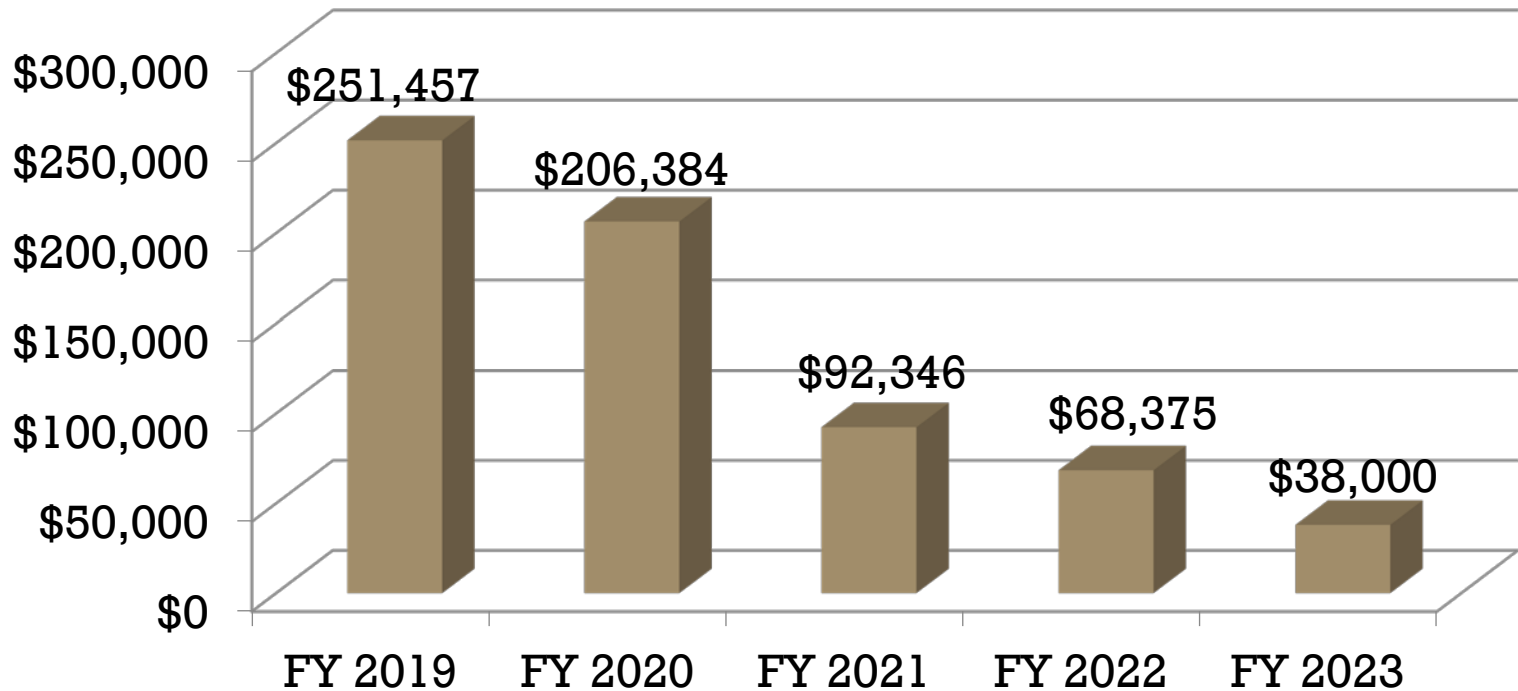
GENERAL FUND — STREET LIGHTS

- FY 2023 - Line Items of Note:
 - 60% of the cost of non-DDA streetlights are reimbursed through the Streetlight SAD
 - Cost increases being offset by LED replacement



GENERAL FUND – TRANSPORTATION

Expenditures



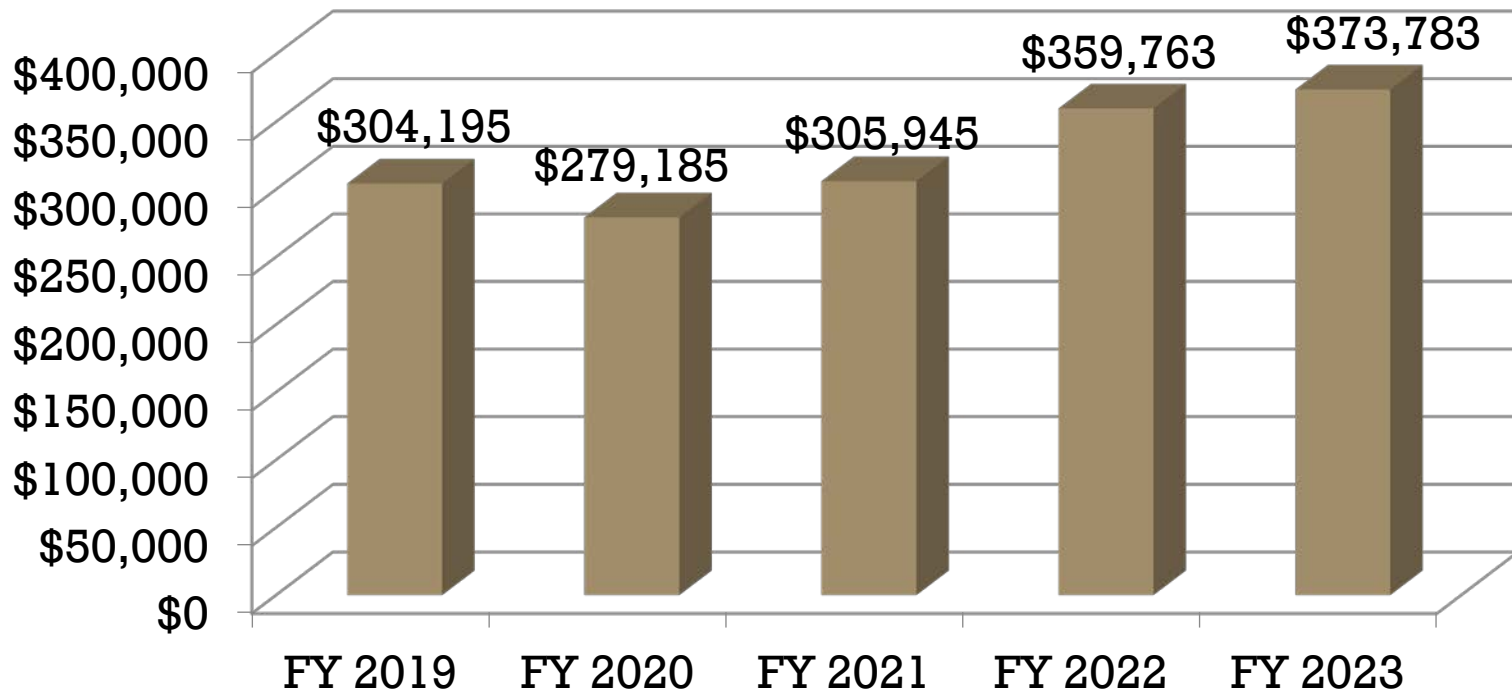
GENERAL FUND – TRANSPORTATION

- FY 2023 - Line Items of Note:
 - Transportation Services (859.000)
 - CDBG Reworked – More Money Available to Cascade but Funds are more likely to run out...budget is “safeguard”
 - Go!Bus Tix (859.100)
 - Resold to public
 - Bus Service 33rd & 36th (861-000)
 - Discontinued
 - Bus Service 28th St (861-100)
 - Entire cost of bus was moved to DDA in FY 2022



GENERAL FUND — PLANNING

Expenditures



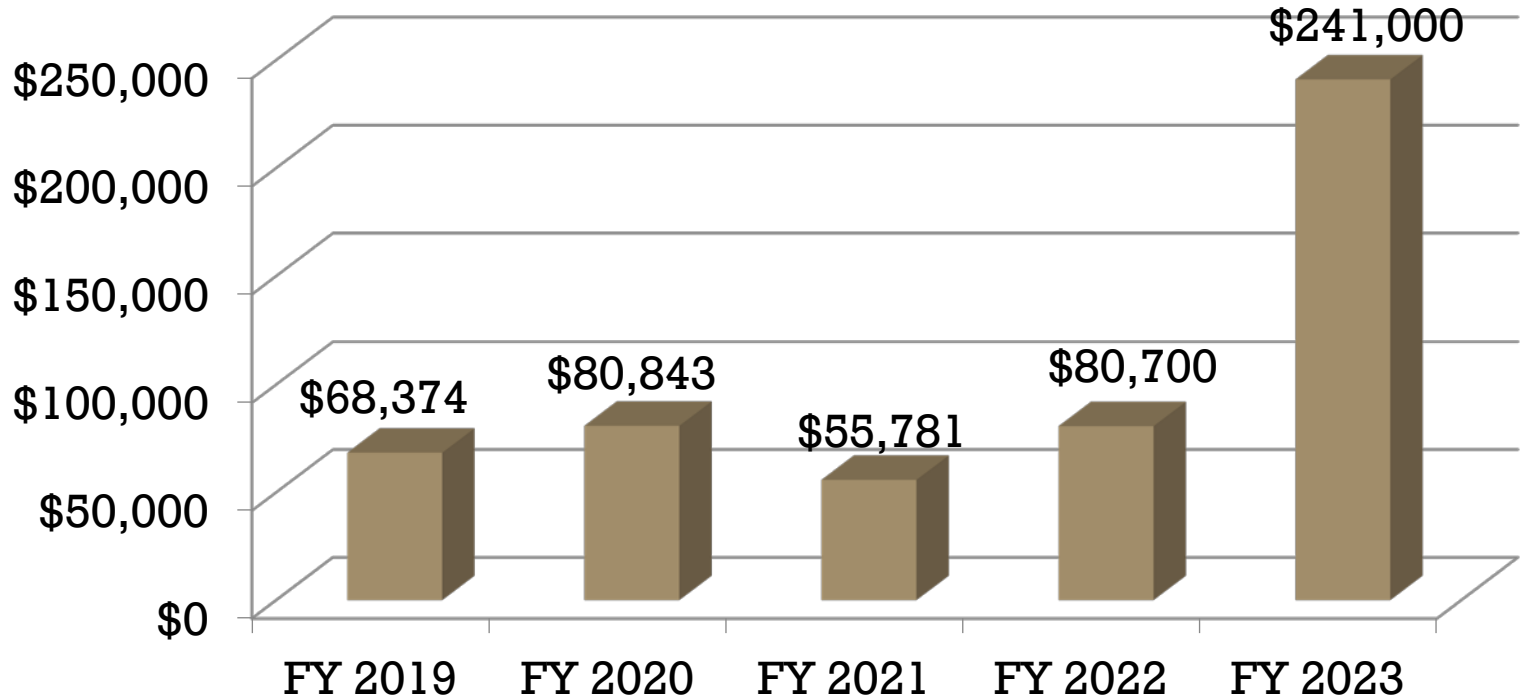
GENERAL FUND – PLANNING DEVELOPMENT

- FY 2023 - Line Items of Note:
 - Wages – Full time (702-000)
 - ED/DDA Director, Zoning Administrator, Front Desk Clerk
 - Wages – Department Head (702-100)
 - Planning Director
 - Wages – Casual (707-000)
 - 18 Week Summer Intern Program
 - Planning Commission; Zoning Board of Appeals
 - Special Projects (967-000)
 - Tactical Urbanism (Split with DDA)
 - Master Plan Update



GENERAL FUND – PARKS

Expenditures



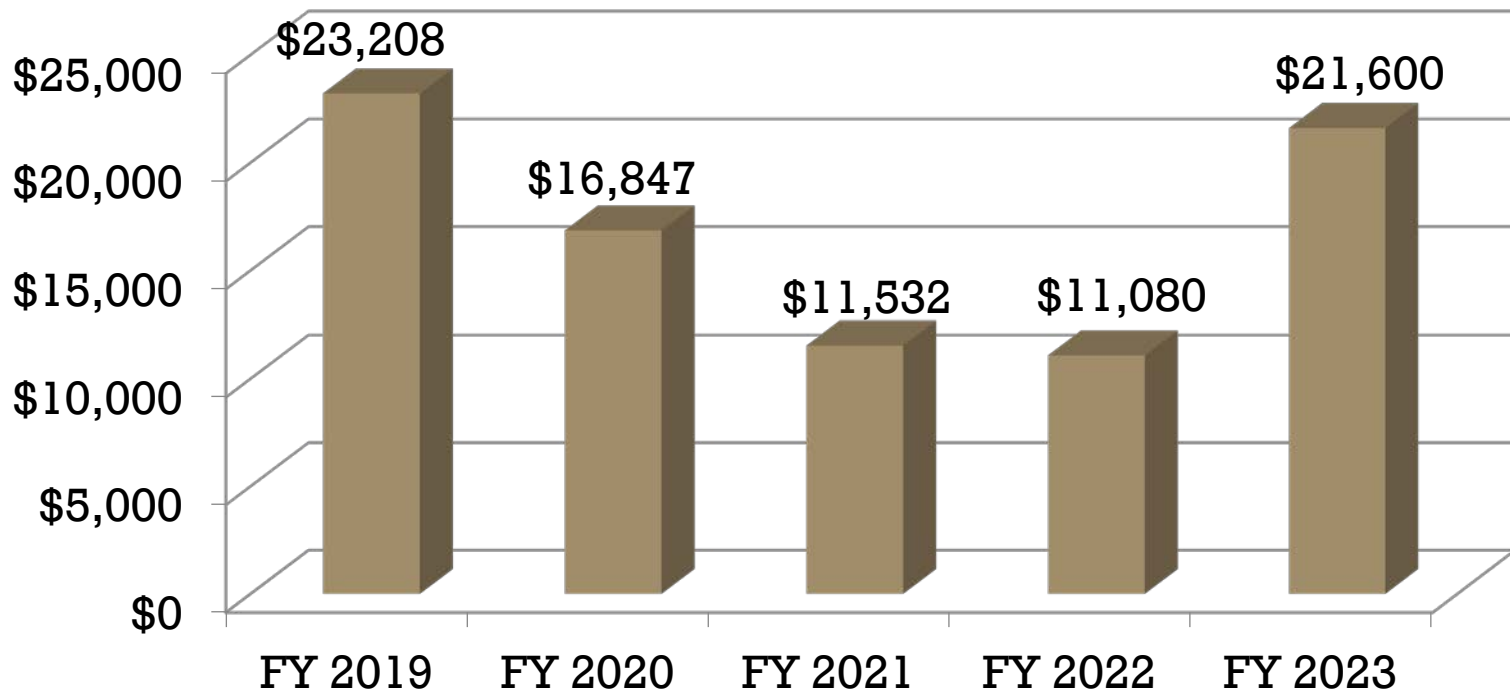
GENERAL FUND – PARKS

- **FY 2023 - Line Items of Note:**
 - **Wages – Full-Time (702-000)**
 - Parks Director (Parks Committee working on recommendation)
 - **Park Maintenance (935-000)**
 - General Maintenance
 - Entrance Drive Work at McGraw Park
 - Signage Upgrades
 - Gazebo Roof Work
 - **Special Projects (967-000)**
 - Millage Preparation Assistance
 - Recreation Park Master Plan
 - **Small Equipment/Furniture (981-000)**
 - Replacement of blowers, weedwhips, etc...



GENERAL FUND – HISTORICAL

Expenditures



GENERAL FUND — HISTORICAL

- FY 2023 - Line Items of Note:
 - Projects, Promotions & Programs (758-000)
 - Continuation of \$7,000 contribution to Historical Society
 - Museum Maintenance (961-000)
 - Window work and painting needed



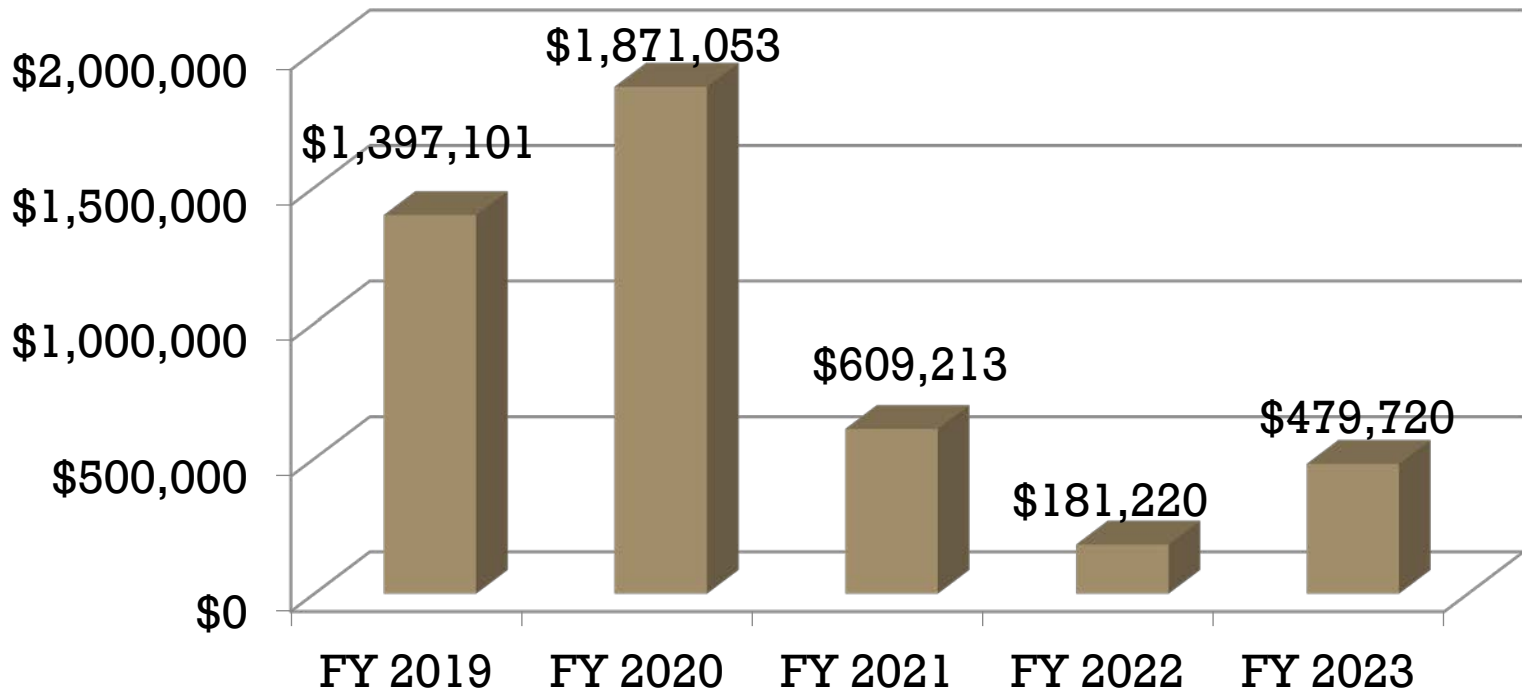
GENERAL FUND – BENEFITS & INSURANCE

- Address after general & special fund expenditures



GENERAL FUND – CAPITAL OUTLAY

Expenditures



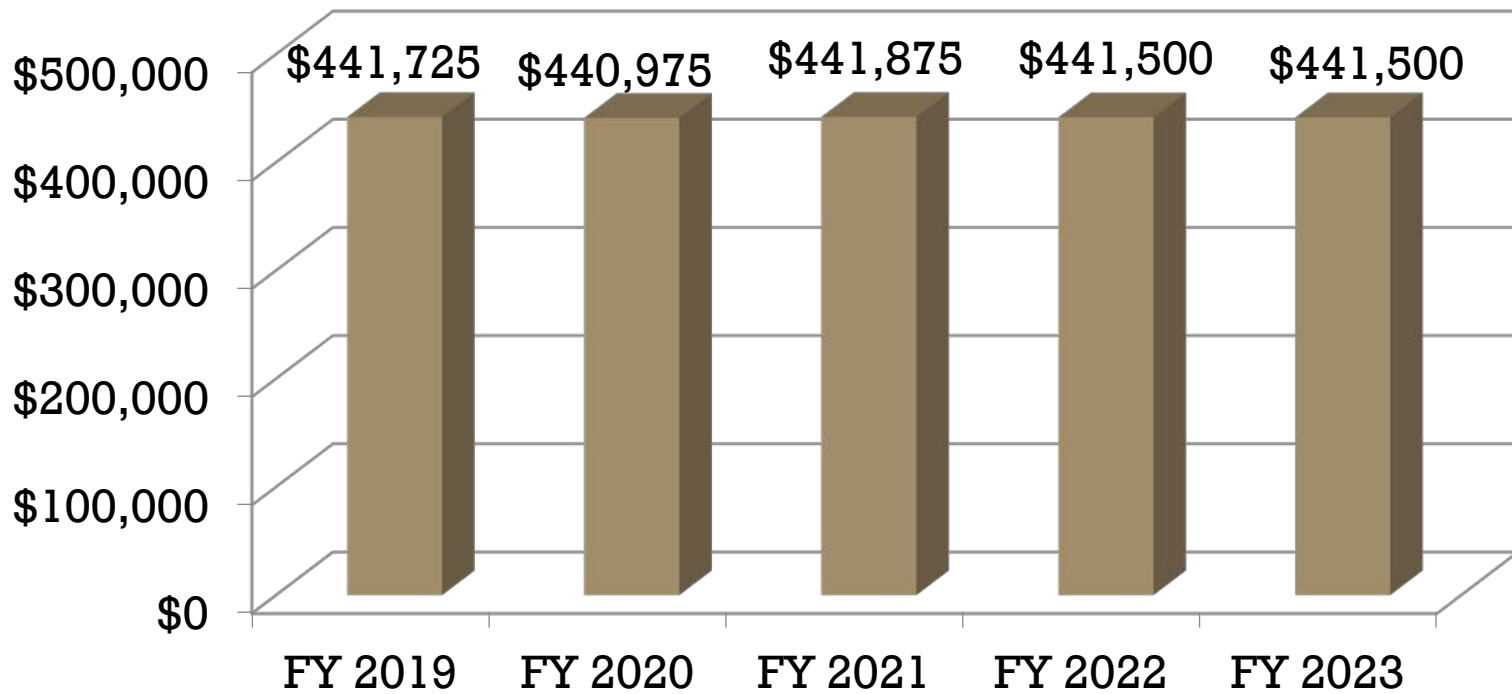
GENERAL FUND — CAPITAL OUTLAY

- FY 2023 - Line Items of Note:
 - Capital Outlay – FFE (970-000)
 - Grandstand Replacement (2)
 - Z-Master Replacement
 - Columbarium (3)
 - Capital Outlay – Landimp (974-000)
 - Wycliffe Park Development



GENERAL FUND – TRANSFERS

Expenditures



GENERAL FUND – TRANSFERS

- **FY 2023 - Line Items of Note:**
 - **Transfer to Fire Fund (999-006)**
 - **Economic Conditions are Steady – Transfer Recommended**
 - **Transfer to Cemetery (999-004)**
 - **Cemetery Fee recommendations forthcoming, Revenues and Transfers could go up**



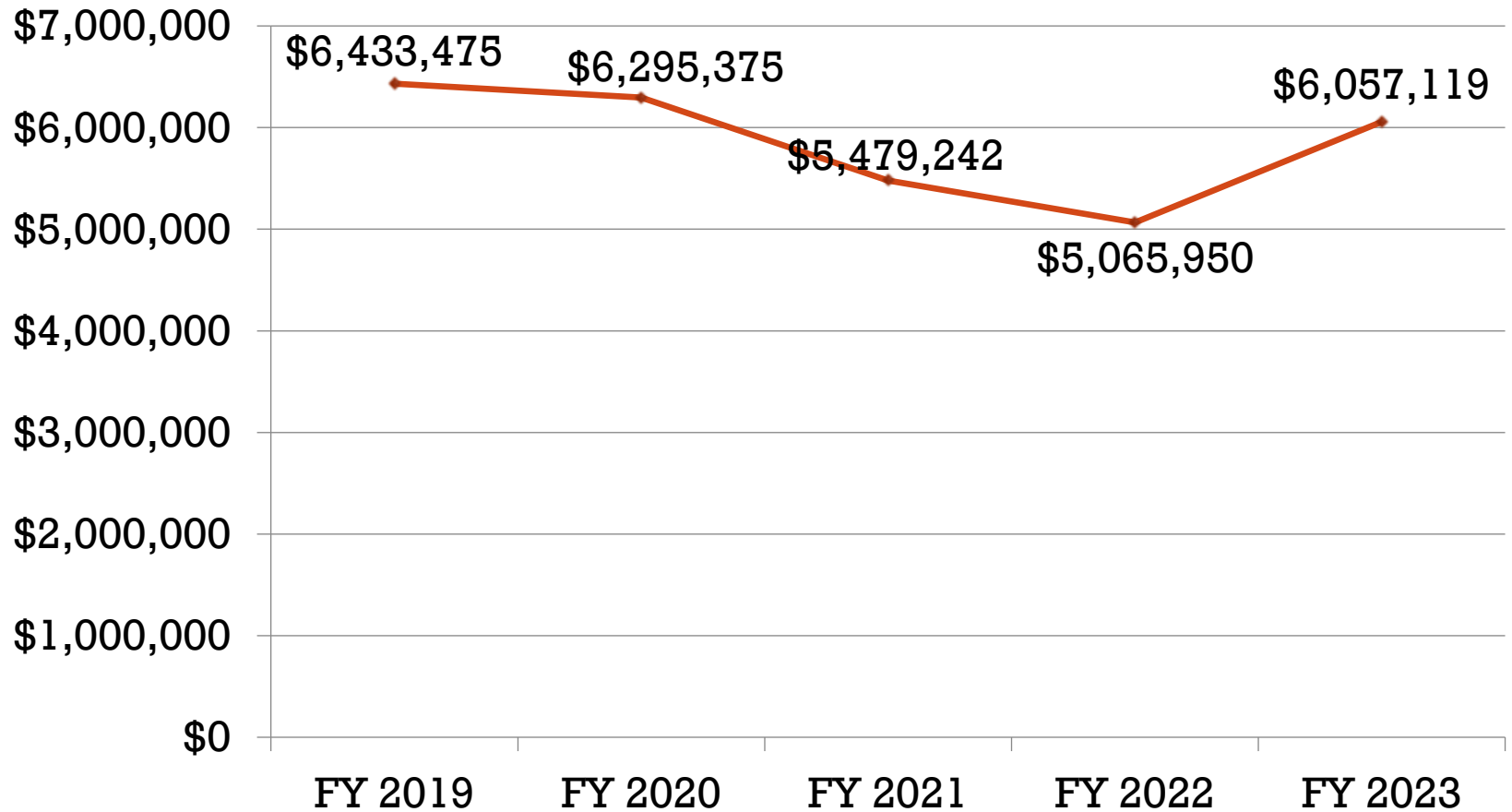
GENERAL FUND — DEBT SERVICE

- FY 2023 - Line Items of Note:
 - Fire Station #1 Bond Payment (991-008)
 - Includes Principal and Interest



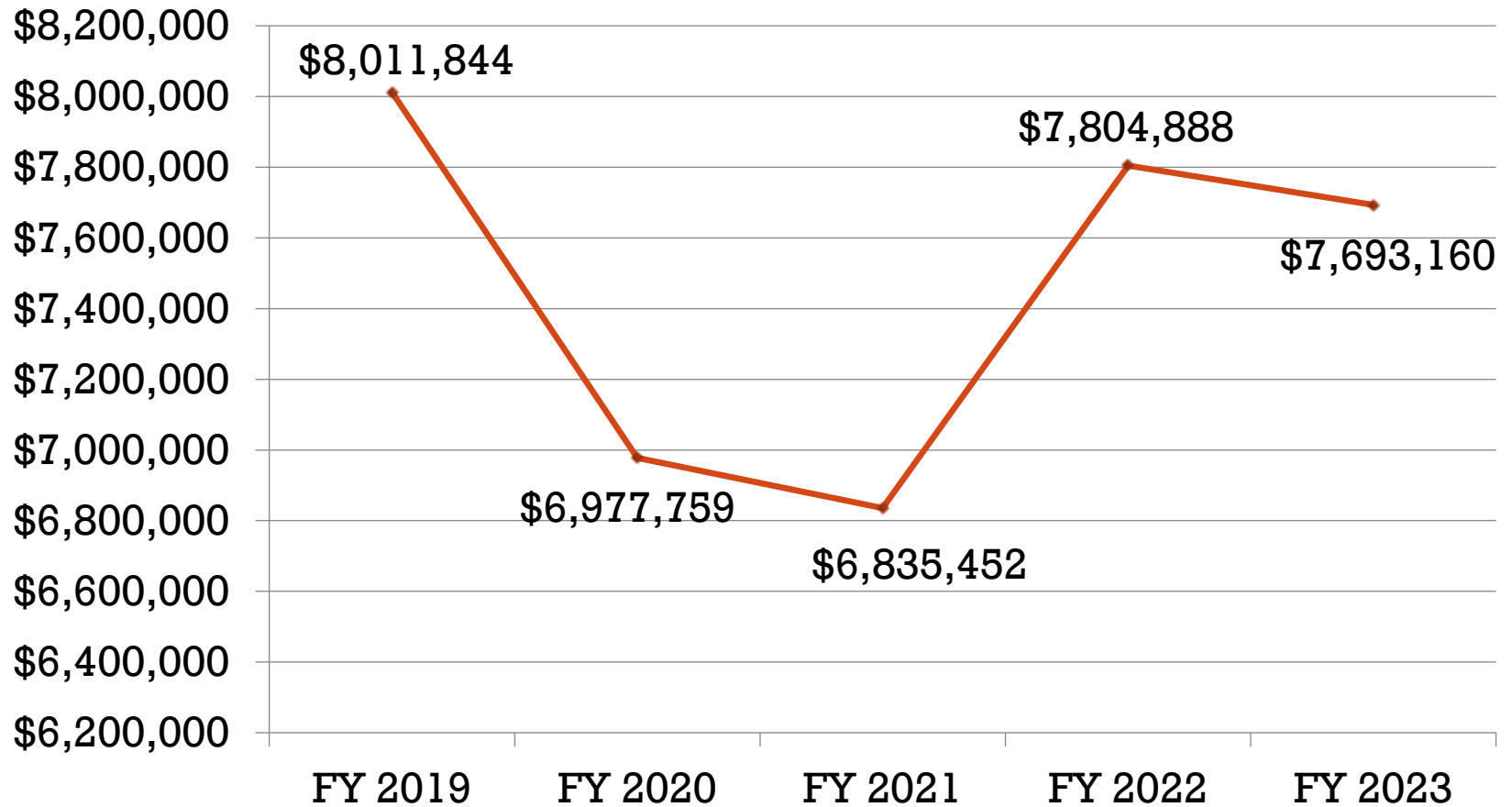
GENERAL FUND EXPENDITURES

Overall General Fund Expenditures



GENERAL FUND – FUND BALANCE

General Fund – Fund Balance



CEMETERY TRUST FUND — REVENUES

- **FY 2023 - Line Items of Note:**
 - **Cemetery Care Fee (600-636)**
 - Generates Approximately \$5,000 per year
 - Non-residents holding sites (\$10 per site)
 - Revenues (transfers in) could increase if new fee structure considered



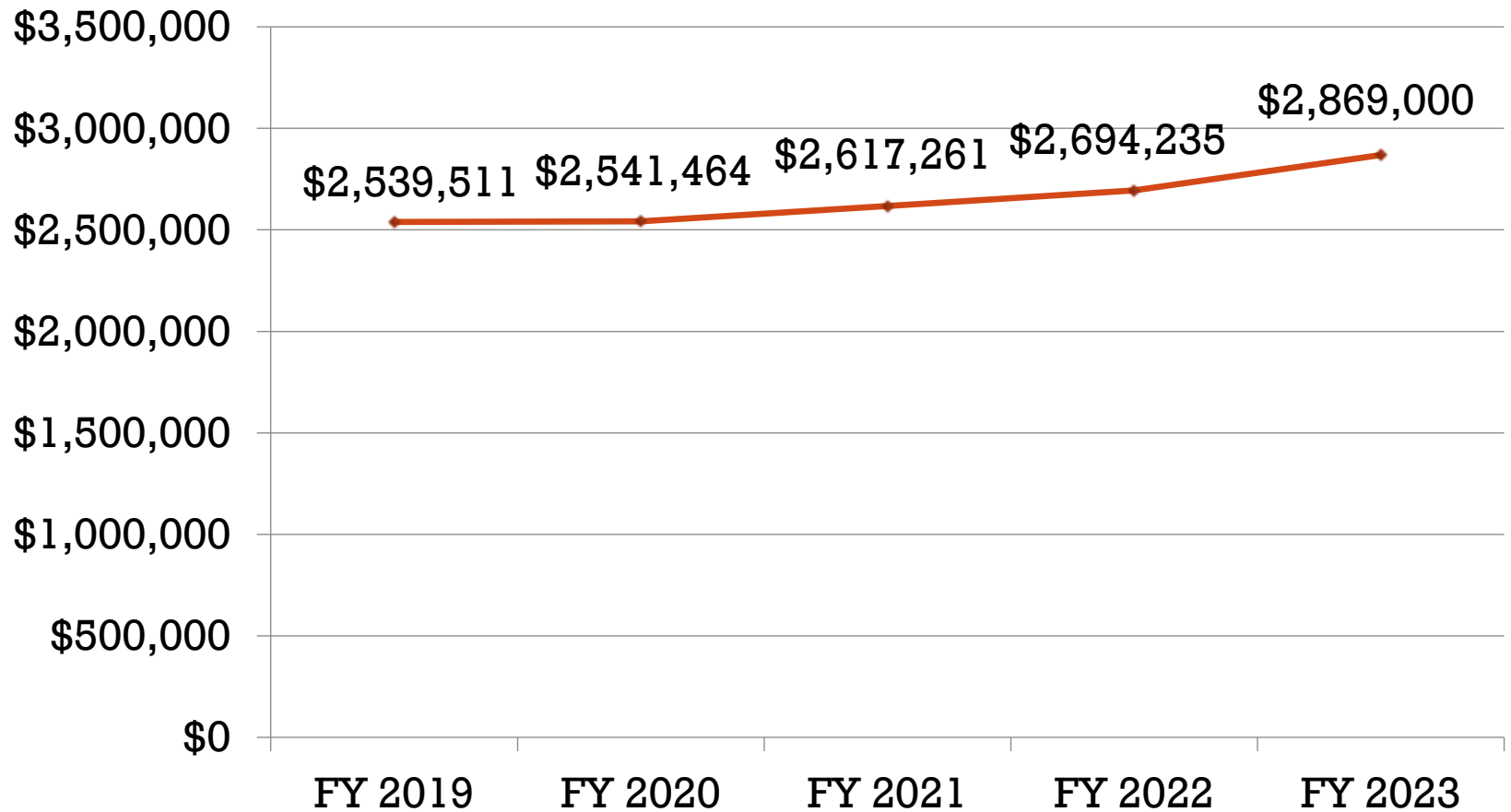
CEMETERY TRUST FUND – EXPENDITURES

- FY 2023 - Line Items of Note:
 - Miscellaneous (787-000)
 - Flag Expenditures
 - Repair/Maintenance (931-000)
 - Monument restoration & repair



FIRE FUND REVENUES

Overall Fire Fund Revenues



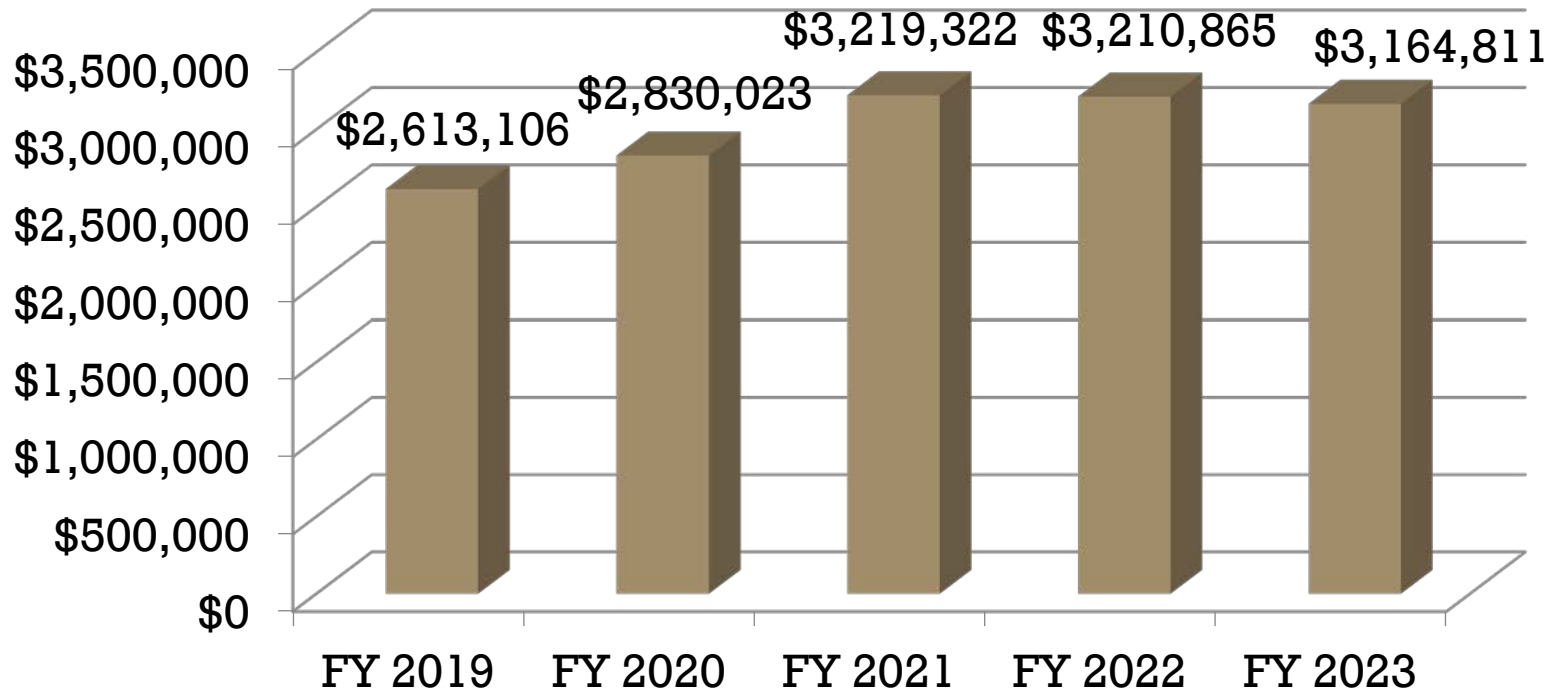
FIRE FUND — REVENUES

- Millage Rate = 1.2894
 - Rolled back from 1.3005 in FY 2022
- FY 2023 - Line Items of Note:
 - General Property Taxes(401-402)
 - Real Property Tax Revenues up 6.78%
 - Personal Property Tax (401-410)
 - Personal Property Tax Revenues down 0.73%
 - PPT Reform Continues (Industrial PPT)
 - Local Governments Reimbursed at 2013 Tax Roll Levels
 - Community Stabilization Share - \$47,177 Estimate for FY 2023
 - Interest on Investments (665-000)
 - Interest rates rebounding, not quite pre-Covid Levels
 - Transfer In (699-000)
 - \$400,000 GF transfer again being recommended
 - \$44,323 BF transfer to cover 25% of Fire Inspectors Compensation (...to be adjusted after final wages set)



FIRE FUND – EXPENDITURES

Expenditures



FIRE FUND – EXPENDITURES

- Wages – Full Time (702-000)
 - Fire Marshall, Inspector
 - 3 Fire Captains
 - 3 Fire Lieutenants
 - 12 Firefighters
 - Administrative Assistant
- Wages – Department Head (702-001)
 - Fire Chief
- Assignable Salary (703-200)
 - Merit based raises (will be \$0 in final budget)
- Overtime & Paid On Call (707-000; 713-000)
 - Usage should be normalized post-pandemic



FIRE FUND – EXPENDITURES

- **FY 2023 - Line Items of Note (con't):**
 - **Fire Training (726-000)**
 - Combined Training and Education for whole Department
 - **New Line Items (2022)**
 - Fire Prevention – Investigation (790-000)
 - Tech Rescue (791-000)
 - Health Wellness (802-000)
 - **Communications (850-000)**
 - Combination of all Phone/Data/Technology GL
 - **Vehicle Maintenance (863-000)**
 - Separated from Equipment Maintenance (938-000)
 - **Utilities (928-000)**
 - Combined All Utility Line Items (Including Leased Facility)



FIRE FUND – EXPENDITURES

- **FY 2023 - Line Items of Note (con't):**
 - **Capital Outlay – FFE (970-000)**
 - Rope Replacement
 - Radio Replacement
 - **Fire Fund Deficit (\$295,811)**
 - Expected from staffing increase (deficits through 2023 when next millage is up for renewal)
 - Expected Fund Balance YE 2023 - \$1.0 million +/-



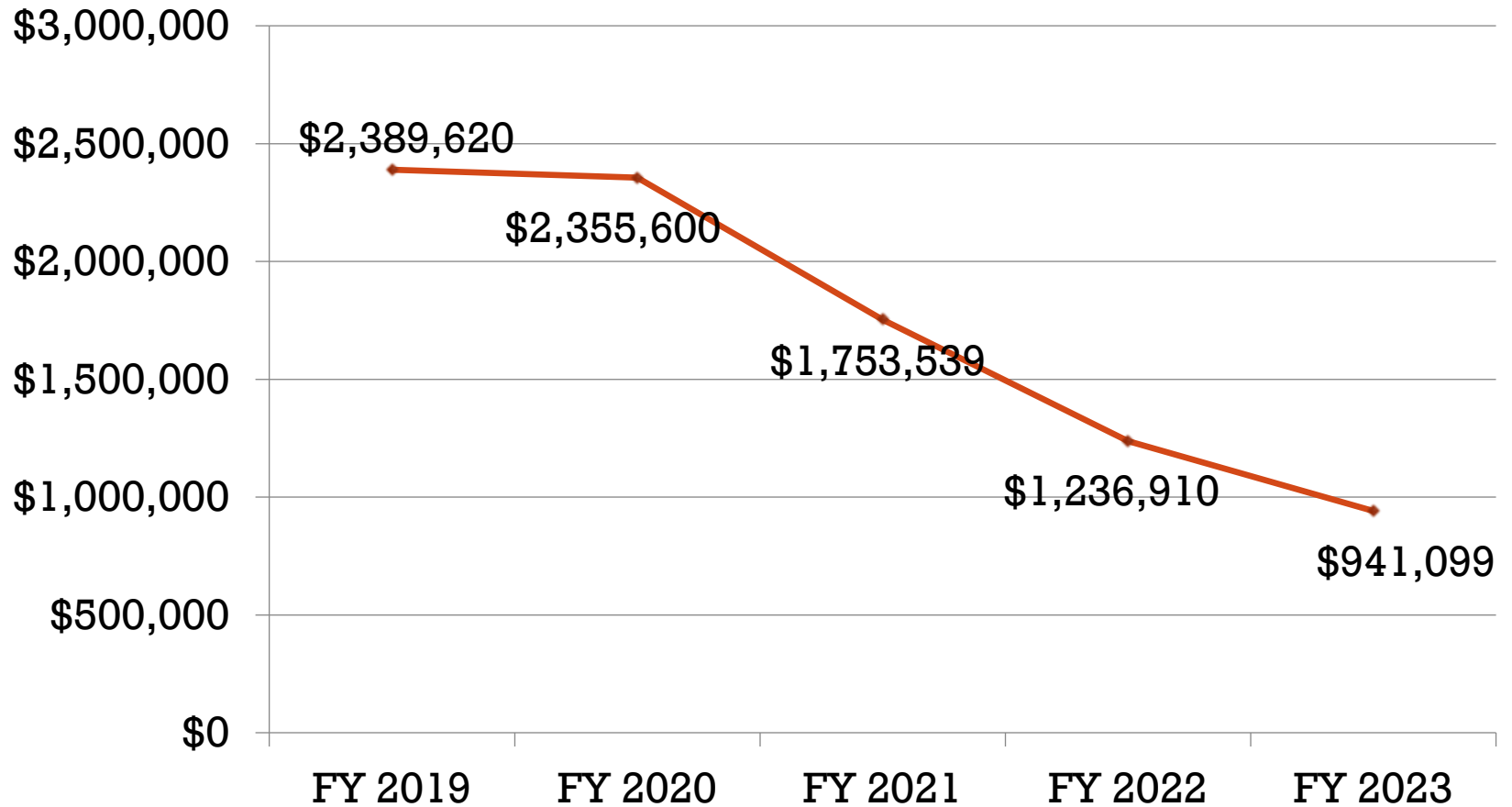
FIRE FUND – BENEFITS

- Discuss after general expenditures



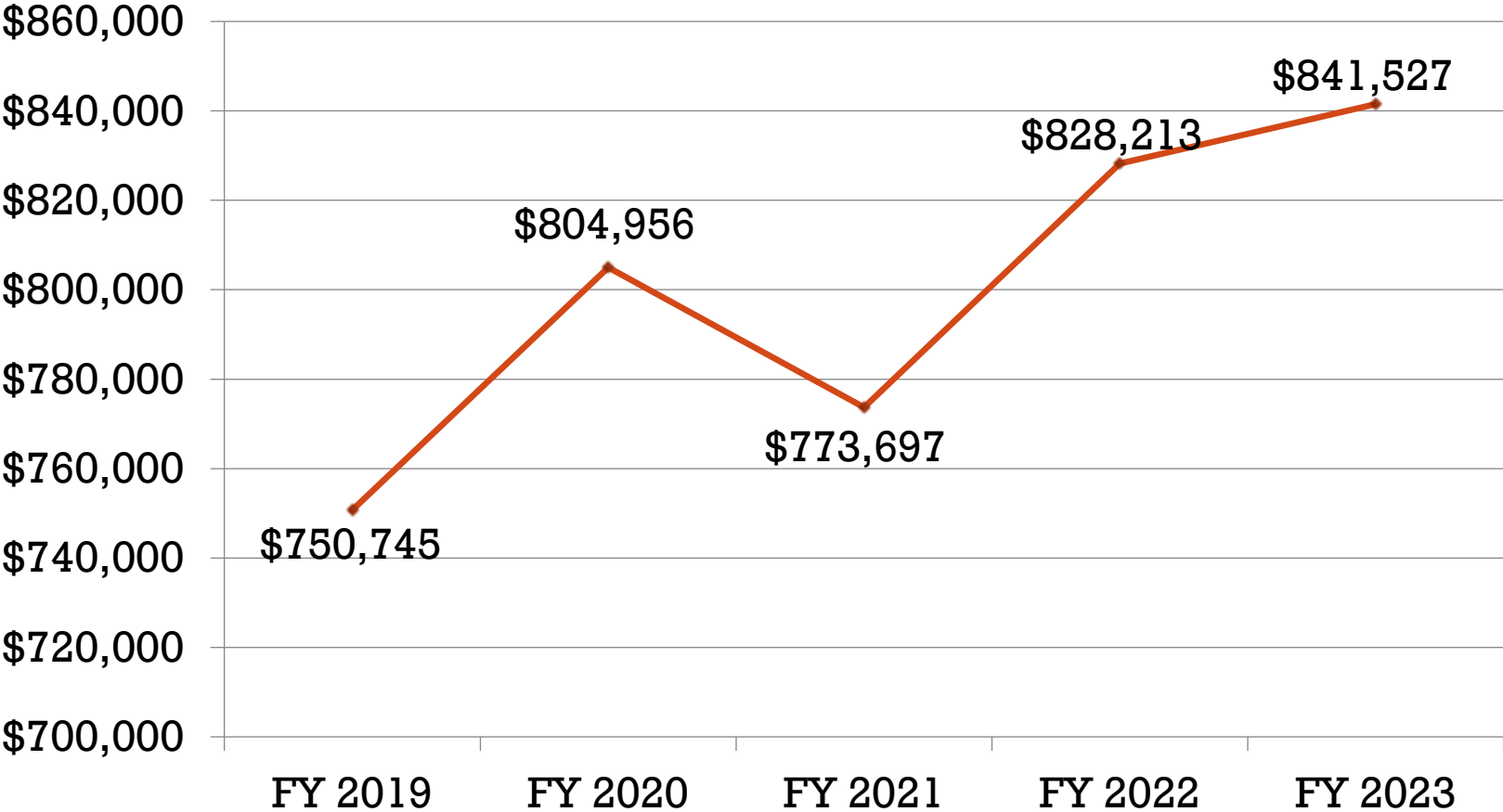
FIRE FUND – FUND BALANCE

Fire Fund – Fund Balance



POLICE FUND REVENUES

Overall Police Fund Revenues

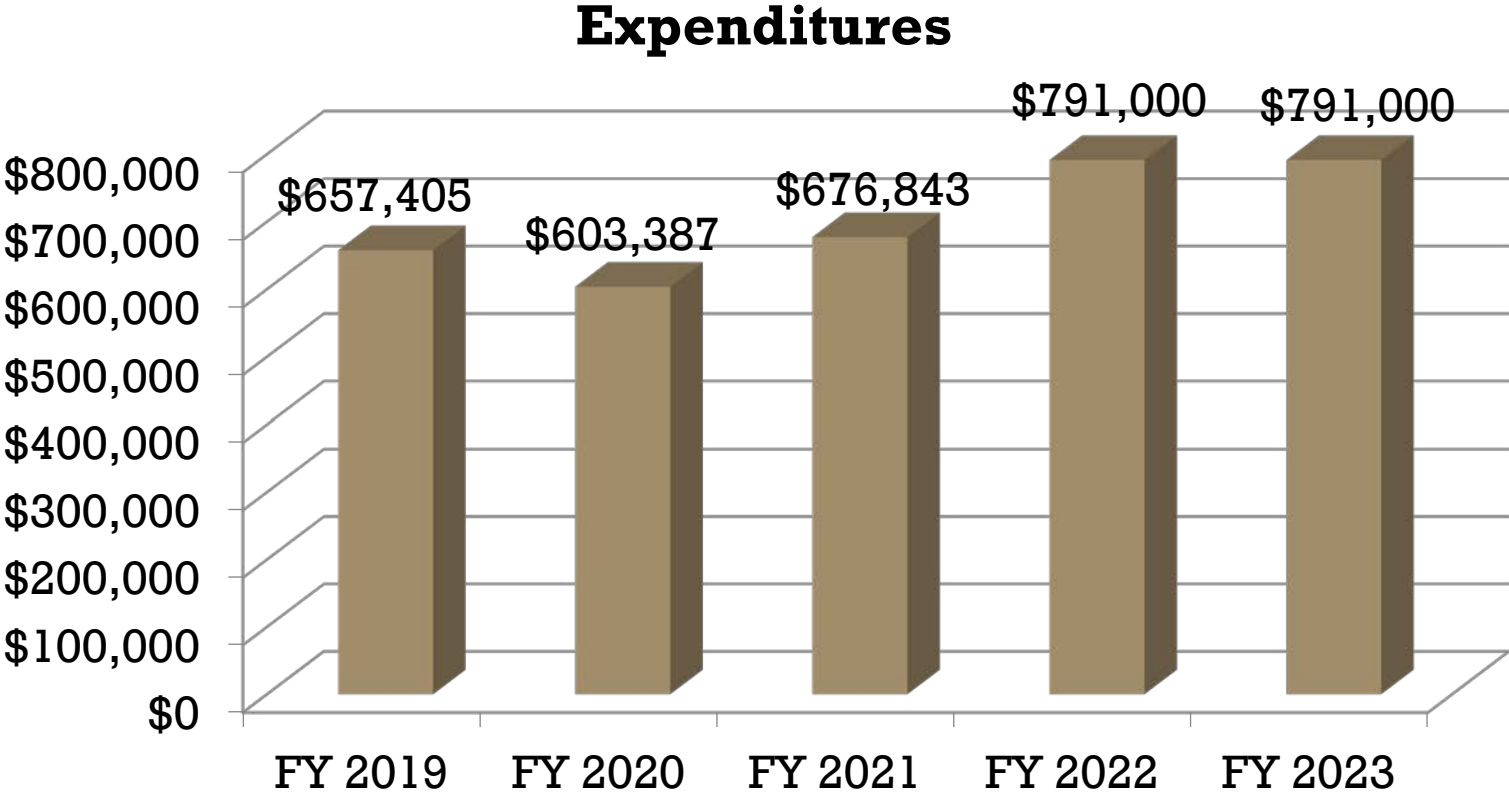


POLICE FUND – REVENUES

- Millage Rate = 0.4614
 - Rolled back from 0.4624 in FY 2022
- FY 2023 - Line Items of Note:
 - General Property Taxes(401-402)
 - Real Property Tax Revenues up 5.86%
 - Personal Property Tax (401-410)
 - Personal Property Tax Revenues down 0.67%
 - PPT Reform Continues
 - Local Governments Reimbursed at 2013 Tax Roll Levels
 - Community Stabilization Share - \$7,702 Estimate for FY 2023
 - Interest on Investments (665-000)
 - Interest rates rebounding, not quite pre-Covid levels



POLICE FUND – EXPENDITURES



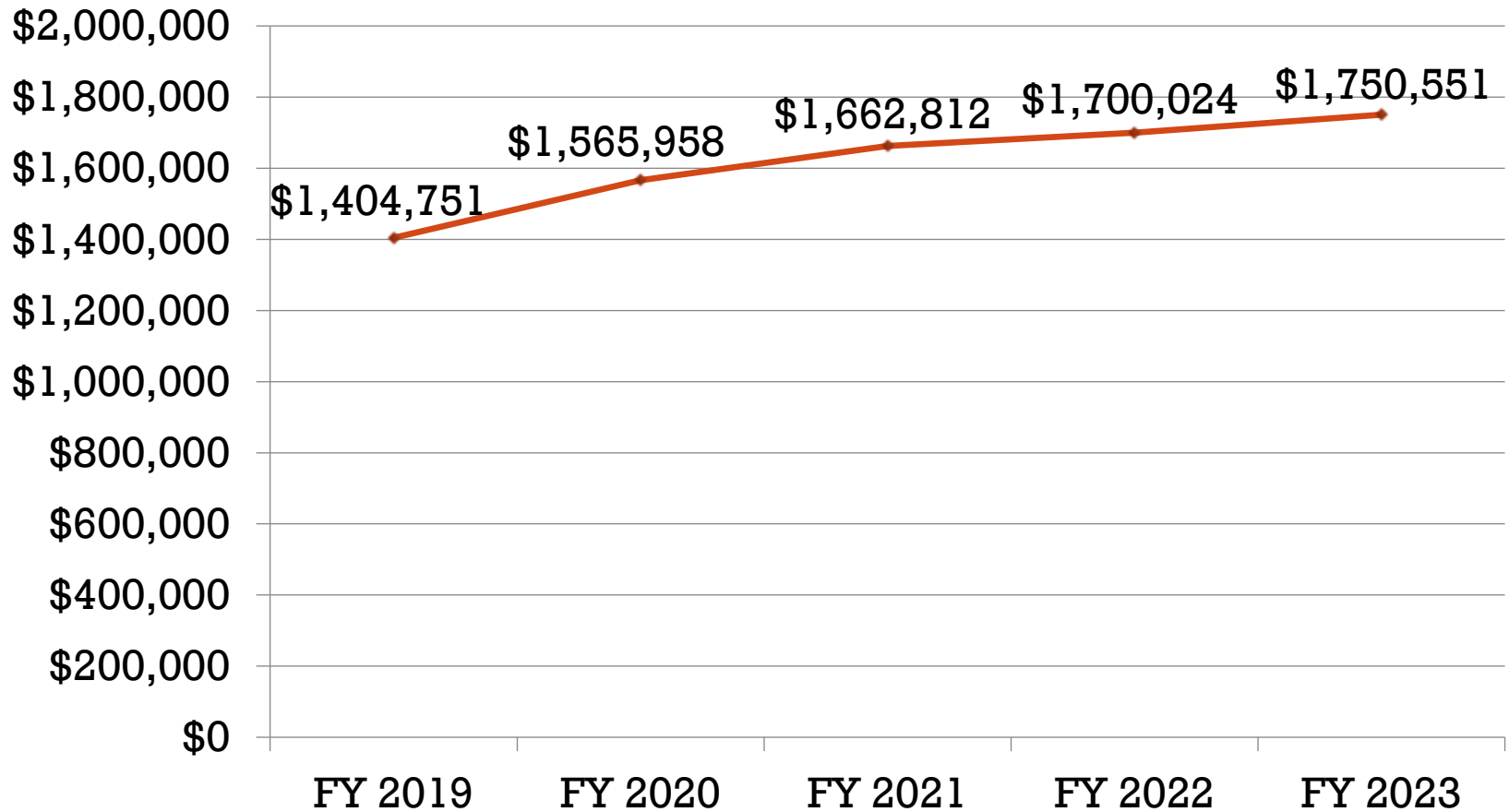
POLICE FUND – POLICE DEPARTMENT

- FY 2023 - Line Items of Note:
 - Sheriff Protection(801-000)
 - Budget Estimate from KCSD – Based on addition of one hared Community Policing Officer
 - Additional funds for extra patrols
- Continue to accumulate fund balance



POLICE FUND – FUND BALANCE

Police Fund – Fund Balance



HAZMAT FUND – REVENUES

- FY 2023 - Line Items of Note:
 - Contributions (607-581, 607-699)
 - Communities are once again making the annual contributions (\$2,000)
 - Slow Draw Down of Funds



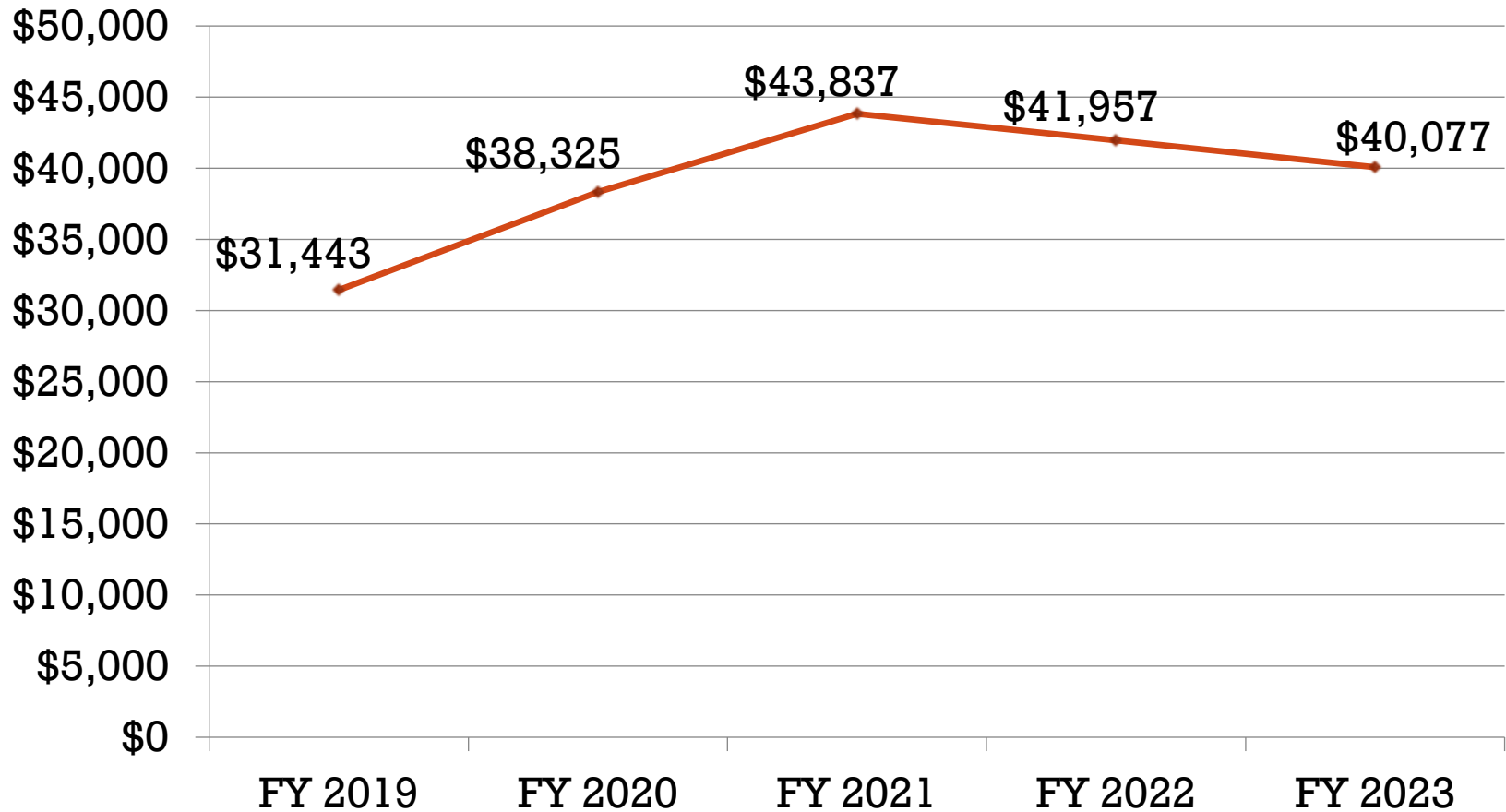
HAZMAT FUND – EXPENDITURES

- FY 2023 - Line Items of Note:
 - None
 - Hazmat Group may be looking for additional partners in FY 2023



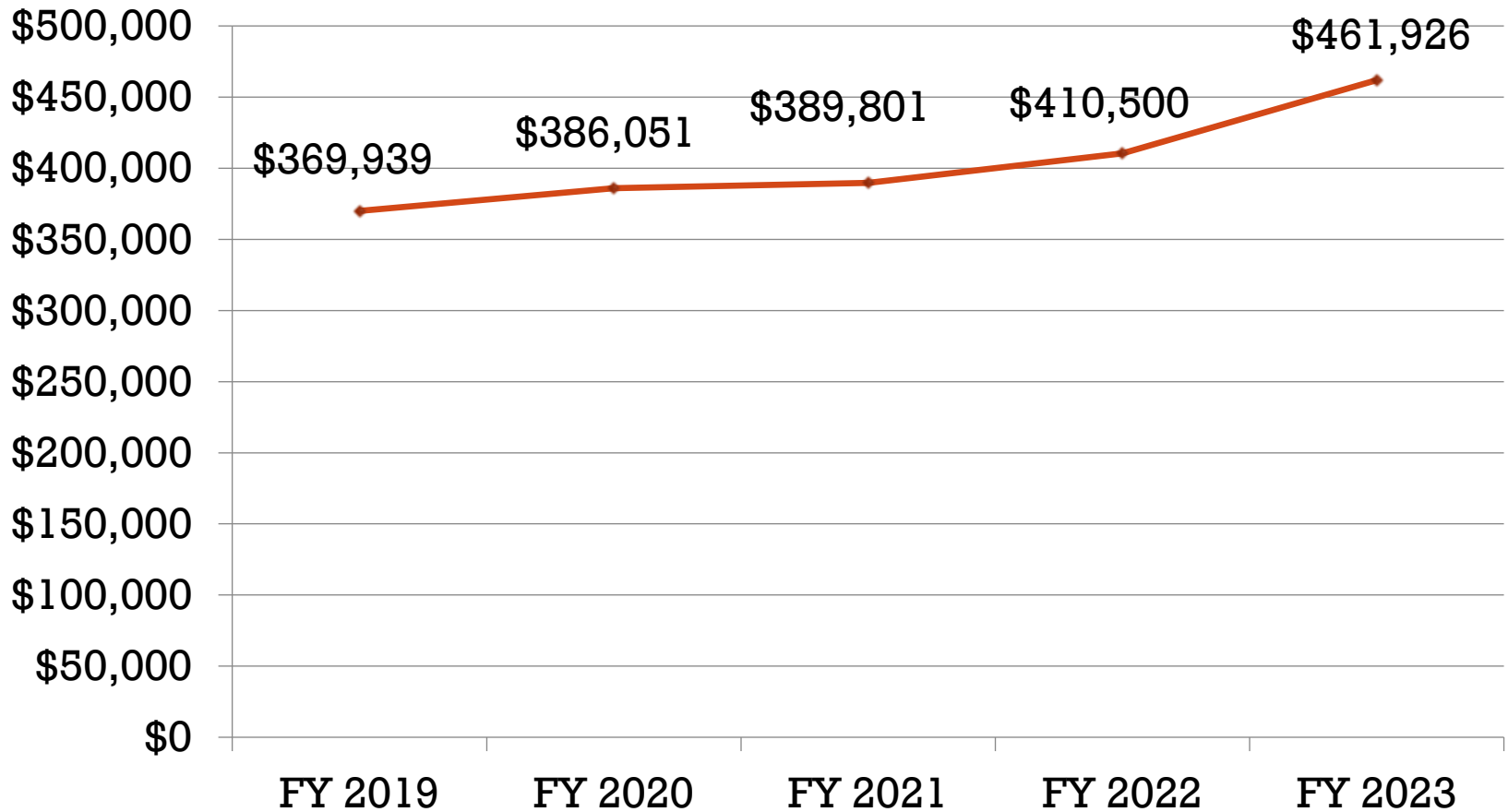
HAZMAT FUND – FUND BALANCE

Hazmat Fund – Fund Balance



CCT OPEN SPACE FUND REVENUES

Overall CCT Open Space Fund Revenues



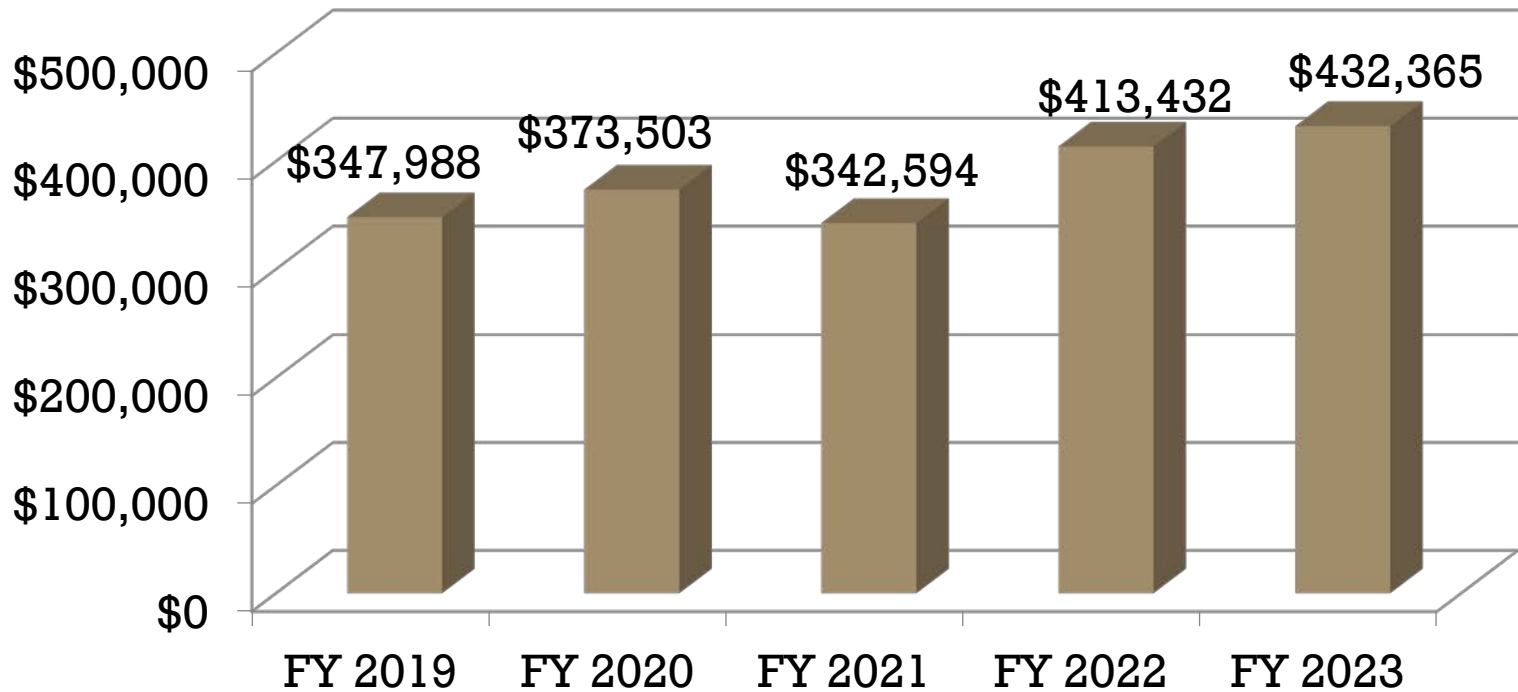
CCT OPEN SPACE – REVENUES

- Millage Rate = 0.2269
 - Rolled back from 0.2274 in FY 2022
- FY 2023 - Line Items of Note:
 - General Property Taxes(401-402)
 - Real Property Tax Revenues up 6.09%
 - Personal Property Tax (401-410)
 - Personal Property Tax Revenues down 0.73%
 - PPT Reform Continues
 - Local Governments Reimbursed at 2013 Tax Roll Levels
 - Community Stabilization Share - \$20,231 Estimate for FY 2023
 - Interest on Investments (665-000)
 - Interest rates rebounding, not quite pre-Covid levels
 - Interest on “Homeyer” reserve gets committed every year



OPEN SPACE FUND— EXPENDITURES

Expenditures



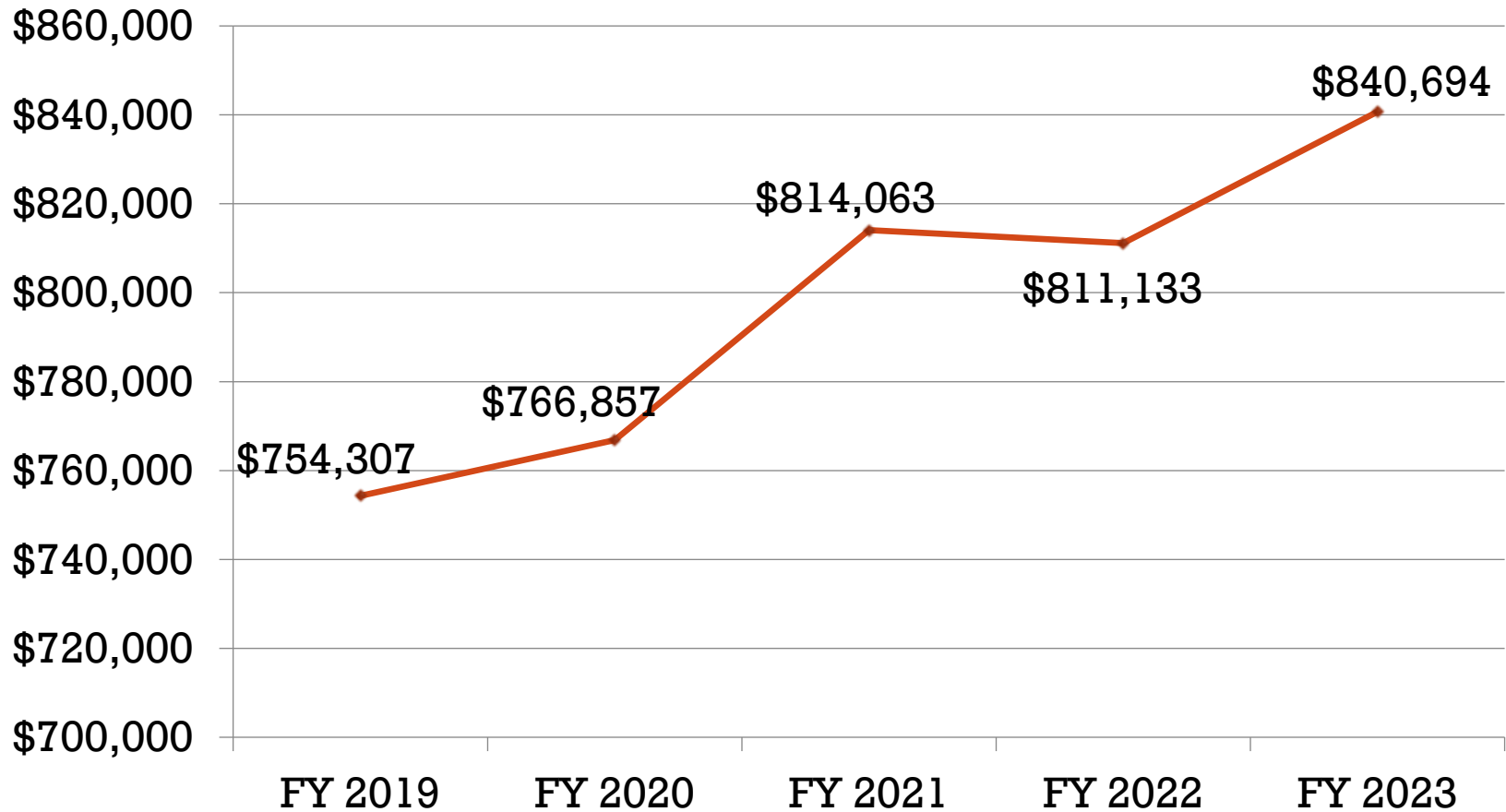
OPEN SPACE FUND – EXPENDITURES

- **FY 2023 - Line Items of Note:**
 - **Parks Maintenance (935-000)**
 - Parking Lot Work at Burton Park
 - Invasive Species Mgmt.
 - **Debt Service (991-201; 992-201)**
 - Refinanced in FY2018 (Advanced Refunding)
 - Original Bond Paid Off
 - Refinanced Bond – Only payment remaining



OPEN SPACE FUND – FUND BALANCE

Open Space Fund – Fund Balance



DAM MAJOR REPAIR FUND — REVENUES

- FY 2023 - Line Items of Note:
 - Contributions (675-000)
 - Eagle Creek Renewable Energy Repair Fund Contribution
 - Transfers (699-000)
 - Township Contributes \$40,000 per year to fund



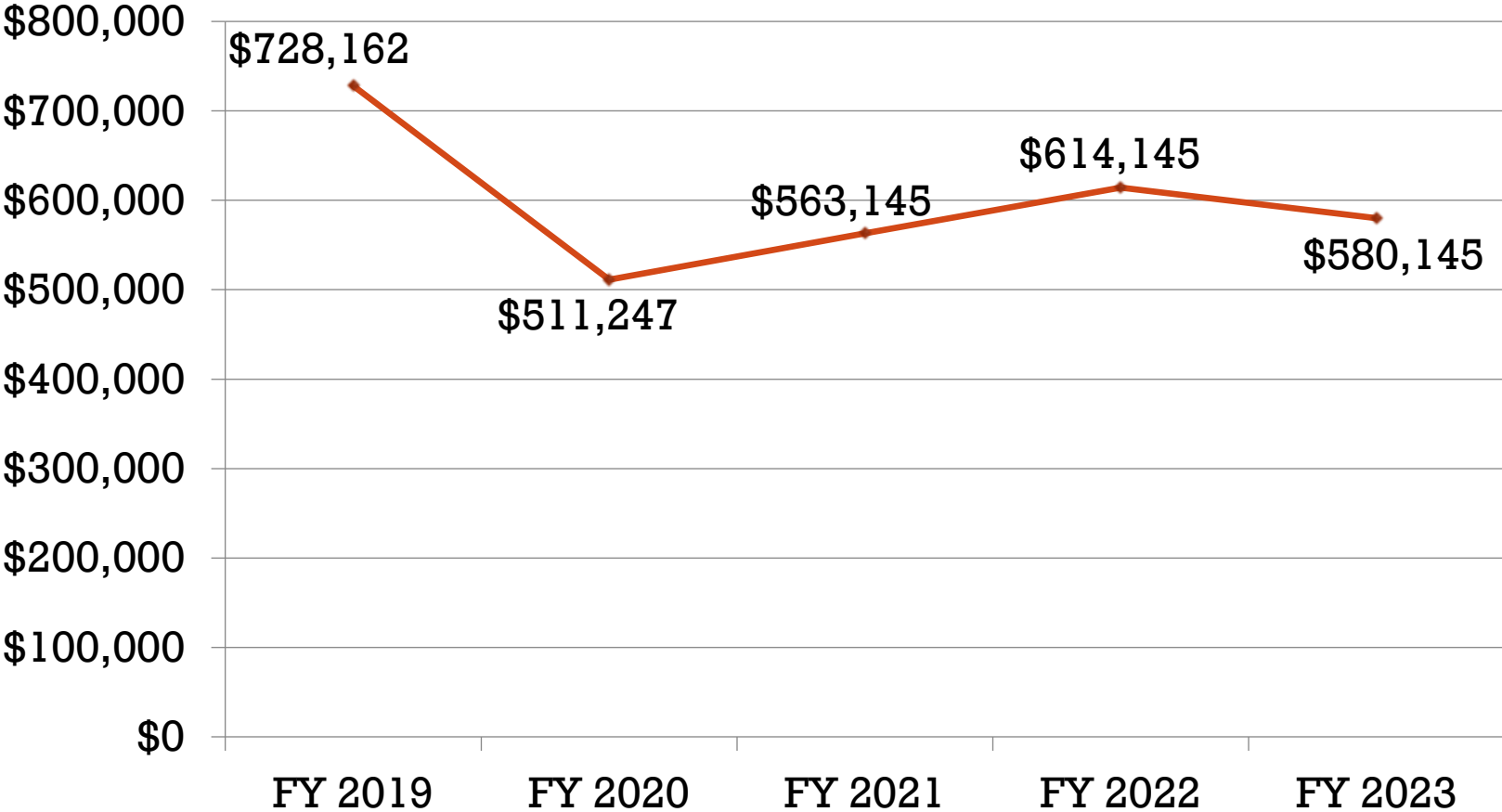
DAM MAJOR REPAIR FUND – EXPENDITURES

- FY 2023 - Line Items of Note:
 - Dam Major Repair (980-000)
 - Demolition & basic restoration of the Doctor's Office (Carry Over from FY 2022)
 - Grants being pursued for demolition & restoration as well



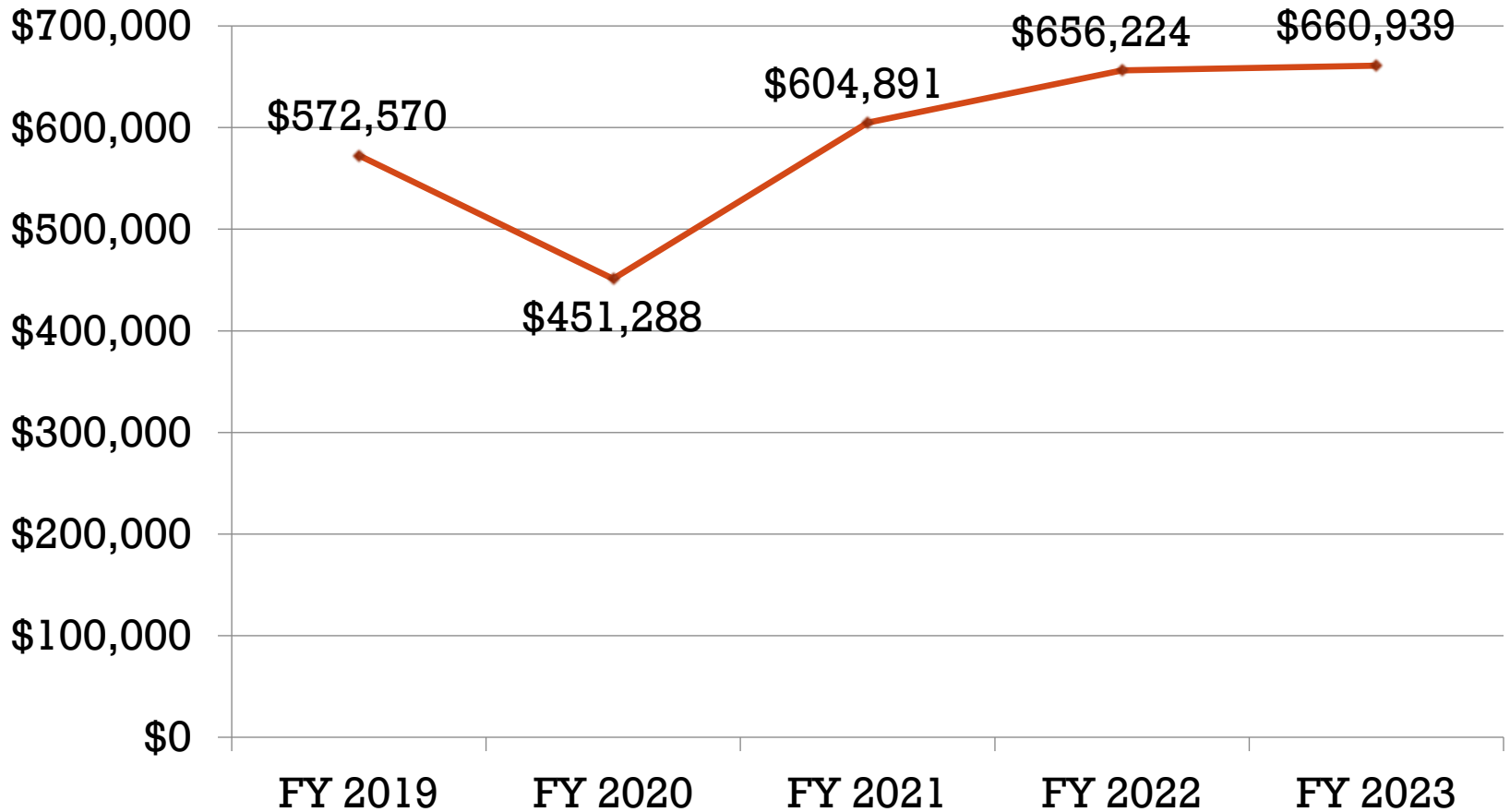
DAM MAJOR REPAIR FUND – FUND BALANCE

Dam Major Repair Fund – Fund Balance



PATHWAY FUND REVENUES

Overall Pedestrian Pathway Fund Revenues



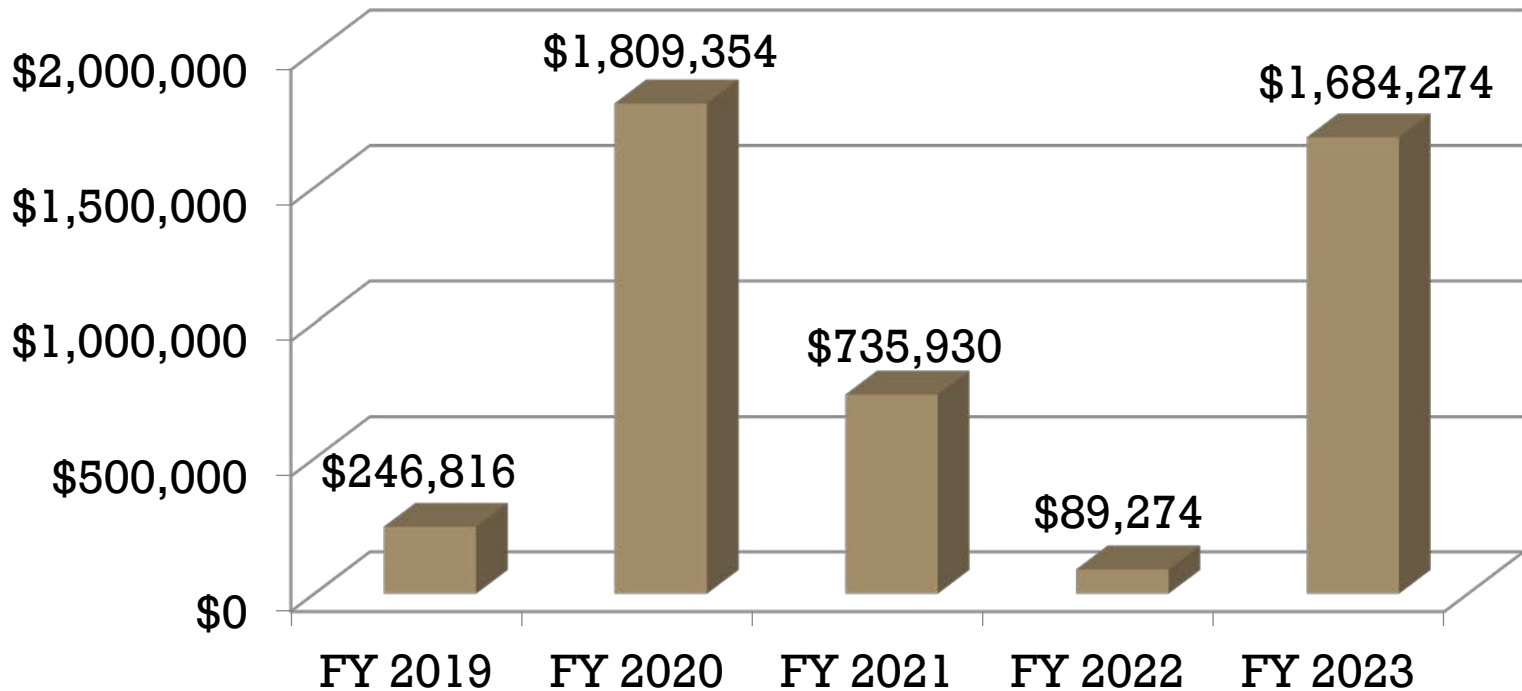
PATHWAYS FUND – REVENUES

- Millage Rate = 0.3468
 - Rolled back from 0.3475 in FY 2023
- FY 2023 - Line Items of Note:
 - General Property Taxes(401-402)
 - Real Property Tax Revenues up 5.86%
 - Personal Property Tax (401-410)
 - Personal Property Tax Revenues down 0.66%
 - PPT Reform Continues
 - Local Governments Reimbursed at 2013 Tax Roll Levels
 - Community Stabilization Share - \$31,759 Estimate for FY 2023
 - Interest on Investments (665-000)
 - Interest rates rebounding, not quite pre-Covid levels



PATHWAY FUND— EXPENDITURES

Expenditures



PATHWAYS FUND – EXPENDITURES

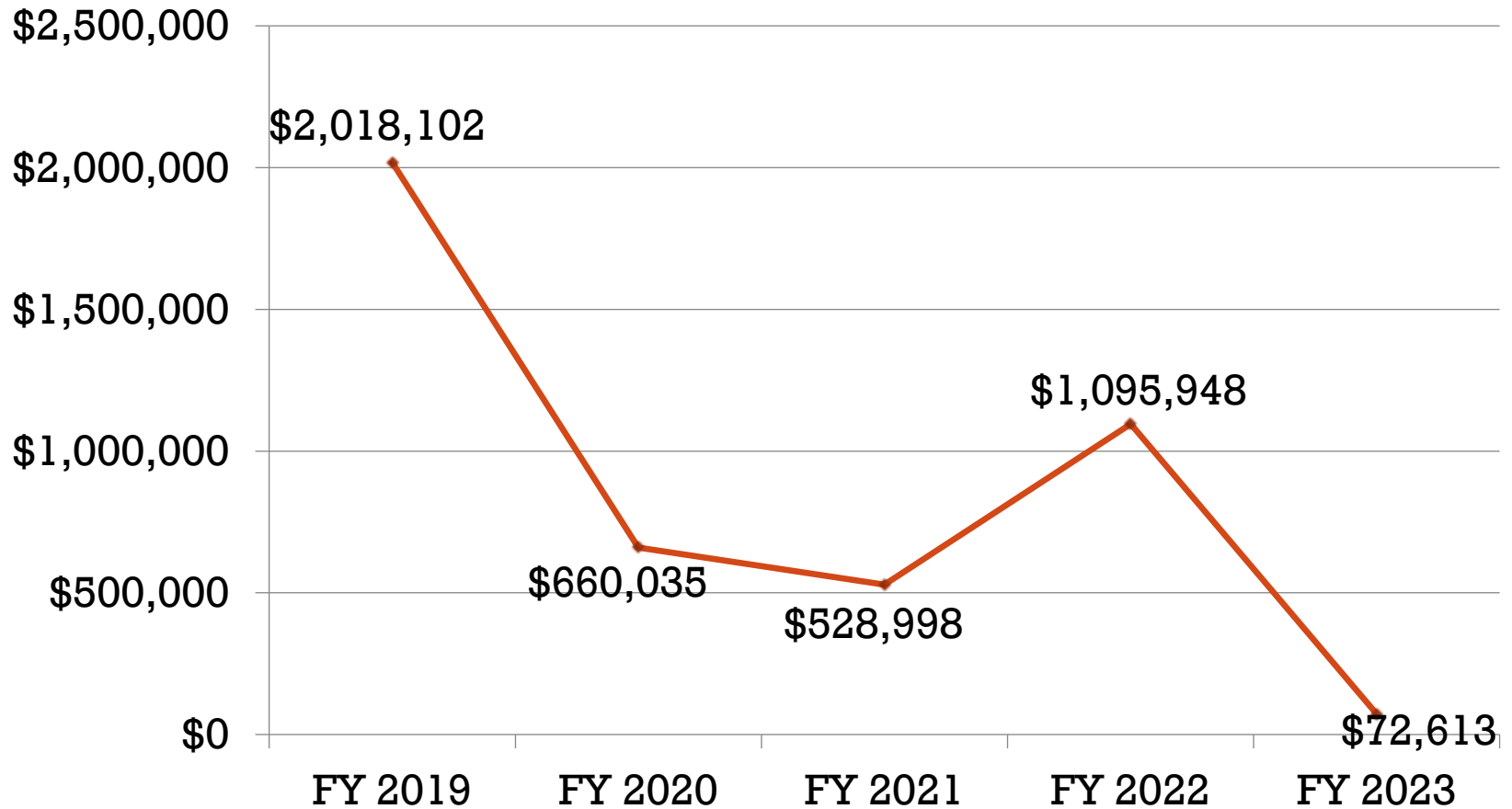
- FY 2023 - Line Items of Note:
 - Maintenance & Repair (931-000)
 - Increase based on Township Board approved 2023 maintenance program
 - Bids due December 8
 - Pathway Maintenance (931-200)
 - 1 FT B&G Employee (Transferred to GF)
 - Capital Outlay (970-000)
 - No projects immanent

- General Fund may need to contribute funds if Fund Balance runs too low



PATHWAY FUND – FUND BALANCE

Pathway Fund – Fund Balance



INFRASTRUCTURE FUND — REVENUES

- FY 2023 - Line Items of Note:
 - Hook-Up Fees (630-000)
 - Budget at \$200,000 but could be significantly higher or lower in FY23
 - Effected by large projects (Edward Rose multi-family project \$600,000+ in tap fees outstanding, timing unknown)



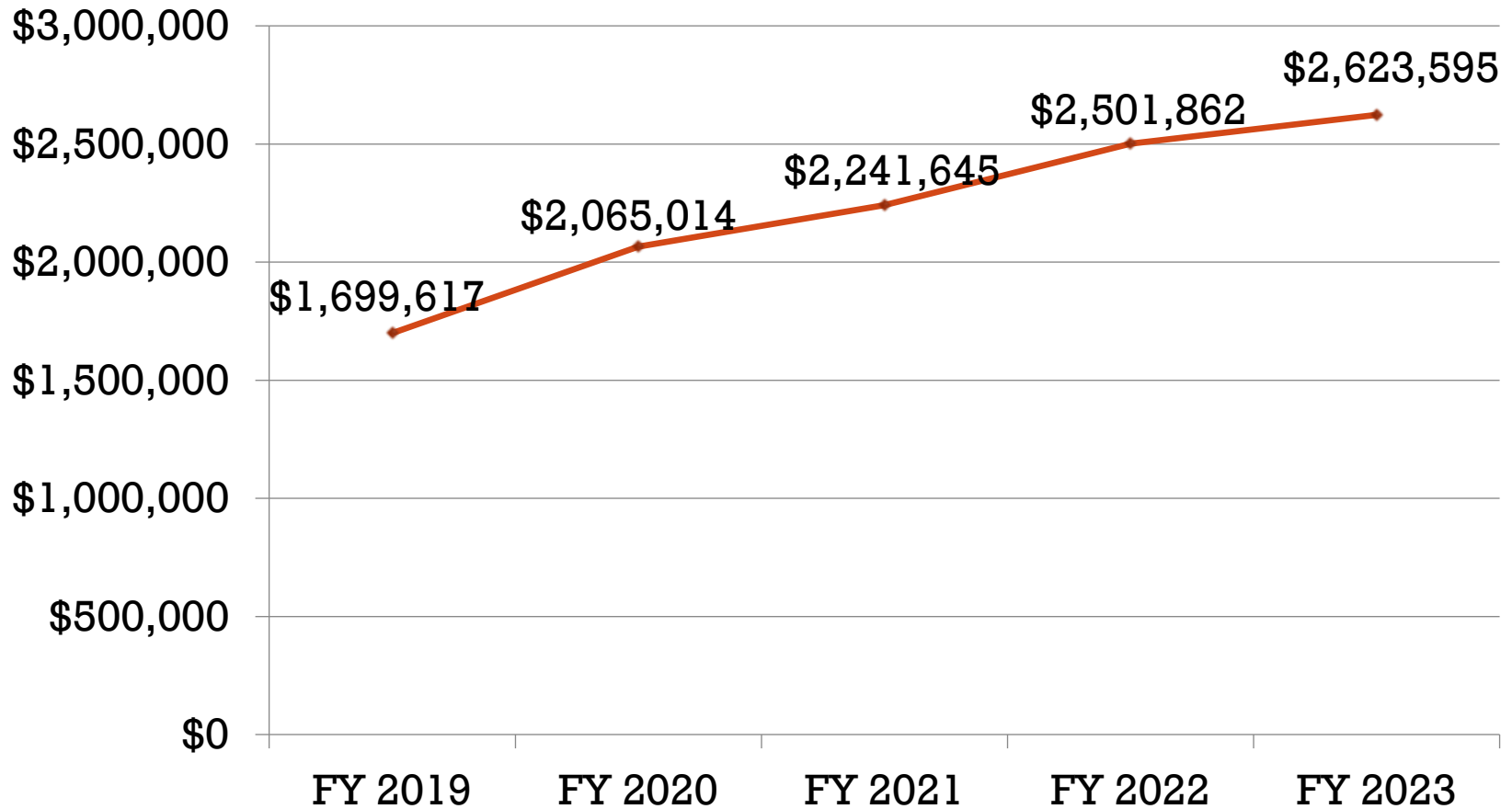
INFRASTRUCTURE FUND – EXPENDITURES

- FY 2023 - Line Items of Note:
 - Whole House Filter Project (967-100)
 - Carryover for continuation of project (includes bottled water program)



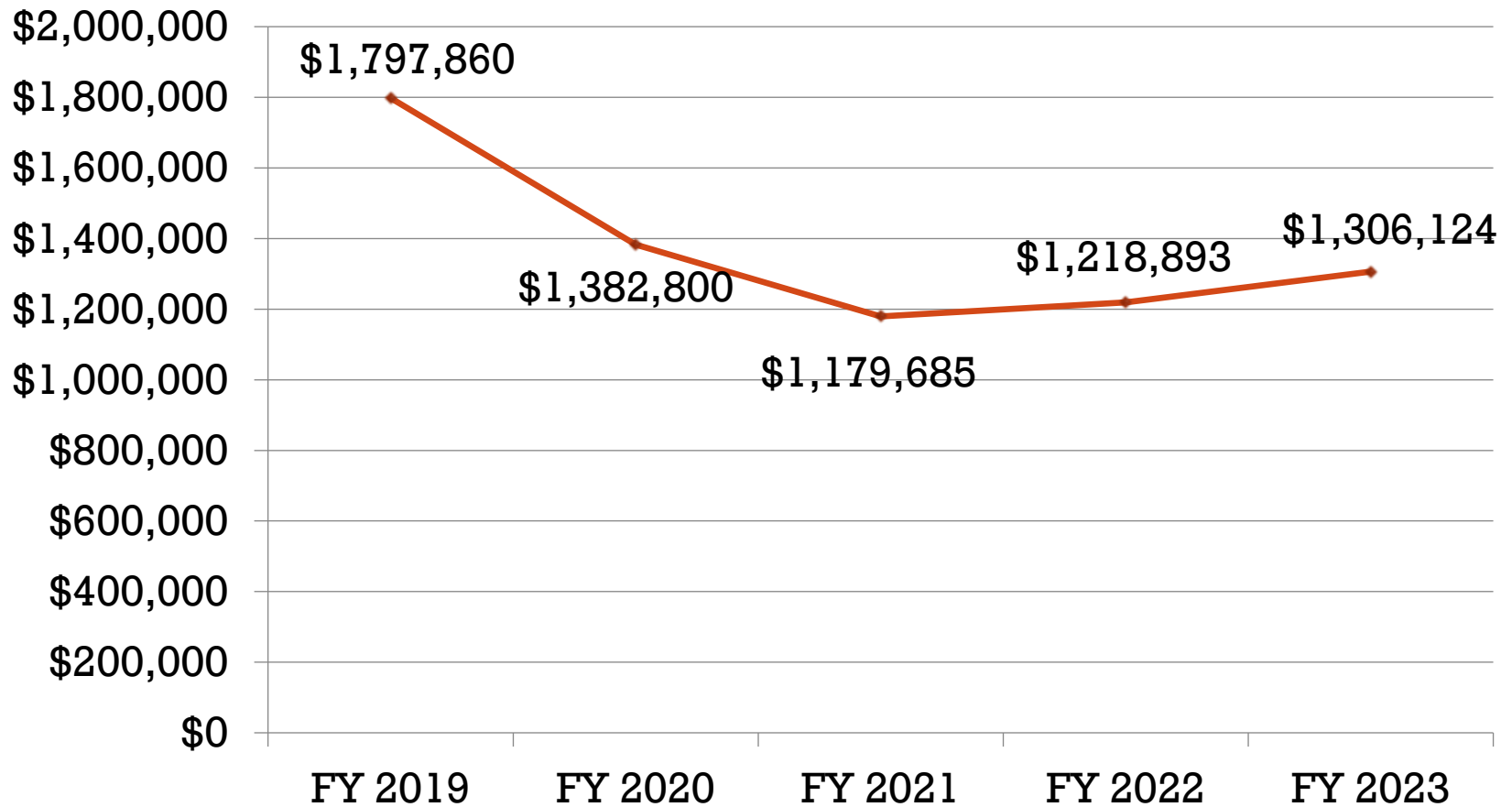
INFRASTRUCTURE REVOLVING FUND – FUND BALANCE

I.R. Fund – Fund Balance



DDA FUND REVENUES

Overall DDA Fund Revenues



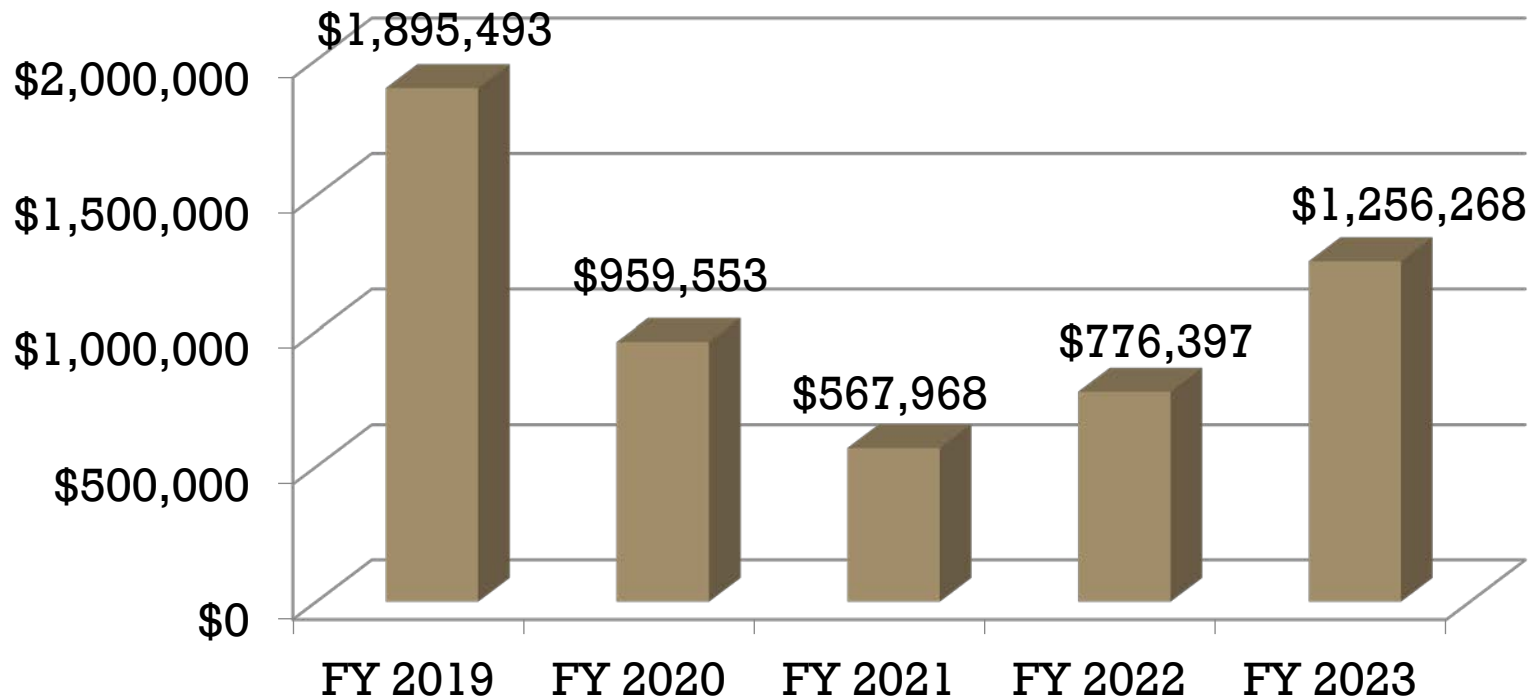
DDA FUND – REVENUES

- **FY 2023 - Line Items of Note:**
 - **Taxes (401-401, 402, 403, 406)**
 - Trending up after decline (tax tribunals for hotels)
 - **Rent – Tuffy (667-001)**
 - Trending up due to heavy inflation #
 - **Interest Revenues (665-000)**
 - Interest rates rebounding, not quite pre-Covid levels



DDA FUND— EXPENDITURES

Expenditures



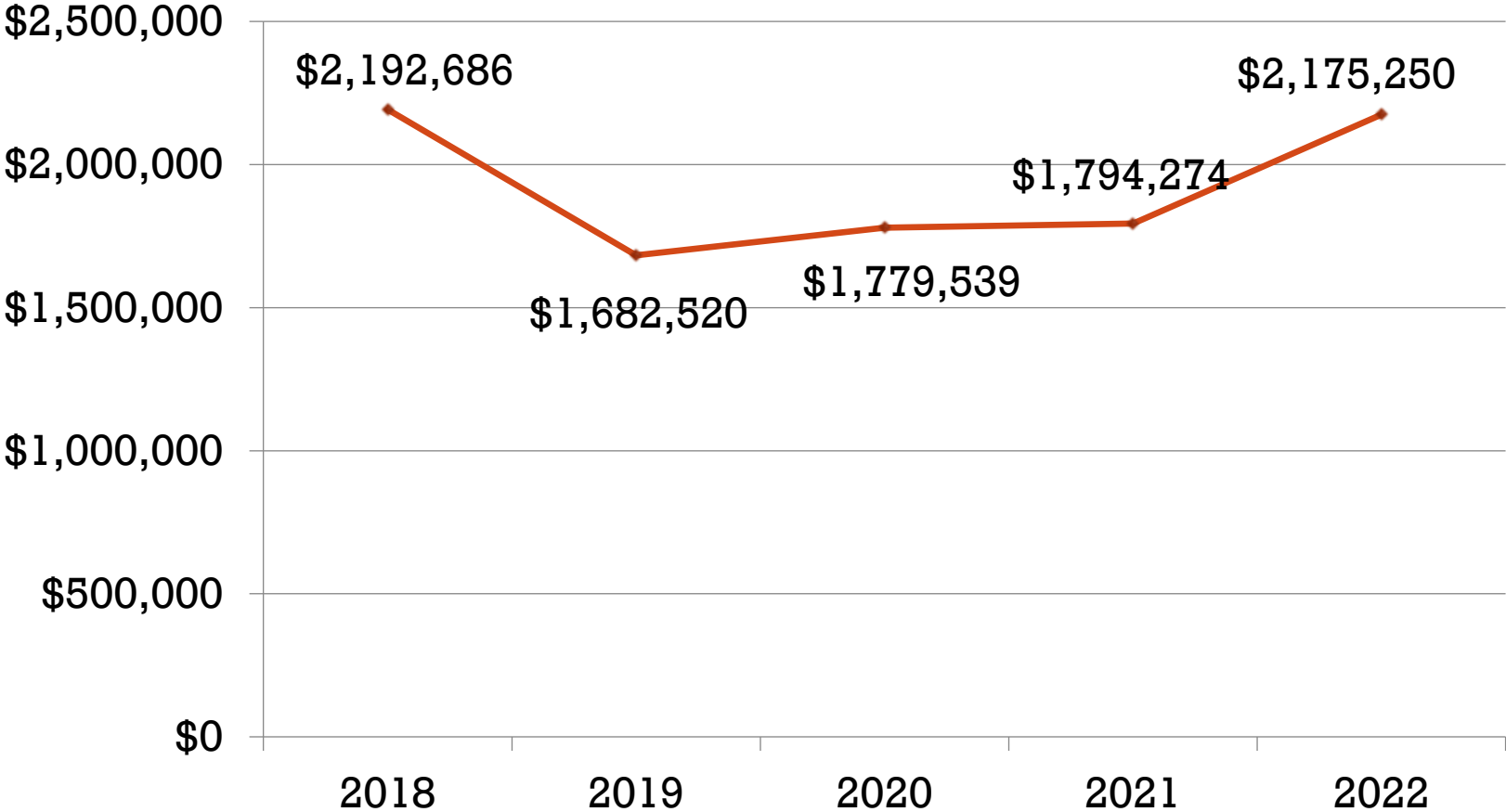
DDA FUND – EXPENDITURES

- **FY 2023 - Line Items of Note:**
 - **Transportation Services (861-100)**
 - 100% of contract cost – Revenue Service Model
 - DDA committee working on alternative models
 - **DDA Administrative (802-300)**
 - ½ of DDA Director (to be adjusted when final compensation set)
 - 1 Full B&G Employee (to be adjusted when final compensation set)
 - **Engineering (821-000)**
 - Preliminary engineering for Projects to be determined
 - **Maint & Repair/Improvements**
 - General
 - Stamped Concrete Sealing
 - **DDA Property Tax Refunds (950-000)**
 - Tax Tribunal cases winding down
 - **Special Projects (967-000)**
 - DDA Lighting/Decorations
 - Special Events
 - PR Services
 - Marketing/Branding Materials
 - Flower/Landscaping Project
 - Tactical Urbanism (w/Community Development)
 - **Capital Outlay (970-000)**
 - Village Lighting Enhancements – Carry Over from 2021 (\$80,000)



BUILDING INSPECTION FUND REVENUES

Overall Building Inspection Fund Revenues



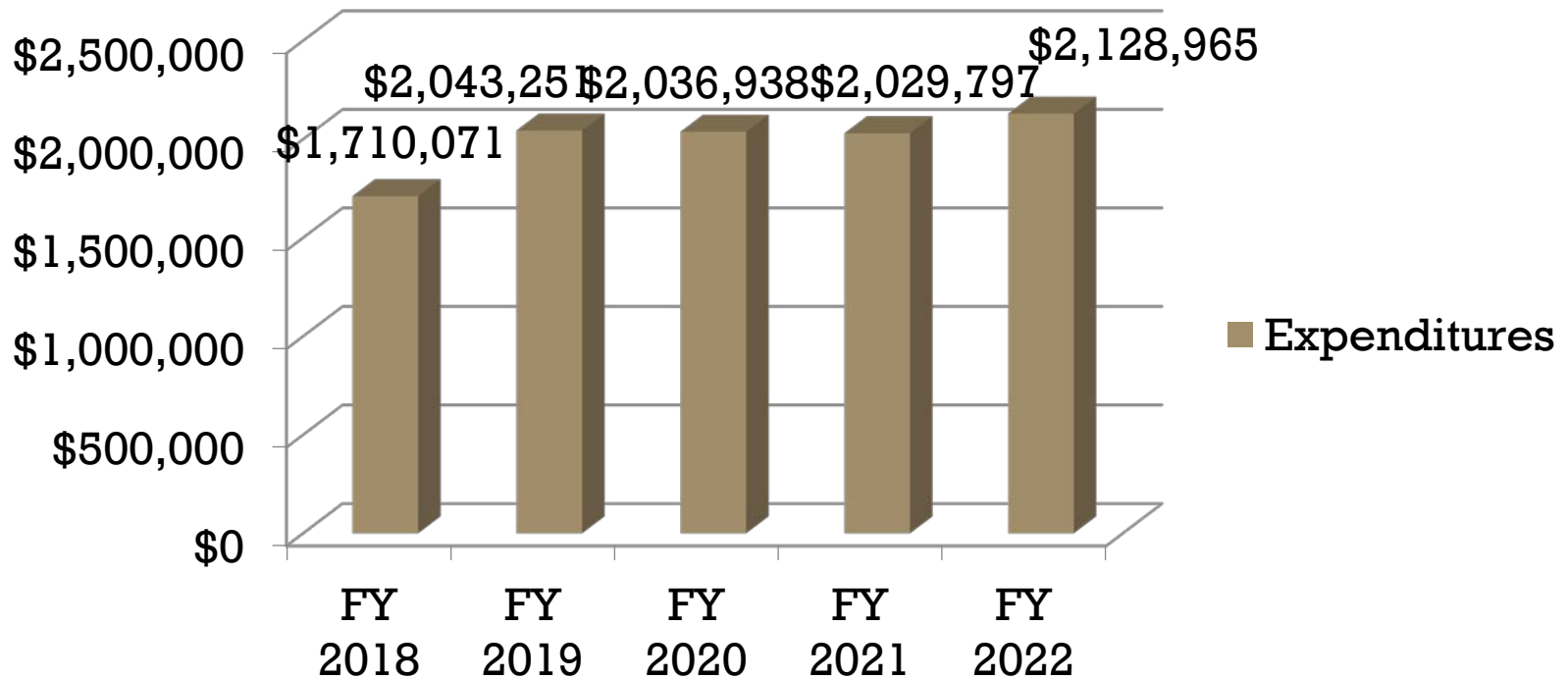
BUILDING FUND — REVENUES

- **FY 2022 - Line Items of Note:**
 - All Revenue lines are estimated by Building Official based on historical trends minus major projects
 - New fee schedule implemented January 2, 2022
 - New Revenue Line Item:
 - Plainfield Building Permits - \$220,000
 - Vergennes Building Permits - \$45,000
 - Budget conservative. However, we know major projects are coming
 - Garden Place Apartment (...and possibly commercial)
 - Airport Concourse Expansion
 - Over 100 houses approved but not built
 - Customer communities



BUILDING FUND— EXPENDITURES

Expenditures



BUILDING FUND – EXPENDITURES

- **FY 2022 - Line Items of Note:**
 - **Wages – Full time (702-000)**
 - Director of Inspections
 - Deputy Building Official
 - 3 Building Inspectors
 - 3 Mechanical/Plumbing Inspectors (Including 1 Chief)
 - 1 Plumbing Inspector
 - 2 Electrical Inspector (Including 1 Chief)
 - 25% of combined Fire Inspectors
 - 1 Permitting Manager
 - 1 Administrative Assistants
 - **Wages – Casual (707-000)**
 - Part-time inspectors, only need on an “as needed” basis (to fill in during prolonged absences, heightened activity). Paid on a “per inspection” basis
 - **Payments to Other Townships (964-100+)**
 - Equals 20% of estimated revenues
 - **Capital Outlay – Bldgimp (975-000)**
 - Bldg Dept Portion of Generator



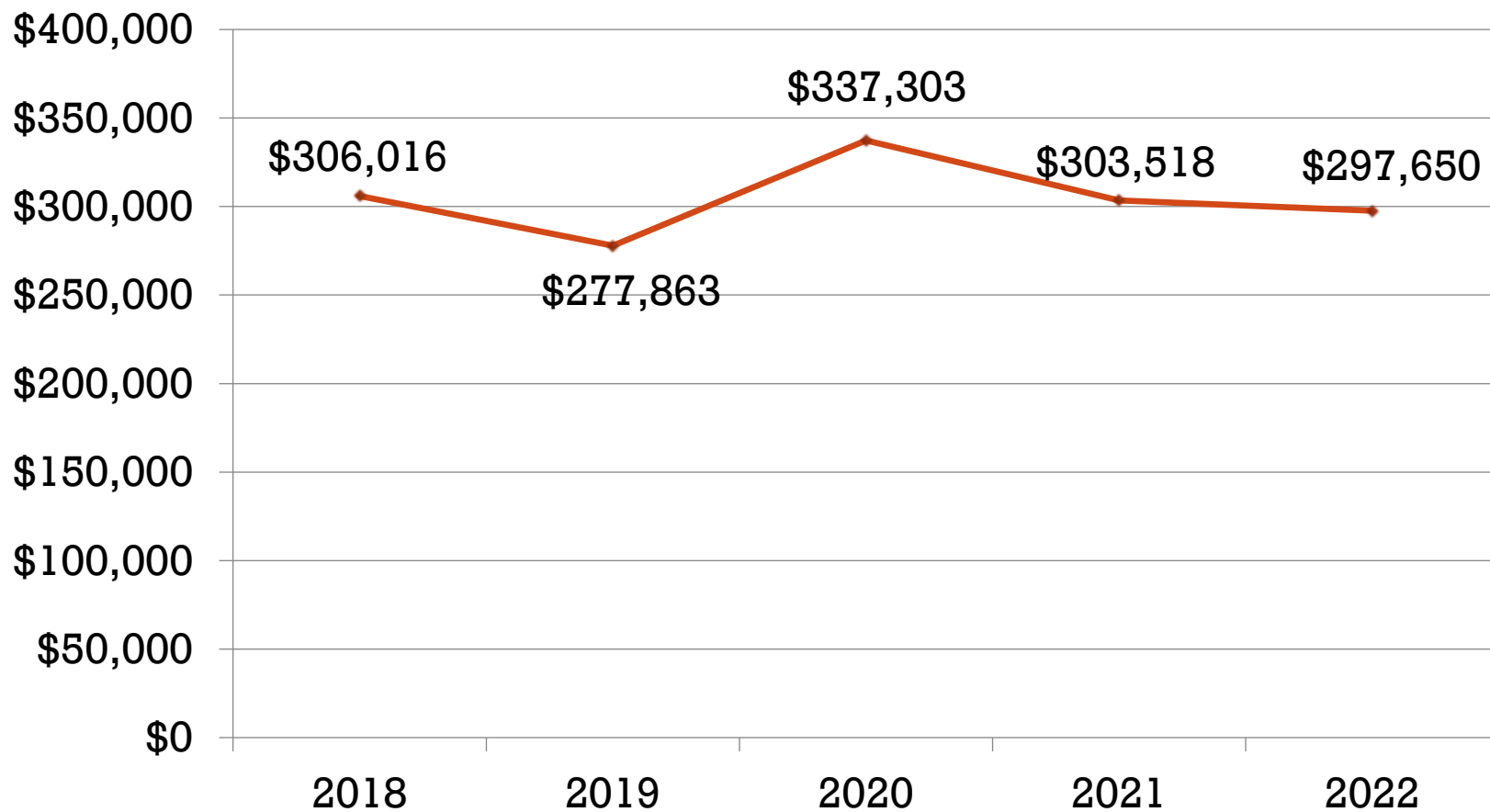
BUILDING FUND — BENEFITS

- Discuss after general expenditures



LIBRARY FUND REVENUES

Overall Library Fund Revenues

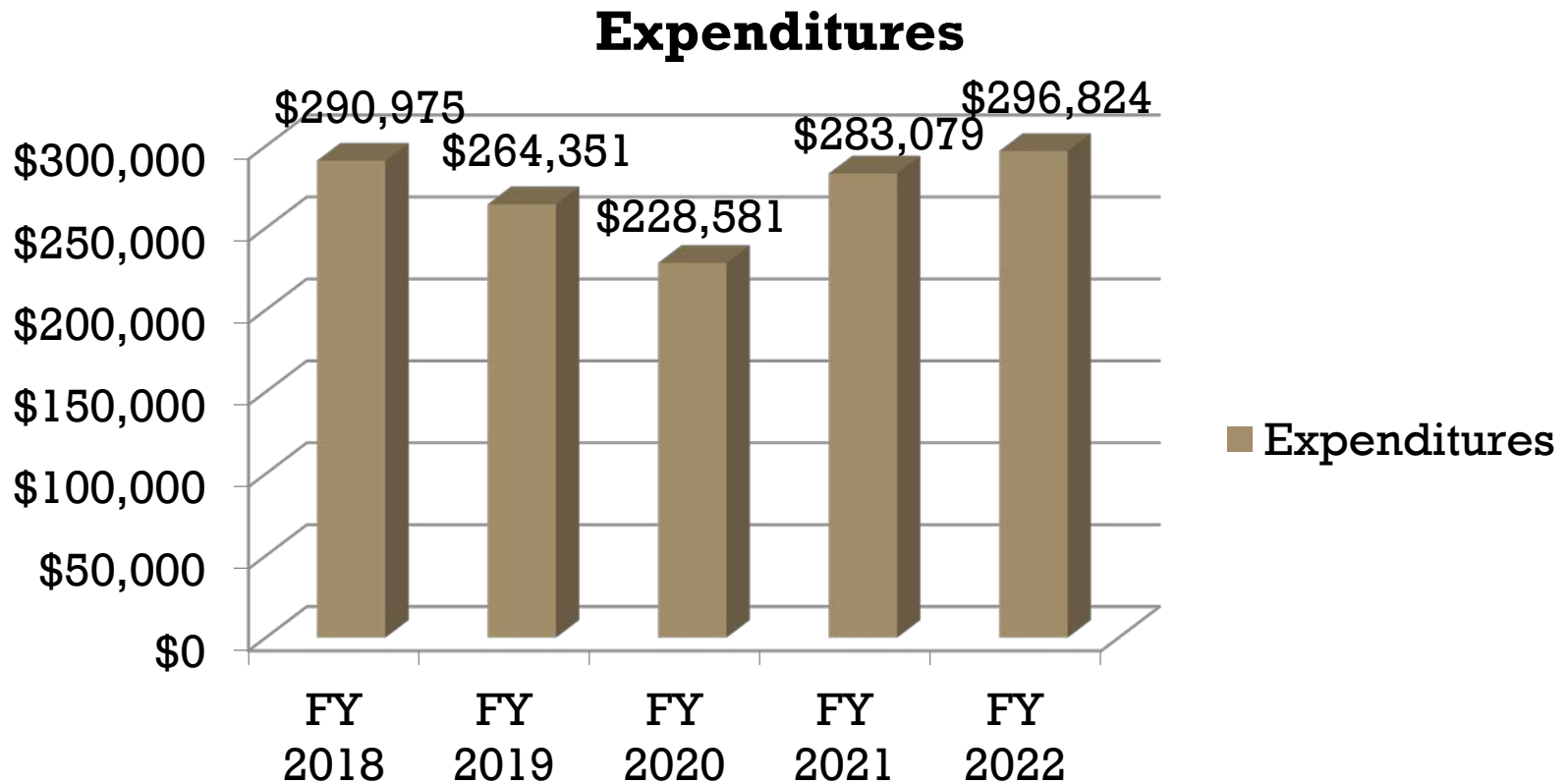


LIBRARY FUND – REVENUES

- **FY 2022 - Line Items of Note:**
 - **General Property Taxes(401-402)**
 - Real Property Tax Revenues up 3.84%
 - **Personal Property Tax (401-410)**
 - Personal Property Tax Revenues down 6.37%
 - PPT Reform Continues
 - Local Governments Reimbursed at 2013 Tax Roll Levels
 - Community Stabilization Share - \$10,269 Estimate for FY 2022
 - **Interest on Investments (665-000)**
 - Liquid rates low; CD margins minimal



LIBRARY FUND— EXPENDITURES



LIBRARY FUND – EXPENDITURES

- **FY 2022 - Line Items of Note:**
 - **Janitorial & Maintenance (802-200)**
 - Reinstigate janitorial contract – Hope Network
 - Includes non-regular cleaning
 - **Library Maintenance (931-100)**
 - 0.75 B&G Employees
 - Reduced from 1.5 in FY 2021
 - Covers grounds maintenance and Wisner set-up
 - **Capital Outlay – FFE (970-000)**
 - Landscaping project (partner with Friends)
 - **KDL/Friends of the Library funded a “Facility Refresh” Study**
 - To be considered by Township Board in early 2022



WAGES

- **Three types of increases:**
 - **Cost of Living Increases** – General increases applied unilaterally to all employees, and subsequently applied to the Pay Grade / Step scales
 - **Defined Step Increases** – Increase in step pay for employees (typically newer) that have not yet reached the “Open Step” for their position. Contingent on positive performance evaluation
 - **Merit Pay Increases** – Increase in pay for employees in “Open Range” for position, awarded for bringing “value added” to the Township



WAGES

- Overall Increase in wage compensation
 - Recommended at 3.84%
 - Reflects the Township increase in real property tax related revenues
 - All raises (CPI, Step, Merit)
 - Building Department – Not included due to department restructuring and market conditions
 - Creation of “Chief” trade positions
 - Creation of Deputy Building Official



WAGES

- **Cost of Living Wage Increase**
 - Recommended at 1.4%
 - Reflects the CPI applied to taxable values for FY 2022
 - Already included in Draft Budget



WAGES

- **Defined Step Increases**
 - Available to employees who are still in the defined step portion of their pay grade
 - Typically new-ish employees
 - Based on positive performance review
 - Already included in draft budget
 - 3 employees eligible for step increases



WAGES

- **Merit Step Increases**
 - Available to employees in the “Open Range” for their position
 - Increases based on “value added” to the Township at recommendation of department head
 - Assignable Salary (GF/FF)
 - Recommended at \$45,000
 - General Fund - \$20,000
 - Fire Fund - \$25,000
 - Building Fund – N/A (Already Included in Budget)
 - Focus on lower paid positions due to market issues



BENEFITS

- **Health Benefits**
 - Switched to the West Michigan Health Insurance Pool
 - Includes 100+ West Michigan Public Employers
 - Self-Insured Pool, but based on Priority Health Plans
 - Township gets spot on Board of Directors



BENEFITS

- Health Benefits - Proposal
 - 100% Employee pays 17.3%
 - 80% Employee pays 11.82%
 - Employee/Employer “rates” go up 1.9%
 - Changes in FY21-FY22
 - Open Enrollment Changes
 - Mid-Year Changes
 - New Positions
 - All new positions budgeted for “worst case” scenario



BENEFITS

- Renewal with Delta Dental for FY 2022
 - Same rates as FY 2021
 - Same policy as FY 2021
 - Employee pays 10%



BENEFITS

- **MERS – Pension Benefits**
 - DB Pension Plan Closed to New Hires (6/30/18)
 - 43 Employees on DC Plan
 - 10% or 12% match depending if they are new or converted
 - 13 Employees on DB Plan
 - \$19,337 Per Month
 - Up from \$15,953
 - Will continue to rise as less employees are contributing
 - Will begin to fall when less retirees are collecting



BENEFITS

- **HSA/HRSA Contribution**
 - Policy approved by Board in 2020 sets amount equal to the deductible for single coverage
 - Remains the same for 2021 - \$1,400
 - General Fund - \$40,600
 - Fire Fund - \$30,800
 - Building Fund - \$18,200



QUESTIONS?

